

BRASHER FALLS CENTRAL SCHOOL DISTRICT

Regular Board of Education Meeting

St. Lawrence Central MS/HS Auditorium

Monday, March 18, 2024 6:00 PM

AGENDA

Board of Education Members:

Sarah Ashley
Abdo Bejjani
Seth Belt
Katy Brown
Julie Carvel-Liberty
Courtney Hallahan
Terri Rios-Passon
Bethany St. Hilaire
Beth Todd

Administrators:

Christopher Rose, Superintendent of Schools
Kathy Mitchell, Business Manager
Kristen Zender, High School Principal
Jamie LaBarge, Middle School Principal
Danielle Colterman, Elementary School Principal
Katherine LaVigne, Admin. Dir. Of Special Serv.
Timothy Redmond, Dir. of Trans/Bldg & Gnds
Kevin Welsh, Dir. of Data & Technology

District Clerk: Cindy Delisle

Call to Order

Pledge of Allegiance

Approval of Agenda - Motion that the Board of Education, upon the recommendation of Mr. Rose, Superintendent of Schools, approves the agenda for this Regular Board of Education meeting.

Approval of Minutes - Motion that the Board of Education, upon the recommendation of Mr. Rose, Superintendent of Schools, approves the minutes of the February 12, 2024 Regular Board of Education meeting, as per enclosure.

Administrative Reports – Superintendent of Schools
a) Budget Process Update

Board Communications

a) ***Cindy Delisle, District Clerk*** - Board of Education Terms:

- i). Katy Brown – 5 year term
- ii). Julie Carvel – Liberty - 5 year term

Petitions are available in the District Office anytime between 8 am and 4 pm and are due back on April 22, 2024 at 5:00 PM.

b) ***Seth Belt, President***

- Finance Committee Budget Meeting – April 11, 2024 @ 3:30 PM

Policy Readings – The Board of Education is presented with the first reading of the following policies by State or Federal Law and/or Regulation:

- **Policy 1720** – Minutes
- **Policy 3420** – Non-Discrimination and Anti-Harassment in the District
- **Policy 5630** – Facilities: Inspection, Operation and Maintenance
- **Policy 6130** – Evaluation of Personnel
- **Policy 6190** - Workplace Violence Prevention Policy Statement
- **Policy 6540** – Determination of Employment Status: Employee or Ind. Contractor

- **Policy 7150** - Remote Instruction
- **Policy 7350** - Timeout and Physical Restraint
- **Policy 7420** – Sports and the Athletic Program
- **Policy 7440** – Student Voter Registration
- **Policy 7512** – Student Physicals
- **Policy 7523** - Concussion Management
- **Policy 7530** – Child Abuse and Maltreatment
- **Policy 7670** – Due Process Complaints: Section and Board Appointment of Impartial Hearing Officers
- **Policy 8240** – Instruction in Certain Subjects

Action Items

1. Motion that the Board of Education, upon the recommendation of Mr. Rose, Superintendent of Schools, accepts the following financial reports:
 - a) Treasurer’s Report – February 2024
 - b) Claim Auditor’s Report – February 2024
 - c) Revenue Status Reports – February 2024
 - d) Budget Status Reports – February 2024
 - e) Budget Transfers – February 2024

FOR INFORMATION ONLY:

- Warrant/Check Register – February 2024
 - Dashboard Report – February 2024
2. Motion that the Board of Education, upon the recommendation of Mr. Rose, Superintendent of School, awards the following bids for the 2024-2025 school year as per schedule:
 - diesel fuel to MX Petroleum (Bus Garage) at the fixed price,
 - gasoline to Adirondack Energy (Annex) at the fluctuating price.
 3. Motion that the Board of Education, upon the recommendation of Mr. Rose, Superintendent of Schools, authorizes expending \$396,898 from the Retirement Contribution Reserve for the district’s share of ERS contributions.
 4. Motion that the Board of Education, upon the recommendation of Mr. Rose, Superintendent of Schools, authorizes expending \$70,000 from the Workers’ Compensation Reserve for the payment of the district’s premiums.
 5. Motion that the Board of Education, upon the recommendation of Mr. Rose, Superintendent of Schools, approves the following Capital Outlay Project for 2024-2025 SEQR resolution:

WHEREAS, the Board of Education of the Brasher Falls Central School District (the “Board”) has considered the effect upon the environment of a District Capital Outlay Project, which will include, but not limited to the following:

Finish and infrastructure upgrades district wide

WHEREAS, the Board has reviewed the scope of the project presented by its architects and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617 of the State Environmental Quality Review Act, (SEQRA).
 2. The Board hereby determines the Proposed Action as a Type II action in accordance with the SEQRA regulations.
 3. No further review of the Proposed Action is required under SEQRA.
 4. This resolution shall be effective immediately.
6. Motion that the Board of Education, upon the recommendation of Mr. Rose, Superintendent of Schools, approves the below Bus Resolution:

RESOLUTION DATED MARCH 18, 2024 OF THE BOARD OF EDUCATION OF THE BRASHER FALLS CENTRAL SCHOOL DISTRICT AUTHORIZING A PROPOSITION TO BE PRESENTED TO THE VOTERS AT THE ANNUAL DISTRICT MEETING.

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BRASHER FALLS CENTRAL SCHOOL DISTRICT that the following proposition be presented to the voters at the annual meeting of such voters to be to be held on Tuesday, May 21, 2024:

PROPOSITION

SHALL the Board of Education of the Brasher Falls Central School District be authorized to: (1) acquire school buses and a transportation vehicle, at a cost not to exceed \$604,681, which is estimated to be the maximum cost thereof; (2) expend such sum for such purpose; (3) levy the necessary tax therefore, to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education in accordance with Section 416 of the Education Law, taking into account state aid and trade-in value; and (4) in anticipation of the collection of such tax, issue bonds, notes and/or installment purchase contracts of the District at one time or from time to time in the principal amount not to exceed \$558,181, and levy a tax to pay the interest on said obligations when due?

BE IT FURTHER RESOLVED that the District Clerk is hereby directed to include notice of such proposition in the notice of the annual meeting.

BE IT FURTHER RESOLVED, that this resolution takes effect immediately upon its adoption.

7. Motion that the Board of Education, upon the recommendation of Mr. Rose, Superintendent of Schools, approves the following Resolution authorizing participation in the HGAC Cooperative Purchasing Program:

WHEREAS, Section 103 of the General Municipal Law permits the District to make purchases of apparatus, materials, equipment or supplies, or to contract for services related to the installation, maintenance or repair of apparatus, materials, equipment and supplies, may make such purchases, or may contract for such services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, as may be required by the District therein through the use of a contract let by the United States of America or any agency thereof, any state or any other county or political subdivision or district therein if such contract was let to the lowest responsible bidder on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, the District desires to participate for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS, the District has reviewed the benefits of participating in this program and based on this review has concluded the program will provide the best value to taxpayers of this District through anticipated savings to be realized.

NOW, THEREFORE BE IT RESOLVED, that the Board of Education of the Brasher Falls Central School District authorizes the District's participation in the Purchasing Cooperative and authorizes the Purchasing Agent to register for the purchasing program on behalf of the District.

8. Motion that the Board of Education, upon the recommendation of Mr. Rose, Superintendent of Schools, approves the opening of the ballot boxes and the destruction of the ballots therein (on the one-year anniversary) from the May 16, 2023 and June 20, 2023 vote and elections.
9. Motion that the Board of Education, upon the recommendation of Mr. Rose, Superintendent of Schools, accepts the donation of \$25.00 from Michele Talerico to benefit the Robert Stewart Scholarship.
10. Motion that the Board of Education, upon the recommendation of Mr. Rose, Superintendent of Schools, approves the use of 4 unused snow/emergency days as an additional day of no school, ***on condition no emergency or snow days are needed***, as follows:

1 Snow/Emergency Day Remaining	June 26, 2024
2 Snow/Emergency Days Remaining	May 24 and June 26, 2024
3 Snow/Emergency Days Remaining	April 8, May 24 and June 26, 2024
4 Snow/Emergency Days Remaining	May 28, April 8, May 24 and June 26, 2024

11. Motion that the Board of Education, upon the recommendation of Mr. Rose, Superintendent of Schools, approves CSE, CPSE, and Section 504 classifications and placements, as per enclosures.

Executive Session

Motion that the Board of Education moves into Executive Session for the purpose of discussing 1 tenure appointment, 1 retirement, 1 new hire, 3 stipends, 1 wage payment, 4 Adult Volunteer Coaches, 7 substitute appointments, 1 extra-curricular change, 1 extended leave of absence for the 2024-2025 school year, 3rd and 4th year probationary teacher progression.

Motion that the Board of Education moves back into general session.