



Multiple Math Positions Grades 6-8

24-25 School Year

Position Purpose Under the general supervision of the School Principal, to develop students' skills and competence in basic and complex mathematical principles, equations, formulas, and calculations, as well as an understanding of the application of mathematics in the solution of practical problems.

Essential Performance Responsibilities

- Develops and administers mathematics curriculum consistent with school district goals and objectives.
- Promotes a classroom environment that is safe and conducive to individualized and small-group instruction, and student learning.
- Develops lesson plans and instructional materials for the subject area, and translates lesson plans into learning experiences to develop pertinent sequential assignments, challenge students, and best utilize the available time for instruction.
- Teaches knowledge and skills in mathematics, including concepts such as real and imaginary numbers, formulas, calculations, and geometry, and promotes creative thinking and analysis in all related subject areas.
- Design learning activities to demonstrate the application of mathematics to everyday existence and problem-solving.
- Conducts ongoing assessment of student learning and progress, and modifies instructional methods to fit individual student's needs, including students with special needs; conducts individual and small group instruction as needed.
- Maintains familiarity with district and Michigan standardized tests for the purpose of adapting curriculum to maximize student achievement on such tests.
- Continues to acquire professional knowledge and learn of current developments in the educational field by attending seminars, workshops or professional meetings, or by conducting research.

- Organizes and maintains a system for accurate and complete record-keeping, grading, and reporting for all student activities, achievement, and attendance as required by district procedures and applicable laws.
- Encourages parental involvement in students' education and ensures effective communication with
- students and parents.
- Ensures that students' conduct conforms to the school's standards and school district policies, and establishes and maintains standards of student behavior needed to achieve a functional learning atmosphere in the classroom,
- Coordinates with other professional staff members, especially within grade level, and participates in faculty meetings and committees.
- Selects and requisitions appropriate books, instructional aids, and other supplies and equipment and maintains inventory records.
- Additional Duties Performs other related tasks as assigned by the Principal and other central office administrators as designated by the Superintendent.

Note: The above description is illustrative of tasks and responsibilities. It is not meant to be all-inclusive for every task or responsibility,

Equipment Uses standard office equipment such as personal computers, printers, copy and fax machines, and telephones.

Travel Requirements

Travels to school district buildings and professional meetings as required.

Knowledge, Skills, and Abilities

- Knowledge of current teaching methods and educational pedagogy, as well as differentiated instruction based on student learning styles.
- Knowledge of a wide range of mathematical subject areas, including arithmetic equations, calculus, trigonometry, geometry, and other related areas.
- Knowledge of data information systems, data analysis, and the formulation of action plans.
- Knowledge of applicable federal and state laws regarding education and students.
- Ability to use computer network systems and software applications as needed.
- Ability to organize and coordinate work.
- Ability to communicate effectively with students and parents.
- Ability to engage in self-evaluation with regard to performance and professional growth.
- Ability to establish and maintain cooperative working relationships with others contacted in the course of work.

Physical and Mental Demands, Work Hazards

Works in standard office and school building environments.

Note: Also see the Summary of Physical, Sensory, and Environmental Requirements Needed to Perform Essential Functions for this position.

Qualifications Profile

- MI State Certification as a Secondary Mathematics Education Teacher
- Motor Vehicle Operator's License or ability to provide own transportation.

Education/Experience

- Bachelors from an accredited college or university in education discipline applicable to teaching assignments.

FLSA Status: Exempt Terms of Employment: Work year and salary commensurate with the SHEA Teacher Contract Evaluation: Performance of this job will be evaluated in accordance with the Teacher Evaluation System.

Posting Closes: Internal until 3/4/24 then external until filled

To Apply: Complete the Job Application via www.shps.org

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Condition Of Employment: Fingerprinting is required for all new school employees South Haven Public Schools shall not discriminate in its policies and practices with respect to compensation, terms or conditions of employment because of race, color, national origin, sex (including sexual orientation or gender identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information, or any other legally protected category, (collectively, "Protected Classes").

