



## SOUTH HAVEN PUBLIC SCHOOLS JOB POSTING

02/05/2024

### NORTH SHORE ELEMENTARY SCHOOL SOCIAL WORKER

Certification/License: Michigan State Certification as a Social Worker or School Counselor.

#### Position Purpose

- Under the general supervision of the Director of Instructional Services, to provide students, parents, administrators, and other teaching staff with individually-tailored advice and consultation to overcome personal, emotional, familial, or social issues to maximize the students' learning experience.

#### Essential Functions

- Conducts assessments, testing and diagnostic examinations of students for the purpose of identifying learning or social interaction issues, and recommending courses of action or corrective procedures to overcome issues and maximize learning.
- Performs casework services with students and parents to encourage parental understanding of, and participation in, overcoming social issues to maximize the educational experience of the student.
- Assists students and teaching staff implementing students' behavior management plans,
- Coordinates with outside agencies, organizations and institutions, including state and federal authorities as needed.
- Coordinates with administrators and other teaching staff members to ascertain individual student's abilities and needs, including students with special needs, and to familiarize stakeholders with social work services.
- Assists with the school district's dropout prevention efforts.
- Serves as ready resource to students and parents to provide counseling that will lead each student to increased personal growth, self-understanding, and behavioral management; serves as liaison between home and school. - Continues to acquire professional knowledge and learn of current developments in the educational field by attending seminars, workshops or professional meetings, or by conducting research, and by maintaining professional relationships,
- Organizes and maintains a system for accurate and complete record-keeping and providing student information to prospective colleges and employers, as required by district procedures and applicable laws.
- Encourages parental involvement in students' education and ensures effective communication with students and parents.

- Assists in the orientation of new teachers, and provides in-service training in guidance.
- Selects and requisitions appropriate books, aids and other supplies and equipment and maintains inventory records.
- Performs other related tasks as assigned by the Principal and other central office administrators as designated by the Superintendent.
- Travels to school district buildings and professional meetings as required.

#### Skills, Knowledge, Abilities

- Knowledge of Social Work principles, theories, testing, methods, etc. as well as proven behavior management methods.
- Knowledge of differentiated instruction based upon student learning styles.
- Knowledge of data information systems, data analysis and the formulation of action plans.
- Knowledge of applicable federal and state laws regarding education and students.
- Ability to use computer network system and software applications as needed.
- Ability to communicate effectively with students and parents as well as organize and coordinate work, . Ability to engage in self-evaluation with regard to performance and professional growth.
- Ability to establish and maintain cooperative working relationships with others contacted in the course of work.

Salary Range: Competitive Salary/Benefit Package available

**Posted Until Filled**

**Send Letter of Interest, Resume and References, along with a job application (found on our website [www.shps.org](http://www.shps.org))**

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Fingerprinting is required for all new school employees

South Haven Public Schools shall not discriminate in its policies and practices with respect to compensation, terms or conditions of employment because of race, color, national origin, sex (including sexual orientation or gender identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information, or any other legally protected category, (collectively, "Protected Classes").