

Jones County School District #37-3 School Board Meeting

July 8, 2024

The Board of Education of the Jones County School District #37-3 met in regular session on Monday, July 8, 2024, in the High School Library. Notice of meeting and agenda were posted the afternoon of Friday, July 5th at the Elementary and High School Building as well as on the District Website. Board President Tatum called the regular meeting to order at 5:35 PM. Pledge of Allegiance was recited. Board members present answered roll call with the following members present Megan Tatum-President, Jessie Tucker-Vice President, Kamaria Labrier, Le Ann Birkeland and Brad Fuoss. All actions in these minutes were by unanimous vote by members present unless otherwise stated. Others Present: Deb O'Reilly-CEO, Christopher Cecil-Principal, Donna Convey-Business Manager, Shelly Schweigert-Athletic Director, Lorrie Esmay and Ashley Geigle. Copies of relevant documents were available to the public. Open Forum: Ashley Geigle presented information on the GOED Child CTE grant.

Motion by Fuoss, seconded by Birkeland to approve the agenda with addition of item "r" Approve payment of \$2000 to Bev Ball for text/reading books. Motion by Fuoss seconded by Labrier to adjourn fiscal year 2023-2024 board meeting for purposes of reorganization. Carried. Meeting adjourned at 5:51 PM.

Meeting called to order at 5:51 PM by Debra O'Reilly, CEO. Donna Convey administered the Oath of Office to Kamaria Labrier for a 3-year school board term. Motion by Tucker, seconded by Birkeland to nominate Megan Tatum as President. Carried. New president presided over remainder of meeting. Motion by Tucker, seconded by Labrier to nominate Le Ann Birkeland as Vice President. Motion by Birkeland no second to nominate Tucker as Vice President. Carried. Megan Tatum administered Oath of Office to Donna Convey for Business Manager for 2024-2025 and 2025-2026 school year. Conflict of Interest Disclosure and request for waivers submitted by Brad Fuoss for spouse's business Devoted to Potential, Prof. LLC.

Reports by Department heads were given. The 2024-2025 Proposed budget hearing was held. No action was taken at this time.

Motion by Tucker, seconded by Birkeland to approve the Consent Agenda of the following items: Approve minutes from June End of Year meeting; Approve of financial statements-June; Approve bills; Approve contracts; Approve Debra O'Reilly Superintendent Alternative Certification form - AC6a; Advertise snow removal and fuel quotes; Obtain fuel quotes; Approve Food Services Management Contract with Lunchtime Solutions; Approve Continuing Disclosure; Approve Open Enrollments to District; Approve designation of White River pickup/drop off point; Accept the Murdo Coyote as the official newspaper for the publication of notices and proceedings. (SDCL 13-8-10); Accept Rodney Freeman Attorney at Law; Approve Student Learning Objectives (SLOs) as the evaluation tool to determine student growth.; Designate: Debra O'Reilly as Sped Director, ADA compliance officer, Federal Programs' Director, RTI Coordinator, Age Discrimination Act compliance officer, Homeless Liaison, Title I officer, Authorized Representative of Food Service Program and Asbestos compliance officer, Superintendent to close school in the event of an emergency; Chris Cecil, Middle/High School Principal, as Title IX compliance officer, Truancy Officer, 504 Coordinator, Title I Program Administrator; Missy Valburg, School Counselor, Testing Coordinator, Registrar ; Donna Convey as Federal Programs Agent and Food Service Director. Set line of authority: Jones County School Board, Debra O'Reilly, Superintendent/Principal, Chris Cecil, High School/JH Principal, Donna Convey, Business Manager; Finances: Approve Designation of Depositories (SDCL 13-16-15), First Fidelity Bank and First National Bank, Authorized signatures for signing checks "Checking 1": School Board President, Vice President, Business Manager, Authorize Business Manager or Superintendent to sign custodial "Checking 3." Approve Investment and Transfer of Funds; Publish employee contracts salary per SDCL 6-1-10, Approve payment of \$2000 to Bev Ball for text/reading books.

FINANCIAL REPORTS: GENERAL FUND: Bal.Bro't Fwd \$660,641.89; RECEIPTS: Ad Valorem Taxes: \$53,080.19; Prior Years Taxes: \$14.52; Penalties & Interest: \$51,466.07; Drivers Ed Tuition Fees: \$2.35; Interest - General: -\$404.14; Other Student Activity: \$30.00; Rental-School Property: \$705.00; Donations: \$1,000.00; Other: \$2,800.93; Co. Apportionment-Fines: \$4,359.00; State Aid: \$74,666.00; National Minerals: \$1,394.53; SRSA Grant: \$8,539.98; TITLE IV: \$11,144.00; TITLE I: \$57,076.00; REAP: \$24,237.00; Transfers/GJ entry/Void Check: \$11,878.80. **EXPENDITURES** \$191,585.20; Bal on Hand Checking \$671,046.92; Investments \$100,000.00. **CAPITAL OUTLAY:** Bal.Bro't Fwd \$ 571,995.13; RECEIPTS: Ad Valorem Taxes: \$41,837.00; Prior Years Taxes: \$4.38; Penalties & Interest: \$0.68; Interest - General: \$532.82; Donations: \$10,000.00; Other: \$11,037.77; Transfers/GJ entry/Void Check: -\$2,968.42; Dividends: \$443.50; **EXPENDITURES**: \$29792.79; Bal on Hand Checking \$495,214.96; Investments \$108,769.21. **C/O CERTIFICATE:** Bal Bro't Fwd \$108,325.71; RECEIPTS: \$443.50; **EXPENDITURES** \$0; Bal on Hand \$108,769.21. **SPECIAL EDUCATION:** Bal.Bro't Fwd: \$ 637,849.86; RECEIPTS: Ad Valorem Taxes: \$19,799.88; Prior Years Taxes: \$133.98; Drivers Ed Tuition Fees: \$0.36; Interest - General: \$682.68; Transfers/GJ entry/Void Check: -\$1,364.72. **EXPENDITURES** \$31,263.74; Bal on Hand Checking \$365,838.30; Investments \$260,000.00. **FOOD SERVICE:** Bal.Bro't Fwd \$41,307.56; RECEIPTS: Interest - General: 47.38, CANs: 282.57, NSLP CANS Claim: 3,924.56, Transfers/GJ entry/Void Check: 11,037.77. **EXPENDITURES** \$21,456.15; Bal on Hand Checking \$35,143.69. **ENTERPRISE:** Bal Bro't Fwd \$3458.01; RECEIPTS: Drivers Ed Tuition: \$2,925.00, Interest: \$3.97, Transfers/GJ entry/Void Check: \$86.50. **EXPENDITURES** \$0.00; Bal on Hand Checking \$3458.01. **TRUST & AGENCY:** Bal Bro't Fwd \$37,094.09; RECEIPTS \$6,628.01; EXPENSES \$640.00; Transfer Out: \$0.00; Bal on Hand \$43,082.10. **EXPENDITURES** and the issuing of checks on July 8, 2024. **GENERAL FUND:** PAYROLL: \$133,731.71; EMPLOYER SHARE FICA: \$7,593.43; RETIREMENT: \$5,366.32; HEALTH INSURANCE:

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\$20,759.90. **EXPENDITURES:** A&B Welding: Cylinder Refill Argon, \$25.73; Agednet.Com: AG Online Software Subscription, \$465.00; Asbsd: Dues, \$903.76; Dakota Sprinkler: Sprinkler Services, \$455.23; Delta Dental: Dental Insurance, \$800.71; Direct Digital Control: Annual Support Contract, \$8,170.00; Eboard Solutions: Simbli Policy, \$1,000.00; Glatfelter Public Entities: FY24-25 Property Insurance, \$35,912.70; Infinite Campus: Campus, Messenger & Food Svc Program, \$994.65; Library World: Digital Library System Software, \$1,050.00; Pixellot: NFHS Base Plan, \$4,774.99; Renaissance: Renewal Accelerated Reading, \$3,040.00; SASD: Summer Conference - Debra O'Reilly, \$200.00; Schoolmate: HS Planners, \$639.25; SDHSAA: Rule Books, \$167.00; SHI International: Licensing WINDOWS, \$2,150.44; Software Unlimited: District Accounting Software, \$6,900.00; Standard: Basic & Add'l Life, \$176.66; Tucker, Lenae: Motor Fuel - GBB Camp, \$15.00; Wellmark: Health Insurance, \$23,998.10; West River Insurance: Work Comp Policy, \$6,459.00. **CAPITAL OUTLAY:** Houghton Mifflin: Go Math Digital Grades 1-3, Teacher, \$2,915.45; Office of State Engineer: EE Block Grant Loan, \$9,141.00; Riddell/All American Sports Corp: FB Helmets, Chin Strap and Repairs, \$1,778.20; **SPECIAL EDUCATION:** PAYROLL: \$15,708.81; EMPLOYER SHARE FICA: \$1,165.70; RETIREMENT: \$942.53; HEALTH INSURANCE: \$2,667.14. **EXPENDITURES:** Delta Dental: Dental Insurance, \$147.47; Standard: BASIC & ADD'L LIFE, \$85.12; Wellmark: Health Insurance, \$2,272.02; West River Insurance: Work Comp Policy, \$963.00; **FOOD SERVICE: EXPENDITURES:** \$0.00.

Employee Contracts Salary Publication listing per SDCL 6-1-10, approved for the 2024-2025 school term as follows: **Contracts:** Sharon Aman: Elem/MS-\$54,017.00, Kayla Anderson: Special Ed-\$47,392.00, Trisha Bork: Elem/MS-\$26,701.00, Christy Brost: Elem Instructor-\$54,810.00, William Brunskill: Ag-\$48,051.00, Rose Comp: Vocal/Instrumental Music-\$53,619.00, Jane Daum: Math-\$55,114.00, Bonnie Dowling: Special Ed-\$52,943.00, Betty Fairbanks: Speech-\$49,171.00, Ann Geisler: Physical Education/Health-\$47,392.00, Teri Kinsley: Elem Instructor-\$53,392.00, Abby Martinez: Elem Instructor-\$46,531.00, Katie Nix: Elem Instructor-\$45,625.00, Carmen Patrick: SS/History/Gov/Geography-\$46,946.00, Deb Venard: Kindergarten-\$53,281.00, Joni Willoughby: Vocal/Instrumental Music-\$47,500.00, Lilly Alexander: Middle School/High School-\$45,000.00, Debra O'Reilly-CEO \$88,000.00; Christopher Cecil: Principal/Title IX Prgm Admin-\$66,300.00, Donna Convey: Business Manager-\$54,897.00, Missy Herr-Valburg: MS/HS Counselor/Registrar-\$54,336.00, Matiah Weber: District Secretary-\$36,279.00, Michelle Schweigert: Athletics Director/Spec Ed Para-\$33,183.00. Rick Stotts-Network Admin \$32,000.00. **Work Agreements:** Lana Feddersen-Para \$16.50/hr.; Lea Glaze-Para \$16.50/hr. School Nurse \$21.00/hr.; Don Heib-Part Time Custodian \$17.00/hr.; Teresa Hatheway-Head Custodian \$20.00/hr.; Diana Hendricks-mentor/Para/Library \$17.00/hr; April Lebeda-Para \$16.50/hr; Cindy Spiegel-Para \$16.50/hr & Summer Custodian\$15.00/hr; Tammy Van Dam-Elem Librarian/Staff Asst \$17.50/hr. Rachel Geyer-Custodian \$15.50/hr. **Extra-Curricular Assignments:** William Brunskill-FFA Advisor \$1,980.00; Rose Comp-Pep Band \$2,500.00 Jazz Vocal \$760.00; Joni Willoughby-Pep Band Asst \$431.00/ Jazz Vocal \$1519.00; Jane Daum-Head Track \$4,168.00; Ann Geisler-Asst Track \$2,240.00/NASP \$320.00; David Hunt-Head Boys Basketball \$3,925.00; Lynette Karg, School Play \$640.00; Dylan Kinsley-JH Football \$1,600.00; Teri Kinsley-JH Volleyball \$1,628.00/NHS \$480.00/Drivers Ed \$200.00/student; Levi Louder-JH Boys BB \$1,600.00; Tyler Buxcel-Head Football \$3,520.00; Scott Mathews-Head Girls Basketball \$3,840.00; Michelle Schweigert-Head Volleyball \$3,520.00; Carmen Patrick-Homecoming/Student Council \$1,600.00, Prom \$320.00; Barry Valburg-Asst Girls Basketball \$2560; Bruce Venard-Cross Country \$1,872/1,872.00; Wyatt Weber-Asst Football Coach \$2240.00/JH Golf \$1600.00; Maria Venard-Asst Volleyball \$2,240; Wyatt Hespe-NASP Asst Coach \$320.00; Lily Alexander-Yearbook-\$2100.00/Prom \$320.00; Missy-Herr-Valburg Senior Class Advisor \$480.00.

Board discussions: Motion by Labrier, seconded by Birkland to designate Donna Convey as Custodian of Custodial Accounts and continue Imprest Fund in the amount of \$7,500.00. Carried. Motion by Fuoss, seconded by Labrier for the following Board related items: Designate the 2nd Monday of each month as regular meeting date commencing in the High School Library at 7:00 PM Apr to Oct, at 6:00 PM Nov to Mar; Board members to establish a quorum and to pass a motion set to 3; Board compensation for regular meetings and special meetings set at \$50; Board committees: Building and Grounds-Fuoss and Tucker; Finance and Negotiations-Tatum and Labrier; Policy and Student Welfare-Tatum and Birkeland; Surplus Appraisals-Fuoss, Tucker and Birkeland; Sports-Birkeland and Labrier. Carried. Motion by Birkeland, seconded by Fuoss for the following Memberships, Associations, Agreements: Participate in Lunch Time Solutions School Lunch Program, Chris Cecil, representative; Approve Compass Partners in Learning (TIE) Membership; Approve to enter Oahe Child Development Center Interagency Agreement; Join Emergency Bus Pact'Join Associated School Board of South Dakota (ASBSD) with Labrier as representative; Appoint Tucker to represent the Board on the Three Rivers Board. All other members will serve as alternates. Carried. Motion by Birkeland, seconded to revoke the transfer of \$200,000 from Capital Outlay to General Fund for the 2023-2024 budget. Funds were not needed in the General Fund. Carried. Motion by Tucker, seconded by Fuoss to approve the Transfer of the general fund balance from 2024 to 2025. Motion by Birkeland, seconded by Tucker to approve the following pricing for the 2024-2025 school year. Travel Reimbursement and meal regulations for School business, School Board (SDCL 13-8-38), and K-8th Parents. Mileage-\$0.655/mile - SDCL 3-9-1, Breakfast-\$6.00, Lunch-\$11.00, Supper-\$15.00, Lodging-State rate or actual cost as approved by administration, Out of State Clinics-\$200.00 flat rate for all expenses 1 per year; Substitute \$16.50-per class period, Continuous sub after 5th day-\$120 per day, After 15 days for certified teacher-\$240; Driver's Ed Teacher Salary \$200-per student, Student Fee-\$225; Weight Room Price Single-\$175, Household-\$225 (2 cards), Monthly Membership-\$30, Swipe Card-\$30; Swipe Card Replacement-\$20; Activities: Activities bus driver-\$0.35 per mile and \$11 per hour wait time; Athletic Workers: \$20.00 for HS Volleyball-Clock, Book; HS Volleyball Line Judge, \$20.00 for JH Volleyball Clock, Book, Line Judge, Officials; \$20.00 for HS Football-Announcer, Clock, Chains; \$20.00 for JH Football Clock/Announcer, Ref., Chains; \$20.00 for HS Basketball Book, Clock, Shot Clock, JH Basketball Book, Clock, Ref; Admission activity tickets and prices are the following: JC Students K-12-Free, Students K-12 -\$4.00, Season Pass-Adult \$60, Royal Blue pass FREE taxpaying

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resident of JC 65 years or older; Lunch and Breakfast: Students K-12: Breakfast-\$1.90, Students K-4: Lunch-\$3.20, Student's 5-12 Lunch-\$3.20, Adults: Breakfast-\$2.70, Adult Lunch-\$4.85. Carried. Motion by Labrier, seconded by Fuoss to approve the installation of the electronic sign. Motion by Tucker, seconded by Birkeland to approve the changes to high school graduation requirements, changing 'Economics or Personnel Finance' to 'Personnel Finance'. Carried. Motion by Fuoss, seconded by Labrier to approve the following District Policies and Handbook Changes for 2024-2025: Adopt Board Policies and Revisions, Approve Parent/Student Handbook changes, Approve EL Program Handbook, Approve Acceptable Use Policy (Appendix A of handbook), Approve Mentor-Mentee Contract, Approve Wellness Policy, Approve Extra-Curricular Policy, Approve Crisis/Management Plan, Approve Distance Learning Policy, Approve Bullying Policy, Approve Restraint and Seclusion Policy, Carried. Discussed the ASBSD Conference in August. Megan Tatum will attend to represent the district. Discussed the 21st CCLC Grant and South Dakota GOED Child CTE Grant. Discussed repairs that were required for the district house. Discussed the setting of Board Goals.

Motion by Tucker, seconded by Fuoss to enter executive session at 8:36 PM, in accordance with SDCL 1-25-2 1, time out 8:58 pm.

Motion by Labrier, seconded by Birkeland to adjourn. Meeting adjourned at 8:59 PM. Next regular board meeting on Aug 12, 2024, at 7:00 PM in the High School Library.

Presiding Officer

Business Manager

Published once at the total approximate cost of \$ _____.
(Unofficial until approved by the Board of Education)

This is to verify receipt of minutes on _____ by _____.
(Date) (Publisher)