

CITY SCHOOL DISTRICT OF NEW ROCHELLE

515 NORTH AVENUE

NEW ROCHELLE, NY 10081



Dr. Corey W. Reynolds

SUPERINTENDENT OF SCHOOLS

SCHOOL YEAR: _____

TRANSPORTATION/ CHILD CARE APPLICATION

OFFICE USE ONLY: Magnet CILA Kaleidoscope Lincoln Attendance Zone Eligible for Transportation: Y N

AM BUS: _____ TIME: _____ AM STOP: _____

PM BUS: _____ TIME: _____ PM STOP: _____

BUS COMPANY: _____ START DATE: _____

BUS STOP: _____ BUS ROUTE: _____

Parent/Custodian/Guardian: Complete one application for each student being registered. **The Transportation Office Staff will identify and notify students by mail. Only students who meet the 1.5 mileage requirement would be bussed.**

PLEASE PRINT CLEARLY, REPORT PHONE NUMBER CHANGES TO THE TRANSPORTATION OFFICE IMMEDIATELY

Please check ONE of the four choices: 1. New Student 2. Address Change 3. Moved out of District
4. School Change: _____
Previous School

School: _____ Grade: _____

Student ID: _____ Date of Birth: _____ MALE FEMALE

Student Name: _____
LAST NAME FIRST NAME

Home Address: _____
STREET - APT # CITY STATE/ZIP-CODE

PARENT1/CUSTODIAN/GUARDIAN NAME: _____

RELATIONSHIP TO STUDENT: _____ EMAIL ADDRESS: _____

PRIMARY PHONE NUMBER: _____ ALTERNATIVE PHONE: _____

PARENT2/CUSTODIAN/GUARDIAN NAME: _____

RELATIONSHIP TO STUDENT: _____ EMAIL ADDRESS: _____

PRIMARY PHONE NUMBER: _____ ALTERNATIVE PHONE: _____

EMERGENCY CONTACT NAME: _____
(NOT LISTED ABOVE)

RELATIONSHIP TO STUDENT: _____ EMAIL ADDRESS: _____

PRIMARY PHONE NUMBER: _____ ALTERNATIVE PHONE: _____

CHECK ONE CHILDCARE RELIGIOUS INSTRUCTION **REQUESTED START DATE** _____

a) BEFORE SCHOOL: _____
NAME AND ADDRESS OF CHILDCARE LOCATION OR RELIGIOUS INSTRUCTION PROGRAM

DAY(S) OF THE WEEK: ALL WEEK OR MON TUES WED THURS FRI

NAME OF ADULT AT CHILDCARE LOCATION: _____ PHONE #: _____

b) AFTER SCHOOL: _____
NAME AND ADDRESS OF CHILDCARE LOCATION OR RELIGIOUS INSTRUCTION PROGRAM

DAY(S) OF THE WEEK: ALL WEEK OR MON TUES WED THURS FRI

NAME OF ADULT AT CHILDCARE LOCATION: _____ PHONE #: _____

DISTRICT POLICY (ON NEXT PAGE): MUST READ, SIGN & DATE. YOUR COOPERATION WILL AVOID DELAY OF BUS ASSIGNMENT

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TRANSPORTATION POLICY FOR CHILDCARE PROGRAMS

The New Rochelle City School District has a policy to comply with New York State Childcare Transportation Education Law (3635) as it pertains to elementary students in Grades K-5. The State Law on childcare provider does not apply to after school religious instruction.

Requirements

- a) Th childcare provider must be located within the City of New Rochelle. Requests to childcare locations will be offered only to students who are New Rochelle residents and attend a public or non-public school located within the City of New Rochelle.

Note to parents of students who attend non-public schools within the City of New Rochelle: If you wish transportation to and/or from childcare, the childcare **Application must be submitted. April 1st is the deadline.**

- b) The days of the week requested must be on a regular basis every week.
- c) Applicants are limited to one pick up location and one drop off location. The bus stop assignment will be the nearest corner to the childcare provider.
- d) The childcare location must be 1.5 miles from the school and within the attendance zone of the school, your child attends.
- e) If you childcare provider is not located within the attendance zone of your school the childcare provider **must be licensed or registered** pursuant to section 390 of the Social Services Law in order for your child to receive child care transportation. The provider must meet the licensing requirement, be located in New Rochelle, and 1.5 miles from the school.

Childcare Transportation – Half Day

Sessions Transportation will be provided to an/or from the childcare provider. You must notify the childcare provider of the 25 – minute time difference. If you plan to make other arrangements, contact the school principal. **Please notify the Transportation Office if your childcare provider is closed.**

HOW TO APPLY

- a) Written applications for transportation to childcare locations **must be submitted by April 1st of each year** for students in grades K-5. **Childcare is not available for Pre-K students.** Applications are available in main offices at elementary schools and the Board of Education Transportation Office at City Hall.
- b) Applications by families moving into New Rochelle must be received within 30 days after establishing residency. **It will take ten school days after receipt of application to start transportation.**
- c) Student enrolled in a magnet, and newly enrolled “district kaleidoscope” student **must be submitted applications by August 1st.**
- d) Request to change or cancel your childcare location must be made in writing on a new application. **Ten school days are needed for processing before transportation will begin if approved.**

TRANSPORTATION TO AFTER SCHOOL RELIGIOUS INSTRUCTION

Request for transportation to after-school religious programs will be offered only for children attending public and non-public schools located within the City of New Rochelle.

Please review the following guidelines:

- a) Student must be New Rochelle residents. Written applications must be submitted **annually** to the Transportation Office for such requests. Applications are available in the main office at the elementary schools and the Transportation Office at City Hall.
- b) Transportation will only be provided on regular district buses to the regular bus stop nearest to the religious program. *Door to door services will not be provided.*
- c) Students who do not meet mileage eligibility for daily transportation may apply.
- d) Application will be approved on a first-come, first-served basis for any seats available on the designated bus route. Priority as follows:
1. Eligible students assigned to designated bus route.
 2. Eligible students assigned to another bus route.
 3. Ineligible students
- For example: W6 is designated to go from ward to Beth EL. W6 riders have first preference, W5 riders second ineligible riders third.
- e) The school district will not incur additional expense to provide transportation to an after school religious program.
- f) **Ten school days are needed for processing approved applications before transportations will begin.**

I have read all the above information.

SIGNATURE PARENT/CUSTODIAN/GURARDIAN _____

DATE _____

(APPLICATION WILL BE PROCESSED ONLY WHEN SIGNED HERE)