

STUDENT HANDBOOK 2024-2025

Updated July 25, 2024

INFORMATION AGREEMENT

I certify that my student and I have read, understand, and agree to comply with all information contained in this 2024-2025 student handbook, including:

- Bear River High School **Dress Code Policy**
- Bear River High School **Electronic use Policy**
- Box Elder School District **Attendance Policy**
- **Various other school specific policies.**
- **BESD Safe Schools Policy**
- **BESD Drugs/Alcohol/Tobacco Policy**
- **BESD Pornography Policy**
- **BESD Fighting, Threats, Intimidation or Sexual Harassment Policy**
- **BESD Computer Use** policies and procedures
- **BESD Transportation** policy regarding **Conduct on Buses**
- FERPA (Family Educational Rights and Privacy Act)

Electronic signature at the end of this document will suffice for the student signature, guardian signature, and date.

STUDENT HANDBOOK 2024-2025

David Lee, Principal

Clay Chournos Athletic Director/ Assistant Principal

Taylor Jackson Assistant Principal

Dawn Richards Assistant Principal

<http://www.brhs.besd.net>

Student Information Link:

<https://portal.besd.net/Passport/loginp.aspx>

Dear Bear River Bears,

Welcome to Bear River High School! The teachers, administrators, and support staff are happy to have you in our school, and we invite you to take full advantage of the many opportunities you will have while you are here.

We have prepared this handbook to inform you of the privileges and responsibilities you will have as a student at Bear River High School. Get ready for a great school year!

Sincerely,

The Staff of Bear River High School

Mission Statement

Our mission is to ensure ALL students learn at high levels.

OUR MASCOT: THE BEAR

At Bear River High, we celebrate all positive and healthy ways to enjoy this important time of life.

The Bear River Way

All Bear River Bears commit to live "The Bear River". We all commit to:

- Show respect always
- Be Kind
- Do our best, have Grit

AMERICANS WITH DISABILITIES (ADA) POLICIES

Box Elder School District and Bear River High do not discriminate on the basis of race, color, national origin, sex or disability. Should you need special services, please contact the principal.

ASBESTOS

Asbestos Material Law Compliance Statement - Federal regulations require that schools be inspected for the presence of asbestos (a toxic material that has been used in the construction industry for many years). We are in compliance with all EPA standards and regulations. The asbestos is mainly found in the gym and auditorium areas. The areas have been covered to protect the occupants of the school. The asbestos material found at Bear River is in good condition and appears to pose no major health threat to the students and staff. With proper upkeep from the district's maintenance crew and the school custodial staff, we do not foresee any problem in the future. The school is inspected yearly to assure a continued safe environment. As an asbestos management plan for Bear River High School is available for your inspection in the main office.

Assemblies and Use of Auditorium

Students must be accounted for throughout the entire school day. Assemblies are an extension of the learning experience and, thus, student attendance is required. All activity in the auditorium must be scheduled through the main office. Students who are not in attendance may receive an absence, tardy, or trespassing ticket if in the wrong location.

ATTENDANCE PROTOCOLS/STEPS

Regular attendance is one of the biggest influencers on academic success at school and increases the opportunities for students to benefit from educational programs. [The Utah Compulsory Attendance Law \(53A-11-101\)](#) directs parents to require their children between the ages of 6 and 18 years of age to attend school. Frequent absences of students from daily classroom experiences disrupt the instructional process, thus impairing a student's opportunity to learn.

When a student must be absent, we ask that the parent or guardian contact our attendance office by using one of the following methods:

- Call the school at 435-515-5800
- Send a written note signed by a parent/guardian
- Email our attendance secretary (karen.patterson@besd.net)

Parents please provide a valid reason for the student's absence WITHIN ONE week of the missed days. Valid reasons can be seen on [District Policy 5035](#).

When a student knows ahead of time that he/she will be missing school, a "Pre-arranged Absence" form should be picked up in the office prior to the absence, signed and returned to the office. **Students are responsible for any and all work missed in class while absent for any reason.** Students need to work with the teacher to get the work they will be missing, often this will be done through CANVAS.

We advise parents to allow extra time when checking students out for appointments, as they may be in other parts of the building. See [Bell Schedule](#) here.

For more information on the district attendance and tardy policy, please click on [this link](#):

ATTENDANCE/CITIZENSHIP POLICY

The purpose of this policy is to give students the best chance to succeed and achieve in school, which is in-class participation. Nothing can replace being in class with the professional, the teacher, who is teaching and supporting learning while students are able to ask questions, practice, and learn the required skills and knowledge.

Unexcused absences and tardies will count towards a point system. Unexcused absences will be listed as an "X" on the attendance record, while tardies will be listed as a "T."

Valid excuses will not count towards citizenship points when accompanied by appropriate documentation. This can include a parent phone call verifying a valid excuse or filling out a pre-arranged absence form. Parent notes may be verified.

Valid excuses include: Illness, mental or behavioral health, family death, school activities, prearranged family or club events with at least one day notice, absence permitted by the provisions of an IEP, absence permitted by the provisions of a 504 plan. All documentation will need to be turned into the office within 5 days of the absence. Pre-arranged absence forms need to be handed into the office at least 24 hours before the absence begins. Contact the administration for approval and questions. Extenuating circumstances will be evaluated on a case by case basis.

When a student accumulates more than 12 combined points in any given class they will receive an Attendance U Citizenship Grade in that class.

Attendance Code	Points
Tardy	1
Absence	2
Total points allowed before citizenship U	12

Each class period is counted separately; it is not a combined total from all class periods. Parents and students will be contacted via administration when a student reaches 5 unexcused absences then again when they reach 10 unexcused absences. The student's official attendance record will not change when points are worked off. The record will always show when a student is present or not. The notes will help determine if the points count or not in a continued effort to help students take accountability and be in class.

Points can be made up following a student-teacher conversation to begin a contract with each teacher as necessary. Exceptions, for a variety of reasons, will be handled in the office through the school administration.

- Contract with Teacher:
- 5 consecutive days of attendance or without a tardy – 1 pt.
- Before/After school as arranged with the teacher – 1 pt.
- Completed and handed in all practice, homework, quizzes and tests -1 pt.
- After school citizenship class (45-60 min) – 2 pts.
- Voluntary Lunch Study Hall – 1 pt.
- Other reasonable Student/Teacher options as arranged by teacher – 1 pt.

ATHLETIC POLICIES

With the implementation of the Citizenship Point System and in conjunction with the school Citizenship Policy regarding athletes we have come up with the following attendance expectations for ALL athletes:

1- BRHS athletes are expected to be in school and on time for their classes as representatives of our school and sports. We will work with the current point system and citizenship procedures.

2- Athletes are required to be below 13 points in any class in order to maintain eligibility for their in-season sport.

Tardies are not able to be excused. Absences are only counted if they are "unexcused" or marked as an X on the roll. Any other code is not counted for points. For further explanation on this please review the policy above.

3- Parents, Students, and Coaches will be notified in a reasonable amount of time via email when they reach 7 points in any class. Parents will be notified by phone call and students and coaches notified by email when an athlete reaches 10 points. Once a student reaches 13 points they will be ineligible for at least 2 school days. This means they will miss any competitions that take place during those 2 days. In order to become eligible the athlete must meet with the teacher and come up with a written contract on how they will make up points within the class in order to avoid receiving a "U" on their transcript. This must be turned in to the Athletic Director. Once this happens the Athletic Director will let the Coach know that the athlete is now eligible for competition.

4- As per current policy an athlete may not compete with a "U" on their transcript. They must remediate the "U" via our Citizenship class or the online class and pay \$5 to the school before they are allowed to compete for that season.

Grades and Eligibility:

In order to participate in any UHSAA sanctioned sport a student must have a GPA of 2.0 or above with no more than one failing grade. This must come from the grading period prior to their season and includes any grading period that falls during the season. This is a State rule and cannot be amended and is due when grades are input for the end of each trimester. In addition to the State rule, BRHS performs "Grade Checks" every 3 weeks. An athlete must be passing all classes at each of these checks. The first check is a reminder for all athletes (even if they are passing their classes) to make sure their grades are acceptable. If an athlete is failing a class their coach is made aware and they are encouraged to help the athlete get that grade up. At mid-term an athlete that has an F in any class is immediately ineligible for their sport until they have remediated the F and the teacher informs the Athletic Director. Coach Chournos will communicate with the Coach once the teacher has cleared the athlete. At that point, an athlete may have grade checks performed each week in order to make sure that they do not fall behind and help keep them on track for credit in each class.

Drug Testing:

All athletes are required to be in the pool for possible drug testing during their season. Each week we randomly pull from all athletes competing and they are asked to provide a urine sample.

Here is [a link to the current District Policy](#) regarding drug testing.

Athletes will also be tested for Nicotine which could be a result of vaping, cigarettes, chewing tobacco, or even nicotine gum/pouches.

Parent Conduct and Expectations:

Recently our Region Administrators met to discuss some of the issues we have had the past few years, specifically with winter sports. Here are a few of the expectations they would like us to pass along to all of our parents:

- 1- Please cheer loudly FOR your athlete and team. Please follow the State guidelines for each sport which can be found here: https://drive.google.com/file/d/1cs7vyYnfMjiNcWE0-k9txoqWKA3_AgL3/view?usp=sharing
- 2- Please use respectful and appropriate language in regard to officials. We are currently experiencing a massive shortage of officials in virtually all of our sports. There are many reasons for this but one of the big ones is the treatment of the officials by parents, athletes, and coaches. Our officials are human and they will make mistakes. We try and help our athletes that we are rarely in control of events that happen to us but we are in total control of how we respond to the circumstances. Please help be an example of how choose to respond respectfully when something happens we don't like.
- 3- Please do not address opposing fans or students in a negative fashion. If there are fans or students who are being inappropriate please contact one of the Administration from our own team first. If that isn't possible contact the Administration of the home team and let them know.
- 4- Please be respectful of our own facilities as well as those of our opponents. This would include cleaning up around you and putting your garbage in the appropriate place.
- 5- Please help us uphold the sportsmanship expectations of the UHSAA, our Region, our School, and the "Do Rowdy Right" initiative. <https://uhsaa.org/sportsmanship/drr.pdf>

BEGIN THE DAY RIGHT

School will begin at **7:30** a.m. and end at **2:13** p.m. Monday through Thursday. **School will end at 12:13pm on Friday's.** Five minutes will be given between each class period. Students are expected to be to every class on time. For details about our schedule please reference our website brhs.besd.net

BIKES, SCOOTERS, SKATEBOARDS, ETC.

A bicycle rack is provided for students riding bikes to school. We strongly recommend that students lock their bikes in the bike rack. The school is not responsible for lost, damaged, or stolen items. Bikes may not be chained to posts or trees and may not be ridden during school hours. Shoes with wheels in the soles are also prohibited at school. School personnel are not responsible for storage of these items during the school day. **Skateboards, roller blades, scooters, four-wheelers, and motorcycles ARE NOT to be ridden on school property.**

BULLYING and CYBERBULLYING

Bullying, including cyberbullying, in any form at Bear River High School WILL NOT be tolerated. Bullying is aggressive behavior that is intended to cause distress and harm, exists in a relationship where there is an imbalance of power and strength, and is repeated over time. All students have the right to feel safe in school, and each deserves the respect and kindness of other students and adults.

Bullying of any type should be reported to a counselor, a teacher, or an administrator as soon as possible. Cyberbullying that happens off campus needs to be reported to law enforcement.

[District policy 5270](#) outlines the steps BRHS will also follow.

BRAGGIN' BEARS

Braggin' Bears is a way to nominate students who are academically or behaviorally excelling in the classroom. Students are nominated by one of their teachers.

CELL PHONES and OTHER ELECTRONIC DEVICES

- With support from district policy, cell phones and electronic devices **must remain off during instructional time (this means class time, assemblies, class meetings, bathroom visits with the hall pass).**
- Emergencies/ special circumstances may apply
- Taking and/or posting photos and video with a cell phone or other electronic device at school is prohibited without permission from an adult, students found to have recorded unauthorized media will be required to meet with administration and parents and will have their electronic privileges revoked.

- **Earbuds and Headphones are not to be worn during instructional time.** Speakers are not allowed at school at any time.
- Bear River High School is not responsible for any theft or damage to any cell phone or electronic device.
- **Teachers may grant limited use of a cell phone in emergency situations.**



Consequences for misuse of cell phones and electronic devices may include:

Initiated by teacher:

- Warning issued
- Parent phone call made, or meeting
- Contract with teacher
- The teacher may ask them to place the phone in an alternative location in class.
- After these steps have been followed by the teacher, an Educators Handbook referral may be sent by the teacher.

Initiated by Admin.

- Phone stored in the office until the end of the day
- Citizenship reduction
- Phone privileges revoked
- Student accountability project
- Other necessary disciplinary action as deemed necessary

CLASS CHANGES

Before class changes are considered, the following steps must be taken:

1. Prior to a class change parents/ guardians request please discuss any concerns with the teacher in an effort to resolve.
2. The class change request form must be filled out and signed by the parent.
3. An appointment to meet with the principal, will need to be set by the registrar or counselor.
4. Any class changes may be approved after a meeting with parent, child and a school administrator.
5. Class change windows will be set by the counseling department.

CLASSROOM CONCERNS-RESOLUTION PROCESS

Student/Parent concerns or complaints can best be addressed in the following manner:

1. Communicate with the classroom teacher first.
[Teacher emails can be found here.](#)
2. Take your concern to the Principal or Assistant Principal.
3. If unresolved, you can contact the Assistant Superintendent over Secondary Education or Director of Student Services.

CIVIL RIGHTS POLICY BESD

It is the policy of the Box Elder School District to provide equal educational and employment opportunities for all individuals. Therefore, the District prohibits all discrimination on the basis of race, color, religion, sex, age, national origin, sexual orientation, disability, or veteran status. This policy extends to all aspects of the District's educational programs, as well as to the use of all District facilities, and participation in all District-sponsored activities. Any individual who initiates a good faith complaint under these protections will not incur retaliatory measures.

<https://www.besd.net/page/civil-rights-disclosure-english>

<https://www.besd.net/page/civil-rights-disclosure-spanish>

COUNSELORS

Our counselors are advocates for our students. Through Planning for College and Career Ready Conferences, classroom presentations, individual and group counseling and College and Career Awareness activities, they strive to help students improve study skills, make decisions, assess their strengths, solve conflicts, express feelings appropriately, develop positive attitudes, choose courses, explore careers, discover their abilities and talents, set goals, and work out problems with family, friends and teachers. All students are encouraged to get to know the counselors. Counselors can also help with discussing Bridgerlands opportunities.

Counseling information including course offerings, Bridgerland information, and other resources can be found at the [counseling web page](#).

DANCES

The purpose and goal of school dances at Bear River High School is to allow students an opportunity to enjoy time with friends and peers while still keeping them safe and protected.

Please see the bullets below with the expectations for students and attending school dances at Bear River High School.

- BRHS school dances are for high school age students only (10-12 graders) and are currently attending high school.
- No graduated students or younger than sophomore age students will be admitted. ○ Early graduates will be allowed for Prom.
- All students, from BRHS or a guest from another school, need to show their current school student body card upon entrance to the dance. This card can be in hand or simply show a picture of it on a phone.
- **Guest passes are required for all students not currently attending BRHS to attend our school dances.**
 - The guest pass form can be [picked up in the office or follow this link](#) to print out your own copy.
 - These forms need to be filled out and returned by the Thursday prior to the dance. The guest student's administration needs to give permission for them to attend our dance and then BRHS will issue an actual Guest Pass for the student to present at the door.
- Dress code and appropriate school behavior is required at all times. Clothing needs to stay buttoned up, covered appropriately and skirts/dresses/shorts need to be appropriate length.
 - Students may be turned away at the door to change or adjust clothing to fit within dress code requirements.
- Tickets for school dances are not included as part of the student activity pass - tickets must be purchased separately. Dance tickets are sold individually, so each attending student will need their own ticket.
 - Online tickets are available at [this link](#).
- Once a student has entered the dance they are in for the duration of the dance. If they leave, they will not be allowed to re-enter the dance.
- Additional rules and changes may be made according to the dance and/or location

DELIVERIES

If deliveries are made, we will notify the student and keep the gifts in the office until school is dismissed. Food deliveries are only allowed if a parent brings it to school personally. We would ask that Door Dash or other deliveries not occur.

DISCIPLINE SCHOOL-WIDE PLAN

All staff at BRHS take a connection building approach to discipline. It is our expectation that students at Bear River High School will follow all school and classroom rules. Those students making good choices will be positively rewarded and recognized. There are times, however, when students make poor choices and do not follow school rules. Therefore, the following is in place:

School staff will work with students to identify problems and work on solutions together. If the problem continues, teachers, staff, and possibly administration may provide a consequence. That consequence will depend on the

unique person and unique situation. Staff members will use their best judgment based **upon the information they have at the time.**

Severe Clause: *In the event that a child violates the district's [Safe Schools Policy](#), a parent will be contacted immediately. Consequences could include those listed in the policy and possibly suspension. In addition, a student may immediately incur any consequences listed in the district policy or school handbook.*

Note: *An individualized behavior plan may be put in place for continual, repeat offenders at any time. [District Policy 5006](#) outlines discipline of students with disabilities.*

DRESS CODE 2024-2025

Students must comply with the following:

- Clothing should cover all underwear or where expected underwear would be, at all times.
- Shirts should not be low-cut or see-through (mesh, fringe, etc.)
- Shirts need to cover the majority of the student's torso (as a general guide, the belly button is covered).
- Students may not wear clothing that displays obscene pictures, words or promotes through innuendo the use of drugs, alcohol, tobacco, unkindness, or violence. No gang-related clothing or apparel will be allowed.
- The hoods on hoodies should not be worn in class.
- Students who write on themselves may be asked to remove it.
- Students may not wear anything that causes an educational distraction or that is unsafe, such as flags, banners, capes, excessive/costume makeup, masks, costume items (except on a school dress-up day), or any items that connect to a student's clothing that is distracting.
- The administration will have the final say on whether something is educationally distracting to the learning environment or not.
- Bears follow this dress code whether in school or attending a school activity.
- Students choosing not to comply with the dress code will be asked to change according to policy

The [District Dress Code Policy](#) can be seen at this link.

DRUG/ALCOHOL/TOBACCO POLICY

The possession, use, distribution or sale of tobacco, vapes, alcohol, narcotics and all other drugs is prohibited in all BESD schools, on school grounds, at all school-sanctioned activities, or when students are being transported in vehicles dispatched by the District.. **Please refer to our [district's Drug/Alcohol and/or Tobacco Student Discipline Policy 5290](#) for the most current information regarding consequences for students choosing to not comply with this policy.**

FEE WAIVERS

We follow State and District fee waiver policies to ensure that no student is denied the opportunity to participate in class or school-sponsored activities because of an inability to pay associated fees. Fee waiver eligibility is based upon qualification under income level, SSI, AFDC, State custody, or special cases. Written verification is required for all fee waivers as listed on the waiver application form. **In families with several school age students, the fee waiver process must be completed at the school of the oldest child in the family.** More information about fees and fee waivers can be found on [District Policy 5230](#).

School fee breakdowns can be found [at this link](#).

FIGHTING, THREATS, INTIMIDATION OR SEXUAL HARASSMENT

Fighting/slapboxing, threats, unsolicited contact, intimidation or sexual harassment will not be tolerated. Parental contact will be made and the administrative team will determine consequences. Consequences, including a referral to our SRO (School Resource Officer) may occur.

District policies that may be used include [policy 3015](#) (sexual harassment), [5005](#) (Safe Schools discipline - behavior), and [5006](#) (Safe Schools Discipline of students with disabilities).

FREE / REDUCED LUNCH

Information regarding the application for free/reduced lunch is available online at <http://www.besd.net/ChildNutrition/FreeandReducedLunch.php>. Please fill out the online application.

All lunch information can be found at [this link](#).

GRADES-ACADEMIC

Student grades will reflect Standards Based Grading, therefore, students' grades reflect only their academic proficiency as it has been assessed by teachers. Grades must reflect the knowledge, skills and dispositions that students have.

Individual classroom grading procedures can be found on teacher disclosures, [which can be found here](#).

Our school grading breakdown is determined by a minimum of 80% assessments, and 20% assignments.

GRADES-CITIZENSHIP

In addition to academic grades, Citizenship Grades are earned by each student. The Citizenship grade is printed on the report card. Citizenship scores communicate how students are performing relative to their classroom behavior, attendance and work completion. We consider these scores to be very important and will recognize students accordingly.

H –Honor–

- Outstanding preparation and participation.
- A highly positive, supportive, and contributing influence in class.
- Very respectful of the teachers, self, other students, and property.
- No disruptive behavior.
- Work is consistently complete and on time.

S –Satisfactory –

- Good preparation and frequent participation.
- Usually a positive, supportive, and contributing influence in class.
- Shows respect for the teachers, self, other students, and property.
- Seldom disrupts the class.
- Work is usually complete and turned in on time

N -Needs Improvement –

- Fair preparation and participation.
- Non-productive influence in class.
- Shows some disrespect for teachers, self, students, and property.
- Often disruptive.
- Work is often incomplete and/or late

U -Unsatisfactory –

- Poor preparation and participation.
- A negative influence in class.
- Shows little interest or respect for teachers, self, students, or property.

- Very disruptive.
- Work is typically incomplete and/or late.

Attendance (applies to tardies only)

- Tardy Definition = Students are in the classroom when the bell rings!

GRADES- PARENT ONLINE ACCESS

Parents and students can keep track of their academic progress on a regular basis by logging on to <https://portal.besd.net/Passport> . Login information is available on the school and district websites, in the Back to School packet, or by calling the main office at 435-515-5800.

30 CREDIT GRADUATION REQUIREMENTS

Class of 2024, 2025, 2026
Graduation Requirements / Recommendations

Courses	Minimum Requirements
Language Arts 9-12 *AP Lit, USU 1010 * AP Lit will be accepted for Lang Arts 11	4.5 Credits Lang. Arts 9 =1.5 Lang. Arts 10 - 1.0 Lang. Arts 11 – 1.0 Lang. Arts 12 – 1.0*
Math *Minimal Completion of state required mathematics	3.5 Credits Sec. Math I – 1.5 Sec. Math II – 1.0 Sec. Math III or Additional Math – 1.0*
Science	3.0 Credits 2.0 credits from 2 of the 4 categories; Biology, Chemistry, Physics, or Computer Science + 1.0 credit from any category including Optional Sciences.
Social Science *Beginning with the class of 2019 an additional .5 credit will be required for graduation (3.0 Social Science credit total)	3.0 Credits Geog - .50, World Civ - .50 US History 1.0 US Government - .50 Addtl Social Science credit - .50
Healthy Lifestyles *Credit posted for UHSAA 1 Season; Must be a Varsity Sport during your Junior or Senior year. "P" Grade will be Posted .50 Credit maximum allowed Includes Cheer, Drill, Color Guard & Marching Band. Apply through your Counselor	2.0 Credits Health II - .50 9 th Grade PE - .50 10 th Grade Fitness for Life - .50 Additional PE - .50*
The Arts	1.50 Credits
Financial Literacy – Enroll in 11 th or 12 th Grade	.50 Credit
Digital Literacy	.50 Credit
Career and Tech Ed	1.0 Credit
Total Core Requirements	19.0 Credits
Electives	10.5
Total	30 Credits

*Civics test is required for all seniors to pass before graduation.

HALLWAY EXPECTATIONS:

- Students should be in class unless excused by a teacher with a color code by area hallpass. It is expected that you will return to class in a timely manner. In general, no more than 2 students should be out of a class at the same time.
- Students going to the office will use an office/ counselor pass slip.
- Students with accomodations have a time limit and a location established.

- Students who violate these rules after being taught the expectations will first receive a warning, and then additional consequences up to and including ISS, lunch detention, and in extreme cases, trespassing charges.
- Students will remain in the class during bell to bell instruction and will not be released early.

HEALTH AND ACCIDENT INSURANCE

The school does **not** carry health and accident insurance on students. If parents want to acquire coverage for students at school, applications are available from the school at the beginning of the year.

HONOR ROLL

Students who make the honor roll will be recognized each trimester.

HOPE SQUAD

HOPE Squad members are mentored by counselors. The HOPE Squad's focus is on making our school a safe and welcoming place for all students. Through evidenced-based training modules, HOPE Squad members are empowered to seek help and offer peer support. The members are taught to recognize signs of struggle and how to properly and respectfully report this to an adult. These students do NOT act as counselors, rather they are taught to refer students to counselors. The Squad also welcomes new students by giving them a tour of our school and by being a friend and an example of kindness to students and adults.

ID CARDS LIBRARY/LUNCH

Each student will receive a photo ID lunch and library card at the beginning of the year. This card is used for lunch, to check out library books, or entrance to dances/games. **The ID card must remain intact with a visible name and photo to be valid. Replacement ID cards may be purchased for \$5.00 payable to Becky Hodge, financial secretary.**

LOCKERS

Lockers may be requested at registration or through Karen Patterson at any time during the school year. **The school is not responsible for any items lost or stolen.** Lockers should be kept neat and clean. Doors can be shut gently without kicking or slamming. The school has the right to inspect lockers at any time. Students who get into lockers that do not belong to them will be sent to administration. Students should not jam lockers so they will not lock or latch. **No stickers or labels, please! Magnets are great!** Decorating lockers for birthdays and other occasions is discouraged. **Students who intentionally mistreat lockers will be assessed a fine.**

LOST & FOUND

If you lost a book, clothing item or personal item, check in the office for the lost and found. All items are donated to charity if not claimed. Donations are ongoing several times per year, so check as soon as you realize an item is missing. Lost electronics will be brought to the office and will be kept there until claimed.

LUNCH/BREAKFAST

Students may pay daily, weekly, or monthly (**prepayment** is expected). Cash/Checks must be made out for the exact amount.

Students may carry a water bottle to class. Students will be expected to clean up after themselves.

Areas that students can eat include: the commons, the cafeteria, or outside. All other areas are closed. We are an open campus. Students are allowed to leave for lunch. They need to bring money for this. Students are expected to return in a timely manner for their next class.

MAKE-UP WORK

Students will be allowed to retake or make up assessments. New and additional learning, instruction, or intervention should happen before the assessment is taken again. Make-up work procedures will be included in teacher disclosures.

LIBRARY

Students are encouraged to explore the books, magazines, and research materials. In order to maintain an adequate collection, we ask that materials be returned in good condition and in a timely manner. Fines will be assessed for lost or damaged materials. Students should never check out materials for one another. Please review the Media Center [Policies](#) for checking out materials and student conduct in the library.

MEDICATIONS, ACCIDENTS OR ILLNESS

Our office is open to take care of minor injuries or illness. A school nurse, Hayley Chournos, is present most days. Please have your student come to the office if in need of such services. We'll call parents or call the hospital, whichever is appropriate.

In compliance with State law, students are **NOT allowed to keep medication in their lockers or bags at school.** **If a student is taking any prescription or non-prescription medication at school, a permission slip signed by the parent and the doctor (or a copy of the prescription) MUST be on file in the office. PARENTS must bring all medicine to the office in the CURRENT PRESCRIPTION BOTTLE (including refills) LABELED WITH THE STUDENT'S NAME,** and our secretary will keep it locked up and dispense it as prescribed.

We are not allowed to dispense ANY medication to a student unless a PARENT has brought it to the school and signed a permission slip. This includes over-the-counter medications such as Tylenol or Ibuprofen.



MEDICATIONS IN BAGGIES ARE NEVER ALLOWED.



Parent Release

Parent release occurs when a student is released from a typical school class period to their parents.

If they have release, they are not allowed to be on campus at all during the parent release hour. Seniors may have one parent release per trimester. If a student elects to have Seminary, this counts as the one parent release.

Parent release is possible for a senior student if he or she meets the following additional conditions:

- Is on track to graduate
- Has completed the Parent Release form
- Can have their schedule arranged so that Parent Release occurs during the 6th hour.
- Students are required to attend all scheduled classes, and if the student is on campus during Parent Release time, he or she will be subject to a transpass violation.
- Parent Release is handled on a case-by-case basis.
- If a student is an athlete, they must meet certain eligibility criteria to play.

PARKING

Students will receive an email to sign up for a parking pass starting Monday, August 12th for seniors, Tuesday, August 13th for juniors, Wednesday, August 14th for sophomores (who are 16 or will turn 16 by October 1st). Please have all registration fees paid before requesting a parking pass. Parking for the senior lot is \$20, NAT south is \$15, and NAT north designated/free.

If your students do not want to purchase or request a designated parking spot, there are free parking areas along the curb between the high school and middle school as well as all along West 1200 North. Sign ups are done online through the emailed link.

Students are expected to follow all traffic laws and maintain a slow speed. Students should not be riding in the bed or on top of vehicles. Campers are also not allowed. Students should not park in other student's spots. If their spot is taken, they need to speak to the school resource officer.

Failure to follow expectations may result in traffic citations and/or losing parking pass privileges.

PORNOGRAPHY in any form is prohibited, including obscene or suggestive language or pictures including electronic or printed formats. ***Offensive materials will be taken and turned over to parents.***

PUBLIC DISPLAY OF AFFECTION (PDA)

Physical and public displays of affection such as kissing/cuddling, and other prolonged touching are inappropriate in school, regardless of circumstances.

RACIAL SLURS of any type are not tolerated at our school. If a student uses a racial slur during the school day, they will be removed from the classroom and will be invited to do their learning in a predetermined area away from their peers. District Policy 5265 covering student discrimination and harassment can be found [here](#).

SAFE SCHOOLS POLICY

Box Elder School District is committed to maintaining schools that are safe and orderly. A student may be disciplined for any prohibited conduct when it:

- a. occurs in a school building, or on or in proximity to school property,
- b. occurs in conjunction with any school sponsored activity,
- c. occurs in or on a school vehicle,
- d. occurs in the presence of or is directed at or against another student or district employee,
- e. threatens harm or does harm to the school, school property, a person associated with the school, or property of a person associated with the school.

You may view the full content of the policy on our district [website](#) [Safe Schools #5005](#) and [Safe Schools: Discipline of students with Disabilities #5006](#)

SAFE SCHOOL - Policy #5005

Box Elder School District is committed to maintaining schools that are safe and orderly. Individuals should refer to Policies 5005 – Safe Schools and 5006 – Safe Schools – Discipline of Students with Disabilities for any clarification of the Safe Schools Policies.

Students and parents are hereby notified that students will be disciplined for inappropriate conduct that may affect the safety of students or employees. Discipline may include referral to law enforcement, removal from teams or organizations, suspension, or expulsion from school for up to one year.

A student may be disciplined for any prohibited conduct when it: (a) occurs in a school building, or on or in proximity to school property, (b) occurs in conjunction with any school sponsored activity, (c) occurs in or on a school vehicle, (d) occurs in the presence of or is directed at or against another student or a district employee, or (e) threatens harm or does harm to the school, school property, a person associated with the school, or property of a person associated with the school. Prohibited conduct includes, but is not limited to the following:

1. Possession, control, actual or threatened use of a real weapon, explosive, or flammable device or material.
2. The actual or threatened use of a look-alike or pretend weapon with intent to intimidate or hurt another person or to disrupt normal school activities.

3. An act involving force or threatened use of force which if committed by an adult would be a felony or class A misdemeanor.
4. Any unlawful conduct including: (A) sexual harassment; (B) burglary; (C) larceny; (D) criminal mischief; (E) battery; (F) assault; (G) gang related activity including: (i) wearing, possessing, using or distributing, displaying or selling any clothing, jewelry, emblem, badge, symbol, sign or other things which evidence membership in a gang; (ii) use of a name associated with or attributable to a gang; or (iii) designating "turf" or an area for gang activity or occupation; (H) hazing; or (I) improper activation of school alarms or safety systems.
5. Frequent or flagrant willful disobedience or defiance of proper authority or disruptive behavior, including the use of foul, profane, vulgar, or abusive language.
6. Willful destruction, defacing, or damaging of school property.
7. Behavior, or threatened behavior, which possesses an immediate and significant threat to the welfare, safety or morals of other students or school personnel or to the operation of the school.
8. Possession, control, use or being under the influence of an alcoholic beverage.
9. Selling, giving, delivering, transferring, possessing, controlling, or distributing any tobacco product, drug or controlled substance including prescription and non-prescription medication, or drug paraphernalia.
10. Engaging in, assisting, permitting, or otherwise being involved in hazing, as provided by the District's policy prohibiting hazing.

SALE OF ITEMS AT SCHOOL

- Students may not bring items from home to sell at school. This includes food, drink or any homemade items. Items will be taken and held in the office, until a parent comes to get them. Any item that is against the law for our students to possess will not be returned.

SCHOOL COMMUNITY COUNCIL

Our School Community Council meets regularly. This committee consists of parents, school employees, and the school principal. The committee's responsibilities are:

1. Develop and help implement a school improvement plan to include:
 - The School Land Trust Program.
 - Consult on TSSA & PBIS plan.
 - Approve the Digital Safety Plan.
2. Advise and make recommendations to the school and district administrators.

We welcome parents wishing to participate. [All information can be found at this link.](#)

SEVERE WEATHER / SCHOOL CLOSURES

Because of the sizable differences that can and do exist in the weather conditions in various parts of Box Elder County, parents are urged to use their best judgment relative to the safety and advisability of sending their children to school on stormy days. Please listen to **KSL Radio 102.7 FM or 1160 AM** and check the **BESD Facebook page and [website](#)** for information regarding school closures. **We will also use our automated School Messenger phone system to call with notifications.**

SNOW POLICY

For the safety of all, no throwing of snow or ice or sliding on snow piles is allowed. As a general rule, snow should be left on the ground.

SPORTING EVENTS/SPORTSMANSHIP

Bear River High School students are encouraged to support their peers in sporting and club events. All students are expected to maintain respectful behavior and language towards all teams, coaches, fans, etc. Any disruptions may result in removal from the facility and inability to attend future events.

The UHSAA Activities Handbook of event guidelines can be found on [page 78 of this document](#).

The UHSAA Sportsmanship Handbook can [be found here](#).

SUBSTITUTE TEACHERS

Substitute teachers are considered guest faculty members in our school and should be treated with courtesy and respect. Be cooperative and offer assistance whenever possible.

SUNRISE HIGH SCHOOL REFERRALS

An alternative high school option is Sunrise High School located in Brigham City. If interested, parents/students may request a meeting with an assistant principal to receive more information.

TITLE IX

The school principal is the Title IX coordinator. Any grievance or concern regarding gender equity issues should be addressed to the school principal. [District policy 3015 can be found here](#).

VALEDICTORIAN/SALUTATORIAN SELECTION:

Valedictorian and salutarian are selected based on a variety of factors. [The selection process can be seen here](#).

VISITORS

All visitors will enter/check-in through the front office. Visitors must have a visitors pass to access any part of the school. It may take a little longer to conduct business, please plan accordingly. You will be asked to provide identification prior to checking a student out. Students who are not registered at Bear River High are NOT allowed on campus during school hours. Trespassing tickets may be issued for individuals who do not follow the policy.

YEARBOOKS

Yearbooks are available for purchase for \$45 (plain) or \$50 engraved) at <https://www.jostens.com/yearbooks> . Go to the link Find My School/Group. Use Bear River High School in Utah. The search will bring you to Bear River High School - My School Store. Click on Buy a Yearbook in the top left corner and follow the prompts to purchase a yearbook. Engraved yearbooks are not available after December 2024.

POLICY 4177 - STUDENT COMPUTER USE

Box Elder School District is highly committed to providing students a quality educational experience in all areas of the curriculum, including information technology. Our investment in computer software and equipment is substantial. In order to protect this investment and provide the best education possible, all students using computers agree to the following conditions of use:

1. I recognize that the use of a computer, tablet or other electronic device is a privilege and agree to be respectful of this expensive equipment and not abuse or mistreat computers, software, peripherals, CD's, network cabling, or other computer materials in any way.
2. I will not attempt to obtain or enter any passwords other than those provided for my own files.
3. I will not install/download nor use on school technology any software or programs which are not approved by the instructor including, but not limited to apps, games, chat rooms, etc.

4. I will not shut off any file servers, and will only shut off computers and/or any other equipment when told to do so by the instructor.
5. I will not adjust or change any controls unless told to do so by the instructor.
6. I understand that I am liable for the replacement costs of any computer equipment damaged by my neglect or willful disregard.
7. I will not bring or consume any food or drinks in any lab or classroom where computers are located.
8. I understand that the school is not responsible for viruses contracted on students' personal computer equipment or data storage devices.
9. I will not transmit or receive any material in violation of law or district policy. This includes, but is not limited to: copyrighted materials; threatening or obscene materials; materials protected by trade secrets; the design or detailed information pertaining to explosive devices, criminal activities or terrorist acts; sexism or sexual harassment; pornography; gambling; illegal solicitation, racism, inappropriate language; use of product advertisement or political lobbying. I recognize that illegal or inappropriate activities, of any kind that do not conform to the rules, regulations and policies of the box Elder School District, are forbidden.
10. I will not engage in any activity for profit on school equipment.
11. I will not bypass or attempt to bypass district internet filters.
12. I may access the district's WLAN (where it exists) with a personal computer device including smartphone, iPad, iPod, laptop, or tablet for educational purposes if sponsored by a teacher and in accordance with Policy 5305. Violation of any provision of this policy will result in a loss of that privilege.
13. Data storage is limited. Each individual user is responsible to copy and maintain his/her own data. The District is not responsible for data loss.

I have read this document and I agree to abide by the above terms and conditions. I understand that any computer down time and/or damage caused by me to computer equipment shall be my responsibility and I agree to pay the costs of associated repairs including labor and parts. I also understand that any violation of this policy may result in the loss of my computer use privileges, suspension or expulsion from school, and/or referral to law enforcement authorities for vandalism, criminal mischief, the collection of damages, or other legal recourse.

Bear River High School Chromebook Agreement

Chromebooks are available for use in most classrooms. Teachers may assign a Chromebook to students that they are responsible for the period they attend. The following below outline procedures for chromebook use.

1. Students understand they will be using the computer as a learning tool in my classroom. This includes using the computer and the internet for various tasks and projects. I agree to the following:
2. I will use the Chromebooks for academic purposes only.
3. I will use appropriate and kind language when sending messages.
4. I will obey copyright laws and cite sources when quoting another person or using a portion of another person's work.
5. I will not download or install anything without teacher permission.
6. I will not give personal information, including logins and passwords, to people other than my parents or teacher.
7. I will not access another person's files, email, logins, passwords or other personal information.
8. I will only access materials appropriate for school use and if I accidentally access inappropriate material, I will notify my teacher immediately.
9. I will remember that even though the Chromebook is assigned to me, it belongs to Alice C. Harris Intermediate School. I will return it in good condition so that other students can use it as well.
10. I will not write on, mark up, put stickers on, scratch, or in any other way deface the Chromebook.
11. I will always treat the Chromebook with care, because I know that I am responsible for any

damage to it.

Bear River High School Chromebook Repair/Replacement Notice

Chromebooks are instructional tools. Every attempt will be made for students to have a functioning unit at all times.

Chromebook Related Issues Action Steps

The Chromebook malfunctions or has a technical issue. (Sometimes technology devices do have problems that are often not caused by the user.)

Report the damage to the teacher. The staff member will put in a help desk ticket. An IT Department technician will visit the school to service the Chromebook. Every attempt will be made to fix the problem, but if this fails, the unit will be replaced by Bear River High School.

Student cracks the screen. (Most often, this is caused when a pencil is left in the keyboard and then the Chromebook is closed.) Report the damage to the teacher. The staff member will put in a help desk ticket. An IT Department technician will pick up the Chromebook and order a new screen. The student will be charged for the repaired screen. A new replacement screen costs \$75.

The student drops the Chromebook. (Be very careful when carrying Chromebooks. If it is dropped, it will break. Rough-housing, pushing, others, etc. can result in dropped Chromebooks.) Report the damage to the teacher. The staff member will put in a help desk ticket. An IT Department technician will pick up the Chromebook and replace it for a new one. The student who dropped the Chromebook (or caused it to be dropped) will be charged \$270 to replace the unit.

Stickers are put on the Chromebook. Adding stickers or other items to the Chromebook may deface or damage the Chromebook finish, screen, or other components. Entire Chromebook defacement charges may mean the replacement of the unit at a cost of \$270.

The student damages the Chromebook through intentional misuse.

Report the damage to the teacher. The staff member will put in a help desk ticket. An IT Department technician will pick up the Chromebook and replace it for a new one. The student will be charged \$270 to replace the unit.

POLICY 2216 - TRANSPORTATION: CONDUCT ON BUSES

- A. The conduct of students being transported regularly, or to-and-from activities sponsored by the school, shall be the same as required while in attendance at school; all district policies for student behavior are applicable. Drivers are school officials and may take such measures as seem advisable to assure proper conduct including temporary suspension and permanent expulsion (as approved by the principal up to the length of the school year) from bus privileges. It is understood that all conduct expected of students applies to adults on the bus.
- B. Students must be on time. Students should be at their bus stop 3-5 minutes before the bus arrives. The bus will not wait for students who are tardy.
- C. Eligible students will load the bus or be unloaded from the bus at the stop and school to which he/she is regularly assigned. Written requests by the parent or guardian to the bus driver and approval by the principal may allow students to enter or exit the bus at a different route stop. Students are not permitted to enter or exit the bus at a school to which they are not attending unless a parent/guardian is present.
- D. Students are never to stand in roadways while waiting for the bus; when loading or unloading from the bus and having to cross the roadway, the student must cross in front of the bus. While crossing the roadway to load or after unloading from a bus the student must do so with the aid of the flashing red signals activated by the driver, and a hand signal from the driver.
- E. Any objects brought onto the bus must be safely secured or conveniently carried by the student without causing discomfort or unreasonable annoyance to other passengers. Objects are not to block aisles, doors, steps or emergency exits. Objects that may pose a hazard or risk to the passengers or driver may be barred

from coming onto the bus. Nothing should extend above the seat back. No object or item shall be thrown from the bus.

- F. There shall be no shouting, whistling, pushing, scuffling, inappropriate conduct, or unnecessary conversation with the driver. The use of alcohol, tobacco in any form, or any product containing nicotine, controlled substances (reference Board Policy 5290), obscene or profane language is also prohibited. Students may not take firearms, blowguns, knives, water pistols, flippers, lighters or any flammable material, or any other item that through its use may damage the bus, inflict injury on another person, or cause, or any other item that through its use may damage the bus, inflict injury on another person, or cause unnecessary disturbance. No pupil shall willfully attack or otherwise molest another student on the bus; harassment and/or bullying will not be tolerated. No object or item shall be thrown from the bus.
- G. All pupils must be seated while the bus is in motion. Passengers may not arise from their seats to exit before the bus is stopped; nor may they load or unload while the bus is in motion. Passengers must not extend their arms, heads, or other parts of the body out of the windows of the bus.
- H. Students must not use the rear emergency door, except as directed by the driver.
- I. Any willful or negligent damage to the bus by any pupil must be paid for by that student or student's parents/guardians. Students causing unnecessary litter will be responsible to clean up such litter.
- J. District transportation is available to children/students who are enrolled in the Box Elder School District and qualify for transportation as per the rules of the State of Utah and the Box Elder School District.
- K. The opportunity to utilize school/district provided transportation is a privilege extended to our students. Transportation is not a "right." The privilege of using school/district provided transportation may be denied for cause. A student who is denied transportation does have the right to basic due process.
- L. The radio and audible music on the bus are privileges controlled by the driver. When either is allowed it must
 1. not contain profane or vulgar language and/or lyrics, and
 2. not be played at volumes distracting to the driver or other students.
- M. Bus drivers are under obligation to follow policies, procedures, and regulations of the Board and the State of Utah.

FERPA – FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

Schools, their administrators, teachers and staff are legally bound to protect the privacy of students, their parents and their families. It is illegal to administer to a student any psychological or psychiatric examination, test or treatment, or any survey, analysis, or evaluation without prior written consent of the student's parent or legal guardian, in which the purpose or evident intended effect is to cause the student to reveal information, whether the information is personally identifiable or not, concerning the student's or any family members political affiliations; mental or psychological problems; sexual behavior, orientation or attitudes; illegal, antisocial, self-incriminating, or demeaning behavior; critical appraisals of individuals with whom the student or family member has close family relationships; religious affiliations or beliefs; legally recognized privileged and analogous relationships, such as those with lawyers, medical personnel, or ministers; income, except as required by law.

FERPA also protects student academic scores. Correcting tests or homework by other students, calling out test scores for the teacher to record and posting student scores or grades in such a way that students may be identified without parent or guardian permission to do so may also be a violation of students' rights to privacy.

Student lunch status, student disabilities and Individual Educational Plans are also protected information.

Teachers and school staff are encouraged to take all necessary precautions to protect student and family rights to privacy. In the course of their duty teachers and staff become aware of protected information. Much of this information may be shared with other educators on a "need to know" basis. Caution and judgment should be used to determine if there is a real need to share information. A "need to know" spawned only by curiosity does not qualify.