

**MCMINN COUNTY BOARD OF EDUCATION**  
**Regular Session Meeting**  
**November 9, 2023**

The McMinn County Board of Education met in Regular Session on Thursday, November 9, 2023, at 5:30 p.m. at the McMinn County Center for Educational Excellence.

Chairman Pierce called the meeting to order and asked for a roll call. Attendance was as follows:

Tony Allman- present  
Sharon Brown- present  
Joe Malone- present  
Kevin Goins- present  
Donna Casteel- present  
Bill Irvin- present  
Mike Cochran- present  
Denise Cunningham- present  
Dustin Prichard- present  
Jonathan Pierce- present

Chairman Pierce welcomed everyone to the meeting and Mike Cochran led the Pledge of Allegiance. There was one request to address the board on an agenda item. Dr. Patricia Waters spoke about item 2g McMinn County TISA Accountability Report.

Chairman Pierce asked for a motion to accept the agenda. Bill Irvin made the motion and Mike Cochran seconded. Motion passed by unanimous vote.

**AGENDA**

**1. GUESTS**

**a. Guests**

**b. Public Comment**

**2. REGULAR CONSENT AGENDA**

- a. Minutes- Regular Session 10-5-23
- b. Bids & Purchases
- c. Budget Amendments
- d. Salary Supplements
- e. Fundraiser Requests
- f. Surplus Equipment
- g. McMinn County TISA Accountability Report
- h. 2023 Local Education Compliance Report

**2A UPDATED CONSENT AGENDA**

- a. Fundraiser Requests
- b. Budget Amendments

c. Bids & Purchases

**3. PERSONNEL**

a. Personnel Actions

**4. COMMUNICATION**

a. Set School Calendar

**5. REPORTS**

a. Policy Committee

b. Review Policy Section 3

**6. DIRECTOR'S REPORT**

**7. PRAISES AND COMPLIMENTS**

**8. CHAIRMAN'S COMMENTS**

a. Next Regular Session Board Meeting: Thursday, December 14, 2023

**ADJOURN**

**1. GUESTS**

There were no guests.

Director Parkison explained that there was a bus bid under item 2b Bids & Purchases that would need to be pulled from the agenda and resubmitted later with changes.

Tony Allman moved to approve the Regular Consent Agenda minus the bus bid under 2b Bids & Purchases, Joe Malone seconded. Chairman Pierce called for a roll call vote:

Tony Allman- YES

Sharon Brown- YES

Joe Malone- YES

Kevin Goins- YES

Donna Casteel- YES

Bill Irvin- YES

Mike Cochran- YES

Denise Cunningham- YES

Dustin Prichard- YES

Jonathan Pierce- YES

Motion passed.

**2. REGULAR CONSENT AGENDA**

b. Bids & Purchases

1. TRANE \$58,475.00  
6138 Preservation Dr. Suite 500  
Chattanooga, TN 37416  
MCHS Auditorium Controls
2. Bleachers & Seats \$134,095.77  
2515 Eugenia Ave. Suite 101  
Nashville, TN 37211  
MCHS upper level seating & aisle hand rails
3. Kendall Stage Curtains Company \$31,320.00  
P.O. Box 185  
Lascassas, TN 37085  
MCHS Auditorium stage curtains

c. Budget Amendments

GENERAL PURPOSE #141

To move funds from Unassigned Fund Balance to cover project in Capital Outlay.

GENERAL PURPOSE #141

To enter the budget for the Mayfield Art grant awarded in FY 2023-2024.

GENERAL PURPOSE #141

To budget a donation from Battelle-Rural STEM Collaboration to the Mechatronics program for FY 23-24.

FEDERAL PROJECTS #142, ESSER 3.0 #939

To amend the ESSER 3.0 Grant to match ePlan for FY 23-24.

GENERAL PURPOSE #141

To move funds from Unassigned Fund Balance to cover projects in Capital Outlay and Buildings.

d. Salary Supplements

NAME	POSITION	LOCATION	DATE	SUPP AMOUNT
Aderhold, Bryan	Bus Driver	Annex	9/27/23	\$60.00
Aderhold, Bryan	Bus Driver	Englewood	10/17/23	\$90.00
Aderhold, Bryan	Bus Driver	Englewood	10/18/23	\$90.00
Aderhold, Bryan	Bus Driver	Annex	10/25/23	\$90.00
Barker, Megan	Bus Driver	Annex	9/27/23	\$60.00
Barker, Megan	Bus Driver	Mt View	10/5/23	\$90.00
Barker, Megan	Bus Driver	Mt View	10/19/23	\$90.00
Carter, Charles	Mechanic	CTE	9/21/23	\$220.00
Carter, Charles	Mechanic	RCreek	10/6/23	\$90.00
Ghorley, Betty	Bus Driver	Annex	9/27/23	\$60.00
Ghorley, Betty	Bus Driver	Health Dept	10/5/23	\$90.00
Ghorley, Betty	Bus Driver	Mt View	10/19/23	\$90.00
Givens, Kathy	Bus Driver	Sp Ed	9/18- 9/22	\$720.00
Givens, Kathy	Bus Driver	Sp Ed	9/25 - 9/29	\$0.00
Givens, Kathy	Bus Driver	Sp Ed	10/2 -10/6	\$0.00
Givens, Kathy	Bus Driver	Sp Ed	10/17- 10/20	\$0.00
Givens, Kathy	Bus Driver	Niota	10/4/23	\$90.00
Givens, Kathy	Bus Driver	Niota	10/23/23	\$90.00
Jackson, Lisa	Bus Driver	Annex	9/27/23	\$60.00
Jackson, Lisa	Bus Driver	Sp Ed	10/5/23	\$90.00
Jackson, Lisa	Bus Driver	Sp Ed	10/19/23	\$90.00
Jackson, Lisa	Bus Driver	Sp Ed	10/23/23	\$90.00
Jaynes, Rodney	Bus Driver	McMinn	9/29/23	\$150.00
Jones, Regina	Bus Driver	Annex	9/27/23	\$90.00
Jones, Regina	Bus Driver	Niota	10/4/23	\$90.00
Jones, Regina	Bus Driver	Niota	10/23/23	\$90.00
Laureys, Frank	Bus Driver	Annex	9/27/23	\$60.00
Laureys, Frank	Bus Driver	McMinn	9/23/23	\$150.00
Laureys, Frank	Bus Driver	McMinn	9/23/23	\$150.00
Laureys, Frank	Bus Driver	McMinn	9/29/23	\$150.00
Laureys, Frank	Bus Driver	McMinn	10/3/23	\$150.00

Laureys, Frank	Bus Driver	McMinn	10/6/23	\$150.00
Laureys, Frank	Bus Driver	McMinn	10/17/23	\$150.00
Laureys, Frank	Bus Driver	Riceville	10/2/23	\$90.00
Laureys, Frank	Bus Driver	Health Dept	10/5/23	\$90.00
Laureys, Frank	Bus Driver	McMinn	10/21/23	\$235.00
Laureys, Frank	Bus Driver	McMinn	10/24/23	\$60.00
Laureys, Frank	Bus Driver	Riceville	10/23/23	\$60.00
Laureys, Frank	Bus Driver	Riceville	10/26/23	\$90.00
Lewis, Heidi	Bus Driver	Health Dept	10/5/23	\$90.00
Liner, Susan	Bus Driver	Calhoun	9/28/23	\$90.00
Liner, Susan	Bus Driver	Calhoun	9/29/23	\$90.00
Liner, Susan	Bus Driver	Health Dept	10/5/23	\$90.00
Liner, Susan	Bus Driver	Annex	10/25/23	\$90.00
Mashburn, Lesa	Custodial	McMinn	9/22/23	\$90.00
Mason, Samuel	Mechanic	McMinn	9/23/23	\$150.00
Mason, Samuel	Mechanic	McMinn	10/6/23	\$150.00
Mason, Samuel	Mechanic	McMinn	10/21/23	\$235.00
Miller, Randy	Bus Driver	Annex	9/27/23	\$60.00
Miller, Randy	Bus Driver	Health Dept	10/5/23	\$90.00
Miller, Randy	Bus Driver	EK Baker	10/25/23	\$90.00
Miller, Randy	Bus Driver	Riceville	10/26/23	\$90.00
Morgan, James	Bus Driver	Annex	9/27/23	\$90.00
Murray, Mary	Bus Driver	Annex	10/20/23	\$90.00
Murray, Mary	Bus Driver	Sp Ed	9/25 - 9/29	\$240.00
Murray, Mary	Bus Driver	Sp Ed	10/2 - 10/5	\$0.00
Murray, Mary	Bus Driver	Sp Ed	10/17- 10/19	\$0.00
Nunley, Lyn	Bus Driver	Sp Ed	9/20 - 9/21	\$220.00
Nunley, Lyn	Bus Driver	Sp Ed	9/26 - 9/28	\$0.00

Nunley, Lyn	Bus Driver	Sp Ed	10/3 - 10/5	\$0.00
Nunley, Lyn	Bus Driver	Sp Ed	10/17- 10/19	\$0.00
Nunley, Lyn	Bus Driver	Sp Ed	10/20/23	\$20.00
Passmore, William	Bus Driver	Annex	9/25 - 9/26	\$80.00
Passmore, William	Bus Driver	Annex	9/28 - 9/29	\$0.00
Passmore, William	Bus Driver	Annex	10/3 -10/6	\$80.00
Passmore, William	Bus Driver	Annex	10/17- 0/20	\$80.00
Sulzer, Kathy	Bus Driver	Sp Ed	9/25 - 9/28	\$80.00
Sulzer, Kathy	Bus Driver	Sp Ed	10/2 - 10/5	\$80.00
Sulzer, Kathy	Bus Driver	Sp Ed	10/23- 10/26	\$80.00
Williams, Frankie	Bus Driver	Annex	9/27/23	\$90.00
Williams, Frankie	Bus Driver	Calhoun	9/28/23	\$90.00
Williams, Frankie	Bus Driver	Calhoun	9/29/23	\$90.00

e. Fundraiser Requests

SCHOOL	DEPARTMENT	FUNDRAISER	MONIES RAISED ALLOCATION
McMinn High	Guidance-Club 21	Kiss the Pig	To help cover the cost of the Club 21 field trip for seniors
Rogers Creek	8 <sup>th</sup> Grade	Mason Merch	8 <sup>th</sup> grade end of year trip

f. Surplus Equipment

The following submitted surplus equipment that was non-working or no longer needed:

MCBOE, Central High School

g. McMinn County TISA Accountability Report

h. 2023 Local Education Compliance Report

Kevin Goins moved to approve the Updated Consent Agenda, Bill Irvin seconded. Chairman Pierce called for a roll call vote:

Tony Allman- YES

Sharon Brown- YES

Joe Malone- YES

Kevin Goins- YES

Donna Casteel- YES

Bill Irvin- YES

Mike Cochran- YES

Denise Cunningham- YES

Dustin Prichard- YES

Jonathan Pierce- YES

Motion passed.

## 2A UPDATED CONSENT AGENDA

a. Fundraiser Requests

SCHOOL	DEPARTMENT	FUNDRAISER	MONIES RAISED ALLOCATION
Calhoun, EK Baker, Riceville, Rogers Creek	McMinn West Volleyball	Zaxby's, Bake Sale, Calendar donations	To purchase warm-ups for the team

b. Budget Amendments

**GENERAL PURPOSE #141**

To enter the current budget for the State Special Education Preschool Grant for FY 2023-2024.

**FEDERAL PROJECTS #142, CTE Perkins Basic #820**

To amend the budget for the FY 23-24 CTE Perkins Basic Grant.

**FEDERAL PROJECTS #142, Consolidated Administration #024**

To amend the current budget in order to match the FY 2023-2024 ePlan document.

**FEDERAL PROJECTS #142, Title I #124**

To amend the current budget in order to match the FY 2023-2024 ePlan document.

**FEDERAL PROJECTS #142, Title II #224**

To amend the current budget in order to match the FY 2023-2024 ePlan document.

**FEDERAL PROJECTS #142, Title III #324**

TO amend the current budget in order to match the FY 2023-2024 ePlan document.

**FEDERAL PROJECTS #142, IDEA Part B #924**

To amend the current budget in order to match the FY 2023-2024 ePlan document.

**FEDERAL PROJECTS #142, IDEA Pre-K #929**

To amend the current budget in order to match the FY 2023-2024 ePlan document.

**c. Bids & Purchases**

Porter Corp \$421,647.20

4240 N 136<sup>th</sup> Ave

Holland, MI 49424

Materials/supplies for construction

of outdoor classrooms-Calhoun,

Rogers Creek, EK Baker & Niota

**3. PERSONNEL**

a. Personnel Actions- for information purposes only



Last Name	First Name	Employee Type	End Date	Start Date	School
Duncan	Ashley	Food Service FT	10/30/2023	9/25/2023	McMinn County High School
Hall	Kimberly	12 Mos. Custodian	10/27/2023		Niota Elementary School
Hubbard	Edward	12 Mos. Custodian		10/2/2023	Niota Elementary School
Humphreys	Doug	Food Service FT	11/1/2023		McMinn County High School
Lewis	Heidi	Bus Driver	10/16/2023		Maintenance and Transportation
Malone	Melody	Bus Driver	9/27/2023		Maintenance and Transportation
Martin	Angela	12 Mos. Custodian		10/2/2023	McMinn County High School
Miller	Jenny	Food Service FT	9/25/2023		Central High School
Moore	Latoya	Food Service FT Maint. and		10/20/2023	McMinn County High School
Rupright	Robert	Mechanics		10/31/2023	Maintenance and Transportation
Taylor	Karen	System Wide Nurse	10/27/2023		Central Office
Viele	Amanda	Food Service FT	10/6/2023		EK Baker Elementary School
Walker	Robin	Aide FT	10/6/2023		Calhoun Elementary School
Wells	Justin	Bus Driver		10/23/2023	Maintenance and Transportation
Wilhoit	Timothy	Mechanic		10/2/2023	M&T-Mechanics
Wilkins	Amanda	10 Mos. Professional		10/16/2023	Riceville Elementary School
Woody	Teresa	Food Service FT		10/23/2023	Central High School

#### 4. COMMUNICATION

##### a. Set School Calendar

Director Parkison explained that an email went out to all employees to vote on one of three options for the 24/25 SY calendar. He said voting will end on Monday, November 13 and would like to call a special called meeting on November 14 to vote on the calendar.

#### 5. REPORTS

The Veterans Committee talked about presenting each school with a book to honor veterans.

##### a. Policy Committee

Sharon Brown explained that there was a policy that was previously approved on first reading, Corporal Punishment 6.314, and is now being recommended by the Policy Committee for second reading.

Director Parkison said he does not recommend the policy in its current state.

Donna Casteel made the motion to amend the policy presented by substitution. Sharon Brown seconded the motion. Donna Casteel explained that the substitution policy she presented did not remove regular education students but removed special education students from receiving corporal punishment.

Chairman Pierce asked for those that were in support of the motion to amend Policy 6.314 by substitution to raise their right hand.

7 hands were raised

3 were not

Motion passed.

The policy committee met prior to the regular session meeting, and the following policies were recommended by the policy committee on first reading, Donna Casteel seconded. Chairman Pierce called for those in favor to raise their right hands.

10 hands were raised, motion passed.

1.105- School Board Legislative Involvement

1.701-School District Planning

1.901-Charter School Applications

2.400-Revenues

2.601-Fundraising

2.702-Inventories

2.8051-Debit Cards, Credit Cards, and Credit Lines

6.202-Home Schools

b. Review Policy Section 3

## **6. DIRECTOR'S REPORT**

Director Parkison gave an update on the district ADM numbers.

## **7. PRAISES AND COMPLIMENTS**

## **8. CHAIRMAN'S COMMENTS**

a. Next Regular Session Board Meeting: Thursday, December 14, 2023

Dustin Prichard moved to adjourn, Kevin Goins seconded. Motion passed by unanimous vote.

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Chairman's Signature

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Director of Schools Signature

