

KCD

PUBLIC GIFTS/DONATIONS TO SCHOOL

Gifts from organizations, community groups and/or outside individuals, which will benefit the Rochester School Department, shall be encouraged. A gift shall be defined as money, real or personal property, and personal services provided without consideration.

Individuals or groups contemplating presenting a gift to a school or the District shall be encouraged to discuss in advance with the Building Principal or the Superintendent what gifts are appropriate and needed.

To be accepted, a gift must meet the following criteria:

- Have a purpose consistent with the mission and goals of the school district
- Shall not involve significant costs for installment, maintenance, initial or continuing financial commitments from the school funds
- Shall not employ full or part-time personnel
- Shall not place restrictions on the school program
- Shall not be inappropriate or harmful to students
- Shall not imply endorsement of any business or product
- Shall not be in conflict with any provision or school policy or public law

The Superintendent may accept gifts subject to the terms of this policy in the amount of \$2,500 or less. The Superintendent will advise the Board in advance of acceptance if possible, or if after acceptance, at the next regularly scheduled Board meeting. Gifts in excess of \$2,500 may only be accepted by the Board. Additionally, pursuant to RSA 198:20-b, III, gifts in the amount of \$20,000 or more shall require the Board to hold a public hearing regarding any action to be taken with the gift. For gifts of less than \$20,000, the Board will post notice of the gift in the agenda of the next regularly scheduled Board meeting and will include notice in the minutes of the meeting in which the gift is discussed. The acceptance of all gifts will be made in public session.

Any gift accepted shall become the property of the district, may not be returned without the approval of the Board, and is subject to the same controls and regulations as are other properties of the District. The Board shall be responsible for the maintenance of any gift it accepts.

Voluntary contributions by District employees of supplies or other minor items of personal property to be used in classrooms or school programs with an aggregate value over the school year of less than \$250 are permitted without further approval or documentation. Receipt of voluntary contributions being made by District employees with a value of \$250 or more must be approved as required in this policy for gifts from individuals not employed by the District.

Active solicitation of gifts to be received by the District, including by any school, classroom, or extra/co-curricular program in the District, including soliciting gifts through online crowd funding or donor web sites (e.g., donorschoose.org, classful.com, etc.) must be approved in advance by the Superintendent where the value of the gift sought is less than \$2,500 and by the Board where the value of the gift sought is \$2,500 or greater.

NH Statutes

RSA 189:70

Educational Institution Policies on Social Media

RSA 198:20-b

Appropriation for Unanticipated Funds Made Available
During Year

Adopted: December 14, 2023