

DECATUR CITY SCHOOLS


Office of Human Resources

212 FOURTH AVENUE, SE
DECATUR, ALABAMA 35601
www.dcs.edu



PHONE (256) 552-3000
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MEMORANDUM

TO: All Personnel
FROM: Yvette Evans 
DATE: April 5, 2024
SUBJECT: **Teacher Vacancy**

The following positions are open and will be filled by the Decatur City Board of Education:

LEON SHEFFIELD MAGNET SCHOOL

3 - 5 Teacher
4th Grade Teacher

OPEN UNTIL FILLED

Persons interested in the above positions should have a completed application in the online application system with the State of Alabama "Teach Alabama" by **April 11, 2024**.

A link to the online system, "**Teach Alabama**," can be found at the Decatur City School's website: www.dcs.edu entitled "**Jobs**."

Once you have completed your online application, to be considered for a specific job you **MUST**:

Click on "All Jobs."

Click the "View/Apply" link next to any position for which you wish to be considered, then click the button provided to express interest.

NOTE: You will not be considered for a position if you have not expressed interest by clicking the APPLY button.

April 5, 1996

Decatur City Schools

JOB TITLE: Elementary Education Teacher

SUMMARY: Teaches elementary school students academic, social, and motor skills by performing the following duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

Prepares course objectives and outline for course of study following curriculum guidelines or requirements of state and school.

Demonstrates the ability to decide on the best use of methods and materials to help students acquire necessary skills, taking into account the different needs and abilities of individual students.

Demonstrates qualities of patience, understanding, trustworthiness and attention to work.

Possesses a thorough knowledge of the subject matter.

Prepares, administers, corrects tests, and records results.

Assigns work, corrects papers, and hears oral presentations.

Establishes and maintains standards of student behavior to achieve a functional learning atmosphere.

Maintains order among students in immediate area.

Counsels pupils when adjustment and academic problems arise.

Discusses pupils' academic achievements and behavioral concerns with parents.

Keeps attendance and grade records as required by school.

Coordinates class field trips.

Participates in faculty and professional meetings, educational conferences and teacher training workshops.

NON-ESSENTIAL DUTIES AND RESPONSIBILITIES:

Other duties as assigned.

TERMS OF EMPLOYMENT:

9 Month Contract

QUALIFICATION REQUIREMENT

EDUCATION and/or EXPERIENCE:

Bachelor's degree (B.A./B.S.) from four-year college or university.

LANGUAGE SKILLS:

Ability to read, analyze, and interpret teacher textbooks, general periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of students, parents, and the general public.

MATHEMATICAL SKILLS:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent.

REASONING ABILITY:

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

CERTIFICATES, LICENSES, REGISTRATIONS:

Alabama Class B Certificate with appropriate endorsement.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is regularly required to stand, walk, and talk and hear. The employee frequently is required to use hands to finger, handle, or feel objects, tools, or controls and reach with hands and arms. The employee is occasionally required to sit, stoop, kneel, crouch, or crawl.

The employee must occasionally lift and/or move up to 10 pounds and infrequently lift and/or move up to 35 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perceptions, and the ability to adjust focus.

WORK ENVIRONMENT:

The noise level in the work environment is usually moderate.

The employee is occasionally exposed to outside weather conditions.

DISCLAIMER:

The preceding job description has been designed to indicate the general nature and level of work performed by an employee(s) within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of an employee(s) to this job.

The Decatur City School System does not discriminate on the basis of race, color, disability, sex, religion, national origin, or age in their programs, activities, or employment and provide equal access to the Boy Scouts and other designated youth groups. The Title IX Coordinator for Decatur City Schools is responsible for handling inquiries regarding the non-discrimination policies. The Title IX Coordinator can be reached by calling the Decatur City Board of Education at: (256) 552-3000.

DECATUR CITY SCHOOLS
Annual Salary Schedule
2023-2024

Schedule A2
Teacher
9 Months, 187 Days

| Years Experience/ Step | Degree/Rank | | | |
|------------------------------|-------------|--------|--------|--------|
| | BS | MA | AA | ID |
| 0 | 44,746 | 51,444 | 56,006 | 59,484 |
| 1 | 45,038 | 51,556 | 56,414 | 59,653 |
| 2 | 45,409 | 51,696 | 56,828 | 60,060 |
| 3 | 50,128 | 57,057 | 62,675 | 66,023 |
| 4 | 51,115 | 58,089 | 63,700 | 67,049 |
| 5 | 51,518 | 58,535 | 64,144 | 67,500 |
| 6 | 54,003 | 60,729 | 66,510 | 69,960 |
| 7 | 54,003 | 61,186 | 66,971 | 70,422 |
| 8 | 54,294 | 61,647 | 67,431 | 70,880 |
| 9 | 55,408 | 62,811 | 68,589 | 72,041 |
| 10-11 | 55,831 | 63,270 | 69,050 | 72,500 |
| 12-13 | 57,125 | 64,598 | 70,406 | 73,874 |
| 14 | 57,450 | 64,926 | 70,739 | 74,199 |
| 15 | 57,999 | 65,546 | 71,415 | 74,908 |
| 16-17 | 58,334 | 65,885 | 71,746 | 76,087 |
| 18 | 59,168 | 66,717 | 72,581 | 76,847 |
| 19 | 59,168 | 67,111 | 72,581 | 77,615 |
| 20 | 59,168 | 67,782 | 73,106 | 78,392 |
| 21 | 59,532 | 68,460 | 73,838 | 79,176 |
| 22 | 60,960 | 69,145 | 74,575 | 79,967 |
| 23 | 60,960 | 69,836 | 75,321 | 80,767 |
| 24 | 61,621 | 70,535 | 76,075 | 81,575 |
| 25 | 61,949 | 71,240 | 76,836 | 82,391 |
| 26 | 62,568 | 71,952 | 77,604 | 83,215 |
| 27 | 63,669 | 72,671 | 78,380 | 84,047 |
| 28 | 63,827 | 73,398 | 79,163 | 84,887 |
| 29 | 64,465 | 74,133 | 79,955 | 85,736 |
| 30 | 65,109 | 74,874 | 80,754 | 86,594 |
| 31 | 65,759 | 75,622 | 81,562 | 87,459 |
| 32 | 66,418 | 76,379 | 82,378 | 88,333 |
| 33 | 67,081 | 77,143 | 83,202 | 89,217 |
| 34 | 67,752 | 77,914 | 84,034 | 90,110 |
| 35 | 68,430 | 78,693 | 84,874 | 91,010 |