

DECATUR CITY SCHOOLS

Office of Human Resources

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www.dcs.edu



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MEMORANDUM

TO: All Personnel
FROM: Yvette Evans *YEv*
DATE: April 1, 2024
SUBJECT: **Head Girls Soccer Coach Vacancy**

The following position is open and will be filled by the Decatur City Board of Education:

AUSTIN HIGH SCHOOL

**Head Girls Soccer Coach
(Valid Alabama Teaching Certificate Preferred)**

OPEN UNTIL FILLED

Persons interested in the above position should have a completed application in the online application system with the State of Alabama "Teach Alabama."

A link to the online system, "Teach Alabama," can be found at the Decatur City School's website: www.dcs.edu entitled "Jobs."

Once you have completed your online application, to be considered for a specific job you **MUST**:

Click on "All Jobs."

Click the "View/Apply" link next to any position for which you wish to be considered, then click the button provided to express interest.

NOTE: You will not be considered for a position if you have not expressed interest by clicking the APPLY button.

Decatur City Schools
JOB TITLE: Head Girls Soccer Coach
(Austin High School)

Valid Alabama Teaching Certificate (Preferred)

REPORTS TO: Superintendent and/or Superintendent's Designee(s)

SUMMARY: Position calls for responsibly coaching student athletes in game strategies and techniques to prepare them for athletic competition while simultaneously motivating them to develop an appreciation for the sport. The Head Coach will work closely with student athletes to develop positive character both on and off the field. In addition, the Head Coach will assist/collaborate with teachers, counselors, and other school personnel regarding the attendance, academics, and behavior of student athletes before, during, and after soccer season.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

- Demonstrates support for the school system and its vision, goals, and priorities.
- Holds organizational meetings for team prospects and encourages potential athletes to participate in the sport.
- Assesses the skills of players and assigns team positions.
- Develops a regular practice schedule and organizes practice time to promote both individual and team development.
- Works with the Athletic Director in scheduling facilities for practices and/or competitions.
- Assigns duties to assistant coaches as necessary.
- Coaches and instructs players individually and in groups, regarding the rules, regulations, equipment, and techniques of the sport.
- Observes players during competition and practice to determine the needs for individual and/or team improvement.
- Determines game strategy based on the capabilities of the team.
- Establishes and maintains standards of student behavior and provides proper supervision of athletes at all times.
- Monitors the academic performance of team members to ensure that eligibility requirements are met and sustained.
- Follows established procedures in the event of an injury to the athlete(s).
- Conferences with parents/guardians, as necessary, regarding the athletic performance of their student(s).
- Follows state, regional, and district regulations governing the athletic program.
- Models positive sportsmanship and maintains appropriate conduct toward players, officials, and spectators.
- Acts as a team representative and promotes the sport by communicating with the news media, booster clubs, service clubs, local community, and/or other organizations.
- Follows established procedures for the proper care, maintenance, and the requisition of equipment, supplies, and uniforms.

- Works with the Athletic Director to develop a policy for awards and submits a list of award winners at the end of the season.
- Participates in special activities to include parent night, banquets, award nights, and other assemblies as deemed necessary and appropriate.
- Maintains eligibility forms, emergency data information, insurance records, equipment inventory, and other related records.
- Models non-discriminatory practices in all activities in conjunction with the soccer program.

The duties identified above are illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

NON-ESSENTIAL DUTIES AND RESPONSIBILITIES:

Performs any other job-related duties as assigned by the Superintendent or Superintendent's designee (s).

SUPERVISORY RESPONSIBILITIES:

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws.

QUALIFICATION/REQUIREMENTS

1. Valid Alabama Professional Educator Certificate (**PREFERRED**).
2. Coaching experience is highly desirable.
3. Demonstrated competence in written and oral communication.
4. Must possess knowledge of the rules, regulations, strategies, and techniques of the sport.
5. Must possess an in-depth working knowledge of the rules, regulations, and requirements of the Alabama High School Athletic Association (AHSAA).
6. Must possess effective coaching techniques and skills.
7. Must possess the ability to establish and maintain effective working relationships with school administrators, governing organizations (e.g. AHSAA), opponents, staff, parents, and students.
8. Must demonstrate good organizational skills.
9. Must be adept at developing and managing budgets.
10. Must emphasize the importance of a well-rounded education for all players.
11. Must be willing to be involved in the Decatur community.

PERSONAL ATTRIBUTES:

This position will be filled by a person who possesses high moral and ethical standards. In addition, candidates should exhibit professionalism as demonstrated through their work experience, professional activities, and demeanor.

LANGUAGE SKILLS

Ability to read, analyze, and interpret reports, and legal documents. Ability to respond to common inquiries or complaints from students, teachers, parents, regulatory agencies and members of the business community. Ability to write, speak and present information effectively.

MATHEMATICAL SKILLS:

Ability to work with mathematical concepts and interpret data.

REASONING ABILITY:

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret technical instructions in mathematical or diagram form and deal with abstract and concrete variables.

CERTIFICATES, LICENSES, REGISTRATIONS:

Valid Alabama Professional Educator Certificate (**PREFERRED**)

Valid Alabama Driver's License

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is regularly required to sit, stand, stoop, bend and/or run. The employee frequently is required to talk and/or hear. The employee is occasionally required to use hands to finger, handle, or feel objects, equipment or controls. The employee is occasionally required to stand, walk, and reach with hands and arms.

The employee must occasionally lift, push, pull, carry, and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, and the ability to adjust focus.

WORK ENVIRONMENT:

The noise level in the work environment is moderate to high.

TERMS OF EMPLOYMENT: Contracted position (Negotiable)

The preceding job description has been designed to indicate the general nature and level of work performed by an employee(s) within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of an employee(s) to this job.

The Decatur City School System does not discriminate on the basis of race, color, disability, sex, religion, national origin, or age in their programs, activities, or employment and provide equal access to the Boy Scouts and other designated youth groups. The Title IX Coordinator for Decatur City Schools is responsible for handling inquiries regarding the non-discrimination policies. The Title IX Coordinator can be reached by calling the Decatur City Board of Education at: (256) 552-3000.