

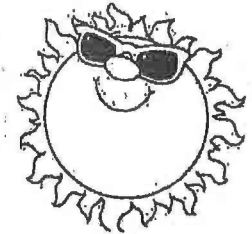
DECATUR CITY SCHOOLS

CAMP EXTENDED DAY SUMMER PROGRAM

LEON SHEFFIELD MAGNET SCHOOL

MAY 28, 2024 – JULY 26, 2024

6:30am to 6:00pm



Camp Extended Day Weekly Tuition and Registration Fees:

Registration Fee: \$25.00 per child (non-refundable)

Trip/Supply Fee: \$100.00 per child (non-refundable)

1 Day - \$30.00

2 Days - \$45.00

3-5 Days - \$85.00

Discounted rates for more than one child – full time

Must have proof of insurance or school insurance may be purchased

School Insurance: \$20.00 (full-time)

\$10.00 (part-time)

PAYMENTS MUST BE MADE ON A WEEKLY BASIS AND PRIOR TO RECEIVING PROGRAM SERVICES

Payments may be made by cash, check, or money order.

Decatur City Schools collects for returned checks through an automated check recovery system. A \$30.00 fee will be assessed on **all returned checks**.



The Decatur City Schools Camp Extended Day Summer Program provides a safe, supervised, fun environment for your child(ren). Summer Camp plays an important role in the development of young people's emotional, social, and academic skills. We strive to provide a high quality program with fun structured activities focusing on education, socialization and recreation. Camp Extended Day consists of field trips, weekly themes, arts and crafts, special guests, reading and drama, STEM challenges, games, contests, computer literacy, recreational gym activities, outdoor activities, special snacks, and much more!!

PARTICIPATION CRITERIA:

Summer Camp is offered to children who have COMPLETED Kindergarten through 5th grade. Space is filled on a first to register and pay registration fee basis. When we have reached capacity, parents may place their child(ren) on a waiting list.

Participants must be able to function independently with feeding and toileting and be able to function in a large group setting in a positive and cooperative manner. Our experienced staff is trained to provide a safe, fun environment but not to handle specialized needs that could pose a safety risk to the individual child or the group as a whole. Any child who is a flight risk will not be able to participate in the program. Participants must be willing and able to understand and follow directions as given.

DISCIPLINE:

Discipline will be consistent and fair. Standards of conduct follow the same guidelines as the regular school year. The Decatur City Schools Code of Conduct Booklet will be enforced. Failure to comply with the rules of conduct can result in the child being suspended or terminated from the program. **IF AT ANY TIME A CHILD'S BEHAVIOR ENDANGERS HIMSELF/HERSELF OR OTHERS, THE CHILD WILL BE DISMISSED FROM THE PROGRAM IMMEDIATELY. BULLYING IN ANY FORM WILL NOT BE TOLERATED.**

GUIDELINES:

The field trip fee, tuition, and a copy of your child(ren's) current insurance card is due the first day of attendance at Summer Camp. If you cannot provide proof of insurance, you may purchase the school insurance the first day of attendance. If paying by check, make checks payable to DCS and make sure your phone number is on the check.

Children must be kept out of Summer Camp if they are ill and parents will be expected to make pick up arrangements if they become ill at camp. Children cannot be sent back to camp until they are fever free for 24 hours. All medications must be presented in the original container and a medical authorization form completed.

A lunch and a drink must be provided daily since the cafeteria is closed. A morning and afternoon snack will be provided but parents may send an extra snack. NO PEANUT PRODUCTS PLEASE ! Also, we are not able to heat lunches. If the calendar specifies a sack lunch, please place lunch in a throw away bag labeled with your child's name. All lunch items will be thrown away at the field trip site.

Children must be picked up by 6:00pm. Charges for late pick up are \$1.00 per minute 6:00pm – 6:15pm and \$2.00 per minute after 6:15pm. Late fees are due the week of occurrence

I HAVE READ OVER THE INFORMATION FOR CAMP EXTENDED DAY. I FULLY UNDERSTAND AND AGREE TO THE CRITERIA, GUIDELINES, CAMP PAYMENT SCHEDULE, AND ALL OTHER PROCEDURES AS OUTLINED.

Parent/Guardian Signature

DATE

Elissa Kennamer Taylor, Extended Day Coordinator (256) 309-9598

Email: elissa.taylor@dcs.k12.al.us

CAMP EXTENDED DAY SUMMER PROGRAM 2024
REGISTRATION FORM

Check One _____ Part Time _____ Full Time

Child's Name _____

Street Address _____

Birthdate _____ AGE _____

Grade COMPLETED _____ School _____

Parent/Guardian _____

Father's Employment _____ Phone Number _____

Mother's Employment _____ Phone Number _____

Mother's Cell Phone # _____ Father's Cell Phone # _____

Approximate Drop off Time _____ Approximate pick up time _____

Persons allowed to pick up child(ren) other than parents: _____

Emergency Contact Names & Phone Numbers: _____

Known Medical Conditions: _____

Special Information and Comments about your child(ren): _____

I am a DCS Employee: Mother or Father of Child Only _____

School or DCS Department _____

Estimated Vacation Dates: _____

Tips for Camp Extended Day Parents

- 1. Camp Extended Day will open at 6:30 a.m. and close at 6:00 p.m.**
Charges for late pick up are \$1.00 per minute 6:00-6:15 and \$2.00 per minute after 6:15.
Late fees are due within the week of occurrence.
- 2. Payment will be due prior to receiving services.**
- 3. We must have a copy of your insurance card or paid insurance and a signed permission form before a child can go on a field trip.**
- 4. Parents make sure we have a working phone number on the registration form.**
- 5. Students can only be picked up by the names listed on the registration forms. We may ask for identification as needed.**
- 6. All students will be expected to follow the discipline policy/procedures of the Decatur City Schools Code of Student Conduct. www.dcs.edu.**
- 7. Camp Extended Day will not be responsible for any personal games, computer games, etc. brought to the program. NO trading cards of ANY KIND !**
- 8. PARENTS YOU MUST PROVIDE A LUNCH AND DRINK EACH DAY. Please no glass containers and a microwave is not available. We can refrigerate food.**
- 9. SACK LUNCHES: Do not pack any items that cannot be thrown away.**
(ex. Tupperware, water bottle...)
- 10. Students must be on site at the time designated on the Activity Calendar on field trip days. We are on a schedule for our planned trips, so please be on time.**
- 11. Bring a water bottle daily w/child's name on it.**
Your child will need a pullover/jacket (bldg. is cold)
Pack a change of clothes for your child
- 12. Extended Day will no longer apply sunscreen. Please apply sunscreen prior to arrival.**
- 13. The students may bring a blanket/pillow to the camp to be used during quiet time. These may remain on site until needed to be taken home and cleaned.**
Please remember to take home before your last day at camp. No sharing.
- 14. Please make sure your child's name is on everything that they bring to camp.**
- 15. NO CELL PHONES/ PHONE WATCHES ARE ALLOWED**
- 16. Please read the information board every day.**

*If you have any additional questions or comments, please feel free to contact
Elissa Kennamer- Taylor at 256-309-9598*