

**Dr. Robert G. O'Donnell Middle School**  
**Frequently Asked Questions (FAQs)**  
**2024-2025**

This guide is designed to direct parents/guardians in need of assistance to the appropriate staff member.

| <b>Attendance Questions</b>                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
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| <b>Q: My child will be absent from school. Who do I contact?</b>                                                       | A: You can either call the absence line or send an email.<br><br>Call the absent line at 781-344-7002 press 1<br>OR<br>Email omsabsence@stoughtonschools.org                                                                                                                                                                                                                                                                                                                                |
| <b>Q: I have a question about my child's absence being excused/unexcused. Who do I contact?</b>                        | A: Contact the main office. 781-344-7002                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Q: I have a doctor's note to excuse my child's absence. What should I do?</b>                                       | A: You can do any of the following...<br>➤ Drop the note off at the OMS main office.<br>➤ Email the note to the school nurse.<br>➤ Give the note to your child and have them drop it off at the main office when they get to school in the morning. (*Note: Check with your child to make sure they turned the note in. If there is no change in the attendance coding after a week, call the main office to check if it was dropped off.)<br>➤ Fax the note to the OMS clinic 781-344-4065 |
| <b>Q: My child will be absent from school for a few days in a row. Who should I contact?</b>                           | A: If it is for a medical reason contact the school nurse, otherwise contact your child's school counselor.<br>Grade 6 - Ms. Coughlan, s_coughlan@stoughtonschools.org<br>Grade 7 - Mr. Cronin, k_cronin@stoughtonschools.org<br>Grade 8 - Mrs. Brookshire, c_brookshire@stoughtonschools.org                                                                                                                                                                                               |
| <b>Medical Questions</b>                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Q: I have a question or need to provide information about my child's medical status. Who should I reach out to?</b> | A: Call the main office and ask to speak to the school nurse.                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Q: I have a question about my child's mental health/wellbeing. Who should I talk to?</b>                            | A: Speak with your student's school counselor. If your student receives adjustment counseling services, you can also reach out to the adjustment counselor.<br><a href="https://oms.stoughtonschools.org/o/oms/staff?filter_ids=148339">https://oms.stoughtonschools.org/o/oms/staff?filter_ids=148339</a>                                                                                                                                                                                  |
| <b>Q: My child has medication and will</b>                                                                             | A: Call the main office and ask to speak to the school nurse. You                                                                                                                                                                                                                                                                                                                                                                                                                           |

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| <b>need to take it at school. What should I do?</b>                                                                                                                                                                                                                                                    | will be provided with paperwork to complete and additional information.                                                                                                                                                                                                                                                                                                                                                           |
| <b>General Questions</b>                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Q: I have a question about an upcoming school event or activity.</b>                                                                                                                                                                                                                                | A: Contact the main office. 781-344-7002                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Q: I have a concern about my child's bus stop or another transportation question.</b>                                                                                                                                                                                                               | <p>A: For logistics, including bus stop locations and routes:<br/> ➤ Contact the main office at 781-344-7002.</p> <p>For discipline and general bus climate questions and concerns:<br/> ➤ Contact the Deans of Students.<br/> Mr. Bernstein, Grade 8 &amp; Grade 6 last names A-L<br/> m_bernstein@stoughtonschools.org</p> <p>Ms. Montembault, Grade 7 &amp; Grade 6 last names M-Z<br/> t_montembault@stoughtonschools.org</p> |
| <b>Q: I have a question or comment about...</b> <ul style="list-style-type: none"> <li>❖ My child's academic or social emotional progress in class</li> <li>❖ A teacher's expectations of my child</li> <li>❖ A situation that occurred in class</li> <li>❖ An assignment given to my child</li> </ul> | A: Your child's teacher.                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Q: I have information about my child that would be helpful for teachers to know to better support my child.</b>                                                                                                                                                                                     | A: Your child's school counselor.<br>Grade 6 - Ms. Coughlan, s_coughlan@stoughtonschools.org<br>Grade 7 - Mr. Cronin, k_cronin@stoughtonschools.org<br>Grade 8 - Mrs. Brookshire, c_brookshire@stoughtonschools.org                                                                                                                                                                                                               |
| <b>Q: I have a question or comment about my child's schedule and/or teacher assignments.</b>                                                                                                                                                                                                           | A: Call the main office and ask to speak to your child's school counselor. (See above box for counselor emails)                                                                                                                                                                                                                                                                                                                   |
| <b>Q: I have a question about a consequence my child received from their teacher. Who should I talk to?</b>                                                                                                                                                                                            | A: The teacher that assigned the consequence.                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Q: I have a question or comment about discipline assigned by an administrator. Who should I talk to?</b>                                                                                                                                                                                            | A: Contact the administrator that assigned the consequence.                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Q: I have a question or comment about</b>                                                                                                                                                                                                                                                           | A: The principal.                                                                                                                                                                                                                                                                                                                                                                                                                 |

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| <b>general school policy. Who should I talk to?</b>                                                         |                                |
| <b>Q: I am dissatisfied with the answers I have received from other school personnel. What should I do?</b> | A: Reach out to the principal. |