



Stoughton Elementary School Building Committee
Stoughton District Schools

Stoughton District School Office Conference room
Stoughton, Massachusetts 02072

September 13, 2023
7:00 pm

Call to Order

Vice-Chair Joseph Buckley commenced a call to order the meeting of the Stoughton Elementary School Building Committee at 7:03 pm on September 13, 2023 in Stoughton District School Conference room, Stoughton, Massachusetts.

Roll Call

The following voting members were present: Joe Buckley, Melissa Lynch, Joyce Hussein, Dianne Dolan (remote), Katie Monahan, Jake Dore, Dr. Joseph Baeta

Absent: Heidi Perkins TJ Recupero & Steve Cavey

Present from Compass Project Management, Inc.: Domenic Tiberi, Tim Bonfatti (remote)
Present from Drummey Rosanne Anderson: Courtney Southwick (remote), Carl Franceschi
Present from Stoughton School Dept: Eileen Sprague
Present from the Stoughton Community: Katherine Weiss
Present from the town hall of Stoughton: Fran Bruttaniti
School Committee Member:

1. Public Participation

No public comments

2. Vendor Invoice Package

SOUTH ELEMENTARY SCHOOL BUILDING COMMITTEE

September 13, 2023

INVOICE APPROVAL

THE FOLLOWING INVOICES WERE PRESENTED FOR PAYMENT:

INV #	PO #	TIME PERIOD	COMPANY	AMOUNT
CPM 119-14		8/31/23	Vertex	\$ 15,454.75
		8/31/23	Vertex	\$ 2,516.94
Inv.000008		8/31/23	DRA Architect	\$ 23,100.00
PSS#1		8/31/23	DRA Architect	\$ 94,399.59
			Total	\$ 135,471.28

Vertex reviewed the invoices that associated with the vendor invoice package as listed above: Note the additional cost under other relates to town wide mailer and banners placed throughout town. DRA PSS is regarding the Civil and Geotech work on the approved site.

MOTION to approve vendor invoice package for the amount \$ 135,471.28.

Moved Joyce Hussein Seconded Melissa Lynch
Roll Call

The following voting members: Joe Buckley, Joyce Hussein, Dianne Dolan, Katie Monahan, Fran Bruttaniti, Dr. Joseph Baeta, Melissa Lynch, Katherine Weiss, Eileen Sprague & Jake Dore

Vote: 9-0 approved

3. Meeting Minutes

MOTION

Motion to accept the minutes per the revision for South School Building Committee for August 9, 2023

Moved Joyce Hussein Seconded Melissa Lynch
 Vote: 9-0

MOTION

Motion to accept the minutes per the revision for South School Building Committee for August 23, 2023

Moved Joyce Hussein Seconded Dr. Baeta Abstained (Melissa Lynch, Jake Dore, Katie Monahan, & Joe Buckley)
 Vote: 5-0-4

4. Work Plan

Shown below will be better defined for the committee showing dates and action

Task	Start Date	End Date	Lead	Status	Progress %	Notes
Community Forum	10/01/23	10/01/23	DRA, VE	Not Started	0%	Task 6 "Sustainable Strategic Building Systems" - Design & Materials
School Committee Meetings	09/12/23	09/12/23		Not Started	0%	
September	09/12/23	09/12/23		Not Started	0%	
October	09/12/23	09/12/23		Not Started	0%	
November	09/12/23	09/12/23		Not Started	0%	
December	09/12/23	09/12/23		Not Started	0%	
SES SBC Working Group Meetings	09/26/23	10/01/23		In Progress	0%	
September	09/26/23	09/18/23		Not Started	0%	
October	10/04/23	10/04/23	DRAVE, SBC WG, WLA	Not Started	0%	Project Schedule - FFE Meeting Schedule, Collaboration Area Organization
October	10/18/23	10/18/23	DRAVE, SBC WG, G4V, VV3	Not Started	0%	Sustainability, Site Circulation - Warner Larsen
November	11/01/23	10/01/23	DRAVE, SBC WG	Not Started	0%	Building Systems - PV - Target EUI - National Grid Rebates - Griffith & Vary - VV3
November	11/15/23	09/18/23	DRAVE, SBC WG	Not Started	0%	
November	11/29/23	10/04/23	DRAVE, SBC WG	Not Started	0%	Sustainability, Site Circulation
December	12/13/23	10/01/23	DRAVE, SBC WG	Not Started	0%	Building Design, Exterior Materials
December	12/20/23	10/01/23	DRAVE, SBC WG	Not Started	0%	
January	12/27/23	10/01/23	DRAVE, SBC WG	Not Started	0%	
January	12/30/23	10/01/23	DRAVE, SBC WG	Not Started	0%	
Town Department Meetings	10/01/23	TBD		In Progress	0%	
Water, Engineering	10/01/23	TBD	DRAVE, Samuels, VAV	Not Started	0%	
Planning, Engineering, ConCens, Water	10/01/23	TBD	DRAVE	Not Started	0%	
Police Fire	10/01/23	TBD	DRAVE, VAV	Not Started	0%	
BOC	10/01/23	TBD	DRAVE	Not Started	0%	
Design Team Tasks & Deadlines	12/28/22	06/15/23		In Progress	0%	
Fans Drive Survey	10/01/23	10/01/23	DRA, SAMOTES	In Progress	0%	
Traffic Study	10/01/23	10/01/23	DRA, BRYANT	Not Started	0%	
MASS HISTORIC PHF Submitted	10/01/23	10/01/23	DRA	Not Started	0%	
Hydrant Flow Test	10/01/23	10/01/23	DRA, WS, Slaughter	Not Started	0%	
FFE Coordination Meetings	TBD	TBD	DRAVE, SPS	Not Started	0%	Emailed Phil McHally - Mid-October - Date TBD
Consultant Coordination Meetings - KICKOFF - Project Info	09/12/23	09/12/23	Courtesy Southwick	Not Started	0%	
Consultant Coordination Meetings - BUILDING STRUCTURE	09/19/23	09/19/23	Courtesy Southwick	Not Started	0%	DESIGN TEAM - Final Cloud - Kickoff - Review Project Goals - LEED - National Grid Inc.
Consultant Coordination Meetings - BLDG Systems - MEFP	09/26/23	09/26/23	Courtesy Southwick	Not Started	0%	DRA, BRYANT, WLA, COS, G4V
Consultant Coordination Meetings - SITE	10/01/23	10/01/23	Courtesy Southwick	Not Started	0%	DRA, EDG, G4V, COS, WLA
Consultant Coordination Meetings - BLDG INTERIOR	10/01/23	10/01/23	Courtesy Southwick	Not Started	0%	DRA, BRYANT, WLA, COS, G4V
Deliverable: SD Check Set Due	09/12/23	12/15/23	Design Team	Not Started	0%	

5. PSR / FAS meeting

DRA presentation slides showing the goals of the project. MSBA has been in contact regarding the Facility assessment meeting in September 27, 2023; date not confirmed.

Reviewing the school neighborhood within the campus and how does it fit in with the Education Plan. MSBA is has preliminary reviewed the design patterns upon submission of the PSR. Is the design of the facilities user friendly.

DRA discussed the process of the MSBA FAS presentation nothing the time limit and what to expect regarding questions. SBC members along with DRA and Vertex will schedule a dry run prior to the meeting. FAS board is made up varied professionals with education, facilities and design background.

DRA & Vertex have been updating the schedule of meetings and votes required as part of the work plan going forward. In the upcoming months the designer and their consultants will be bringing more definition into the schematic design along with the disciplines such as Geotech, Civil, Foundation etc... **Note the next submission to the MSBA is February 29, 2024. The SBC and project team will confirm that the town meeting scheduled warrant submission be on our timeline (2**

months prior). The District will put a place holder in place with language and leave the cost blank till the estimate cost is confirmed.

One item that needs to be clear for the next submission will be how the town will handle the Fano Street extension and coordinating with project.

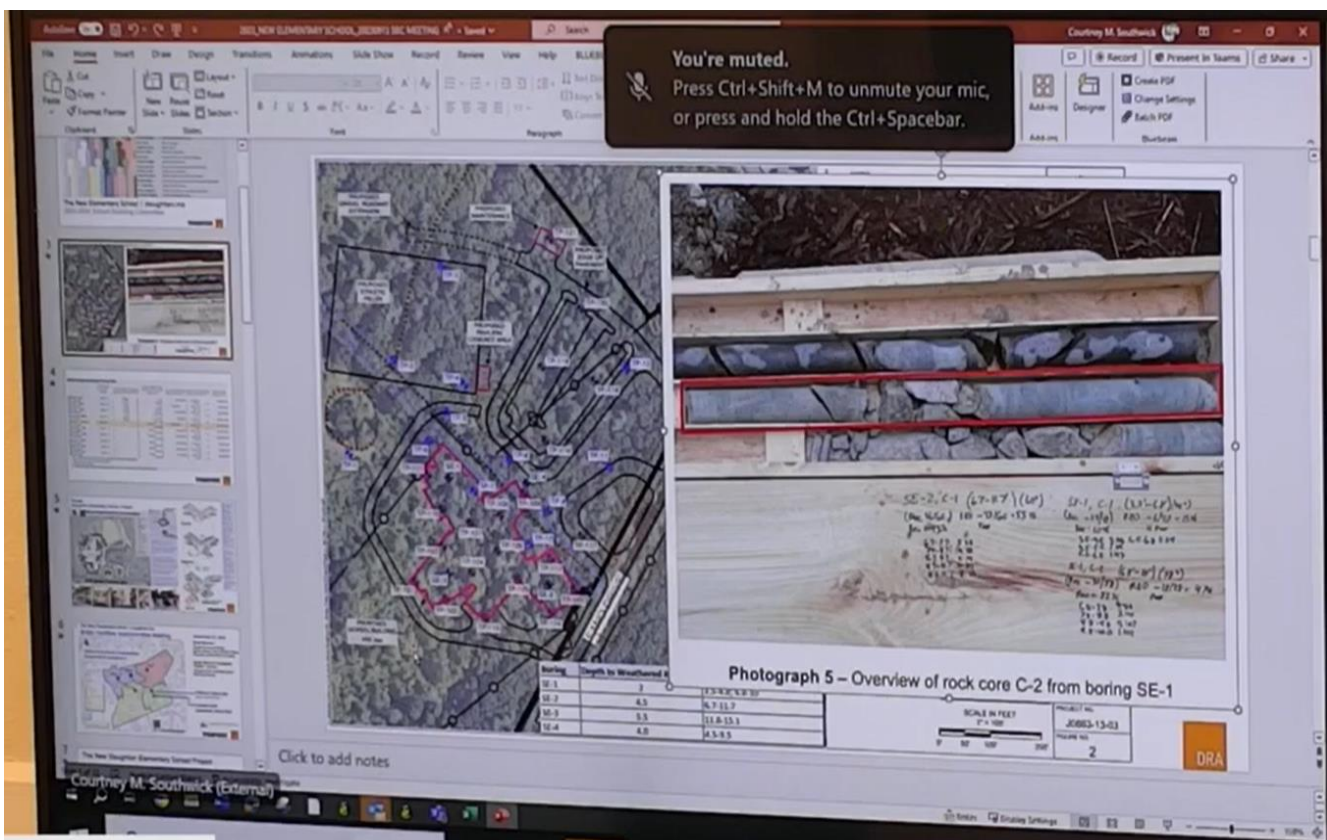
Along with the design work DRA will also meet with principals, educators and administration to review FF&E requirements.

Finalizing these items will lead to the high-level construction estimate and complete project budget. This will create the final Project Budget to the MSBA for their acceptance.

Vertex and DRA will coordinate invitations to the upcoming meetings.

6. Site Survey Update

Slide below shows the location of borings which note information to start structural design for foundation along with confirming school location. Survey a shown the limits of refusal (ledge and rock location). The Fano Drive survey has been completed.



Meeting with District, Town Administration, and Town Engineering is scheduled to not the benefits and discussed the process of financing the extension.

7. Upcoming Community Outreach

There will be an update Community Forum in the Fall. Project Team will be at the upcoming open house at all school within the District on the September 19th 20th and 21st. Below is a poster that will be available at the open house. Vertex will work to translate into Portuguese the poster shown below.

The New Stoughton Elementary School Project

Questions? Check out the website: <https://www.stoughtonschools.org>

Where is it? Proposed New School Site

Existing South Elementary School

This compact three-story building arranges the 600-student capacity program in a pinwheel configuration along three corridors that radiate from the central Learning Commons/STEM atrium space. The fourth leg of the plan houses the Cafetorium and Gymnasium with a dedicated community entrance.

This option proposes one grade-level classroom neighborhood in each wing. Each classroom neighborhood includes general classrooms, a substantially-separate Special Education space, Resource rooms, Specialist's offices, extended learning area and support spaces. For option NC-1 there are three general classrooms per grade; for NC-1A there are five general classrooms.

Outdoor spaces are designed for access for each of the appropriate grade levels. Multiple types of outdoor learning spaces are available for educational purposes, including a nature play area north of the building.

Due to the nature of the three-story classroom wings, students in kindergarten and first grade (lower elementary) are able to utilize the first floor of the building with easy access to a majority of the specials during the week. As students progress through the grades, they move up to the upper floors. Following this model, fourth and fifth grade student classrooms are located on the third floor of the building.

The Learning Commons is truly the 'heart of the school' in the preferred option. This Learning Commons is visible as students and staff approach the building in the main entrance and is the core space in the 'pinwheel' organization. The STEM space is located on the second floor, with a visual connection to the Learning Commons.

Learning Commons as the 'heart of the school'

VERTEX DRA

8. New Business None

9. Adjournment

MOTION to adjourn 7:45 PM School Building Committee J. Baeta, Second: Katie Monahan

Vote: 9-0 Approve

Next meeting October 11, 2023 – 7:00pm

Minutes prepared by: Dom Tiberi