



Stoughton Elementary School Building Committee

Stoughton District School Office Conference room
Stoughton, Massachusetts 02072

June 15, 2023
7:00 pm

Call to Order

Chair Joseph Buckley commenced a call to order the meeting of the Stoughton Elementary School Building Committee at 7:05 pm on June 15, 2023 in Stoughton District School Conference room, Stoughton, Massachusetts.

Roll Call

The following voting members were present: Jake Dore, Joe Buckley, Melissa Lynch, Joyce Husseini, Dianne Dolan

Absent: Eileen Sprague, Dr. Thomas Raab, Katie Monahan, T J Recuperero, Steve Cavey

Present from Compass Project Management, Inc.: Domenic Tiberi

Present from Drummey Rosanne Anderson: Courtney Southwick and Carl Franceschi

Present from Stoughton School Dept:

Present from the Stoughton Community: Katherine Weiss

Present from the town hall of Stoughton: Fran Bruttaniti

School Committee Member: Lindsey Kreckler

1. Public Participation

First order business is public participation. This is the point in the meeting where we invite people to address the committee with any questions or comments. Not something we can talk about substantially or substantively at this meeting, but certainly something that if it warrants, we could put on a future agenda for discussion.

Joel Wolk (340 Island St, Stoughton, MA)

Ask to address the use of the Wilkins Elementary School and also if the committee considered the MSBA model school program. These items are addressed below in our meeting notes.

2. Vendor Invoice Package

Stoughton South Elementary School
Expenditures -

5/31/23

Pd. For Appr.	Vendor Name	Inv no.	Invoice Date	LN	MSBA CODE	MSBA Desc	Invoice LN Amount	Total All Inv Lines
<i>2023.05 NEW Invoices Recommended for Payment this Period</i>								
2023.05	Vertex	OPM 119-11	5/31/23	S	00010000	OPM - Feasibility Study	10,687.50	10,687.50
2023.05	DRA	0000004	5/31/23	S	00020000	A&E - Feasibility Study	27,300.00	:
2023.05	DRA	0000004	5/31/23	S	00040000	Other	1,548.10	28,848.10
<i>Total NEW invoices RECOMMENDED for PAYMENT this month:</i>							39,535.60	39,535.60

Vertex reviewed the invoices that associated with the vendor invoice package as listed below:

MOTION to approve vendor invoice package for the amount \$ 39,535.60.

Moved Joyce Husseini Seconded Jake Dore Vote: 7-0 approved

Committee sign off invoice package.

3. Meeting Minutes

MOTION

Motion to accept the minutes for South School Building Committee for May 11, 2023

Moved Melissa Lynch Seconded Jake Dore Abstained (Diane Dolan)

Vote: 6-0-1

4. Model School Program (MSBA)

Discussed the program and history of the MSBA program. Reviewed the list of schools that follow the program and compare to the target enrollment. When reviewing the Stoughton elementary Education Plan and design criteria the model school would need moderate changes in design. Also, the previous incentives of 5 points which was attractive reimbursement no longer exists. Another item of discussion was the reduction is the reduced designer fee (80%). That being said there might be increase in consulting engineers to make the model work better. Other notes, updated technology since the program started, current energy code upgrade, can't utilize plans from other designers (liabilities and approval by municipalities and designer) and no guarantee that the same contractor with previous experience would be the successful bidder.

PSR will state that the Model School was considered. Also, will add comments for FAQ questions regarding Model School.

5. Wilkins Elementary School

As part of the PSR submission will respond to looking at the Wilkins Elementary school as an option. DRA generated conceptual plans which noted tight site, negative parking and traffic flow. DRA showed a conceptual design indicating a three story addition to the school. Another negative that there is no location for swing space during this add/reno option.

Further study a plan for preschool program for Wilkins. Committee will be formed in the future. District engaged in reuse of the Wilkins. Currently, an energy study is under way for the Wilkins.

6. Revised Education Plan for New Elementary School

School Committee voted to approve the revised education plan which included the added space for the RISE program for high function students, the adaptive PE program and curriculum. The revised Education Plan will submitted along with the new space summary to the MSBA.

7. Preferred Schematic Report

School Building Committee will need to pick the preferred design option. The School Committee will pick the enrollment. Dates for votes will be scheduled in month on July (2023).

8. Preferred Options

Goal is to pick an option to submit to the School Committee, which fits the Education Plan criteria. DRA consultants are in the midst of the study of the preferred site. Wetlands have been flagged and confirm the optimal area to sight the new building.

Additionally, the survey will look at possible second egress of the site for emergency situations.

School Building Committee will meet July 12, 2023 for their vote on preferred option. Pinwheel design seems to be the preference. The principals for the elementary school noted that the pinwheel supports the Education Plan, level of learning, healthy separation for the grade levels that will encourage the education experience and separation for community space. Opportunity for moving up ceremony works in this design.

Second level SPED separation works better for student, teacher and family.

Safety concerns for three story building will be addressed in the design and protocol for having students empty a building. Administration has experienced emptying a three story building in under 90 seconds.

Note: Study to minimize the recreation fields noted on the conceptual design.

9. Project Evaluation Criteria (matrix)

Large poster was produced showing the matrix that was completed by the School Building Committee that was colored coded showing the best options to help in the decision process. Which indicates the pinwheel design strong option.

Comments noted Education Plan fit, site location, and costs (large versus small building/enrollment options). These will be relayed to the School Committee.

10. School Committee

Forward to the next School Committee meeting in July enrollment matrix for their information. Along with the Cropper report indicating the fairness of the student distribution. Information notes that the student enrollment is increasing.

Note that the SBC will need to present to the Finance Committee and forward information package to the town meeting representatives.

11. Communication

Plans are to have our next Community Forum prior to the School Committee meeting at the end of July 2023. The working group will establish a schedule for the upcoming month. The project team needs to reach a wider audience. We will leaflet summer school program and send out a mailer to the entire community inviting the community. Also continue to use social media, posters at community events/fields and town crier.

Need to further articulate the goals of the District for all schools and facilities.

12. New Business

Site buildable land usage beyond elementary school DRA will study and provide options.

13. Adjournment

MOTION to adjourn 8:35 PM

Vote: 7-0 Approve

Next meeting July 12, 2023 – 7:00pm

Minutes prepared by: Dom Tiberi