

**Northmor Local School District  
Record of Proceedings  
Minutes of Northmor Board of Education**

Regular Meeting held: Tuesday, September 19, 2023

5:30 PM

Northmor Board of Education Meeting Room

**Roll Call:** Tim Bachelder – in the chair  
Carolyn Beal – present  
Kathy Miller - present  
Carlyle Smith– present  
Jeff Whisler – present

23.141 Carlyle Smith moved, seconded by Carolyn Beal to approve the minutes from the August 15, 2023, Regular Board Meeting. Vote: Yeas; Smith, Beal, Miller, Whisler, Bachelder. Nays; none. Motion carried.

23.142 Jeff Whisler moved, seconded by Kathy Miller to approve the Treasurer's Reports for August 2023 and to pay bills as presented: Approve the Treasurer's financial reports for August 2023 and pay bills as presented, including permanent appropriations for FY24.

Approve the Federal Grants awarded to Northmor LSD for FY24 as presented.

Approve the Treasurer to transfer funds from Title II-A #590-9024 to Title I #572-9024 as included in the federal budget submitted to the Ohio Department of Education.

Vote: Yeas; Whisler, Miller, Beal, Smith, Bachelder. Nays; none. Motion carried.

Reports: Amanda Albert, Director of Curriculum, Instruction and Assessment

Mr. Brendan Gwartz, 7-12 Junior High/High School Principal

No public Participation

23.143 Carlyle Smith moved, seconded by Kathy Miller to approve the 2023-2024 school bus routes as presented. Vote: Yeas; Smith, Miller, Beal, Whisler, Bachelder. Nays; none. Motion carried.

23.144 Jeff Whisler moved, seconded by Carolyn Beal to approve the revised school calendar for the 2023-2024 school year as presented. Vote: Yeas; Whisler, Beal, Miller, Smith, Bachelder. Nays; none. Motion carried.

23.145 Carlyle Smith moved, seconded by Kathy Miller to approve the updated substitute teacher list, as recommended by the Mid-Ohio Educational Service Center. Vote: Yeas; Smith, Miller, Beal, Whisler, Bachelder. Nays; none. Motion carried.

23.146 Jeff Whisler moved, seconded by Carlyle Smith to approve a personal services contract with Mackenzie Cox to provide vision services for two (2) students during the 2023-2024 school year. Vision Services will be provided for 3 hours a month, at the rate of \$75.00 per hour. Vote: Yeas; Whisler, Smith, Beal, Miller, Bachelder. Nays; none. Motion carried.

23.147 Kathy Miller moved, seconded by Carlyle Smith to approve the contract/service agreement with Envision Academy (Christian Children's Home of Ohio) for the 2023-2024 school year as presented. Vote: Yeas; Miller, Smith, Beal, Whisler, Bachelder. Nays; none. Motion carried.

23.148 Jeff Whisler moved, seconded by Carlyle Smith to approve the acceptance of a donation of new books for the elementary library valued at \$1,039.79 from Modern Woodmen of America/Brian Souder and Tammie Owens. Vote: Yeas; Whisler, Smith, Beal, Miller, Bachelder. Nays; none. Motion carried.

23.149 Jeff Whisler moved, seconded by Carlyle Smith to approve the acceptance of a donation from the Candlewood Ladies Night Club in the amount of \$650.00. This is to offset any outstanding lunch balances for students at the conclusion of the 2023-2024 school year. Vote: Yeas; Whisler, Smith, Beal, Miller, Bachelder. Nays; none. Motion carried.

23.150 Carolyn Beal moved, seconded by Carlyle Smith to approve the following resolution:  
**RESOLUTION TO MAKE PROVISIONAL CHANGES TO BOARD POLICIES AND ADMINISTRATIVE GUIDELINES AND FORMS TO COMPLY WITH HB 33**  
 WHEREAS, on June 30, 2023, the 135th Ohio General Assembly passed the state's biennial Operating Budget for FY 24-25 ("Amended Substitute House Bill 33" or "H.B. 33"), and Governor DeWine signed the legislation into law on July 3, 2023; and  
 WHEREAS, Amended Substitute House Bill 33 makes significant structural changes to the Ohio Department of Education, including renaming the Department of Education as the Department of Education and Workforce ("DEW"), creating the position of a director of education and workforce who will be appointed by the Governor with the advice and consent of the Senate, establishing within the DEW the Division of Career-Technical Education and the Division of Primary and Secondary Education, each of which will be led by a deputy director appointed by the director of education with the advice and consent of the Senate, creating the "Department of Children and Youth," creating the position of a director of children and youth, and transferring most of the powers and duties of the State Board of Education and the Superintendent of Public Instruction to the DEW, the Director of Education and Workforce, the Department of Children and Youth, and/or the Director of Children and Youth; and  
 WHEREAS, most of the State Board of Education and/or Superintendent of Public Instruction's powers prior to the effective date of H.B.33 will now fall under the auspices and/or jurisdiction of the DEW, the Director of Education and Workforce, the Department of Children and Youth, and/or the Director of Children and Youth, the State Board of Education retains the following duties: (1) adopt requirements for educator licensure; (2) process and issue educator licenses; (3) investigate and resolve educator misconduct complaints; (4) evaluate background checks, evaluate eligibility for licensure and participate in the retained applicant fingerprint database program; (5) determine school district territory transfer disputes; and (6) administer the teacher and school counselor evaluation systems; and  
 WHEREAS, during the period of transition and until such time as respective roles are clearly delineated, the Board of Education desires to recognize and give full effect to the structural changes made by H.B. 33 and align its practices accordingly.  
 NOW, THEREFORE, BE IT RESOLVED, by the Board of Education that any and all references to the "Department of Education," "Ohio Department of Education," "Department," or "ODE" contained in the Board's existing policies and corresponding administrative guidelines and forms, shall, after the effective date of HB 33 (i.e., on or about October 2, 2023), mean the "Department of Education and Workforce" ("DEW") or the "Department of Children and Youth" for all purposes set forth and described in HB 33.  
 BE IT FURTHER RESOLVED, that to the extent that existing Board policies and corresponding administrative guidelines and forms reference the "State Superintendent of Public Instruction" and/or the "State Board of Education," such references, after the effective date of HB 33, shall be mean the "Department of Education and Workforce" ("DEW"), the "Director of Education and Workforce," the "Department of Children and Youth" and/or the "Director of Children and Youth" as applicable and appropriate and as set forth and described in HB 33.  
 BE IT FURTHER RESOLVED that, until such time as the Board's existing policies and corresponding administrative guidelines and forms are updated to reflect the changes set forth above, the Superintendent shall act and direct other school staff to act and carry out their responsibilities in a manner consistent with HB 33 and the above-identified provisional changes to Board policies and corresponding administrative guidelines and forms.  
 Vote: Yeas; Beal, Smith, Miller, Whisler, Bachelder. Nays; none. Motion carried.

23.151 Carlyle Smith moved, seconded by Tim Bachelder to approve the following Memorandum of Understanding:  
**MEMORANDUM OF UNDERSTANDING**  
 This Memorandum of Understanding ("Memorandum") is made and entered into by and between the Northmor Local School District Board of Education ("Board") and the Northmor Classified Employees ("NCE").  
 WHEREAS, the Board and the NCE are parties to the Negotiated Agreement having a term of July 1, 2021, through June 30, 2024 ("the Agreement"); and  
 WHEREAS, pursuant to Article V, Section C.2.c.2. of the Agreement, an employee can use up to ten (10) days of sick leave for "illness or hospitalization requiring the employee's assistance" for certain family members, including siblings; and  
 WHEREAS, Ms. Peggy Van Horn, a bus driver employed by the Board and a member of the NCE, has a sibling who underwent a double lung transplant procedure and who currently requires Ms. Van Horn's assistance; and  
 WHEREAS, the Board, the NCE, and Ms. Van Horn desire to enter into a one-time Memorandum to enable Ms. Van Horn to take sick leave days in excess of those permitted under Article V, Section C.2.c.2. of the Agreement.  
 NOW, THEREFORE, THE PARTIES HEREBY AGREE:  
 Section 1: The parties agree that Ms. Van Horn may use up to fifteen (15) additional sick leave days beyond the ten (10) day limit set forth under Article V, Section C.2.c.2. of the Agreement.

Section 2: The parties agree that this set of circumstances is unique to Ms. Van Horn, and that the Board has no obligation to make similar arrangements for any other NCE bargaining unit members or employees of the Board.

Section 3: By signing this Memorandum, the Board and the NCE agree that this Memorandum is not precedent setting and shall not result in a past practice.

Section 4: This Memorandum shall expire under its own terms and have no further force or effect at the conclusion of Ms. Van Horn using her additional sick days.

This Memorandum of Understanding is hereby entered into this 19th day of September 2023.

Vote: Yeas; Smith, Bachelder, Beal, Miller, Whisler. Nays; none. Motion carried.

- 23.152 Jeff Whisler moved, seconded by Kathy Miller to approve the correction of a previously approved out of state trip for members of the Northmor FFA to attend the National FFA Convention and Expo on Indianapolis, Indiana from November 1<sup>st</sup> – 3<sup>rd</sup>, 2023. Miss Evans and her students will be traveling by charter bus with Clearfork and Ashland Crestview. Vote: Yeas; Whisler, Miller, Beal, Smith, Bachelder. Nays; none. Motion carried.
- 23.153 Jeff Whisler moved, seconded by Carlyle Smith to not extend the deadline with J&F Construction regarding the Outdoor Facilities Upgrades. Deadline for completion is October 1, 2023. Vote: Yeas; Whisler, Smith, Beal, Miller, Bachelder. Nays; none. Motion carried.
- 23.154 Kathy Miller moved, seconded by Carlyle Smith to approve the following Superintendent's Employment Recommendations:
- Approve the Treasurer to pay Amanda Albert as the Title 1/ CCIP Grant Coordinator for the 2023-2024 school year. The position will be paid in the amount of \$7,000 for the year.
  - Approve Sara Skelton as the Family Liaison Homeless Contact for the 2023-2024 school year in the amount of \$3,400.
  - Approve Peggy Webb as the Intervention Assistance Team Coordinator for the 2023-2024 school year in the amount of \$3,200.
  - Approve Peggy Webb as the District Gifted Coordinator for the 2023-2024 school year in the amount of \$3,500.
  - Approve Scott Carr as the Head Wrestling Coach for the 2023-2024 school year. Step 4.
  - Approve Buck Workman as the Varsity Assistant Wrestling Coach for the 2023-2024 school year. Step 4.
  - Approve Zach Zolman as a Junior High School Wrestling Coach for the 2023-2024 school year. Year 2. Step 1.
  - Approve Jamie Baldrige as the Youth Wrestling Coordinator for the 2023-2024 school year.
  - Approve Nate Hall as the Boys' Winter Strength and Conditioning Coach for the 2023-2024 school year. Year 4. Step 2.
  - Approve Nate Hall as the Boys' Spring Strength and Conditioning Coach for the 2023-2024 school year. Year 4. Step 2.
  - Approve Nate Hall as the Boys' Summer Strength and Conditioning Coach for the 2024-2025 school year. Year 4. Step 2.
  - Approve Blade Tackett as the Head Boys' Varsity Basketball Coach for the 2023-2024 school year. Year 10. Step 4.
  - Approve Justin Mattix as the Varsity Assistant Boys' Basketball Coach for the 2023-2024 school year. Year 8. Step 3.
  - Approve John Donner as the Junior Varsity Boys' Basketball Coach for the 2023-2024 school year. Year 10+. Step 4.
  - Approve Mark Wiseman as the 9th Grade Boys' Basketball Coach for the 2023-2024 school year. Year 8. Step 3.
  - Approve Fred Beachy as the Head Girls' Basketball Coach for the 2023-2024 school year. Year 9. Step 3.
  - Approve Taylor Tackett as the Varsity Assistant Girls' Basketball Coach for the 2023-2024 school year. Year 8. Step 3.
  - Approve Cari Johnson as the Junior Varsity Girls' Basketball Coach for the 2023-2024 school year. Year 5. Step 2.
  - Approve Addie Farley as the 8th Grade Girls' Basketball Coach for the 2023-2024 school year. Year 2. Step 1.
  - Approve Russ Montgomery as the Head Bowling Coach for the 2023-2024 school year. Year 7. Step 3.
  - Approve Blade Tackett as the Youth Boys' Basketball Coordinator for the 2023-2024 school year.
  - Approve Fred Beachy as the Youth Girls' Basketball Coordinator for the 2023-2024 school year.
  - Approve Andrew Shaffer as the High School Show Choir Assistant Director for the 2023-2024 school year. Year 4. Step 2.
  - Approve Lisa Keddie, Kevin Ruhl, Brian Ruhl, Hilary Castricone and BJ Trainer as Friday School Monitor's for the 2023 - 2024 school year.
  - Approve the hourly rates for Junior High School Career Based Intervention (CBI) students for the 2023-2024 school year. The rates will be set at \$1.50, \$1.75, \$2.00, or \$2.25 contingent on each student.
  - Approve the resignation of Jessica Teaters as part-time cook, effective August 29, 2023. Jessica will remain on the substitute cook list.
  - Approve James D. Roberts as a substitute school bus driver.
  - Approve Jessica A. Hosack as a substitute educational aide, secretary, and cook.
  - Approve Kathryn A. Breckner as a substitute cook.
  - Approve Donna J. Wolford as a substitute educational aide.
  - Approve Brenda F. Crummel as a substitute cook.
  - Approve the FMLA request for Jordan Douglas.
  - Approve the FMLA request for Dave Morgan.
  - Approve the FMLA request for Amanda Young.
  - Approve Duston Sanders as a Volunteer Assistant Football Coach for 2023-2024 school year.

Approve Mavis Mallory as a school bus driver on a one-year (1) contract for the 2023-2024 school year. Year 13. Step 14. Effective start date will be October 2, 2023.

Vote: Yeas; Miller, Smith, Beal, Whisler, Bachelder. Nays; none. Motion carried.

23.155 Carolyn Beal moved, seconded by Jeff Whisler to approve Lydia Bachelder as the 7<sup>th</sup> grade Girls Basketball Coach for the 2023-2024 school year. Year 2. Step 1.

Lane Bachelder as the 7<sup>th</sup> grade Boys Basketball Coach for the 2023-2024 school year. Year 1. Step 1.

Vote: Yeas; Beal, Whisler, Miller, Smith. Nays; none. Abstain; Bachelder. Motion carried.

23.156 Carlyle Smith moved, seconded by Jeff Whisler to approve Tony DiTullio as the 8<sup>th</sup> grade Boys Basketball Coach for the 2023-2024 school year. Year 5. Step 2. Vote: Yeas; Smith, Whisler, Beal, Miller, Bachelder. Nays; none. Motion carried.

23.157 Carlyle Smith moved, seconded by Tim Bachelder to recess to Executive Session, ORC 121.11, to consider the employment, dismissal, discipline, or compensation of a public employee or official. Mr. Redmon, Mrs. Deppert, the Board of Education, entered executive session at 6:30 pm. Vote: Yeas; Smith, Bachelder, Beal, Miller, Whisler. Nays; none. Motion carried.

23.158 Jeff Whisler moved seconded by Carlyle Smith to conclude executive session and return to regular session at 7:14 pm. Vote: Yeas; Whisler, Smith, Beal, Miller, Bachelder. Nays; none. Motion carried.

23.159 Carlyle Smith moved, seconded by Jeff Whisler that the meeting be duly adjourned at 7:15 pm. Vote: Yeas; Smith, Whisler, Beal, Miller, Bachelder. Nays; none. Motion carried.

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Treasurer

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President