

PENDER PUBLIC SCHOOL BOARD OF EDUCATION MEETING MINUTES
Pender Public School – Room 103
December 18, 2023 – 7:00 p.m.

The Pender Public School Board of Education met in regular session in Room 103 on Monday, December 18, 2023. President Matt Peters called the meeting to order at 7:03 p.m. with the following members present: Jason Roth, Matt Heineman, Jean Karlen, JJ Maise and Matt Peters. Also present were Superintendent Jason Dolliver, Secondary Principal Luke Hoffman , Elementary Principal/ SPED Director Kelly Ballinger, and Recording Secretary Deanna Hansen.

As required by Nebraska Statute 84-1412(8), President Peters drew the attention of those present to the location of information regarding the Open Meetings Act posted in the meeting room and accessible to all members of the public.

A motion to approve the minutes of the November 20, 2023, regular meeting as presented was made by Heineman and seconded by Karlen. President Peters stated the motion and the result of roll call vote being all ayes (5-0, Johnson absent); motion carried.

Superintendent Dolliver gave the financial report, specifically reviewing financial statements for the Activity Fund, School Nutrition Fund and General Fund; the funds where the majority of the monthly expenses occur. The purpose of this monthly item is to draw attention to district finance in a way that is more engaging for Board Members.

A motion to approve the financial reports as presented and payment of bills as follows: General Fund - \$385,554.48; Hot Lunch Fund - \$32,813.70; Activity Fund \$42,100.77; Special Building Fund - \$40,718.75; Employee Benefit Fund - \$5,034.76; and Payroll - \$225,357.55 was made by Roth seconded by Heineman. President Peters stated the motion and the result of roll call vote being all ayes (5-0); motion carried.

Superintendent Jason Dolliver, Secondary Principal Luke Hoffman and Elementary Principal Kelly Ballinger presented their administrative reports. These reports can be seen in their entirety by logging on to the Pender School website (<https://penderschools.org>), clicking on Board of Education, selecting eMeeting Link and then clicking on “Agenda” for the most recent meeting. A printed copy can be obtained at the school. Some of the topics covered in the reports include:

| <u>Superintendent</u> | <u>Secondary Principal</u> | <u>Elementary Principal</u> |
|-------------------------|----------------------------|-----------------------------|
| Mission Statement | Mission Statement | Mission Statement |
| Superintendent Goals | Professional Goals | Professional Goals |
| Past/Future Events | LB399 | Workshops/Mtgs Attended |
| Local Sub Request | Workshops/Conf/Mtgs | Adopt the Breeze |
| PPS Property Taxes 2023 | NBRS Public Ceremony | Wellness Wednesdays |
| District Auditor | Staff Appreciation | 12 Days of Christmas |
| Verizon | Annual Food Drive | Winter Benchmarking |
| Printers & Copiers | Fall NSAA Academic | Collaborative Coaching |
| Activities Fund | All-State Selections | Golden Spoon Awards |
| NBRS Celebration | One Act | Blue Ribbon Celebration |
| Upcoming Election | Winter Activities Updates | Thanksgiving Food Drive |
| January Board Meeting | Sounds of the Season | LB399 |

President Peters implemented the Procedures for Public Comment. No one took advantage of the opportunity to address the Board of Education.

President Peters shared a few thank-you notes with Board members. He reflected on some statistics relating to the Blue Ribbon School award and congratulated the Administrative Team for a job well-done on planning the recent National Blue Ribbon School Public Celebration.

Dr. Dolliver reported that he met with members of the Policy Committee earlier in the day to review additional amendments needed for Policy 5103. He reviewed the changes that were needed, and the Board talked about them. Superintendent Dolliver recommended approving the first reading of Policy 5103.

A motion was made by Karlen and seconded by Roth to approve the first reading of amendments made to Policy 5103. President Peters stated the motion and the result of roll call vote being all ayes (5-0); motion carried.

One of the unintended consequences of getting a new phone system was not realizing the new system would not work with our paging system. Superintendent Dolliver reported that Technology Director, Dr. Jen Davis has been working to solve the problem and a solution was found. Several proposals were sought, but only 1 vendor came forward with a workable and reasonable solution.

Haddock Education Technologies provided a couple solutions to consider. They also took time to have a Zoom Meeting with Dolliver and Davis to explain the proposal, explain how their system would work and provide a demo. Dr. Dolliver recommended approving the proposal as reviewed.

A motion was made by Maise and seconded by Heineman to approve the proposal from Haddock Education Technologies to install a paging system that works with the District's new phone system as a cost of \$15,133.88. President Peters stated the motion and the result of roll call vote being all ayes (5-0); motion carried.

The ESSER Addition and Classroom Expansion project is very close to being complete. During the bills portion of the Agenda, the Board reviewed and approved a check to Fauss Construction for Certificate of Payment #13 in the amount of \$38,622.75. This was \$4,000 less than the total amount due. Jason talked with the Board about the last couple of items on the punch list, namely the concrete and the capstones. No further action was taken or needed.

Progress continues to be made on the Pendragon Sports Complex. Superintendent Dolliver told the Board that 26 spruce trees were recently planted, and that 225 more would be planted in spring; the cost of these will be offset by a grant funded by the Department of Natural Resources. He also said the push for fundraising continues, and the group is nearing the one-million-dollar mark for fundraising. No action was taken or needed.

Dr. Dolliver reported that he and Tony have been working to get proposals to replace the roof on the new gym and the areas the surround it. Proposals were received from 3 vendors and provided to Board

members. A summary of the three proposals was shared; Board members discussed all of the proposals and asked questions.

A motion was made by Maise and seconded by Heineman to Approve the bid for the A-Lert standing seam roof for the new gym, hallway, and commons at a total cost \$399,245.00. President Peters stated the motion and the result of roll call vote being all ayes (5-0); motion carried.

Board member Johnson arrived at the meeting at 9:43 pm.

2024-2025 Staffing was a non-action item on the agenda. It gave the Administrative Team the opportunity to present a staffing plan for 24-25. The Board asked several questions, and discussion followed. Ideas for high school, elementary and SPED were shared. This conversation will continue at the January Board meeting.

President Peters asked Board members to consider moving into executive session to review Superintendent Dolliver's 2023 annual evaluation.

A motion was made by Maise and seconded by Johnson to move into executive session for personnel and the evaluation of job performance clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

President Peters restated the motion prior to moving into executive session. The Board went into Executive Session at 10:41 p.m.

A motion was made by Johnson, and seconded by Roth to come out of executive session and resume the meeting in open session at 11:36 p.m. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

As a result of a positive review, a motion was made by Johnson, and seconded by Roth to extend the contract with Superintendent Jason Dolliver through June 30, 2026, with thanks for his continued service to the school district. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

President Peters stated that the details of Superintendent Dolliver's compensation for the 2024-2025 school year would be negotiated in the future. After the details have been negotiated, the Board will be asked to formally approve his compensation package for the next school year.

President Peters reminded board members the next regular board meeting is to be held on Monday, January 15, 2024, at 8:00 pm, and the annual Board Retreat was scheduled for Wednesday, January 31, 2024, at 6:30 pm. An agenda for the retreat will be developed over the next few weeks. The Board Appreciation Dinner will be held on January 14, 2024. Dr. Dolliver will get something scheduled and notify Board Members.

A motion to adjourn the meeting was made by Roth and seconded by Karlen. President Peters stated the motion and the result of the vote being all ayes (6-0), the meeting was adjourned at 11:42 pm.

Jason Roth, Secretary

Deanna Hansen, Recording Secretary

Pender Public Schools
12/23 General Fund Check Report

| Check Number | Payee | Type | Amount |
|--------------|--|------------------------------|-------------|
| 40627 | AFLAC-12 | December Payroll Liability | \$1,204.75 |
| 40628 | AFLAC-10 | December Payroll Liability | \$276.67 |
| 40629 | Blue Cross Blue Shield of NE | December Payroll Liability | \$79,244.72 |
| 40630 | Credit Management Services | December Payroll Liability | \$309.01 |
| 40631 | Department of Revenue | December Payroll Liability | \$10,393.24 |
| EFT | Employee Benefit Fund | December Payroll Liability | \$5,285.23 |
| 40632 | Frontier Bank | December Payroll Liability | \$67,753.60 |
| EFT | HSA Account Contributions | December Payroll Liability | \$4,695.27 |
| 40633 | Madison National Life Ins Co, Inc | December Payroll Liability | \$1,694.33 |
| 40634 | Nebraska School Retirement | December Payroll Liability | \$55,771.67 |
| 40635 | Pender General Fund | December Payroll Liability | \$772.22 |
| 40636 | Pender/Thurston Education & Community Foundation | December Payroll Liability | \$279.51 |
| 40637 | PPS Courtesy Fund | December Payroll Liability | \$102.50 |
| 40638 | Special Building Fund | December Payroll Liability | \$403.08 |
| 40639 | Vision Service Plan | December Payroll Liability | \$626.09 |
| 40640 | 5th Quarter | American Education Week | \$140.00 |
| 40641 | ABC Mobile Storage Inv | Storage Unit | \$175.00 |
| 40642 | Amazon Capital Services | Accounts Payable | \$914.84 |
| 40643 | Appeara | Rug Rental | \$65.71 |
| 40644 | Bargholz, Amy M | Reimbursement | \$56.50 |
| 40645 | Blake Kai | PSC Tree Planting | \$1,960.00 |
| 40646 | Bullwinkle's Ice Cream Rentals | American Education Week | \$535.00 |
| 40647 | Canon Financial Services | Copier Lease | \$1,070.72 |
| 40648 | Carpenter Paper Company | Custodia Supplies | \$1,360.86 |
| 40649 | Chesterman Company | American Education Week | \$295.00 |
| 40650 | Cole Papers | Ice Melt | \$1,036.00 |
| 40651 | College Board | PSAT Test | \$345.60 |
| 40652 | Craig Frerichs | Safety & Security Inspection | \$470.00 |
| 40653 | Cubby's | Fuel & Misc. Supplies | \$3,271.72 |
| 40654 | DAS STATE ACCTG - Central Finance OCIO | Network Nebraska | \$2,322.75 |
| 40655 | Educational Service Unit #1 | 1st Qtr. SPED Contract | \$94,181.97 |
| 40656 | English, Tara M | Reimbursement | \$183.47 |
| 40657 | Essential Screens | Background Check | \$166.00 |
| 40658 | Fastwyre Broadband | Telephone | \$129.46 |
| 40659 | First National Bank | Accounts Payable | \$10,632.91 |
| 40660 | Frazseys | Meeting Supplies | \$93.92 |
| 40661 | Frontier Bank | Petty Cash | \$100.00 |
| 40662 | Janke Auto Co. | Vehicle Maintenance & Insp. | \$1,287.05 |
| 40663 | Kayla Welch, BCBA | Professional Fee | \$1,562.50 |
| 40664 | King, Sean T | Reimbursement | \$119.16 |
| 40665 | KSB School Law | Professional Fee | \$112.50 |
| 40666 | Lamp Auto Parts | Transportation Supplies | \$213.86 |
| 40667 | Lane's Wholesale Nursery | 26 Spruce Trees | \$5,200.00 |
| 40668 | Matheson Tri-Gas, Inc. | Welding Gas & Bottle Rent | \$305.66 |
| 40669 | Midwest Alarm Services | Fire Alarm Monitoring | \$142.92 |
| 40670 | PanTerra Networks, Inc. | Telephone | \$968.94 |
| 40671 | Pender Ace Hardware | Maintenance Supplies | \$198.72 |
| 40672 | Pender Lanes | Rental Fee | \$300.00 |
| 40673 | Pender Municipal Utilities | November Utility Use | \$14,318.70 |
| 40674 | Pender School Nutrition Fund | Reimbursement | \$2,632.23 |
| 40675 | Pender-Thurston Chamber of Commerce | Chamber Bucks | \$600.00 |
| 40676 | Petty Cash Fund | Reimbursement | \$720.02 |
| 40677 | PGH & G, P.C., LLO | Professional Fee | \$160.00 |
| 40678 | Puckett Florist | Veterans Day | \$112.50 |

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|-------|--|------------------------------------|---------------------|
| 40679 | Rays Midbell | Instrumental Music | \$318.62 |
| 40680 | Steecker, Katie M | Reimbursement | \$99.40 |
| 40681 | Sturek Media, Inc. | Printing | \$11.60 |
| 40682 | Thurston County Treasurer | Real Estate Taxes | \$4,745.78 |
| 40683 | Trafera LLC | Linewize Software License | \$2,750.00 |
| 40684 | Twin Creeks Golf Club | American Education Week | \$180.00 |
| 40685 | UNL Panhandle Research & Extension Ctr | Professional Development | \$175.00 |
| | | General Fund Total | \$385,554.48 |
| | | General Fund Payroll Total | \$225,357.55 |
| | | School Nutrition Fund total | \$32,813.70 |
| | | Activity Fund Total | \$42,100.77 |
| | | Employee Benefit Fund Total | \$5,034.76 |
| | | Special Building Fund Total | \$40,718.75 |