

PENDER PUBLIC SCHOOL BOARD OF EDUCATION MEETING MINUTES
Pender Public Schools – Room #101
November 2, 2023 – 7:00 p.m.

The Pender Public Schools Board of Education met in regular session in Room #101 on Monday, November 20, 2023. President Matt Peters called the meeting to order at 7:05 p.m. with the following members present: Jason Roth, Jean Karlen, Matt Heineman, JJ Maise, Mandy Johnson, and Matt Peters. Also present at the meeting were Secondary Principal Luke Hoffman, Elementary Principal/SPED Director Kelly Ballinger, and Superintendent Jason Dolliver.

As required by Nebraska Statute 84-1412(8), President Peters drew the attention of those present to the location of information regarding the Open Meetings Act posted in the meeting room and accessible to all members of the public.

A motion to approve the minutes of the October 16, 2023, regular meeting as amended was made by Johnson and seconded by Maise. President Peters stated the motion and the result of roll call vote being all ayes (6-0), motion carried.

Superintendent Dolliver presented the financial report, reviewing revenue and expenses for the General, School Nutrition and Activity Funds.

A motion to approve financial reports as presented and payment of bills as follows: General Fund - \$288,914.89; School Nutrition Fund - \$34,228.47; Payroll - \$232,486.84; Activity Fund - \$32,052.15; and Employee Benefit Fund - \$5,056.13 was made by Roth, seconded by Heineman. President Peters stated the motion and the result of roll call vote being all ayes (6-0), motion carried.

Superintendent Jason Dolliver, Secondary Principal Luke Hoffman and Elementary Principal Kelly Ballinger presented their administrative reports. These reports can be seen in their entirety by logging on to the Pender School website (<https://www.penderschools.org>), clicking on the Board of Education tab and selecting eMeetings. A printed copy can be obtained at the school. Some of the topics covered in the reports include:

<u>Superintendent</u>	<u>Secondary Principal</u>	<u>Elementary Principal</u>
Mission Statement	Mission Statement	Mission Statement
Professional Goals	Professional Goals	Professional Goals
Conferences, Workshops, Meetings	LB399	Workshops/Meetings Attended
School Improvement	Veteran’s Day	K-3 Fun Day
Book Fair	Workshops/Conf/Meetings	Red Ribbon Week
Rule 10	Fall Activity Recap	PT Conferences
Supt Evaluation Timeline	Red Ribbon Week	Adopt the Breeze
December Board Meeting	PT Conferences	Golden Spoon Winner
	Winter Sports Previews	1 st Quarter Honor Roll
	National Blue Ribbon School	Wellness Wednesdays
	American Education Week	Blue Ribbon Celebration
		American Education Week
		Thanksgiving Food Drive
		LB 399

Elementary PRIDE
Upcoming Events

Board Members Peters, Maise, Johnson and Karlen provided some comments about the NASB sponsored State Education Conference they attended November 16th in Omaha.

President Peters implemented the Procedures for Public Comment. No one took the opportunity to address the Board.

Superintendent Dolliver reviewed a list of items and asked that they be declared surplus, and disposition be authorized. Board Policy 3090 provides guidelines for declaring items as surplus and disposing of them. Dr. Dolliver recommended approval of the list as presented.

A motion was made by Johnson and seconded by Roth to declare the list of items as surplus and to authorize the Superintendent to dispose of the items as allowed in Board Policy 3090. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

A copy of the 2022-2023 audit of district funds completed by Porter & Company, P.C. was shared with all Board members. Dr. Dolliver stated that no compliance issues were cited in the audit, and that the audit is kept at the district office and is available to the public during regular office hours. Dr. Dolliver recommended approval of the 2022-2023 audit as presented.

A motion to accept the 2022-2023 financial audit report prepared by Porter & Company, P.C. was made by Johnson and seconded by Karlen. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

The Ad Hoc Committee appointed at the October meeting was tasked with helping determine the best plan of attack to move forward with a new phone system; the members of that Committee were also given the authority to give Superintendent Dolliver permission to move forward with one of the vendors.

Dr. Dolliver met with that Committee after the last Board meeting. A vendor was selected, and the Committee members gave him permission to move forward with the proposal provided by PanTerra. Dr. Dolliver explained the PanTerra proposal comes at a cost of \$49,782.57 for the initial 3 years of phone service and all the equipment and software necessary. If we indeed move forward with this system, the cost after the first 3 years will be \$16,430.04 annually. Board members asked questions and answers were provided. Dolliver asked the Board to retroactively approve moving forward with PanTerra as presented.

A motion was made by Maise and seconded by Heineman to approve moving forward with the PanTerra proposal for a new phone system. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

An overview of the SEL (social and emotional learning) software Pulse was presented during the October Board Meeting. Dr. Dolliver showed a brief video of what the Pulse software as to offer. Essentially, the software is aimed at helping meet the social and emotional learning needs

of our students; and one of our school improvement goals is to adequately do just that. He recommended the Board approve this expenditure.

A motion was made by Roth and seconded by Johnson to approve the purchase of SEL monitoring software called Pulse at a cost of \$7,425 for 3 years of access. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Superintendent Dolliver reported that he met with members of the Policy Committee since the last Board meeting. The committee worked on the final draft of Policy 5103. The Board discussed the updated policy and asked questions. Dr. Dolliver recommended approving the second and final reading of the Policy Amendment.

A motion was made by Johnson and seconded by Karlen to approve the second and final reading of Policy #5103. President Peters stated the motion and the result of roll call vote being all ayes, (6-0), motion carried.

Dr. Dolliver also reviewed two Administrative Regulations aimed at supporting Policy 5604 (formally adopted in July 2023), which allows the possession and use of a drug called Naloxone. He reported to the Board that Leslie Timm took the lead on putting these AR's together, and that they provide protocols and procedures for the use of this drug in the event of an opioid overdose. Although Board approval is not needed for AR's, Dr. Dolliver recommended approval of AR 5604.1 and 5604.2 as presented.

A motion was made by Johnson and seconded by Karlen to approve the first and only reading of AR's 5604.1 and 5604.2. President Peters stated the motion and the result of roll call vote being all ayes, (6-0), motion carried.

Dr. Dolliver reported that he had met with members of the Facilities / Transportation Committee earlier in the day. They had discussed the final pay application for the ESSER Addition and Classroom Expansion Project; the total amount due to Fauss Construction yet is \$42,622.75. The committee recommended withholding payment until a couple of items are addressed. No action was taken.

Superintendent Dolliver reported to the Board that the bids were recently opened for the Timberlyne building project at the Pendragon Sports Complex. The bids came in high, with the lowest being \$935,000.00. He also reported on that he met with members of the Facilities / Transportation Committee earlier in the day. He also reported that fundraising continues. No action was needed other than rejecting the bids on the building, and he recommended a motion for that purpose.

A motion to reject all bids on the Timberlyne building project for the Pendragon Sports Complex was made by Maise and seconded by Heineman. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

The Superintendent shared that the first negotiations meeting between the PEA and the Negotiations Committee was held on October 30th, and it went well. Dr. Dolliver recommended the Board move into Executive Session to further discuss the 2024-2025 Negotiations process.

A motion was made by Roth and seconded by Heineman to move into executive session for a strategy session with respect to collective bargaining clearly necessary for the protection of the public interest in compliance with the law. President Peters stated the motion and the result of roll call vote being all ayes (6-0), motion carried.

President Peters restated the reason for going into executive session for a strategy session with respect to collective bargaining. Board members moved into executive session at 8:55 p.m.

A motion was made by Johnson and seconded by Karlen to resume the meeting in open session. President Peters stated the motion and the result of roll call vote being all ayes, motion carried.

The Board of Education reconvened in open session at 9:07 p.m. No action was taken as a result of executive session on this agenda item.

President Peters reminded Board members that the next Board meeting will be December 18, 2023, at 8:00 p.m.

A motion to adjourn was made by Roth and seconded by Heineman. President Peters stated the motion and the result of roll call vote being all ayes, the meeting was adjourned at 9:11 p.m.

Jason Roth, Secretary

Deanna Hansen, Recording Secretary

Pender Public Schools

11/2023 Payables

Check	Payee	Description	Amount
40573	AFLAC-12	November Payroll Liability	\$1,204.75
40574	AFLAC-10	November Payroll Liability	\$276.67
40575	Blue Cross Blue Shield of NE	November Payroll Liability	\$78,509.39
40576	Credit Management Services	November Payroll Liability	\$350.98
40577	Department of Revenue	November Payroll Liability	\$10,543.20
EFT	Employee Benefit Fund	November Payroll Liability	\$5,284.90
40578	Frontier Bank	November Payroll Liability	\$68,019.76
40579	Madison National Life Ins Co, Inc	November Payroll Liability	\$1,694.17
40580	Nebraska School Retirement	November Payroll Liability	\$56,466.42
40581	Pender General Fund	November Payroll Liability	\$772.22
40582	Pender/Thurston Education & Community Foundation	November Payroll Liability	\$279.51
40583	PPS Courtesy Fund	November Payroll Liability	\$102.50
40584	Special Building Fund	November Payroll Liability	\$403.08
40585	Vision Service Plan	November Payroll Liability	\$625.92
EFT	HSA Account Contributions	November Payroll Liability	\$4,569.89
40586	ABC Mobile Storage Inv	Storage Unit	\$175.00
40587	Access Elevator, Inc.	Annual Maintenance	\$644.00
40588	Amazon Capital Services	Accounts Payable	\$1,189.06
40589	Apothecary Shop	Nurse Supplies	\$20.71
40590	Appeara	Rug Rental	\$75.00
40591	Apple, Inc.	iPad	\$549.00
40592	Boddle Learning, Inc.	Boddle Annual License	\$1,018.98
40593	Canon Financial Services	Copier Lease	\$1,070.72
40594	Carpenter Paper Company	Custodial Supplies	\$2,802.34
40595	Cole Papers	Maintenance Equipment	\$2,055.26
40596	Cubby's	Fuel & Misc. Supplies	\$3,663.48
40597	Custom Sports	Printing	\$5,423.00
40598	Educational Service Unit #1	Professional Development	\$525.00
40599	Essential Screens	Background Checks	\$124.50
40600	First National Bank	Accounts Payable	\$6,087.14
40601	FP Mailing Solutions	Ink for Postage Meter	\$171.50
40602	Grainger	Projector Bulbs	\$69.42
40603	J.F. Ahern Co.	Sprinkler Inspections	\$261.00
40604	Janke Auto Co.	Van Maintenance	\$290.05
40605	Jensen Sprinkler	Winterize Underground Sprinklers	\$400.00
40606	Jostens, Inc.	Diplomas & Covers	\$318.70
40607	Kayla Welch, BCBA	Professional Fee	\$2,062.50
40608	KSB School Law	Professional Fee	\$1,175.00
40609	Lamp Auto Parts	Transportation Supplies	\$291.31
40610	Loffler Corporation	Copier Supplies	\$79.00
40611	Matheson Tri-Gas, Inc.	Welding Gas & Bottle Rent	\$287.92
40612	Menards Sioux City	Maintenance Supplies	\$303.42
40613	NASB	State Ed Conf Reg Fees	\$1,444.00
40614	NE Council of School Admin	Registration Fee	\$145.00
40615	Pearson Education, Inc.	Classroom Supplies	\$21.54
40616	Pender Ace Hardware	Miscellaneous Supplies	\$259.46
40617	Pender Community Hospital	DOT Physical	\$175.00
40618	Pender Municipal Utilities	October Utility Usage	\$15,141.14
40619	Pender School Nutrition Fund	Reimbursement	\$2,343.88
40620	Petty Cash Fund	Reimbursement	\$754.44
40621	PowerSchool Group LLC	Annual Renewal	\$5,885.45
40626	PPS Courtesy Fund	Courtesy Fund Contributions	\$775.00
40622	Rays Midbell	Instrumental Music	\$1,152.18
40623	Sturek Media, Inc.	Printing	\$181.84
40624	Thurston County Clerk	Budget Expense	\$359.58
40625	Verizon Wireless	Wi-Fi	\$40.01
		General Fund Total	\$288,914.89
		General Fund Payroll Total	\$224,465.90
		School Nutrition Fund Total	\$49,249.41
		Activity Fund Total	\$32,052.15
		Employee Benefit Fund Total	\$5,056.13