

PENDER PUBLIC SCHOOL BOARD OF EDUCATION MEETING MINUTES
Pender Public Schools – Room 103
October 16, 2023 – 8:00 p.m.

The Pender Public School Board of Education met in regular session in the Room 103 at the school on Monday, October 16, 2023. President Matt Peters called the meeting to order at 8:04 p.m. with the following members present: Jason Roth, J.J. Maise, Matt Peters, Mandy Johnson, Jean Karlen and Matt Heineman. Also present were Superintendent Jason Dolliver, Secondary Principal Luke Hoffman, Elementary Principal/SPED Director Kelly Ballinger, and Recording Secretary Deanna Hansen.

As required by Nebraska Statute 84-1412(8), President Peters drew the attention of those present to the location of information regarding the Open Meetings Act posted in the meeting room and accessible to all members of the public.

President Peters reviewed the agenda as presented, affirmed that every Board member had received notice of the meeting, and the time and place of the meeting had been published or posted as required by Board Policy 8342.

A motion to approve the minutes from the Public Hearing to Consider the 2023-2024 Budgets of Expenditure, the Public Hearing to Consider Setting the 2023-2024 System-Wide Tax Request and the minutes of the regular Board of Education meeting, all held on September 18, 2023, was made by Heineman, and seconded by Maise. President Peters stated the motion and the result of roll call vote being all ayes (5-0-1, Johnson abstain), motion carried.

Superintendent Dolliver presented the financial report, reviewing revenue and expenses for the General, School Nutrition and Activity Funds.

A motion to approve financial reports and payment of bills as follows: General Fund - \$298,883.90; School Nutrition Fund - \$34,310.55; Activity Fund - \$38,936.35; Employee Benefit Fund - \$3,424.11; Special Building Fund - \$21,514.00; and Total Payroll - \$240,273.46 was made by Roth seconded by Johnson. President Peters stated the motion and the result of roll call vote being all ayes (6-0), motion carried.

Elementary Principal/SPED Director Kelly Ballinger, Secondary Principal Luke Hoffman and Superintendent Jason Dolliver presented their administrative reports. These reports can be seen in their entirety by clicking on this link: <http://www.penderschools.org> and scrolling to agenda item number 6. Administrative Reports. A printed copy can be obtained at the school. Some of the topics covered in the reports include:

| <u>Superintendent</u> | <u>Secondary Principal</u> | <u>Elementary Principal</u> |
|------------------------------|----------------------------|-----------------------------|
| Mission Statement | Mission Statement | Mission Statement |
| Professional Goals | Professional Goals | Professional Goals |
| Conferences, Workshops, Mtgs | LB 399 | Workshops/Meetings |
| School Improvement | Workshops, Conf, Meetings | Para's Time Out |
| Class of 2018 Exit Survey | Ribbon Cutting Ceremony | Fire Safety Week Visits |

Roof Replacement/Repair
Facility Study
BBB Coach Update
Superintendent Evaluation
Calendar Change
Congratulations Mr. Hoffman
November BOE Meeting

Activities Updates
High School Choir
Woodway Treadmills
Staff Spotlight
School Counselor Update
23-24 Fall Benchmarking
Upcoming Events
PT Conferences
Veteran's Day
Red Ribbon Week
2023 Blue Ribbon School

Adopt the Breeze
LETRS 2 Training
Golden Spoon Award
Wellness Wednesday
Turf Installation
Red Ribbon Week
23-24 NSCAS Fall
Benchmark Testing
LB 399
Elementary PRIDE Awards
Upcoming Events

Board members Johnson and Maise reported that they attended the recent Labor Relations Conference sponsored by NCSA October 5-6 in Lincoln. They each shared highlights of the sessions they attended.

President Peters implemented the Procedures for Public Comment. No one took the opportunity to address the Board.

Superintendent Dolliver presented a letter encouraging PPS to consider continuation of membership in NRCSA and NREA for the 2023-2024 school year. Annual fees for membership in NRCSA of \$850 remained unchanged from the 2022-2023 membership cost, as did the fee for NREA at \$75.00. Dr. Dolliver recommended renewal of the district's NRCSA membership. Board members discussed the value of membership in the Nebraska Rural Community Schools Association.

A motion was made by Roth and seconded by Johnson to approve renewing membership in NRCSA at cost of \$850 and NREA at a cost of \$75.00 for the 2023-24 school year. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

President Peters shared with the Board a letter received from Clay Haymart on behalf of the Pender Education Association. The PEA asked to be recognized as the official bargaining unit for the District's non-supervisory certificated staff for the 2025-2026 contract year.

A motion was made by Heineman and seconded by Roth to approve the request from the Pender Education Association to be recognized as the exclusive bargaining agent for the District's non-supervisory certificated staff for the 2025-2026 contract negotiation process. President Peters restated the motion and the result of roll call vote being all ayes (6-0), motion carried.

Superintendent Dolliver reported that unfortunately, the phone system is still not working correctly. A technician was here on October 6th and worked on the system and had it functioning correctly. But late that afternoon it failed again. Seemingly everything has been tried to fix the issue with the phone system, but nothing has worked. There is nothing left to be tried, which means a new system is needed. Jen Davis, Lisa Johnson, and I participated in several conversations with potential vendors on Thursday and Friday. We asked all of them to provide proposals by Monday night, but that is an extremely quick timeline.

Dolliver talked through some of the phone options that were presented to them. Following discussion, President Peters appointed a committee to work with Dr. Dolliver, Mrs. Davis and Mrs. Johnson to study the options and develop a plan to replace the current phone system. Committee members include Johnson, Maise and Peters. Dolliver will communicate a time for a meeting to discuss the options. No action was taken.

A request was received from Paige Peterson to be placed on our substitute teacher list. She has met all of the requirements to be a substitute teacher in Nebraska. Dr. Dolliver recommended approving the request.

A motion was made by Maise and seconded by Heineman to approve the addition of Paige Peterson to the substitute teacher list. President Peters stated the motion and the result of roll call vote being all ayes, (6-0), motion carried.

Superintendent Dolliver reviewed the timeline and process for certified staff negotiations for the 2024-2025 contract. Dr. Dolliver informed the Board that the first meeting needed to happen before November 1, that we have not yet received the 2024-2025 insurance rates, and that it was the PEA's turn to offer first.

Members of the Board Negotiations Committee asked Superintendent Dolliver to schedule a meeting with the Pender Education Association Committee members to begin the process of negotiating the 2024-2025 contract.

The need to modify Policy 5103 presented itself recently, and Superintendent Dolliver had written about it in a weekly report to Board members on October 6th. The Policy Committee was unable to meet prior to the Board meeting. Dolliver read the old policy, as well as the suggested modifications, and a lengthy discussion followed. Although not ideal, but if the changes are approved the updated Policy will impact the Secondary Handbook as well. The Board asked questions and Dr. Dolliver and Mr. Hoffman provided answers.

A motion was made by Johnson and seconded by Maise to approve the first reading of Policy #5103. President Peters stated the motion and the result of roll call vote being all ayes, (6-0), motion carried.

Dr. Dolliver provided an update on the ESSER Addition and Classroom Expansion project to Board members. He stated that Ramey Fauss had been here and told him that they were working on finishing items up on the punch list. The Board asked questions specific to the concrete. Dolliver said no action was needed, and that the next step may possibly be another walk-through with Davis Design.

Superintendent Dolliver provided an update on the Pendragon Sports Complex. He told Board members that the Fundraising Committee was meeting again, that the PSC would part of the Big Give in 2023, that banners were being ordered for the scoreboard sponsors to post on the fence, that he had met with the NRD about a couple of tree grants, that he and Tony had met with a vendor for lights at the complex and that the building design was being sent to the printer today and it would go out for bid on November 7, 2023. No action was needed.

President Peters reminded board members that the next regular board meeting would be held on Monday, November 20, beginning at 7:00 p.m. Information for the upcoming NASB State Education conference scheduled for November 15-17 at the CHI Health Center in Omaha was reviewed.

A motion to adjourn at 10:56 p.m. was made by Johnson and seconded by Heineman. President Peters stated the motion and the result of roll vote being all ayes, motion carried.

Jason Roth, Secretary

Deanna Hansen, Recording Secretary

Pender Public Schools
 10/23 General Fund Check Report

| Check # | Payee | Type | Amount |
|---------|--|-------------------------------|-------------|
| 40513 | AFLAC-12 | October Payroll Liability | \$1,204.75 |
| 40514 | AFLAC-10 | October Payroll Liability | \$275.53 |
| 40515 | Blue Cross Blue Shield of NE | October Payroll Liability | \$78,508.23 |
| 40516 | Credit Management Services | October Payroll Liability | \$315.55 |
| 40517 | Department of Revenue | October Payroll Liability | \$10,764.19 |
| EFT | Employee Benefit Fund | October Payroll Liability | \$5,278.63 |
| 40518 | Frontier Bank | October Payroll Liability | \$70,303.91 |
| 40519 | Madison National Life Ins Co, Inc | October Payroll Liability | \$1,686.59 |
| 40520 | Nebraska School Retirement | October Payroll Liability | \$56,505.38 |
| 40521 | Pender General Fund | October Payroll Liability | \$766.78 |
| 40522 | Pender/Thurston Education & Community Foundation | October Payroll Liability | \$279.06 |
| 40523 | PPS Courtesy Fund | October Payroll Liability | \$152.50 |
| 40524 | Special Building Fund | October Payroll Liability | \$402.82 |
| 40525 | Vision Service Plan | October Payroll Liability | \$625.25 |
| EFT | HSA Account Contributions | October Payroll Liability | \$4,569.89 |
| 40526 | ABC Mobile Storage Inc | Mobile Storage Unit Rent | \$175.00 |
| 40527 | Amazon Capital Services | Accounts Payable | \$1,879.35 |
| 40528 | Appeara | Rug Rent | \$77.00 |
| 40529 | Apple, Inc. | Macbook | \$1,199.00 |
| 40572 | Canon Financial Services | Copier Leave | \$1,070.72 |
| 40530 | Carpenter Paper Company | Custodial Supplies | \$1,124.78 |
| 40531 | Cole Papers | Air Handler Filters | \$209.13 |
| 40532 | Copy Write Publishing/Keepsake | Printing | \$433.96 |
| 40533 | Cubby's | Fuel & Misc. Supplies | \$3,434.94 |
| 40534 | Cuming County Clerk | Budget Expense | \$44.95 |
| 40535 | DeMoine Adams | Professional Fee | \$1,500.00 |
| 40536 | Dunn's Plumbing and Heating | Repairs | \$130.00 |
| 40537 | Educational Service Unit #1 | Staff Development | \$200.00 |
| 40538 | Essential Screens | Background Checks | \$124.50 |
| 40539 | Fastwyre Broadband | Telephone | \$312.60 |
| 40540 | Ferg, Anthony P | Cell Phone Stipend | \$375.00 |
| 40541 | First National Bank | Accounts Payable | \$7,282.50 |
| 40542 | FP Mailing Solutions | Postage Meter Rent | \$180.00 |
| 40543 | Grainger | Maintenance Supplies | \$556.08 |
| 40544 | Harris School Solutions | Check Blanks | \$299.20 |
| 40545 | Janke Auto Co. | Van Maintenance | \$150.00 |
| 40546 | John Deere Financial | Supplies | \$9.99 |
| 40547 | Kayla Welch, BCBA | Professional Fee | \$3,125.00 |
| 40548 | KSB School Law | Professional Fee | \$150.00 |
| 40549 | Lamp Auto Parts | Vehicle Supplies | \$150.20 |
| 40550 | LifeTrack Services | Student Surveys Class of 2024 | \$375.00 |
| 40551 | Maise Electrical & Mechanical Contractor | Bathroom Remodel | \$5,000.00 |
| 40552 | Matheson Tri-Gas, Inc. | Welding Gas & Bottle Rent | \$279.05 |
| 40553 | Menards Sioux City | Maintenance Supplies | \$677.38 |
| 40554 | Midwest Alarm Services | Fire Alarm Monitoring | \$142.92 |
| 40555 | NE Council of School Admin | Registration Fee | \$240.00 |
| 40556 | NRCSA | Dues | \$850.00 |
| 40557 | NREA | Dues | \$75.00 |
| 40558 | Pender Ace Hardware | Maintenance, Ag & PK Supplies | \$369.18 |
| 40559 | Pender Community Hospital | DOT Physicals | \$350.00 |
| 40560 | Pender Municipal Utilities | September Usage | \$18,616.11 |
| 40561 | Pender School Nutrition Fund | Reimbursement | \$2,855.61 |
| 40562 | Petty Cash Fund | Reimbursement | \$1,123.91 |
| 40563 | Rasmussen Mechanical Services | Repairs | \$7,663.44 |
| 40564 | Rays Midbell | Instrument Repairs | \$202.70 |
| 40565 | Rief Design & MFG | Skid Loader Forks | \$445.00 |
| 40566 | Sam's Club | Supplies | \$743.35 |

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|-------|-----------------------------|------------------------------------|---------------------|
| 40567 | Schmader Electric Const Co. | Repairs | \$727.50 |
| 40568 | Sturek Media, Inc. | Printing | \$289.77 |
| 40569 | Verizon Wireless | Wi-Fi | \$80.02 |
| 40570 | Wiese Electric, LLC | Repairs | \$1,045.00 |
| 40571 | Y & Y Lawn Service | Professional Fee | \$900.00 |
| | | General Fund Total | \$298,883.90 |
| | | General Fund Payroll Total | \$232,569.26 |
| | | Activity Fund Total | \$38,936.35 |
| | | School Nutrition Fund Total | \$42,014.71 |
| | | Employee Benefit Fund Total | \$3,424.11 |
| | | School Nutrition Fund Total | \$42,014.71 |
| | | Special Building Fund Total | \$21,514.00 |