

**PENDER PUBLIC SCHOOL BOARD OF EDUCATION MEETING MINUTES**  
**Pender High School – Room #101**  
**August 21, 2023 – 8:00 p.m.**

The Pender Public School Board of Education met in regular session in room 101 on Monday, August 21, 2023. President Matt Peters called the meeting to order at 8:06 p.m. with the following members present: Jason Roth, Jean Karlen, Matt Heineman, Mandy Johnson, and Matt Peters. Also present were Superintendent Jason Dolliver, Secondary Principal Luke Hoffman, Elementary Principal/SPED Director Kelly Ballinger, and Recording Secretary Deanna Hansen.

As required by Nebraska Statute 84-1412(8), President Peters drew the attention of those present to the location of information regarding the Open Meetings Act posted in the meeting room and accessible to all members of the public.

President Peters reviewed the agenda as presented, affirmed that every board member had received notice of the meeting, and confirmed that the time and place of the meeting had been published or posted as required by Board Policy 8342.

A motion to approve the amended minutes of the regular board meeting held on July 17, 2023, was made by Heineman, and seconded by Johnson. President Peters stated the motion and the result of roll call vote being all ayes (4-1-1 Maise absent, Roth abstain); motion carried.

Superintendent Dolliver presented the Financial Reports, reviewing the expenses and revenue for the General, School Nutrition and Activity Funds. He stated the District general fund was in a favorable position, and that a plan was in place to spend down the School Nutrition Fund as required per state guidelines.

The bills were reviewed. Board members asked questions about several invoices.

A motion to approve financial reports and payment of bills as follows: General Fund - \$722,978.07; School Nutrition Fund - \$35,544.47; Activity Fund - \$7,073.48; Employee Benefit Fund - \$3,996.14; Special Building Fund - \$18,547.25; Depreciation Fund - \$127,620.00 and Payroll - \$200,226.06 was made by Roth and seconded by Heineman. President Peters stated the motion and the result of roll call vote being all ayes (5-0, Maise absent); motion carried.

Elementary Principal/SPED Director Kelly Ballinger, Secondary Principal Luke Hoffman and Superintendent Jason Dolliver presented their administrative reports. These reports can be seen in their entirety by logging on to the Pender School website ([www.penderschools.org](http://www.penderschools.org)), clicking on the Board of Education tab under the menu button, clicking on the eMeeting button and then clicking on the corresponding meeting and opening the attachment. A printed copy can be obtained at the school. Some of the topics covered in the reports include:

<u>Superintendent</u>	<u>Secondary Principal</u>	<u>Elementary Principal</u>
Professional Goals	Mission Statement	Mission Statement
Conferences, Workshops & Mtgs	23-24 Theme	Professional Goals
Summer Project Update	LB 399	Theme
District Valuation	Workshops, Conf. & Mtgs	Workshops & Meetings
LB 644 Info	Personal Goals	Class Sizes & Splits
2023-24 Budget Plan	7-12 Class Sizes	Fall Benchmarking

Coach/Sponsor Manual  
Board Member Recognition  
Cattleman's Ball Grant  
September Board Meeting

Classroom Breakdown  
NCSAS & MAPS Testing  
Fall Activity Info/Numbers  
7-12 Pendragon PRIDE  
National Honor Society  
Homecoming 2023

After School Program  
Care Closet  
Adopt the Breeze  
LB399  
C5Q Great Reading Race  
Pendragon PRIDE  
Upcoming Events

Board member Maise arrived at 8:45 pm.

President Peters implemented the Procedures for Public Comment, and no one took advantage of the opportunity to address the board.

Superintendent Dolliver talked with Board members about a property tax request authority increase. He explained the need for the Board to approve a resolution that allows PPS to exceed the newly implemented property tax authority cap by 7%. Prior to LB 243, there was a levy lid and a budget authority lid. LB 243 adds a property tax authority lid. Districts are allowed to grow their property tax by 3% based on LB 243. The bill also allows school districts to exceed that amount by a certain percentage if 70% of Board Members vote to pass a resolution.

He reviewed the resolution with the Board and went on to explain that since Pender has less than 475 students, we can increase our property tax authority by 7%. Schools with larger enrollments can increase their property tax authority by less than 7%. Discussion followed with Board members asking questions and answers being provided. Dr. Dolliver recommended the Board approve the resolution as reviewed.

A motion was made by Roth and seconded by Heineman to approve the resolution to increase the District's overall property tax request authority by an additional seven percent above the base growth percentage, or other maximum amount as permitted by law. President Peters restated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Dr. Dolliver reported to the Board that in early spring we were made aware of a student born after the cutoff date to be enrolled in kindergarten (the cutoff date is July 31, and the student's date of birth is August 3). The family wanted to the student enrolled, so the Board's Early Admittance to Kindergarten Policy (5001) and accompanying Administrative Regulations (5001.1, 5001.2, 5001.3, 5001.4) were utilized. The student met all requirement for early admittance to kindergarten. Superintendent Dolliver recommended the Board approve the early admittance decision.

A motion was made by Karlen and seconded by Roth to approve the early admittance of a student to kindergarten for the 2023-24 school year as reviewed. President Peters restated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Mr. Hoffman reviewed several documents with the Board that outline a School-to-Career Pilot Program. He went on to explain that the idea of this program came our way in somewhat of a haphazard manner but is something that seems to make sense. Dr. Dolliver reported that he and Hoffman met with members of the Committee on American Civics (formerly the Curriculum Committee) earlier in the day to discuss the program and members of the committee were in favor in moving forward with the program on a pilot basis. The discussion was good; Board members asked questions and answers were provided. If the pilot program is approved Policies and AR's will be drafted to meet the needs of the program. At this time, the attached documents that were reviewed will be used. Superintendent Dolliver recommended approving the School-to-Career program on a pilot basis.

A motion was made by Karlen and seconded by Johnson to approve the pilot of the School-to-Career Program as reviewed. President Peters restated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Dr. Dolliver reported to the Board that earlier in the day he had a meeting with members of the Administrative Assistance Committee. One item that was discussed was adding a person to the kitchen staff. After the committee meeting it was decided to move forward with finding someone to work in the kitchen on a part-time basis. This was not deemed to be an item that needed Board action; this was an information item only for communication and transparency purposes only. No action was taken.

Superintendent Dolliver reported Dawn Brauer submitted a letter of resignation. Dr. Dolliver recommended accepting her resignation and thanking her for her service.

A motion was made by Johnson and seconded by Maise to accept the resignation of Dawn Brauer and thank her for her years of service to Pender Public Schools. President Peters restated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Superintendent Dolliver reported that the need to hire 2 paraprofessionals arose in the week before school started. Two qualified people were interviewed for the para positions. Cortnie Walker and Kyla Taylor both accepted work agreements. Robbie Welsh, who served the district as a long-term sub during the 2022-23 school year and is needed again in 23-24 was also offered and accepted a work agreement. Dr. Dolliver recommended approving all three work agreements as reviewed.

A motion was made by Johnson and seconded by Maise to approve the work agreements with Cortnie Walker, Kyla Taylor, and Robbie Welsh as reviewed. President Peters restated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Requests were received from Derick Buck, Ted Stubbs, Jadin Ostrand and Amy Ostrand to be placed on our substitute teacher list for the coming school year. All individuals have met the requirements to be a substitute teacher in Nebraska. Dr. Dolliver recommended approving these requests.

A motion was made by Roth and seconded by Heineman to approve the addition of Derick Buck, Ted Stubbs, Jadin Ostrand and Amy Ostrand to the substitute teacher list. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Superintendent Dolliver reviewed a list of items and asked that they be declared surplus, and disposition be authorized. Board Policy 3090 provides guidelines for declaring items as surplus and disposing of them. Dr. Dolliver recommended approval of the list as presented.

A motion was made by Johnson and seconded by Heineman to declare the list of items as surplus and to authorize the Superintendent to dispose of the items as allowed in Board Policy 3090. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Board Policy 5008 was reviewed a second time. Dr. Dolliver recommended approving the Policy as amended.

A motion was made by Johnson and seconded by Maise to approve the second and final reading of Board Policy 5008. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

The annual review of Board Policy 5006 – Option Enrollment and supporting Administrative Regulation 5006.1 – Enrollment Option resulted in a recommendation to accept the enrollment option resolution provided in AR 5006.1 as presented for the 2023-2024 school year.

A motion was made by Johnson and seconded by Karlen to approve Board Policy 5006 – Option Enrollment and Administrative Regulation 5006.1 – Enrollment Option as reviewed and discussed for the 2023-2024 school year. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

While a public hearing is not required, Policy 5415 – Anti-Bullying requires an annual review. Board members reviewed Policy 5415 – Anti-Bullying Policy and did not recommend any changes for the 2023-2024 school year.

A motion to adopt Policy 5415 - Anti-Bullying Policy as reviewed was made by Johnson and seconded by Heineman. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

President Peters opened the public hearing to hear support, opposition or criticism on the current Student Fee Policy 5416 and AR 5416.1 at 11:11 p.m. President Peters closed the public hearing at 11:12 p.m.

A motion was made by Johnson and seconded by Maise to adopt BOE Policy 5416 and AR 5416.1 as reviewed. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

While a public hearing is not required, Policy 5417 – Wellness requires an annual review. Board members reviewed Policy 5417 – Wellness and did not recommend any changes for the 2023-2024 school year.

A motion to adopt Policy 5417 – Wellness as reviewed was made by Johnson and seconded by Roth. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

President Peters opened the public hearing to hear support, opposition, or criticism on the current Parental Involvement Policy 6400 at 11:14 p.m. Board members discussed the policy and asked questions. No changes were recommended to these policies designed to provide a format for encouraging parental involvement. President Peters closed the public hearing at 11:17 p.m. No changes were made to Parental Involvement Policy 6400 for the 2023-2024 school year.

A motion was made by Johnson and seconded by Maise to adopt BOE Policy 6400 as reviewed and discussed. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

While a public hearing is not required, Policy 6800 – Internet Safety requires an annual review. Board members reviewed Policy 6800 – Internet Safety and did not recommend any changes for the 2023-2024 school year.

A motion was made by Johnson and seconded by Maise to adopt BOE Policy 6800 – Internet Safety as reviewed and discussed. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried.

Superintendent Dolliver provided the Board an update on the ESSER Addition and Classroom Expansion project. Work continues on the HVAC system; the punch list is nearly complete, and a second walk-through will be scheduled soon. No action was needed.

Dr. Dolliver reported that he is still waiting on the final plans for the Timberlyne Building, and that he had updated estimates from Olsson for items that were not included in Option A of the Pendragon Sports Complex. No action was needed.

Board consensus was to hold a final meeting for fiscal year 2022-2023 on Tuesday, August 29, beginning at 7:15 a.m. The primary purpose of the meeting is to approve any final expenditures and to discuss the budget for the 2023-2024 school year.

President Peters reminded Board members the next regular meeting will be held on Monday, September 18, 2023, at 8:00 pm and the NASB Area Membership Meeting is scheduled to occur on September 6 in Norfolk. There is also a P2T Board Meeting on September 18 in West Point.

A motion to adjourn was made by Johnson and seconded by Heineman. President Peters stated the motion and the result of roll call vote being all ayes (6-0); motion carried. The meeting was adjourned at 11:43 p.m.

Jason Roth, Secretary

Deanna Hansen, Recording Secretary

## Pender Public Schools

### August 2023 General Fund Payables

Check Number	Payee	Type	Amount
40357	AFLAC-12	August Payroll Liability	\$911.51
40358	Blue Cross Blue Shield of NE	August Payroll Liability	\$72,640.33
40359	Credit Management Services	August Payroll Liability	\$53.95
40360	Department of Revenue	August Payroll Liability	\$9,818.22
EFT	Employee Benefit Fund	August Payroll Liability	\$3,708.36
40361	Frontier Bank	August Payroll Liability	\$61,974.66
40362	Madison National Life Ins Co, Inc	August Payroll Liability	\$1,474.87
40363	Nebraska School Retirement	August Payroll Liability	\$49,016.05
40364	Pender General Fund	August Payroll Liability	\$999.17
40365	Special Building Fund	August Payroll Liability	\$231.67
40366	Vision Service Plan	August Payroll Liability	\$638.79
EFT	HSA Account Contributions	August Payroll Liability	\$5,182.59
40427	ABC Mobile Storage Inv	Storage Unit Rent	\$175.00
40428	Amazon Capital Services	Accounts Payable	\$5,243.79
40369	Apptegy	Website Annual Renewal	\$3,700.00
40370	Canon Financial Services	Copier Lease, Overages & Property Tax	\$3,561.36
40371	Carpenter Paper Company	Custodial Supplies	\$547.94
40372	Carrier Container Company	Rolloff Container	\$1,050.00
40373	CDW*G	Accounts Payable	\$2,835.36
40432	Cubbys	Fuel	\$663.13
40375	Dunn's Plumbing and Heating	Repairs	\$215.00
40376	Educational Service Unit #1	4th Quarter SPED	\$90,811.97
40429	Educational Service Unit #8	APEX (Distance Learning)	\$6,275.00
40377	Essential Screens	Background Checks	\$77.50
40378	Fastwyre Broadband	Telephone	\$312.56
40379	First National Bank	Accounts Payable	\$1,805.24
40380	Flooring Solutions	Carpet	\$2,782.33
40381	Frazeys	Accounts Payable	\$87.31
40382	Grainger	Maintenance & Building Supplies	\$739.14
40383	hand2mind, Inc.	Classroom Supplies	\$509.96
40430	Hudl	Annual Renewal	\$6,000.00
40384	Innovative Office Solutions, LLC	Classroom Supplies	\$29.95
40385	IXL Learning	Annual Renewal	\$4,663.00
40386	J.F. Ahern Co.	Fire System Repairs	\$6,997.00
40387	Janke Auto Co.	Van & Bus Inspections/Maintenance	\$545.35
40388	Jason Sears Flooring	Remove & Replace Tile New Gym Restrooms	\$20,393.50
40389	Jerico Construction LLC	Concrete	\$70,560.00
40390	JourneyEd, Inc.	Adobe Renewal	\$500.00
40391	Kings Disposal Co	Trash Removal Service through 8-31-2024	\$8,200.00
40392	L. Jake Jacobsen	Professional Fee	\$1,247.59
40393	Lamp Auto Parts	Mower Switch	\$92.67
40395	Lorensen Lumber & Grain	Maintenance Supplies	\$216.83
40396	Maise Electrical & Mechanical	Remodel New Gym Restrooms	\$27,103.28
40397	Matheson Tri-Gas, Inc.	Welding Gas and Bottle Rent	\$287.92
40398	NASB ALICAP	2023-24 Insurance Premium	\$98,529.00
40399	National Art & School Supplies	Classroom Supplies	\$736.27
40400	NE Council of School Admin	Professional Dues & Registration Fees	\$1,059.00
40401	Nebraska Safety Center	Driver Training	\$620.00
40402	Newton Diesel	Bus Repair	\$617.37
40403	Orkin Pest Control	Exterminator for 23-24	\$2,496.00
40404	Pender Ace Hardware	Maintenance & Custodial Supplies	\$631.37
40405	Pender Activity Fund	Reimbursement	\$11,683.98

40406	Pender Body & Glass	Van Repair	\$47.50
40407	Pender Community Hospital	DOT Physicals	\$525.00
40431	Pender Depreciation Fund	Budgeted Transfer	\$85,000.00
40408	Pender Grain Inc	Weed Spray	\$105.00
40409	Pender Municipal Utilities	July Usage	\$15,496.15
40410	Pender School Nutrition Fund	Reimbursement	\$239.34
40411	Pender-Thurston Chamber	Chamber Bucks	\$600.00
40412	Petty Cash Fund	Reimbursement	\$1,992.53
40413	Quill Corporation	Office Supplies	\$131.88
40414	Rasmussen Mechanical Services	AC Repair	\$17,160.00
40415	Rays Midbell	Instrument Repairs	\$185.30
40416	Ricks Computers, Inc.	MacBook Repair	\$90.00
40418	Schmader Landfill, LLC	Garbage Disposal	\$30.00
40419	Schoolmate	Classroom Supplies	\$528.00
40420	Studies Weekly	Social Studies Curriculum (Grades K-1, 6 yrs)	\$5,302.61
40421	Sturek Media, Inc.	Printing	\$518.88
40422	Subway #39822-0	New Teacher Orientation & Board Meeting	\$102.67
40423	Travis Williams	Repairs	\$1,000.00
40424	Verizon Wireless	Cell Phone Booster & Wi-Fi	\$290.17
40425	Vivacity Tech PBC	Chromebook Sleeves	\$278.20
40426	Zaner-Bloser Handwriting	Handwriting Curriculum	\$2,102.00
		<b>General Fund Total</b>	<b>\$722,978.07</b>
		<b>August Payroll Total</b>	<b>\$200,226.06</b>
		<b>School Nutrition Fund Total</b>	<b>\$35,544.47</b>
		<b>Employee Benefit Fund Total</b>	<b>\$3,996.14</b>
		<b>Depreciation Fund Total</b>	<b>\$127,620.00</b>
		<b>Special Building Fund Total</b>	<b>\$18,547.25</b>
		<b>Activity Fund Total</b>	<b>\$7,073.48</b>
		<b>Petty Cash Fund</b>	<b>\$1,992.53</b>