

## **H100 - FAMILY ENGAGEMENT AND VISITOR POLICY**

### **Parent Involvement**

The Board recognizes that parent involvement contributes greatly to helping children and staff achieve success in school. Each child's education is the shared responsibility of the school, the parents, the student, and the community. Such a collaborative partnership motivates, supports and encourages children to become lifelong learners and contributors to society. We value the needs, interests and perceptions expressed by parents and we encourage their participation in making it possible for our schools to fulfill our mission for all children.

Recognizing that parents are the first teachers, we believe that parent involvement in our schools is not limited to but includes:

- a. Instilling in the child an appreciation for the value of a sound education and a sense of individual responsibility for learning and achievement.
- b. Emphasizing to the child the importance of daily attendance, attention in class, completion of all assignments and compliance with rules of conduct.
- c. Preparing the child for school by building positive home conditions that support learning and appropriate behavior (such as providing a quiet time and place to study, selective TV viewing, and a calm and secure climate at home, etc.)
- d. Volunteering for and attending school-related activities, functions and events, including parent/teacher conferences, back-to-school nights and participating in classroom activities. Volunteering, observing, and attendance will be subject to administrative approval.
- e. Serving on school-based and district committees and assisting in decision-making roles.
- f. Being familiar with school policies, procedures and rules.
- g. Monitoring the child's homework and other school-related responsibilities.
- h. Serving as a responsible advocate for their child's educational needs.
- i. Communication with teachers and/or administrators regarding concerns, questions or suggestions. In addition to one-on-one communications, parents may meet with the administrative team as part of various parent organizations (e.g., PTO, Band Parent Organization, etc.).

- j. Increasing and improving the educational opportunities of the children both in school and at home.
- k. Providing teachers, administrators, other staff and school board members with opinions and viewpoints that will lead to better serving the needs of students.
- l. Sharing with teachers their in-depth and long term knowledge of their own children including their strengths and weaknesses, their needs, goals, and interests.
- m. Asking teachers how they (parents) can support learning in the classroom.
- n. Working cooperatively to solve problems and create positive productive learning environments.
- o. Teaching the value of good discipline and committing to a partnership with the teacher's effort in promoting an orderly environment.
- p. Asking their children consistently "What did you do in each class today?" and listening and responding to their answers.
- q. Parent support of academic, social and behavior expectations creates a school/parent partnership that increases the probability of each child's success.

### **School Visitors**

The Board welcomes and encourages visits to school by parents, other adult residents of the community, and interested educators. But in order for the educational program to continue undisturbed when visitors are present and to prevent the intrusion of disruptive persons into the schools, it is necessary to invoke visitor controls.

The Superintendent, building principal, or designee has the authority to prohibit the entry of any person to a school of this Corporation or to expel any person when there is reason to believe the presence of such person would be detrimental to the good order of the school. If such an individual refuses to leave the school grounds or creates a disturbance, the principal is authorized to request from the local law enforcement agency whatever assistance is required to remove the individual.

The prohibitions and expectations governing classroom observations are equally applicable to online instruction. Specifically, visitors are reminded:

- Visitors are to be silent observers and not create any kind of disturbance or distraction.
- Statements and actions of other students (or statements by an instructor to other children) are to be maintained in confidence.

- Instruction and services may not be recorded in any manner (audio, video, cell phone, use of Alexa, etc.) unless first receiving approval from the Principal and instructor.

Persons seeking to provide professional services, including observations, are not permitted without the express consent of the Superintendent, building principal, or designee.

The Superintendent shall promulgate such administrative guidelines as are necessary for the protection of students and employees of the Cooperative from disruption to the educational program or the efficient conduct of their assigned tasks.

I.C. 20-26-5-4

Adopted 3/13/19

Revised 7/20/20