Business and Non Instructional Operations School Related Trips



656 West Pine Street, Bishop, CA 93514 (760)872-3680

SCHOOL DRIVER REGISTRATION FORM

All Drivers Must Have Valid Driver License and a Copy of Insurance at the District Office

	DRIVER	INFORMATION-D	rivers must be	e age 21 or older.
oriver (circle one):	Employee Vo	olunteer	Parent	
Name:				Date of Birth:
Address:				
lome Phone No.:				Cell Phone No.:
Oriver's License#				Expiration Date:
			VFORMATION	
	Information O	nly Needed if Driving	Personal Vehicl	le For School Activities
Name of Owner				
Address				
Make:		Year:		Licenses Plate No.:
Registration Expiration:			Seati	ng Capacity (safety belts):
		INSURANCE	INFORMATIO	ON
Driver needs to l	nave the minimum insura	nce required by law, p	olease provide tl	he District with your Insurance Declaration page.
Insurance Company:			elephone:	
Policy No.:			xpiration Date:	
iability Limits of Policy:				
,				
		DRIVERS IN		
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1. Be sure that you have b 2. Check the safety of you 3. Carry only the number pickup truck, carry only a 3. Require each passenge safety belt in accordance 5. Follow all traffic laws 6. Driver should not drive 7. DO NOT Smoke a pipe 8. Please following all Ca free devise and No Text 9. When returning to the supervision or until the la a. Reckless Driving: b. Driving Under the Infl I understand that if an a personal vehicle. I understand that in orde specific itinerary as appr itinerary, the District's i I certify that I will notif I certify that I will notif	een approved by District our vehicle: tires, brakes of passengers for which is many as can safety sit in to wear safety/seat b with law. including speed limits. e white use pharmacy me e, cigar, cigarette and D lifornia state laws when Messaging-Cannot writ e school, do not leave st st student is picked up b I certify that I h uence of drugs or alcoho coident occurs, my insur er to be covered by the oved on "School Vehicle nsurance company may r y District Office in writ re that all students and	t Office - Just drop; s, lights, horn, suspen your vehicle was des in the passenger com elt and use an approp dication that prohibi- O NOT use any chewi using cell phones whi e, send or read text- udents alone at schoo oy a parent/Guardian. DRIVERS ave not been convicte Circle One: ance coverage shall b District's vehicle insu Driver Approval Forr efuse coverage and a ting if Driver's Licens adults will be restrain	sion, safety/sec sion, safety/sec sion, safety/sec igned. School V spartment. riate child passe its driving or usin ing tobacco while le driving such a based communic oil. Please wait us STATEMENT and of the followi Yes or No Yes or No ear primary res irrance in the even ". I also unders all liability will re se and or Insura med using approp	ork is at an automatic approval. at belts, etc. /ans can only carry 9 students and 1 driver. If you have enger restraint system (child car seat or booster seat) and machinery. It minors are in the vehicle. as: Cannot hold cell phone while driving must use hands cations. Intil the appropriate teacher/coach arrives to provide Ting in the last 7 to 10 years If Yes Date of Violation: If yes D

Board Policy Manual Bishop Unified School District

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Regulation 3541.1: Transportation For School-Related Trips

Status: ADOPTED

Original Adopted Date: 07/15/2010 | Last Reviewed Date: 07/15/2010

The district may provide transportation for students, employees, and other individuals for field trips and other school-related trips approved according to Board policy and administrative regulation.

The Superintendent or designee shall determine the most appropriate and cost-effective mode of transportation for each approved trip.

When district transportation is provided, students may be released from using district transportation only with the advance written permission of their parents/guardians.

School-related organizations requesting transportation shall be fully responsible for the costs of their trips unless funding has been approved by the Board of Trustees.

The Superintendent or designee shall ensure that the district has sufficient liability insurance when field trips or excursions involve either transportation by district vehicles or travel to and from a foreign country. When a trip to a foreign country is authorized, liability insurance shall be secured from a carrier licensed to transact insurance business in that country. (Education Code 35330)

Transportation by Private Vehicle

The Superintendent or designee may authorize the transportation of students by private vehicle when the vehicle is driven by an adult age 21 or older who possesses a valid California driver's license or, if he/she is a nonresident on active military duty in California, possesses a valid license from his/her state of residence. To be approved, a driver shall have a good driving record and possess at least the minimum insurance required by law. Any person providing transportation to district students in a private vehicle shall register with the district for such purposes.

Drivers shall receive safety and emergency instructions which shall be kept in their vehicle.

All student passengers shall submit permission slips signed by their parents/guardians. Teachers shall ensure that each driver has a copy of the permission slip for each student riding in his/her vehicle.

The number of passengers, including the driver, shall not exceed the capacity for which the vehicle was designed. Motor trucks may not transport more persons than can safely sit in the passenger compartment. The driver shall ensure that the manufacturer's recommendations for his/her vehicle are followed regarding the seating of children in seats equipped with airbags.

The driver or any other person shall not smoke or have in his/her immediate possession a lighted pipe, cigar, or cigarette containing tobacco or any other plant when there is a minor in the motor vehicle, whether the motor vehicle is in motion or at rest. (Health and Safety Code 118948)

Passenger Restraint Systems

All drivers shall wear safety belts in accordance with law. In addition, drivers shall ensure that: (Vehicle Code 27315, 27360, 27360.5, 27363)

- 1. A child who is under age 6 or under 60 pounds, unless exempted in accordance with Vehicle Code 27360 or 27363, is properly secured in a rear seat in an appropriate child passenger restraint system meeting federal safety standards.
- 2. All other children are properly secured in either a child passenger restraint system or safety belt.
- 3. All other passengers wear seat belts.

Policy Reference Disclaimer. These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description