



UNITED STATES MARINE CORPS
MARINE CORPS DETACHMENT
100 STIMSON AVENUE
FORT LEAVENWORTH, KANSAS 66027-7130

IN REPLY REFER TO
1321
2 Oct 23

To whom it may concern,

Attached is a scholarship application for the John W. Poillon Memorial Scholarship with instructions for completing the application process. Scholarships are available to high school graduates and seniors who will be graduating during the current school year who are dependents of a member of the military forces of the United States, currently or within the past 24 months assigned to the military reservation at Fort Leavenworth; or of a civilian who is currently employed at Fort Leavenworth, by either the U.S. government or a non-appropriated fund. Adopted children and step-children are also eligible. The student must be accepted to an accredited institution of higher learning. Proof of acceptance will be presented to the committee before the actual grant of the scholarship funds. The deadline for submitting applications is 29 March 2024.

Applications must arrive at the Army Education Center on or before the deadline. The Army Education Center is located in the basement of Building #62 at 120 Dickman Avenue, Fort Leavenworth, Kansas. **INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.** The application must contain all of the following documents:

1. Completed application form.
2. Copy of current Free Application for Federal Student Aid (FAFSA) report.
3. Letter from applicant addressed to: President, John W. Poillon Memorial Scholarship Committee. Contents of the letter should include the applicant's motivation in furthering their education, their vocational and educational plans for the future.
4. Resume listing the following: leadership positions, offices held, honors received while in high school (team captain, supervisory positions at work, scouting rank/awards, National Honor Society, etc.); extracurricular activities, and other activities in which you have participated (sports, clubs, civic/church activities, volunteer work, etc.); and work experience. Please include dates for each item listed. For volunteer work, please include total hours for each volunteer opportunity.
5. Official sealed transcript of grades provided by high school including College Board results and class standing. If any college courses have been taken, a transcript is also required.
6. Two letters of recommendation (or commendation) from principal, counselors, teachers, employer, or family friend which show merit for granting a scholarship. Individuals writing letters are requested to identify position/title and how he/she knows the applicant.

If you have any questions regarding any of the instructions, please feel free to contact Sergeant Jovany Leon via commercial phone: (913) 684-4553, or via email: Jovany.leon.mil@army.mil.

D. W. GROSSNICKI F
Colonel, U.S. Marine Corps
President, Poillon Scholarship Committee