REGULAR MEETING #14

OFFICIAL MINUTES

The Mineral County Board of Education met in regular session at 5:00 p.m., Tuesday, January 2, 2024, in the Administrative Office at 36 Baker Place, Keyser, WV, with the following in attendance:

Board Members: Lara L. Courrier, President (06-30-2026)

Mary J. Baniak, Vice-President (06-30-2026)
Donald C. Ashby, Jr. (06-30-2024)
Thomas C. Denne (06-30-2024)
Terry G. Puffinburger (06-30-2026)

Administration: Troy L. Ravenscroft, Superintendent

Kelli Wilson, Assistant Superintendent, Director of Special Education

Rhonda Martin, CSBO/Treasurer

Scott Staley, Director of Administrative Services

Denise Bruno, Administrative Assistant

Other: none

Pledge of Allegiance – led by Mr. Ravenscroft

APPROVAL OF THE AGENDA

The motion of Ms. Baniak and second of Mr. Denne passed unanimously to approve the agenda as presented.

COMMUNICATION - Superintendent/Board

A. Superintendent's Update:

The Superintendent:

- Stated schools had opened with building checks, staff, and trainings.
- Discussed an opioid settlement, it was the consensus of the Board to opt-out at this time.
- Reported he would be attending Mineral County Day at the Legislature next week.

B. **Board Comments**:

Mr. Denne thanked the Superintendent and administrative staff for the scheduling of trainings with the return of staff to schools after the break.

Mr. Puffinburger asked about an appeal to WVSSAC's new sport classifications.

Mr. Ashby said he hoped everyone had a nice Christmas and Happy New Year. Reported he is setting up meetings with various offices in Charleston next week.

PUBLIC COMMENTS

- A. Agenda Items none
- B. Non-Agenda Items none

APPROVAL OF MINUTES

The motion of Mr. Denne and second of Mr. Ashby passed unanimously to approve the minutes of the regular meeting held on December 19, 2023, as presented.

ACTION AGENDA

OTHER ACTION

1. PERSONNEL:

A. Placements/Transfers – Professional Personnel

No recommendations were made for personnel items A1 – A24.

- 1. Teacher, Alternative Education, Mineral County Alternative School
- 2. Teacher, English, Keyser Middle School
- 3. Teacher, English, half-day, Frankfort Middle School
- 4. Teacher, English Language Teacher, half-day, Countywide
- 5. Teacher, Grade Three, Keyser Primary School
- 6. Teacher, Grade Four, Keyser Primary School
- 7. Teacher, Grade Five/Six, Keyser Middle School
- 8. Teacher, Mathematics, Keyser High School
- 9. Teacher, Mathematics, Keyser High School
- 10. Itinerant Physical Therapist, Student Services/Countywide
- 11. Teacher, Prekindergarten, Keyser Primary School
- 12. Teacher, Preschool Special Needs, Frankfort Intermediate School
- 13. Teacher, Preschool Special Needs, Wiley Ford Primary School
- 14. School Instructional Specialist, Fort Ashby Primary School
- 15. School Psychologist, Student Services/Countywide, 220 days
- 16. Teacher, Special Education, Frankfort District
- 17. Teacher, Special Education, Keyser Primary School
- 18. Teacher, Special Education, Keyser Middle School
- 19. Teacher, Special Education, Keyser Middle School
- 20. Teacher, Special Education, Keyser Middle School
- 21. Teacher, Special Education, Keyser Middle School
- 22. Teacher, Special Education, Keyser Middle School
- 23. Teacher, Special Education, Keyser Middle School
- 24. Teacher, Special Education, Keyser High School

B. <u>Placements/Transfers – Professional Personnel – Frankfort Elementary School, effective with the</u> <u>2024-2025 employment term or at a later date should delays prevent the school from opening at the</u> start of the 2024-2025 employment term

No recommendations were made for personnel items B1 - B2.

- 1. Teacher, Special Education
- 2. Teacher, Special Education

C. Placements/Transfers - Service Personnel

No recommendations were made for personnel items C1 - C4.

- 1. Itinerant Aide/Transportation Aide Special Education, Bus Garage/Transportation
- 2. Itinerant Aide/Transportation Aide Special Education, Long Term Substitute, Keyser Primary School
- 3. Itinerant Aide/Licensed Practical Nurse, Itinerant Countywide
- 4. Itinerant Aide/Transportation Aide/Early Childhood Classroom Assistant Teacher
 - Prekindergarten/HeadStart, Countywide/Transportation
- D. Placements in Extracurricular Vacancies as Previously Approved and Advertised
- E. Placements in Coaching Vacancies as Previously Approved and Advertised
- F. Substitutes Professional and/or Service Personnel
- G. Retirements Professional and/or Service Personnel
- H. Resignations Professional and/or Service Personnel

No recommendations were made for personnel items D-E-F-G-H.

CONSENT AGENDA

With the recommendation of the Superintendent, the motion of Mr. Puffinburger and second of Ms. Baniak passed unanimously

to approve the following matters on the Consent Agenda, as presented:

1. PROGRAM PLANNING:

A. Chloe Parsons, Frostburg State University – Counseling Internship, January 2024 – May 2024, Frankfort Middle School

2. PERSONNEL:

- A. <u>Approval of Specialized Health Procedures Agreement</u>
 - 1. Shaunte Ross, Keyser High School, effective November 27, 2023
- B. Approval of Supervisory Aide Agreement
 - 1. Shaunte Ross, Keyser High School, effective November 27, 2023

- C. <u>Volunteers</u>
 - 1. Christopher Berg, Keyser Primary School

3. **FINANCE/BUDGET**:

- A. FY24 Budget Revision Supplements and Transfers (See attached.)
- B. <u>Invoices Paid December 14–22, 2023 in the Amount of \$ 294,833.49 for Checks 148879-148940</u> (See attached.)

Date and Time of Next Meeting: January 16, 2023 5:00 p.m.

ADJOURNMENT.

The meeting was adjourned at 5:09 p.m.

Board Approved January 16, 2024