

Deer Park School District #2
2105 Middle Road
Columbia Falls, MT 59912
REGULAR MEETING

REGULAR MEETING MINUTES – February 13, 2024

A regular meeting of the Board of Trustees, Deer Park School District #2 was called to order by Chairwoman Cindy Barnes at the school at 6:40pm for the purpose of considering business to come before the Board.

MEMBERS PRESENT: Chairwoman Cindy Barnes, Mickale Carter, Jeremy Grady and Patrick Lundie

OFFICIALS PRESENT: Superintendent Sheri Modderman, District Clerk Gina Smith

STAFF PRESENT: Amanda Lunde

OTHERS: None noted

PUBLIC COMMENT: None noted.

CORRESPONDENCE:

- Montana Masonic Foundation Grant - \$2,075 grant awarded for Drama, Music and Science. Sheri Modderman is working on priorities regarding where to spend.
- DA Davidson Grant – \$1,350 awarded for fine arts.

CONSIDERATION OF APPROVAL OF MINUTES:

The following minutes were presented for consideration:

- January 9, 2023 – Regular Meeting
- January 23, 2023 – Special Meeting

Gary Anderson made a motion to approve both sets of minutes. Mickale Carter seconded the motion. All were in favor. Motion passed.

ADMINISTRATIVE STAFF REPORTS:

DISTRICT CLERK'S REPORT:

Action Items – Consideration of:

- February Claims

Gary Anderson made a motion to approve and pay the January Claims. Mickale Carter seconded the motion. All were in favor. Motion passed.

- Non-voted levy resolution

The board of trustees agrees that a mail ballot will be run with no additional levy request for operational/building funds.

Mickale Carter made a motion to adopt the resolution. Patrick Lundie seconded the motion. All were in favor. Motion passed.

Information/Discussion Items

- January Statement of Expenditure
- January Payroll Report

- Spring student count - 175

SUPERINTENDENT'S REPORT:

Action Items – Consideration of:

- Sheri Modderman made a recommendation to add Mandi Perry to the substitute pool. Mickale Carter made a motion to add Mandi Perry as a substitute. Jeremy Grady seconded the motion. All were in favor. Motion passed.

Information/Discussion Items:

- ARP Survey and plan. Sheri Modderman advises that the ARP needs to be reviewed every 6 months. Community input is gathered through a survey.

BOARD CHAIRWOMAN'S REPORT:

Action Items - Consideration of:

- Second reading revised policy
 - 1240 Duties of Individual Trustees
 - 1520 Board Staff Communications – Change line 38-41 to read *“Individual Board members interested in visiting schools without other Trustees shall notify the other Board members and Administrator of the visitation. The Administrator shall coordinate the requested visit if necessary.”*
 - 2000 Goals – *Combine numbers 3, 4 and 5. Change wording that mandates goal, i.e. “will”. Add in bullet regarding bringing awareness and tolerance of diversity. Have Administrator include future plans in reporting responsibilities to the board.*
 - 3141 Nonresident Student Enrollment – Add before line 17, *“Beginning with enrollment for the 2024-2025 school year,”*.

Patrick Lundie made a motion to adopt policy 1240 as second and final and move policies 1520, 2000 and 3141 to third readings with changes. Mickale Carter seconded the motion. All were in favor. Motion passed.

- First readings revised policies
 - 5223 Personal Conduct – *Add in underlined, bolded words. Add before line 11, “Failure to uphold the standards outline in this policy may result in discipline up to and including termination.” Keep deleted language on page 3, lines 13-15. Change wording on page 2, line 22 to “property or that of the District. Employees may not possess any firearm...”*
 - 5231 Personnel Records – *Add in all bold, underlined words. Remove all words with strikethrough.*
 - 5330 Maternity and Paternity Leave – *Add in all bold, underlined words.*
 - 6140 Duties and Qualifications of Administrated Staff Other Than Superintendent – *Change page 2, line 35 to read “set forth in their contract”.*
 - 7320 Purchasing – *Add in underlined, bolded words. Remove strikethrough words.*
 - 8210 Procurement Policy for School Food Purchases and Use of Federal Funds – *Keep first option with \$10,000 threshold. Small purchases will be considered purchases greater than \$10,000 and less than \$80,000. Formal purchases will be considered those greater than \$80,000. Remove wording with strikethrough. Add in required, bold and underlined language.*

Patrick Lundie made a motion to approve polies 5330 and 7320 and 8210 as first and final and move policies 5223, 5231, 6140 to second reading. Mickale Carter seconded the motion. All were in favor. Motion passed.

- First reading new
 - 3310P2 Academic Honest and Responsible Use of ResourcesMickale Carter made a motion to move policy 3310P2 to a second reading. Patrick Lundie seconded the motion. All were in favor. Motion passed.

Information/Discussion Items:

- Current CBA review

FACILITIES UPDATE:


Action Items

- Electrical Work – Reader Board
 - Electrician was selected and project is waiting for the ground to thaw.
- Keyless Entry Door Locks
 - Gary Anderson is trying to simplify the bids and select one to have everything in line for when the project is presented to the Flathead Electric board.
- Computer System WiFi upgrade and electrical supply
 - Parts for upgrade are in and installation is pending.

NEXT SCHEDULED MEETING: Special Meeting - February 20, 2024


ADJOURNMENT:

Mickale Carter made a motion to adjourn the meeting at 10:13p.m. Patrick Lundie seconded the motion. All were in favor. Motion passed.



Chairwoman

March 12, 2024
Date Approved



District Clerk