

PROJECT MANUAL, INCLUDING SPECIFICATIONS

FOR

“Marston School Boiler Replacement 2024”

Dr. Lois Costa
Superintendent of Schools

PREPARED BY:

HAMPTON FACILITIES DEPARTMENT
HAMPTON SCHOOL DISTRICT
6 MARSTON WAY
HAMPTON, NH 03842

INVITATION FOR PROPOSAL

The Hampton School District in Hampton, NH invites interested contractors to submit proposals for the *"Marston School Boiler Replacement 2024"* in complete conformance with the attached **Scope of Work**. All prices submitted shall be lump sum and no additional compensation will be made by the SAU90 unless approved by written change order and signed by the Business Administrator. All work shall conform to the attached specifications and Supplemental Instructions.

The School District reserves the right to reject any and all proposals not conforming to the specifications, or deemed not to be in the best interest of the School District. Proposals will be evaluated by the Business Administrator and School Superintendent. The quality, service availability, and the contractor's experience will be considered for the final selection.

The successful contractor must submit proof of liability and worker's compensation insurance within ten (10) days of the "Notice of Selection" as the acceptable contractor.

Proposals will be sealed and clearly marked, *"Marston School Boiler Replacement 2024"* and shall be submitted no later than 3:00 PM, on xxxxxx,2024 to the Office of the SAU90, 6 Marston Way, Hampton, NH 03842.

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1. SCOPE OF WORK

The Contractor shall provide labor, materials and equipment for removal of one (1) existing boiler, one (1) existing water heater, the installation of two (2) new replacement boilers and 1 new gas water heater, as specified by CSI Engineering electrical and plumbing Bid Drawing Set dated November 17, 2023 and HVAC drawings dated February 22, 2024. The Contractor shall be responsible for all work to be in complete accordance with sound construction practice, and in conformance with the attached specifications. The Contractor will be responsible for full compliance and conformity of all applicable Building Codes. The Building Permit shall be applied for and obtained at no cost from the Town of Hampton Building Office located at 100 Winnacunnet Rd. Hampton, NH 03842

2. SPECIFICATIONS

DIVISION I: GENERAL REQUIREMENTS

The minimum requirements are all applicable rules and regulations of the State of New Hampshire, and all other authority having jurisdiction.

- a. NFPA 13R
- b. NFPA 72 Fire Code
- c. NFPA 70 Electric Code
- d. International Building Code

- 2.1 The Contractor is required to attend the on-site pre-bid meeting to be held on XXXXX, 2024 at 8:30 AM in the meeting room at the SAU90 office located at 6 Marston Way, Hampton, NH for the opportunity to observe all conditions prior to bid submittal.
- 1.2 Once work is commenced, the Contractor must work diligently and uninterrupted within the prescribed schedule until all work is complete.
- 1.3 A Contractor supervisor, with authority and ability to respond to any reasonable requests of School authorities, must be on the job site during work and to supervise that work.
- 1.4 The Contractor shall be responsible for disposal and removal of debris on a timely basis.
- 1.5 The Contractor shall be responsible for noise/dust/fume control during work in progress, and all phases of construction.
- 1.6 The Contractor must provide practical safeguarding of existing electrical circuits that will remain in use.

DIVISION II: PAYMENT

- 2.1 The Contractor shall request payment after completion of the project.
- 2.2 Progress payments may be made for startup costs and work completed.
- 2.3 Payment shall be "Net Thirty Days" from the time of requisition submittal.

DIVISION III: PROCEDURES, METHODS AND MATERIALS

The Contractor is responsible for:

- 3.1 Coordination of services for accomplishment of the project.
- 3.2 All required permits, with Hampton Building Permit issued at no cost.
- 3.3 All work to be completed within the designated Contract Time, or sooner, unless a time extension is granted by the Public Works Director for legitimate reasons.
- 3.4 Submittals for approval of all methods and materials not clearly outlined in the scope of work.

DIVISION IV: WARRANTIES, AND BONDS/CREDIT

- 4.1 All components, materials and workmanship shall be warranted for a two-year period.
- 4.2 The Contractor must provide a performance and payment bond for the full amount of the contract prior to start of work.

DIVISION V: INDEMNIFICATION

The contractor agrees to defend, indemnify and hold harmless the Hampton School District/SAU90 and its officials, employees and agents from any and all claims, demands, suits at law equity, or administrative actions claiming liability, loss, damages penalties, costs and/or fees, including reasonable attorney's fees and costs on account of bodily injury, illness, personal injury, death or property damage arising out of the contractor's or any subcontractor's acts or omissions in relation to this agreement or project, even if liability is based on or alleged to be based on any fault of the Hampton School District SAU90, it's officials or agents.

3. INSURANCE

Contractor shall provide proof of insurance, as shown, before any work commences:

1. Liability coverage: General liability \$500,000 combined single limit, comprehensive form, broad form property damage; independent contractor's insurance; product completed/operator's insurance.
2. Vehicle Insurance: \$500,000 combined single limit, comprehensive form; hired/non-owned.
3. Worker's compensation: Statutory limits; Employer liability.

These certificates shall contain a provision that the insurance company will notify the certificate holder and Hampton School District/SAU90 by registered mail, at least fifteen (15) days in advance of any cancellation or material change. The Hampton School District/SAU90 shall be named as additional insured on the Contractor's general liability policy for this project. The Contractor shall require all subcontractors to meet the above insurance requirements. The Hampton School District/SAU90 shall carry Builder's Risk coverage on the project to protect its interest in the project.

PROPOSAL

TO: Business Administrator

FOR: Furnishing all materials, labor and equipment to complete the attached Scope of Work, according to the Project Manual, including Specifications for "*Marston School Boiler Replacement 2024*"

The undersigned, as bidder, declares that the only person(s) or parties interested in this proposal as Principals are those named herein; that this proposal is made without collusion with any other person, firm or corporation; that the Contractor has carefully examined the work and the project's specifications, attached hereto; and that the Contractor proposes and agrees, if this proposal is accepted, that the Contractor will contract with the owner in the form of the contract attached, hereto; to provide all necessary tools, incidental materials, materials and methods to do all work, and complete said work in the specified time prescribed; and that he will take payment for completed work, when approved by the Business Administrator, for the following lump sum **price: xxxxxxxxxxxx**

This agreement, made as of the _____ day of _____, 2024, between _____ and _____

Hampton School District/SAU90
(HEREINAFTER CALLED Owner)
and

(hereinafter call Contractor)

Project Name: "Marston School Boiler Replacement 2024"

Phone #: _____ Fax #: _____ Email _____

Address: _____

Witnessed that the Owner and Contractor, inconsideration of materials covenants
hereinafter set forth, agree as follows:

Article #1: Work

The Contractor will provide all materials necessary to complete work described in
"Scope of Work" and completed in accordance with all "Specifications" contained in
Project Manual for "Marston School Boiler Replacement 2024".

Article #2: Contract Time

The work shall be completed (& delivered) on, or before,
_____, as regulated by State Law.

Article #3: Contract Price

The Hampton School District/SAU90, Hampton NH shall pay the Contractor for the
performance of work, and after completion of the project, as follows:

All work complete: Lump Sum \$ _____ USD

In witness thereof, the parties, hereto, have executed this agreement the day and year first above written.

Owner:

Vendor:

By: _____

By: _____

Attest: _____

Attest: _____

Date: _____

Date: _____

FULL NAME AND ADDRESS OF INDIVIDUAL, FIRM PARTNERSHIP OR CORPORATION
SUBMITTING THIS PROPOSAL:

Telephone number: (____) _____ Date: _____

Signed by: _____ Title: _____

Federal Identification or Social Security Number: _____

NOTICE: Proposal shall be signed in black ink by person having proper legal authority.