

**HAMPTON SCHOOL DISTRICT – SAU 90**  
**Hampton, New Hampshire**  
**March 6, 2024**

**REQUEST FOR PROPSAL**

FOR: Centre School Pre-School New Playground  
Hampton School District  
Hampton, New Hampshire 03842

- A. The Hampton School District will receive proposals.
- B. Specifications are attached.
- C. Actual work on the project shall be between June 24, 2024 and August 23, 2024.
- D. The Contract will, in general, be awarded to the qualified proposal. The Owner, however, reserves the right to reject any or all bids, whether from responsible bidders or otherwise, and to waive any informalities deemed to be in the best interest of the Owner.
- E. Bidders shall carefully examine the specifications and the site to obtain first hand knowledge and verify measurements of existing conditions.
- F. A walk-through will be held on March 25, 2024 @ 3:00 at Centre School, 53 Winnacunnet Rd, Hampton NH 03842. Phone is 603-926-8706.
- G. For more information please contact Mr. Keith Lessard, Facilities Manager, at (603) 926-8708 or [Klessard@sau90.org](mailto:Klessard@sau90.org).
- H. Proposals shall be submitted on the attached form. Faxed transmitted bids will not be accepted. Submit bids in a sealed envelope **clearly marked:**

**“Centre School Pre-School New Playground”**  
**HAMPTON SCHOOL DISTRICT**

Send to:     Mariah Curtis  
                  Business Administrator  
                  Hampton School District – SAU 90  
                  6 Marston Way  
                  Hampton, New Hampshire 03842

- I. **Closing Date:** April 9, 2024. Any proposal received after this date and time will not be considered or opened.
- H. **Public Proposal Opening:** Sealed proposals will be opened in public immediately following the closing on April 9, 2024 at 3:00 PM in the SAU 90 Meeting Room, 6 Marston Way, Hampton, NH.

**HAMPTON SCHOOL DISTRICT – SAU 90**  
**Hampton, New Hampshire**  
**March 6, 2024**

**CENTRE SCHOOL PRE-SCHOOL NEW PLAYGROUND  
SPECIFICATIONS**

**SCOPE OF WORK**

- A. The Hampton School District's Centre School preschool is requesting proposals that include adaptive outdoor physical educational equipment (playground), the safety surface with firm pathways to support wheeled devices, between equipment, the installation of the all equipment.
- B. Designs will not be limited, but we are looking for creative implementation and ideas with expansion possibilities.
- C. A 4' tall chain link fence, with top and bottom rails, approximately 150 ft to surround the perimeter of the playground including a 3' gate for student/adult entrance and an 8' service gate. The gate placement openings should be in harmony with the proposed playground layout.
- D. The equipment can be provided with more than two or more structures. The playground should accommodate the widest possible range of activities that will provide fun to promote physical fitness and encourage social interaction. Among the play activities that should be considered are balancing, climbing, crawling, hanging, imagining, manipulating, pushing, pulling, riding, seesawing, sitting, sliding, swinging, whirling, and percussion apparatuses.
- E. The playground equipment can be made of metal, plastic, or a combination. The color of the equipment shall be "earth tone" colors (but not yellow).
- F. The equipment proposed shall include at least two (2) benches and a shaded area.
- G. The playground equipment should be in full compliance with both the American Society for Testing and Materials (ASTM) and Consumer Product Safety Commission (CPS) guidelines. The equipment shall all be accessible to the handicap students in accordance with State and Federal Laws.
- H. Each proposal shall recommend and include safety surface material that is believed to be the best value for the money. A portion of the safety surface shall be handicap accessible to accommodate wheeled apparatuses.

**EXAMINATION**

The Contractor must examine the conditions under which the project is to be performed, and notify the Owner of unsatisfactory conditions. Do not proceed with the work until unsatisfactory conditions have been corrected in a manner acceptable to the Owner.

**INSTALLATION**

- A. Contractor will use the utmost care
- B. Contractor must immediately notify Owner of any damage during removal or installation of equipment
- C. Clean and prepare the existing surface for installation
- D. Installation shall be in strict conformance with manufacturer's written directions

### **QUALITY ASSURANCE**

- A. Installer Qualifications: A qualified installer with a minimum of five (5) years of experience.
- B. All employees must be properly trained and familiar with the work, products and procedures.
- C. Contractor **must** provide a list of at least 3 references relating to work of a similar project and scope. Reference list must include contact name, address and phone number.

### **SUBMITTAL REQUIREMENTS**

- A. Signed Bid Proposal Form
- B. Brochure of the proposed products to be installed
- C. Three (3) references (see Quality Assurance section)

### **SPECIAL CONDITIONS**

- A. The Contractor is responsible for any damage caused to the building or site.
- B. Qualified bidders must have an operational facility within a 60-mile radius of Hampton, New Hampshire
- C. Contractor shall provide a signed two-year workmanship guarantee
- D. Products on site must be sealed and properly labeled, in manufacturer's original containers, dry and undamaged. Do not use materials which have been opened prior to this installation or damaged in any manner.
- E. Products and other materials shall be delivered to site at such a time as required for proper coordination of the work. Centre School has minimal storage space and therefore, cannot make accommodations to store materials for an extended period of time
- F. Subcontractors – If a project involves utilizing subcontractors, and the project is completed satisfactorily, the Owner reserves the right to request proof of payment to subcontractors by the contractor prior to making final payment. This bid cannot be assigned or transferred to any other contractor.

### **REMOVAL AND DISPOSAL OF MATERIALS**

- A. It is the responsibility of the contractor to remove and dispose of all material according to federal, state and local policies. Discarded materials must be removed from school site on a daily basis unless the contractor provides an on-site dumpster. Dumpster should be emptied when it reaches capacity. It is the responsibility of the contractor to have the dumpster removed from school property at the conclusion of the project.

### **SAFETY**

- A. The safety of children and visitors in the school is paramount. If people enter the work area, the contractor shall cease all operations which could result in injury/accident to the visitor and not restart until the area is cleared of all people.
- B. Contractor **must** comply with all OSHA guidelines for safety of workers and other citizens.
- C. The Centre School is a non-smoking area.

## **INSURANCE**

The Contractor shall submit a Certificate of Insurance showing the Contractor has the following minimum coverage:

### **Workers' Compensation and Employers' Liability**

	<i>Statutory Limits</i>
Each Accident	\$100,000
Disease - Policy Limit	\$500,000
Disease - Each Employee	\$100,000

### **Comprehensive General Liability**

	<i>Bodily Injury</i>
Each person/Each occurrence	\$500,000/\$1,000,000
	<i>Property Damage</i>
Each occurrence/Aggregate	\$500,000/\$1,000,000

### **Comprehensive Automotive Liability**

	<i>Bodily Injury</i>
Each person/Each occurrence	\$500,000/\$1,000,000
	<i>Property Damage</i>
Each occurrence	\$500,000

## **FINAL INSPECTION**

- A. At completion of the project and associated work, Contractor must meet with Owner or their agent to inspect installer's work. Owner or their agent will list all items requiring correction or completion and furnish a copy of items to each party in attendance.
- B. Repair or replace defective work found at time of inspection, as necessary to produce a project which is free of damage and deterioration and according to warranty requirements.
- C. Contractor must notify the Owner upon completion of corrections.

**HAMPTON SCHOOL DISTRICT  
HAMPTON, NEW HAMPSHIRE**

CONTRACTOR \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

TELEPHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

**PROPOSAL FORM  
Centre School Pre-School New Playground  
Hampton School District**

Having carefully examined the description of the work to be accomplished, as contained in the Specifications dated March 6, 2024, and having fully inspected the site for all particulars, the undersigned agrees to perform the work for the following sum of money:

**Closing Date:** April 9, 2024 at 3:00PM

**LUMP SUM BID**                      \$ \_\_\_\_\_

**Brand Name of Playground Equipment Quoted for this Bid**

\_\_\_\_\_

By signature below, the bidder, if awarded a contract,

- Agrees to complete the work by August 23, 2024
- Agrees to use only playground equipment as per attached specifications
- Must have an operational facility within a 60-mile radius of Hampton, NH

Please specify location \_\_\_\_\_

SIGN HERE:      \_\_\_\_\_  
DATE                      NAME OF AUTHORIZED OFFICER

ACCEPTANCE:      \_\_\_\_\_  
DATE                      FOR HAMPTON SCHOOL DISTRICT

March 6, 2024

## Hampton School

**Closing Date: April 9, 2024 at 3:00**

[illegible]