
APPLICATION PROCESS

All applicants are asked to submit the following documents through the online portal:

<https://www.schoolspring.com/jobdetail?jobId=4516270> by February 26th:

- A current resume
- At least three letters of reference written within the last five years
- A copy of a Massachusetts Principal/Assistant Principal license or proof of eligibility for that license

The interview process will consist of semifinalist interviews with a committee of staff and families and a finalist round that includes a community forum so that candidates can visit the school and meet stakeholders. The start date for the successful candidate is July 1, 2024.

For questions regarding the application process, please contact:

Dr. Michael Morris
Director of Human Resources
413-572-6423

michael.morris@schoolsofwestfield.org

The Westfield Public Schools provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.



District Mission

Westfield Public Schools collaborates with our community to provide rigorous, inclusive educational experiences that promote academic, emotional, and social growth to become lifelong learners, and to empower students with knowledge and skills for future success in college and career.



Principal Search

PAPER MILL
ELEMENTARY SCHOOL
Westfield Public Schools



WHO SHOULD APPLY

The Westfield Public Schools seeks an outstanding candidate for the position of Principal at Paper Mill Elementary School. Paper Mill serves approximately 315 students in grades K-4. The staff consists of over 55 outstanding educators and an Assistant Principal who collaborates with the Principal to support the school. The school has an active PTO (Parent Teacher Organization) that further supports Paper Mill students.

The school community was surveyed about desired characteristics for the next Principal. The feedback from families and staff indicated that major strengths of the school include a caring and strong staff of educators; an active and engaged community of parents/guardians; a community-focused school; and a well-implemented PBIS model. Major themes of focus areas for a new principal include strong communication with staff and families and continuity in leadership. The school community is looking for candidates who place high value on building relationships with students, staff, and families at Paper Mill.

Successful candidates will be expected to be frequent collaborators with their fellow principals in the district and with their colleagues in the central office who support the schools.

SCHOOL INFORMATION

Paper Mill Elementary School
148 Paper Mill Road
Westfield, MA 01085
(413) 572-6519
<https://www.schoolsofwestfield.org/o/paper-mill/>



Paper Mill prides itself on providing our students and families an inclusive community focused on student-centered relationships. Our goal is to provide each student the opportunity to grow as individuals through a rigorous curriculum that is relevant to the real world. As educators, we provide instruction that is aligned to the Massachusetts curriculum frameworks through the use of high-quality resources. We believe all children can learn, and we foster a community where children are recognized for positive qualities and become leaders of their own learning. Students at Paper Mill show who they are in modeling their Personal Best, Acting with Kindness, Working Safely, and Showing Respect for their peers and learning community.



OUR COMMUNITY

The City of Westfield is located 10 miles west of Springfield and 30 miles north of Hartford with close proximity to I-90 (Mass Pike) and I-91. There are approximately 40,000 residents and many employment opportunities both within the City and in nearby cities and towns, given its proximity to major population centers.

Westfield is a stable community with a healthy mix of long-time residents and newcomers to the area. Residents enjoy a vibrant downtown area; many beautiful natural features and parks in the City, such as Stanley Park; and many recreational venues, such as Amelia Park and other opportunities in the sports and the arts. The school system is a major benefit to the community, with many families with children moving in to receive the quality educational program offered.

