



3000 - Finance 710 - Small Construction Projects

1. Policy

- 1.1. Costing less than \$25,001 may be procured by direct award without seeking competitive bids or quotes after documenting that all applicable building code approvals, licensing requirements, permitting, and other construction related requirements are met.
- 1.2. Costing between \$25,001 and \$100,000 may be procured by obtaining a minimum of two (2) competitive bids or quotes that include minimum specifications and be awarded to the contractor with the lowest bid or quote that meets the specification after documenting that the requirements are met from one (1) of the competitive bids or quotes.
- 1.3. Costing more than \$100,000 requires an IFB or RFP procurement process. Large construction projects over 2.5 million must follow the requirements contained in Utah Code 53A-20.