



3000 - Finance 690 - Professional Services

1. Policy

- 1.1. "Professional service" means labor, effort, or work that requires an elevated degree of specialized knowledge and discretion, including labor, effort, or work in the field of: accounting; administrative law judge service; architecture; construction design and management; engineering; financial services; information technology; the law; medicine; psychiatry; or underwriting.
- 1.2. All third-party vendors contracting with Providence Hall Charter School (PHCS) must be compliant with Utah's Student Data Protection Act (SDPA), U.C.A §53E-9-300. Vendors determined not to be compliant may not be allowed to enter into future contracts with PHCS without third-party verification that they are compliant with federal and state law and Board of Trustees rule.
 - 1.2.1. Professional services costing less than \$50,000 can be awarded through direct negotiation with the service provider.
 - 1.2.2. Professional services costing between 50,000 and 100,000 need a minimum of two (2) competitive quotes.
 - 1.2.3. Professional services costing over \$100,000 shall be acquired using a competitive bidding or RFP process, or by selecting a provider from an approved potential vendor list created using an invitation for bids or an RFP.