

## Providence Hall Charter School

Herriman, UT 84096

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providencehall.com

## 3000 - Finance 510 - Account Reconciliations

## 1. Policy

The Board of Trustees agrees that financial account (bank) reconciliations (deposit, investment, loan, purchasing card, school activity funds, petty cash, etc.) are one of the most important procedures for proper internal controls. The Business Administrator shall perform all reconciliations for all banking or investment accounts monthly, or as often as account statements are made available.

1 7/2021