



## 3000 - Finance

### 470 - Facilities Use by Outside Persons or Entities

#### 1. Policy

- 1.1. In accordance with state law and this policy, the Board of Trustees (Board) authorizes, on conditions as allowed by law, the use of Providence Hall Charter School (PHCS) facilities (the campus—building, grounds, permanent equipment) for other than PHCS purposes. This may be accomplished with the PHCS facilities being utilized at no-charge as a “community center” for activities benefiting the community (whereby individual(s) or other entities are not receiving any profit or remuneration) or on a fee-based rental arrangement, consistent with this policy and Facilities Use Packet or established procedures. A formal agreement must be signed for either community center or fee-based arrangements.
- 1.2. When PHCS facilities are used by outside parties, by law PHCS shall assume no expense as a result of renting/leasing. Renting/leasing facilities for purposes other than PHCS functions shall not interfere with PHCS, its programs, instructional setting, curriculum, and standards. Consistent with the law, PHCS reserves the right to decline use of a PHCS facility by an outside party when it is an undue burden on PHCS or adequate supervision cannot be provided. PHCS may refuse the use of PHCS facilities by outside parties if it determines the use is illegal or not in the best interest of PHCS.
- 1.3. The Board authorizes PHCS administration to establish rules, guidelines, procedures, standard agreements and fees for the rental and use of PHCS facilities for other than school purposes. The Board will review the procedures as needed. The Executive Director shall ensure that all parties follow established policies and procedures for facility use.