



Spencer-Owen Community Schools
Board of School Trustee's Meeting
December 14, 2023 Regular Session
Central Office – Mike Wells Memorial Board Room
6:15 p.m. Executive Session
7:00 p.m. Regular Board Meeting Session

MINUTES

~ Pledge of Allegiance

Miracle Okulovich and Tyler Hicks led in the pledge.

I. Call to Order

Meeting was called to order at 7:13 p.m. President Morgan asked for roll call.

Members present:	Mark Rogers	Chad Cooper
	Sonia Brinson	Rick Smeltzer
	Lizz Bixler	Derek Morgan

Members absent: Dave Allen

II. Recognition of Visitors/Patron Comments

A. Recognition

1. You Make a Difference Award Nominee

Wes Correll received the You Make a Difference Award.

III. Additions to the Agenda:

No additions to the Agenda

IV. Consent Agenda

A. Financial Reports

B. Financial Claims

C. Minutes

1. Regular Session: November 9, 2023.
2. Project Hearing: November 9, 2023.

D. Director and Principal Updates

Mr. Rogers made a motion to approve the consent agenda. Mr. Cooper seconded it. Motion carried 6-0.

V. Old Business

VI. New Business

1. Request to Approve DARE Officer/SRO Program and agreement. (Copy of agreement included in the minutes.)

Mrs. Brinson made a motion to approve. Mr. Cooper seconded it. Motion carried 6-0.

2. Request to Approve Owen County K-9 Accessibility to SOCS Schools.

Mrs. Bixler made a motion to approve. Mr. Smeltzer seconded it. Motion carried 6-0.

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The board took items 3 and 4 together.

3. Request to Approve Accepting Monetary Donation from Boston Scientific to OV Backpack Buddies in the amount of \$3000.00.
4. Request to Approve Accepting Monetary Donation from Owen County Health Department to OV Backpack Buddies in the amount of \$10,000.00.

Mrs. Brinson made a motion to approve. Mr. Smeltzer seconded it. Motion carried 6-0.

5. Request to Declare Surplus Bus Manifest November 2023. There are 12 buses needing to be declared surplus. (List of those buses are included in the minutes.)

Mr. Rogers made a motion to approve. Mr. Cooper seconded it. Motion carried 6-0.

6. Request to Approve Purchase of Self-Contained Unit Ventilators for SES ~ Revision. (Copy of revision included in the minutes.) The increase in cost is \$3,780.00.

Mrs. Bixler made a motion to approve. Mrs. Brinson seconded it. Motion carried 6-0.

7. Request to Approve OVMS Stairwell and Vestibule Improvements. Weddle Bros. Building Group, LLC provided the lowest and most responsible needs of the project in the amount of \$198,500.00. Cost will be paid from Operation or Rainy Day Funds. (Proposal is included in the minutes.)

Mrs. Bixler made a motion to approve. Mr. Rogers seconded it. Motion carried 6-0.

8. Request Permission to Advertise for Bid the Main Level SES Interior Improvements Project.

Mrs. Brinson made a motion to approve. Mr. Smeltzer seconded it. Motion carried 6-0.

9. Request to Approve OVMS Renovation/Improvement Project Contract Bid. Superintendent Cline explained there were 5 bids received and I am recommending the total project, Base Bid and all (7) Alternates, be awarded to Hannig Construction, Inc. in the amount of \$2,311,000.00. (Bid sheet included in the minutes.)

Mr. Smeltzer made a motion to approve. Mr. Cooper seconded it. Motion carried 6-0.

10. Request to Approve e-Learning Guidelines Update for 2023 – 2024. Superintendent Cline explained the only changes made was 2022-2023 to 2023-2024.

Mr. Rogers made a motion to approve. Mr. Cooper seconded it. Motion carried 6-0.

11. Request to Approve Indiana Online School Year General Partnership Contract. (Copy of contract included in the minutes.)

Mrs. Bixler made a motion to approve. Mrs. Brinson seconded it. Motion carried 6-0.

12. Request to Approve InCompass Learning Consultation Agreement Spring 2024 for \$17,500.00. (Copy included in the minutes.)

Mr. Cooper made a motion to approve. Mr. Rogers seconded it. Motion carried 6-0.

14C

13. Request to Approve Attendance/Performance Stipends for Classified Staff and Building Administrators.
(Copy of request included in the minutes.)

Mrs. Bixler made a motion to approve. Mrs. Brinson seconded it. Motion carried 6-0.

14. Request to Approve Classified Pay Increase Recommendations for 2023 – 2024. Superintendent Cline asked the board to approve the following:

1. A \$1.00 increase to be applied to the current classified pay scales.
2. A movement of 1 step down the pay scale for a returning employee in good standing based upon their 2022-2023 evaluations and years of service completed. New hires would remain at the current step they were placed in upon their employment beginning. All increases would take effect beginning with the second pay period of January 2024. Total additional cost is \$49,3140.63)

Mr. Smeltzer made a motion to approve. Mrs. Bixler seconded it. Motion carried 6-0.

15. Request to Approve Classified Director Pay Increase Recommendations for 2023 - 2024 School Year.
(Copy of request included in the minutes.) Total increase in costs including required contributions to FICA and PERF total \$16,077.35.

Mr. Rogers made a motion to approve. Mr. Smeltzer seconded it. Motion carried 6-0.

16. Request to Approve Certified Administrator Pay Increase Recommendations for 2023 - 2024 School Year.
(Copy of request included in the minutes.) The additional costs total \$64,243.01.

Mr. Smeltzer made a motion to approve. Mr. Rogers seconded it. Motion carried 6-0.

VII. Personnel

The board took items A-D together.

A. Resignation

1. Chris Raphael, Inclusion Teacher/Assistant Football Coach for OVHS #C-13202
2. Justin Lowry, Administrative Assistant/Athletic Director for OVMS. (#12533)
3. Jenny McGuire, Instructional Assistant for GES (#12727)
4. Ryan Dobias, Cadet Winter Guard Director for OVHS

B. Leaves

1. Request a 12-week FMLA for Jennifer Gao, Instructional Assistant for OVMS. (#13017)
Starting 10/11/2023.
2. Request for a 12-week FMLA for James Klyczek, Inclusion Teacher for OVHS. (#11605)
Starting 12/13/2023-3/9/2024 some of this will be intermittent.
3. Request for a 12-week intermittent FMLA for Amy Denney, OVMS Social Studies Teacher,
starting January 3 - December 31, 2024. (#11532)
4. Request a 2-week FMLA for Angela Cummins, SLP for SES. (#11434) Starting November 27,
- December 11, 2023.
5. Request to approve a 6-week FMLA for Gina Moll, 4th Grade Teacher for MCES. (#11823)
Starting April 4, 2024 through the remainder of the 2023-2024 school year.

C. Employment

1. Amy Porter, Instructional Assistant for MCES. (#12851)
2. Alyeska Ranard, Latchkey Supervisor for SES. (#12753 A-2)
3. Cassandra Merz, Assistant Winter Guard for OVHS.

4. Dawn Murphy, Cook for GES. (#12202)
5. Sadie Burkett, Instructional Assistant for GES. (#12214)
6. Brandi Mosier, Instructional Assistant for MCES. (#12827)
7. Ieishia Gose, Instructional Assistant for SES. (#12750)
8. Heather Christy, Cadet Winter Guard for OVMS.
9. Cindy Argenbright, Cook for MCES. (#12808)

D. Coaches

1. Hiring Austin Heckman as OVMS Wrestling Assistant Coach.
2. Hiring Drew Martin as OVHS Freshman Basketball Coach.

Mr. Cooper made a motion to approve. Mrs. Bixler seconded it. Motion carried 6-0.

VIII. Other Items from the Board (Board Comments)

IX. Administrator Comments

X. Superintendent's Report/Comments

XI. Adjournment

Mr. Smeltzer made a motion to adjourn. Mrs. Bixler seconded it. Motion carried 6-0. Meeting ended at 8:09 p.m. The board remained at the table for patron comments. None were heard.

As a matter of record January 11, 2024.

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