



## Montgomery County R-II Schools

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August 1, 2023

Parents and Guardians,

Missouri State Statue 168.133 regarding background check requirements for public school volunteers, can be found in House Bill 604 (effective August 28, 2019) states that, "The school district shall ensure that a criminal background check is conducted for all screened volunteers, who shall complete the criminal background check prior to being left alone with a student." As a result, our district has determined that the background check process for those wanting to volunteer in our schools shall include submission of fingerprints to the Missouri State Highway Patrol for a search of the criminal history repository and forwarded to the federal Bureau of Investigation for a search for the federal criminal history files.

Once you become an approved screened volunteer for our district, you will only have to renew that application once every six years since the district does receive updates from the Missouri State Highway Patrol system.

The district defines screened volunteers as any volunteer that may periodically be left alone with students. This would include, but not be limited to, room parents or persons who volunteer to assist with field days, field trips or other special occasions. Ads used in this procedure, a "volunteer" does not include students participating in a district-sponsored program, such as tutoring or acting as an officer or teaching assistant.

Student safety is very import to the district.

Sincerely,

Dr. Tracy Bottoms  
Superintendent