

# GIDDINGS ISD

## Application for Student Transfer

**2024-2025**

Thank you for requesting a transfer application for your student.

Giddings ISD Policy states the following: A nonresident student wishing to transfer into the District shall file an application for transfer **EACH YEAR** with the Superintendent. Transfers shall be granted for one regular school year at a time. In approving transfers, the Superintendent or designee shall consider availability of space and instructional staff and the student's disciplinary history, attendance records, and academic records, including, but not limited to, course grades and state-mandated assessment scores. The District shall follow applicable state and federal law when considering the transfer request of a student with a known disability, including a student who receives special education services.

Please note the following:

1. Transfer applications will not be accepted by district personnel until the following forms of documentation from the previous and current school year are provided: ***(this does not apply to current enrolled transfer students)***
  - Student discipline record
  - Attendance history
  - Report cards for all grading periods available
  - STAAR for grades 3-11 and TPRI for grades K-2 to date
  - Final report cards / final STAAR / final TPRI or equivalent/High School transcripts indicating earned credit must be submitted as soon as available to Central Office for current year.
2. The application and all required documentation must be submitted before transfer status is granted. Applications are submitted to the appropriate campus administrator. There is an application fee per child\* due at the time the transfer application is granted. **Half of the payment is due at enrollment and the other half is due by the end of the first semester.** No arrangements will be made for installments. Fees are non-refundable.
3. **Notice of transfer acceptance will occur after approval by the Superintendent or designee.**
4. Should your child be accepted for transfer into Giddings ISD, you will be required to sign a Transfer Agreement.
5. **The District does not provide transportation for transfer students.**
6. **A resident student who becomes a nonresident during the course of a semester shall be permitted to continue in attendance for the remainder of the semester with the transfer fee waived. However, the transfer application must be completed (and approved) with transfer fee paid prior to the following semester.**

### Fee Schedule/Timeline:

**CURRENT STUDENT DEADLINE TO SUBMIT APPLICATION: APRIL 30, 2024**  
**NEW STUDENT DEADLINE TO SUBMIT APPLICATION: MAY 31, 2024**

Transfer Fee-\$ 1,100.00 per child

- \* **Half of the payment on or before August 5th**
- \* **Final payment on or before December 9th**

**(Failure to provide payment may result in revoking the transfer agreement)**

**Items to consider:**

- 1.1 Nonresident status. Neither parent nor student is a resident of GISD. Student desires to enroll in GISD. Parent agrees to pay application fee set by GISD in order for Student to attend school in District.
- 1.2 Application only. The Parent's signature below constitutes an application for transfer of the Student. No transfer is effective until the Superintendent's signature appears on this document.
- 1.3 Transfer criteria. Transfer applications are considered on an individual basis without regard to sex, race, national origin, color, religion, disability, or ancestral language. In making decisions, the Superintendent shall consider availability of space and instructional staff and the student's disciplinary history, attendance records, and academic records, including, but not limited to, course grades and state-mandated assessment scores. The District shall follow applicable state and federal law when considering the transfer request of a student with a known disability, including a student who receives special education services
- 1.4 U I L. Parent acknowledges that the constitution or rules of the University Interscholastic League (U I L) may require the District to exclude the Student from participating in certain extracurricular interscholastic competitions.
- 1.5 GT program. Parent acknowledges that the GISD policy makes placement of a transfer student in the District's gifted and talented program contingent upon GISD GT handbook and established program protocols.
- 1.6 Consent to release of records. The parent's signature below constitutes consent by the parent for GISD officials to obtain and review, for the purpose of the application for transfer, copies of the student's records maintained by any school district in which the student has been enrolled, including the district in which the student is currently enrolled, if any.

**Mutual Understandings:**

- 2.1 No property interest. Parent and student acknowledge that because the student is not a resident of GISD, the right of the student to become or remain enrolled or to receive any educational services is based on this agreement and not on residence, state eligibility criteria, or entitlement provided by law. This agreement does not create any property interest in favor of the student to become or remain enrolled in GISD.
- 2.2 Application fee. The annual application fee is the amount to be paid by the parent/guardian per year per child. No arrangements will be made for installments. Fees are non-refundable. The district will acknowledge receipt of application fees as permitted by policy.
- 2.3 Parent's right to cancel. The parent may cancel this agreement by giving 30 days written notice to the Superintendent or by becoming a resident of GISD. In case of cancellation, the District will not refund any fees.
- 2.4 The District may immediately revoke this agreement for any lawful reason and provide reasonable notification to parent. Lawful reasons include, without limitation, notification by an agency of the state or federal government that the transfer contemplated by this agreement is not authorized by law, or any disciplinary infraction or condition for which this agreement permits revocation.
- 2.5 Superseding law. The District may revoke this agreement if it receives notice from the Texas Education Agency or from any court of competent jurisdiction that the transfer of the subject of this agreement is in violation of Civic Order 5281 (pertaining to state-side desegregation plan) or other law regulating discrimination on the basis of race, ethnicity, or national origin. The District may revoke this agreement if any of its terms become unlawful by the act of the Texas Legislature.
- 2.6 Rights and Duties. Except as provided by this agreement, the non-resident parent and student possess all rights and agree to perform all duties provided by law and policy for resident parents and students.
- 2.7 Student behavior. Students who transfer into the District must follow all rules and regulations of the District, including those for student conduct and attendance. Failure to fulfill these responsibilities may result in revocation of the transfer agreement. Students and parents shall receive notice of this policy upon application for a transfer. At the Superintendent's discretion, in consultation with the campus Principal, any conduct by the student that could result in a discretionary AEP removal may also result in revocation of this agreement.

2.8 Additional conditions. This section does not limit the provisions in this agreement concerning disciplinary infractions. Because an inter-district transfer is a privilege rather than a right, the agreement may be revoked for any of the following reasons, without limitation:

- a. The student's attendance has fallen below ninety percent in any semester.
- b. The student has earned repeated failing grades in any class.
- c. The student has engaged in repeated minor violations of the Student Code of Conduct
- d. The student has engaged in any gang-related activity.
- e. The student has engaged repeatedly in behavior that hinders the learning of other students.
- f. The student has engaged in conduct that is disruptive to the educational process of the District.
- g. The student's vaccination record becomes out of compliance with state law.
- h. A District Administrator determines that a false statement has been made in any part of this application.
- i. The student has withdrawn from GISD for any period of time or has enrolled in another public or private school.

Upon the occurrence of any of the listed circumstances, the Superintendent shall, before making a decision, receive the recommendation of the campus Principal concerning the status of the transfer, if the transfer is revoked, the District will notify the parent and the student's school district of the residence.

I have read the Giddings ISD policies for student transfers and agree to abide by said policies in order to transfer my child to Giddings ISD.

Signature of Parent/Guardian

\_\_\_\_\_

Date

\_\_\_\_\_

Printed Name of Parent/Guardian

\_\_\_\_\_

Date

\_\_\_\_\_

Signature of Campus Principal

\_\_\_\_\_

Date

\_\_\_\_\_

Signature of Superintendent

\_\_\_\_\_

Date

\_\_\_\_\_

Student Accepted \_\_\_\_\_

Student Declined \_\_\_\_\_

# GIDDINGS ISD

## Application for Student Transfer 2024-2025

### Section A: General Information **Each field in this section MUST be completed or application could be returned.**

Student's Name:		Grade/ <b>2024-2025</b> :	
Student's Date of Birth:		Social Security #:	
Name and Address of Parent(s) or Guardian Completing Application:		Comment:	
Daytime Telephone Number:		Home Telephone Number:	
Emergency Telephone Number:		Name of school your child(ren) would attend if in the district you live: School Name: _____ District Name: _____	
Email address:			

### Section B. Eligibility Status

Indicate the status under which the student is eligible:	
<input type="checkbox"/>	Parent works in Giddings ISD. Employees' children may transfer with no annual application fee, but must apply annually.
<input type="checkbox"/>	Student is not a resident of Giddings ISD and wishes to attend.
<input type="checkbox"/>	Student is currently a transfer student at Giddings ISD.
<input type="checkbox"/>	Student attends campus/district currently identified by TEA as a PEG school.

### Section C: Student Information – For new student transfers

The student is currently enrolled in:					
<input type="checkbox"/>	Public school. Please give the district and phone number.	District Name			
<input type="checkbox"/>	Private school. Please give the district and phone number.				
<input type="checkbox"/>	Parochial or home school.	District Phone #			
<input type="checkbox"/>	Charter school or academy.				
Through which grade has the student successfully completed his/her education?					
Which grade will the student request transfer into?					
Has the student engaged in conduct or misbehavior within the preceding years that has resulted in removal to an alternative education program (AEP), a disciplinary assignment outside the regular classroom or expulsion from any school district, charter school, private or parochial school, or academy?			<table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> </table>	Yes	No
Yes	No				
If <b>YES</b> , please specify school and disciplinary placement					
Reason for Removal					
Duration of Removal					
If <b>YES</b> , the legal guardian must provide a copy of the appropriate supporting court documents and must update these documents each school year the transfer is granted.					

Is the student on probation, conditional release, or informal adjudication from a juvenile court for engaging in delinquent conduct or conduct in need of supervision?		Yes	No
Is the student on probation or other conditional release for conviction of a criminal offense?		Yes	No
Has any official, administrator, or director of the school from which the student is transferring communicated to you that the student would not be permitted to return to the school the following academic year?		Yes	No
If <b>YES</b> , what reason was given?			
Are state-required vaccinations of the student complete and current?		Yes	No
If <b>YES</b> , please submit a copy of the vaccination records within 30 days of your application.			
Previous Participation Information			
If your child is in the 7th to 12th grade, will they be participating in the District's Athletic Program?		Yes	No
	If <b>YES</b> , has your child had a physical for the current year?	Yes	No
Does your child receive Special Education and related services?		Yes	No
If <b>YES</b> , please provide a copy of the last implemented IEP.			
Does your child have a Section 504 plan?		Yes	No
If <b>YES</b> , please provide a copy of the last implemented Section 504 plan.			
Has your child been identified as Gifted and Talented?		Yes	No
If <b>YES</b> , which grade?			
Permission is hereby granted for my child to receive the routine screening offered by Giddings ISD which may include vision, hearing and such general testing as ability, vocational aptitude, interest inventories, and achievement.		Yes	No
Is any person legally restricted from picking up your child from school?		Yes	No
<b>If YES</b> , We will require the names and documentation at time of enrollment.			