

COVID-19 PREPAREDNESS AND RESPONSE PLAN

EXECUTIVE ORDER 2020-142
DISTRICT PREPAREDNESS PLAN

NAME OF DISTRICT:
PLAINWELL COMMUNITY SCHOOLS

ADDRESS OF DISTRICT:
600 SCHOOL DRIVE, PLAINWELL MI, 49080

DISTRICT CODE NUMBER:
03010

WEB ADDRESS OF THE DISTRICT:
PLAINWELLSCHOOLS.ORG

NAME OF INTERMEDIATE SCHOOL DISTRICT:
ALLEGAN AREA EDUCATIONAL SERVICE AGENCY

PREPAREDNESS PLAN INTRODUCTION

RETURN TO LEARN

Governor Whitmer's [Executive Order 2020-142](#) "provides a structure to support all schools in Michigan as they plan for a return of pre-K-12 education in the fall. Under the order, school districts must adopt a COVID-19 Preparedness and Response Plan laying out how they will cope with the disease across the various phases of the [Michigan Safe Start Plan](#). In turn, the accompanying Michigan Return to School Roadmap offers a guide to the types of safety protocols appropriate during each phase. There's no one-size-fits-all solution: What works in Lansing may not work in Sault Sainte Marie. Districts will retain the flexibility to tailor their instruction to their particular needs and to the disease conditions present in their regions." (EO-2020-142)

Each district (public, public school academy (PSA), nonpublic, and intermediate school district (ISD) that educates pre-K-12 students) shall submit a single completed Assurance Document and Preparedness Plan to its Board in time for approval by August 15 or seven days before the first day of school, whichever comes first. This template, when completed, serves as a single Assurance Document and Preparedness Plan.

The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district's/PSA's, or nonpublic school's public website home page no later than August 17, 2020. A single application should be filed by the district rather than multiple applications for individual schools within a district.



PREPAREDNESS PLAN HIGHLIGHTS

return to learn

INSTRUCTION/SCHEDULE

IN-PERSON LEARNING

4 Full Days In-person Instruction | 1 Day Remote Learning

Plainwell Community Schools will follow district specific reports received from the Allegan County Health Department on a bi-weekly basis using the tool kit provided by the Allegan County Health Department to determine learning format for each building.

PCS will offer 4 days of in-person learning, as follows:

- ☐ Monday, Tuesday, Thursday & Friday
- ☐ Wednesdays will remain Remote Learning.

100% VIRTUAL LEARNING EDUCATION OPTIONS AVAILABLE FOR ALL STUDENTS K-12.

HYGIENE & CLEANING

IN-PERSON PROCEDURES

- ☐ Every classroom will be supplied with hand sanitizer and other cleaning & sanitizing supplies.
- ☐ Each classroom will have a hygiene protocol with timelines that are posted for hand-washing/sanitizing and room and material cleaning.
- ☐ Classroom teachers or support staff will wipe down the students desks every time students exit the room at the elementary or after every period at the secondary level.
- ☐ Playground equipment will be cleaned twice a week.
- ☐ Custodial Staff will regularly clean high frequency areas.

ATHLETICS

GO TROJANS!

- ☐ Plainwell Community Schools will follow district specific reports received from the Allegan County Health Department on a bi-weekly basis using the tool kit provided by the Allegan County Health Department to determine learning format for each building.

SCREENING & TESTING

IN-PERSON PROCEDURES

- ☐ Teachers and staff must self-screen for COVID-19 symptoms prior to coming to school each day.
- ☐ Parents and guardians must self-screen students in their household for COVID-19 symptoms prior to coming to school each day.
- ☐ Visitors will be limited, but will be screened for COVID-19 symptoms upon entry into the office if they will be in other parts of the building.
- ☐ District will work directly with the Health Departments of Allegan, Kalamazoo, and Barry County regarding a positive test result and any required contact tracing and subsequent quarantine requirements.

BUSING & STUDENT TRANSPORTATION

IN-PERSON PROCEDURES

- ☐ Signage will be added to each bus to address the use of face masking of all students and drivers, use of hand sanitizers and cleaning protocols.
- ☐ District will assess the number of buses that may be on the road and re-evaluate weekly based on student participation rates.
- ☐ Buses will be properly cleaned after the departure of the last child from each run once the bus has returned to the transportation garage. Logs and video will be maintained for a period of 90 days.
- ☐ Communication will be sent out to families related to the mandatory nature of wearing a face mask on the bus and that all staff and students must wear it in order to be transported. When needed, drivers will be provided the option to wear a face shield when a mask interferes with safe operation of the bus.

PREPAREDNESS PLAN ASSURANCES

return to learn

The District agrees to meet all of the following requirements of Executive Order 2020-142

- ✓ The District assures that when it provides in-person instruction to its students without disabilities, the district must also provide in-person instruction to its students with disabilities, consistent with their individualized education programs (IEPs).
- ✓ The District assures that when schools are closed to in-person instruction, districts must strive in good faith and to the extent practicable, based upon available resources, technology, training, and curriculum, as well as the circumstances presented by COVID-19, to provide equal access to any alternative modes of instruction to students with disabilities from birth through age 26. This assurance includes the provision of auxiliary services under section 1296 of the Revised School Code, MCL 380.1296.
- ✓ The District assures that while any state of emergency or disaster related to the COVID-19 pandemic continues, it shall comply with guidance from the United States Department of Education, including its Office of Civil Rights and Office of Special Education and Rehabilitative Services, and the Michigan Department of Education concerning the delivery of alternative modes of instruction to students with disabilities in light of the impact of COVID-19.
- ✓ The District assures that it shall, to the extent practicable and necessary, make individualized determinations whether and to what extent compensatory services may be needed for students with disabilities in light of the school closures during the 2019–2020 school year.
- ✓ The District assures that during **Phase 1, 2, or 3** of the Michigan Safe Start Plan it will close its buildings to anyone except: (a) District employees or contractors necessary to conduct minimum basic school operations consistent with a Preparedness Plan, including those employers or contractors necessary to facilitate alternative modes of instruction, such as distributing materials and equipment or performing other necessary in-person functions. (b) Food-service workers preparing food for distribution to students or their families. (c) Licensed child-care providers and the families that they serve, if providers follow all emergency protocols identified by the state.
- ✓ The District assures that during **Phase 1, 2, or 3** of the Michigan Safe Start Plan it will suspend athletics, after-school activities, inter-school activities, and busing.
- ✓ The District assures that during **Phase 1, 2, or 3** of the Michigan Safe Start Plan it will provide for the continued pay of school employees while redeploying staff to provide meaningful work in the context of the Preparedness Plan, subject to any applicable requirements of a collective bargaining agreement.
- ✓ The District assures that in **Phases 1, 2, or 3** of the Michigan Safe Start Plan it will provide for the continuation of food distribution to eligible students.
- ✓ The District assures that during **Phase 4** of the Michigan Safe Start Plan it will prohibit indoor assemblies that bring together students from more than one classroom.
- ✓ The District assures cooperation with the local public health department if a confirmed case of COVID-19 is identified, and agrees to collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present in school.

PREPAREDNESS PLAN

PAGES
4-11

STATE
REQUIREMENT

Every district must develop and adopt a COVID-19 Preparedness and Response Plan (“Preparedness Plan”) that is informed by [Michigan’s 2020-21 Return to School Roadmap](#) (“Return to School Roadmap”) from the COVID-19 Task Force on Education and Return to School Advisory Council.

In accordance with Executive Order 2020-142 a plan must include all the following parts:

- A. The policies and procedures that the District will follow when the region in which the district is located is in Phase 1,
2, or 3 of the Michigan Safe Start Plan.
1. Describe how the district will offer alternative modes of instruction other than in-person instruction and a summary of materials each student and the student’s parents or guardians will need to meaningfully access the alternative modes of instruction included in the Preparedness Plan. If the Preparedness Plan relies on electronic instruction, the Preparedness Plan must consider how the district will aid students who lack access to computers or to the internet. This is also in the Continuity of Learning and COVID-19 Response Plan submitted in April. You may want to update and link to this plan in your response below:

PCS DISTRICT AND BUILDING IMPLEMENTATION PLAN

IN-PERSON LEARNING DAYS: The district will offer in-person learning for all grade levels (K-12) on Monday, Tuesday, Thursday and Friday. Wednesdays will be held as Remote Learning Days, where students will learn through the following platforms:

- **REMOTE LEARNING - ELEMENTARY, MIDDLE SCHOOL, HIGH SCHOOL:** The district plans to use a hybrid model of instruction using online learning platforms as the primary mode of instruction (Seesaw, Google Classroom, BYU, Edmentum, Michigan Virtual). For those students that do not have a device, the district will provide devices in grades K-12. Students without devices or internet access will have access to wireless hotspots, mobile wireless access points, and permanent structural wireless access points. Paper packets will be provided when no other options are feasible. Instructional materials (i.e. paper, pencils, etc) will be made available to families that do not have them. All students will have access to grade-level/course textbooks/resources as needed to complete their work. Students will not be penalized for inability to fully participate provided families stay engaged with school personnel in developing personalized and realistic education plans for their child. The district will do everything it can to meet student/family needs and allow for full participation.



PREPAREDNESS PLAN

1. INSTRUCTION/SCHEDULE

STATE REQUIREMENT

B. The policies and procedures that the District will follow when the region in which the District is located is in **Phase 4** of the Michigan Safe Start Plan. Those policies and procedures must, at a minimum, include:

1. Describe how the district will offer instruction for in-person instruction and a summary of methods to be implemented to support learning AND provide the level of safety required by Michigan Safe Start Plan.
2. **Face coverings** (p. 22) Please describe how the district will implement **requirements** for facial coverings that at a minimum require the wearing of face coverings, except during meals and unless face coverings cannot be medically tolerated, for:
 - i) All staff and all students in grades preK-12 when on a school bus.
 - ii) All staff and all students in grades preK-12 when in indoor hallways and common areas.
 - iii) All staff when in classrooms.
 - iv) All students in grades 6 and up when in classrooms.
 - v) All students in grades kindergarten through grade 5 except when needed for specific instructional purposes AND students remain with their classes throughout the school day and do not come into close contact with students in another class.

PCS DISTRICT AND BUILDING IMPLEMENTATION PLAN

HYBRID LEARNING PLAN FOR ELEMENTARY & MIDDLE SCHOOL

- Students and parents will sign-off on their awareness of these policies before the students are permitted to enter the classroom on the first day of school.
- We have made significant efforts to reduce class sizes to emphasize social distancing for our students and staff; be aware that we can NOT guarantee that we will be able to maintain this at all times. Some student desks may be as close as 3 feet depending on the classroom. Elementary students will continue to be cohorted whenever possible.
- Students and staff will be required to wear masks in the buildings and outside when social distancing is not possible. Masks must meet the ACHD and CDC guidelines and can be provided by the school if needed.
- Building, grounds, and transportation signage will be prominent throughout all school facilities and clearly identify the requirement of face masks.
- Face coverings will be ordered and provided to every student and staff member on a daily basis IF the student or staff member is unable to provide their own. These will be placed on buses, offices, and in the classrooms every evening by the support, custodial, and transportation staff.
- Clear face coverings will be available to preK-5 teachers who wish to wear the clear mask during instruction. Any other teacher at any grade level may also request a clear face covering if they so choose.
- When required, fabric face coverings will be washed daily by the custodial staff and stored appropriately for distribution. (Daily beginning on the first day of staff reporting)
- Individuals (staff or students) who claim medical exemption will need to meet with the District Safety Director, Direct Supervisor, and Principal to provide rationale and documentation from a certified medical doctor (M.D.).
- Exempted individuals will be recorded in a master database and issued a sticker to display on their student or staff ID indicating this exemption.
- Students who are capable of wearing a face covering and refuse to do so in an area where a face covering is required will be issued a face covering by a school official (teacher, paraprofessional, administrator, school safety staff, playground aide, etc.) and asked to put the face covering on. The instance will be documented as a log entry in Infinite Campus. Students who refuse will be sent home and not be allowed to return until a meeting has been held and a plan for compliance has been agreed to.
- Students showing patterns of non-compliance will be removed from the school building and placed into remote instruction until the student agrees to comply with this safety protocol. Parents will be notified of each instance of non-compliance by the teacher, administration, or District Safety Director. Continue removals from the school building will result in permanent placement into remote instruction with the student being banned from coming to the school site.
- Staff who are capable of wearing a face covering and refuse to do so will be addressed by the school administrator or supervisor and could face progressive disciplinary measures up to and including termination.
- Guests to the school building (presenters, substitute teachers, etc.) who do not have a mask will be issued a disposable face covering upon signing in at the main office and will be instructed to wear the face covering at all times. Instances of non-compliance will result in the guest being escorted from the building by the District Safety Director or building administrator.
- In instances of uncertainty about individuals not wearing face coverings, these matters will be relayed to the building administration for review and decisive action.

PREPAREDNESS PLAN

MASKS

HOW TO SELECT A MASK | CDC MASK RECOMMENDATIONS

DO choose masks that



Have two or more layers of washable, breathable fabric



Completely cover your nose and mouth



Fit snugly against the sides of your face and don't have gaps

Special Situations: Children



If you are able, find a mask that is made for children



If you can't find a mask made for children, check to be sure the mask fits snugly over the nose and mouth and under the chin



Do **NOT** put on children younger than 2 years old

Caution: Gaiters & Face Shields



Evaluation is on-going but effectiveness is unknown at this time



Evaluation is on-going but effectiveness is unknown at this time



HOW TO WEAR A MASK PROPERLY

WEAR A MASK CORRECTLY AND CONSISTENTLY FOR THE BEST PROTECTION:

- Be sure to wash your hands before putting on a mask
- Do **NOT** touch the mask when wearing it

DO WEAR A MASK THAT:

- Covers your nose and mouth and secure it under your chin
- Fits snugly against the sides of your face

FOR MORE INFORMATION ON HOW TO PROPERLY WEAR A MASK, [PLEASE CLICK HERE.](#)

PREPAREDNESS PLAN

2. HYGIENE

STATE REQUIREMENT

Please describe how you will implement the **requirements** for hygiene protocols from the Return to School Roadmap (p. 22-23).

PCS DISTRICT AND BUILDING IMPLEMENTATION PLAN

- Every classroom will be supplied with hand sanitizer.
- Supplies (paper towels, soap, hand sanitizer, tissues, trash receptacles) will be checked daily and restocked in designated locations.
- Teachers will contact the office immediately if supplies run out during the school day.
- Each classroom will have a hygiene protocol with log sheet that are posted and communicated via newsletters, web pages, bulletin boards, and the like. It will include
 - ☐ Hand-washing/Sanitizing schedule
 - ☐ Room and materials cleaning schedule
- Teacher or support staff will teach students the following on the first day of school and reinforce weekly or more often as needed (this may be done via video)
 - ☐ Proper handwashing on the first day of school and reinforce weekly or more often if needed.
 - ☐ How to cough and sneeze into their elbows, or to cover with a tissue and dispose of it in the trash.
- Proper mitigation strategies including hand washing and sneezing will be communicated to families via newsletters, web pages, bulletin boards, and the like. Parents and caregivers will be asked to review and reinforce with their students.
- Custodial staff will
 - ☐ Procure adequate soap, hand sanitizer, paper towels, tissues
 - ☐ Post signage related to cleaning and hygiene strategies in each room, restroom, throughout the hallways.
 - ☐ Procure hand sanitizing stations as deemed necessary during walk-through with building leader.
- Sharing school supplies will be limited, and each student will have their own supply box for materials.

PREPAREDNESS PLAN

3. CLEANING

STATE REQUIREMENT

Please describe how you will implement the cleaning **requirements** for cleaning protocols from the Return to School Roadmap (p. 27).

PCS DISTRICT AND BUILDING IMPLEMENTATION PLAN

- The district will continue with strict cleaning and sanitizing of all high touched surfaces.
- District Level Administrators and Building Operations will meet to review all guidance related to cleaning and disinfecting of buildings and to review the Building Operations the MI Safe Schools: Michigan's 2020-21 Return to School Roadmap.
- An inventory related to all cleaning supplies that are in compliance with the EPA-approved related to COVID will be taken and orders will be made to address increased cleaning protocols.
- Cleaning stations will be identified around the building that hold materials for usage in different wings. I.e. Curriculum closet in third grade hallway, gym storage room, custodial closet in 5th grade hallway.
- All classrooms will be provided spray bottles with Ozone Water. Staff must wear gloves, a mask and face shield when cleaning with any other chemicals.
- Each building custodial team and administrator will tour their building and identify areas of frequent usage throughout the building. A map will be created and kept secure in the custodian room and office to ensure compliance when custodial substitutes are in the building.
- Custodial staff will walk the building wiping all high frequency usage areas every 4 hours while staff and students are scheduled to be in the facility and following any evening activities in the building. Staff will note the time and date and initials on a chart or log sheet that is kept daily..
- Classroom teachers, support staff, and in some cases students, will wipe down the students desks every time students exit the room at the elementary or after every period at the secondary level with Ozone Water or other disinfectant All classrooms will have the appropriate EPA-approved disinfectant in their rooms.
- Playground equipment will be cleaned twice a week.
- A training on cleaning materials and protocols will be provided to the staff through a virtual meeting the first week of school. This training will show the use of PPE when cleaning, protocols for the classroom and storage of cleaning materials



PREPAREDNESS PLAN

4. ATHLETICS

STATE REQUIREMENT

Please describe how you will implement the **requirements** for athletics protocols from the Return to School Roadmap (p. 27).

PCS DISTRICT AND BUILDING IMPLEMENTATION PLAN

- Plainwell Community Schools will follow district specific reports received from the Allegan County Health Department on a bi-weekly basis using the tool kit provided by the Allegan County Health Department to determine learning format for each building.

PREPAREDNESS PLAN

5. SCREENING

STATE REQUIREMENT

Please describe how you will implement the **requirements** for screening protocols from the Return to School Roadmap (p. 24).

PCS DISTRICT AND BUILDING IMPLEMENTATION PLAN

- Plainwell Community Schools will follow district specific reports received from the Allegan County Health Department on a bi-weekly basis using the tool kit provided by the Allegan County Health Department to determine learning format for each building.
- Teachers and staff must self-screen for COVID-19 symptoms prior to coming to school each day.
- Students and staff will be required to complete the COVID screener daily and are expected to stay home if they are experiencing any symptoms OR believe they have possibly been exposed to COVID.
- Visitors will be limited, but will be screened for COVID-19 symptoms upon entry into the office if they will be in other parts of the building.
- Before leaving for school/work, please make sure of the following:
 1. Does your child feel feverish or have a temperature over 100.4?
 2. Has your child started to have any of the following, not due to some other known health problem?
 - a. Cough
 - b. Runny nose and/or congestion
 - c. Tired and/or achy
 - d. Short of breath
 - e. Vomiting and/or diarrhea
 - f. New loss of taste or smell
 3. Has your child had close contact with someone diagnosed with COVID-19?
 4. Since they were last at school, has your child been diagnosed with COVID-19?
- If the answer is YES to any of these questions, keep your child(ren) home from school. Call the school as soon as possible to let them know the reason your child(ren) won't be there today. Call your healthcare provider right away. If you don't have one or cannot be seen, go to www.mi.gov/coronavirustest or call 2-1-1 to find a location to have your child(ren) tested for COVID-19.
- Each school building will identify a remote and secluded room to serve as an isolation area. This room will be outfitted with appropriate PPE including N95 Masks, gloves, sanitizing wipes, portable two-way radios, and log sheets.
- Each building will have an identified and trained staff person to serve as the "quarantine officer", in most cases the building principal or secretary. These duties will take precedence over any other responsibilities and therefore this individual must have the flexibility to leave their regular assignment at a moment's notice.
- From the time of identification of potential infection, the student will not be left unattended by the quarantine officer and a log sheet of activity will be used to note entry and exit time when the student or staff member is safely removed from the building.
- Parent communication will be made immediately with clear and concise directions on where and how to pick up the student and where to report for testing.
- A designated person (office staff) will contact the student/family each day after removal until test results are provided and verified or the County Health Department determines the student can return to school.
- During the time of quarantine, the student will be asked by the County Health Department or district administrator to identify the location and individuals they came into contact with for the past 48 hours to the best of their recollection. Priority will be placed on those individuals that they were in contact with for a sustained 15 minutes or more.
- The health department will be contacted after parents have been contacted to assist in contact tracing and notification of vulnerable individuals.
- All school staff will be required to conduct a health screening daily prior to coming to work.
- Staff who are unable to work due to displaying COVID-19 symptoms will be required to report this to the school via their administrator as well as through AESOP. The school health official or Human Resources will monitor the individual situations daily and follow up with any symptomatic person to direct where, when, and how to get tested and to report those results back to the school as soon as available.
- Positive tests for staff members will result in a required quarantine away from school for up to 14 days or as otherwise determined by the County Health Department. Days of quarantine for COVID-19 positive results will NOT count against employee sick time allocations.

PREPAREDNESS PLAN

6. TESTING



STATE REQUIREMENT

Please describe how you will implement the **requirements** for testing protocols from the Return to School Roadmap (p. 25).

PCS DISTRICT AND BUILDING IMPLEMENTATION PLAN

- Plainwell Community Schools will follow district specific reports received from the Allegan County Health Department on a bi-weekly basis using the tool kit provided by the Allegan County Health Department to determine learning format for each building.
- The district receives a direct report from ACHD on a bi-weekly basis to determine the level of risk for each facility. ACHD also provides direct support for contact tracing and positive cases whenever needed.
- District will work directly with the Allegan, Kalamazoo, or other County Health Departments regarding a positive test result and any required contact tracing and subsequent quarantine requirements.
- The district, in collaboration with Allegan or Kalamazoo County Health Department, will only communicate confirmed cases of COVID-19 in a school building, student event/activity, or district-sponsored function.
- Notification of confirmed cases will be shared via email to parents and guardians.
- Names of those impacted (whether it is a student, employee, district approved volunteer, or guest/spectator) will not be shared.
- District will maintain a COVID-19 Dashboard on the district website that will be updated weekly on Friday of each week.
- All contact tracing will be handled confidentially by the County Health Department. In an effort to protect student and employee privacy rights, we respectfully encourage all (district) families not to spread rumors or false information.

PREPAREDNESS PLAN

7. BUSING AND STUDENT TRANSPORTATION

STATE REQUIREMENT

Please describe how you will implement the **requirements** for busing and student transportation protocols from the Return to School Roadmap (p. 28).

PCS DISTRICT AND BUILDING IMPLEMENTATION PLAN

- A weekly meeting will be held with district transportation supervisor and support staff to review the criteria required for level IV and discuss concerns or issues arising.
- Signage will be added to each bus to address the use of face masking of all students and drivers, use of hand sanitizers and cleaning protocols.
- District will assess the number of buses that may be on the road and re-evaluate weekly based on student participation rates.
- Busses will be properly cleaned after the departure of the last child from each run once the bus has returned to the transportation garage. Logs and video will be maintained for a period of 30 days.
- Face masks will be available at the entrance of the bus in the event that a student does not come to the bus equipped with the necessary item.
- Communication will be sent out to families related to the mandatory nature of wearing a face mask on the bus and that all staff and students must wear it in order to be transported. When needed, drivers will be provided the option to wear a face shield when a mask interferes with safe operation of the bus.
- Communication documents will be developed to enable the drivers of the buses to know what the safety plans are for any specific students and who for medical reasons will not be wearing a face mask.
- Professional development will be required for all bus drivers related to the changes including the appropriate usage of face masks and policies regarding the requirement of their usage on the bus, hand sanitizing, and cleaning protocols to address the cleaning and disinfecting of the bus before and after every route. A check sheet with time and date of each cleaning will be provided to staff to complete each time the bus is cleaned.
- Bus drivers, weather permitting, will keep windows open on the bus both in route and when stopped.
- On those buses with specialized transportation and equipment needs, bus aides or drivers will wipe down the equipment upon entrance to the bus. This will be noted in the cleaning log.

PREPAREDNESS PLAN

STATE REQUIREMENT

C. Describe the policies and procedures that the district will follow when the region in which the district is located is in **Phase 5** of the Michigan Safe Start Plan.

PCS DISTRICT AND BUILDING IMPLEMENTATION PLAN

- All policies and procedures related to screening, testing, hygiene, masks, transportation, and cleaning for **Phase 4** apply to **Phase 5**.
- Instructional schedule will be FULL face to face normal school schedule.
- Large gathering areas/events/assemblies will be limited or altered to provide for appropriate social distancing requirements as identified by the Allegan County Health Department and the State of Michigan Safe Start Plan

1. Indicate which highly recommended protocols from the Return to School Roadmap the district will include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the Michigan Safe Start Plan.

PCS DISTRICT AND BUILDING IMPLEMENTATION PLAN

- All policies, procedures, and highly recommended protocols related to screening, testing, hygiene, masks, transportation, and cleaning for **Phase 4** apply to **Phase 5**.

2. Indicate which highly recommended protocols from the Return to School Roadmap the district will not include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the Michigan Safe Start Plan.

PCS DISTRICT AND BUILDING IMPLEMENTATION PLAN

- No Changes to Highly Recommended Protocols All policies, procedures, and highly recommended protocols related to screening, testing, hygiene, masks, transportation, and cleaning for **Phase 4** apply to **Phase 5**.

STATE REQUIREMENT

D. After considering all the protocols that are highly recommended in the Return to School Roadmap, please indicate if a school plans to exclude protocols that are highly recommended for any of the categories above in **Phase 4**.

PCS DISTRICT AND BUILDING IMPLEMENTATION PLAN

- Only variation is limited to social distancing requirements - Can not guarantee that (6) six foot requirement will always be met



FINAL STEPS FOR SUBMISSION

Each district shall submit a single completed Assurance Document and Preparedness Plan to its Board of Education (in the case of a PSA, the Academy Board of Directors; in the case of a nonpublic school, the chief or designated school administrator) in time for approval by August 15 or seven days before the first day of school, whichever comes first.

Date of Approval by the District Board of Education, PSA Board of Directors, or nonpublic school chief/designated school administrator: September 21, 2020

Link to the Board Meeting Minutes or Signature of Board President, or signature of nonpublic school chief/designated school administrator:
<https://www.plainwellschools.org/board>

Link to the approved Plan posted on the District/PSA/nonpublic school website:
[plainwellschools.org](https://www.plainwellschools.org).

The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district's/PSA's, or nonpublic school's public website home page no later than August 17, 2020.

Name of District/PSA/Nonpublic Leader Submitting Plan: Plainwell Community Schools

Date Received by the ISD/Authorizing Body/Chief or designated School Administrator: September 21, 2020

Date Submitted to State Superintendent and State Treasurer: Completed