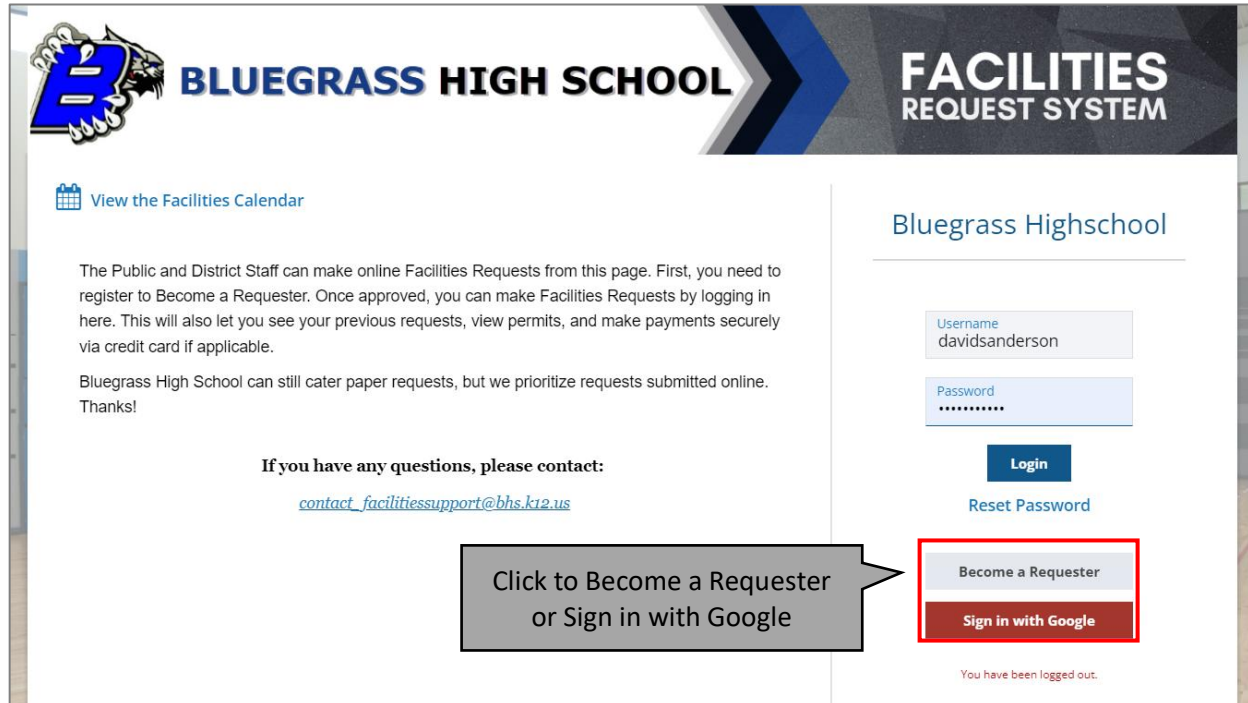


Become a Requester

December 2022

To become a **Requester**, go to the Web address provided to you by the School or District. From there, you can log in with your username and password (if a Requester account has been created) or click the '**Become a Requester**' button to register.



BLUEGRASS HIGH SCHOOL **FACILITIES REQUEST SYSTEM**

[View the Facilities Calendar](#)

The Public and District Staff can make online Facilities Requests from this page. First, you need to register to Become a Requester. Once approved, you can make Facilities Requests by logging in here. This will also let you see your previous requests, view permits, and make payments securely via credit card if applicable.

Bluegrass High School can still cater paper requests, but we prioritize requests submitted online. Thanks!

If you have any questions, please contact:
contact_facilitiesupport@bhs.k12.us

Click to Become a Requester or Sign in with Google

Bluegrass Highschool

Username
davidsanderson

Password

Login

[Reset Password](#)

Become a Requester

Sign in with Google

You have been logged out.

Clicking the '**Become a Requester**' button will take you to the **Facilities Requester Registration Form**. Fill in the form with the necessary information.

[Click Here for a Video Tutorial](#)

Bluegrass High School

Facilities Requester Registration Form

☐ I am requesting as a School Staff Member

Your Organization Name & Info

Organization/Client Name: *
Connor Michaelson

Address: *
1237 Main St Petter St

City: *
Minneapolis

State: *
Minnesota

Zip: *
12345

Do you have Liability Insurance?:
☒ Yes ☐ No

If so, Insurance Expiration Date:
02/09/2024

Liability Insurance Provider:
Unity

Upload Insurance Policy

insurance-contract.p... x

Attach File

Do you pay sales tax?
☒ Yes ☐ No

Tax Exempt #:

Contact Person - Your Name

First Name: *
Connor

Last Name: *
Michaelson

Address (ONLY if different):
1237 Main St Petter St

City:
Minneapolis

State:
Minnesota

Zip:
12345

Office Phone:
(789) 590-8875

Home Phone:
(134) 236-6679

Mobile Phone:
(134) 667-8900

Office Fax:

Email Address: *
connormich@gmail.com

Desired Pin Number * (for Signing Agreements)
290498


Desired Login Information:

User Name:
ConnorM

Password:

Retype Password:

☐ I'm not a robot


reCAPTCHA
Privacy - Terms

Back to Login

Save & Continue to Request Screen

Fill in the required information

Fill in the required personal information

Some schools require the insurance policy information, you can upload a file and set up the date for it, as well as a tax exempt #

Choose a username and password

Human verification is required

Click to continue to the next tab

Note: Some Schools/Districts require the approval of Registration Forms before a Requester can submit a Facilities Request. You will be notified when you are approved as a Requester and can make Facilities Requests.