

Maine School Administrative District No. 35
Board of Directors – Regular Meeting Minutes
Marshwood High School – Career/Learning Center

<https://www.rsu35.org/page/board-meeting-stream-information>

Wednesday, December 20, 2023

7:00pm

Present:	Mr. Joe Long, Chair	Also Present:	Mr. Ryan Cormier
	Mrs. Jennifer Therrien, Vice Chair		Mrs. Christine Goulet
	Mrs. Heather Holland		Mr. Brett Hoogterp
	Mrs. Kate Claesson		Mrs. Katie Gilpatrick
	Mrs. Rebekah Barker		Mr. Joshua Livingston
	Mr. John Caverly, Superintendent		
	James Foss, Student Representative		

7:00pm **Call to Order** ([5:40](#))

Pledge of Allegiance

Scheduled Audience to the Public - none

Opportunity for Public Comment on Items Not on the Agenda

The School Board recognizes the value of public comments on school and educational matters. Below are key points to remember when making public comment to the Board. The Policy, [BEDH](#), Public Participation at Board Meetings, can be located on our District website.

- Public comment shall not exceed 30 minutes. Comments are limited to up to 3 minutes per individual.*
- The Board will hear public comments from residents of the school unit first. If there is time remaining in the public comment period once all residents have had the opportunity to speak, the Board will permit comments from non-residents.*
- Individuals who wish to speak are required to fill out the sign-in form available at each Board meeting.*
- Each individual will be required to state their name and address before beginning their remarks.*
- Speakers are expected to follow rules of common etiquette, including refraining from using vulgar and/or abusive language, yelling, arguing, or making defamatory comments.*
- Comments or complaints concerning individuals employed by the school unit or students will not be allowed at public meetings due to confidentiality and privacy concerns.*
- The Public Comment portion of the Agenda is not a public debate, conversation, or question and answer period. Comments should be directed to the Board. The Board reserves the right to manage accordingly.*
- The Board Chair will stop any public comment that is contrary to these rules.*

Report of the Secretary

1. Consideration and action to approve the minutes of the regular meeting of Wednesday, December 6, 2023. [\(6:10\)](#)

Motion: Jenn Therrien
Second: Heather Holland
Vote: Yea- 5 Nay- 0

Report of the Chair

1. Town Officials Meeting [\(6:39\)](#)
 - Next Meeting: January 10, 2024

Report of the Superintendent

1. Presentation: BARR Update [\(7:01\)](#)
 - Mrs. Goulet & Mrs. Gilpatrick presented their work with the Building Assets, Reducing Risk (BARR) Program at Marshwood Middle School. The overall purpose of the program is to help manage students' transition from middle school to high school.
2. Proposed Upcoming Board Workshop [\(40:31\)](#)
 - Mr. Caverly is proposing a Board Workshop on January 17th to discuss the budget process/timeline and potential focus areas.
3. Trip to Denmark [\(42:44\)](#)
 - Mr. Livingston gave a presentation highlighting the logistics of a student trip to Denmark. Marshwood High School has hosted students from Denmark for the past six years, utilizing host families. Students traveling to Denmark would also be participating in a Model UN event with students from all over the globe.
4. Chartwells Dining Program Highlights [\(1:05:21\)](#)
 - Chartwells provided the Board with a summary of highlights from the past year.
5. Executive Session Review [\(1:06:10\)](#)
 - Mr. Caverly reviewed the difference between an open Board Meeting and an Executive Session. Executive sessions are held for the purpose of discussing negotiations, meetings with attorneys, staffing issues, etc. and must align with a state law.
6. Student Report [\(1:08:43\)](#)
 - Athletics: Boys Basketball lost to Brunswick, Sanford and Wells; they play York tomorrow. Girls Basketball lost to Brunswick, Sanford and Mt. Ararat; they play Wells tonight. The Knighthawks beat Falmouth, and lost to Saint Dominic and Gorham; their next game is against Cony on Friday. Girls Hockey has their Pink the Rink night this Friday at the Dover Ice Arena. Indoor Track had their first meet this past Saturday and results will be out

later this week. The Ski Team has their first race on January 10th. Wrestling has had three meets so far and are off to a great start.

- Student Government: They have been working hard to finish up plans for Frosty Fiesta.
- Extracurriculars: Interact has a meeting tomorrow morning and they are focused on organizing the Community Closet. The Math Team had a meet on 12/6 and finished with a score of 214 points. Quiz Bowl had a meet this past weekend with 2 teams for MHS. Civil Rights held their open mic night in the library this evening; everyone did a great job. HOLD finalized their leaders and will meet this Friday at Strawberry Bank for ice skating. Winter Percussion has been practicing for their chess-themed show.

7. Other - none

Correspondence - none

Report of the Committees

1. Report of the Finance and Facilities Committee ([1:16:31](#))
 - State subsidy check was late, so the cash balance is evening out from November. District-wide 70% rate of students participating in the lunch program. Reimbursements are slow for federal grants but we expect that will catch up.
 - Transportation: wheelchair van arrived this week & we've hired a bus mechanic.
 - SVPP Grant: the team has met with Verkada and have arranged to be here in January to review the District's needs and help with the RFP process.
 - Food Service: we've had a few staff transitions between buildings & were provided with an update from Chartwells on how things are going.
 - Affinity Lighting began work at EES on LED lighting. Solar/Net Energy Credits have started coming and we are working on some billing issues from the transition. The generator at MHS is nearing its end-of-life; we are working with the state on a grant for a new generator, as MHS is also a York County Emergency Management Shelter in the event of a natural disaster.
 - Next Meeting: January 17, 2024 at 5:30pm
2. Report of the Educational Policy Committee ([1:22:03](#))
 - Next Meeting: January 24, 2024
3. Report of the Wellness/SEL Committee ([1:22:33](#))
 - Next Meeting: January 3, 2024

New Business

1. Consideration and action to approve the second reading and adoption of policy BCC - Nepotism. ([1:22:47](#))

Motion: Heather Holland

Second: Kate Claesson

Vote: Yea- 5 Nay- 0

2. Consideration and action to approve the second reading and adoption of policy GSCA - Employee Computer, Electronic Device, and Internet Use. [\(1:23:10\)](#)

Motion: *Rebekah Barker*

Second: *Jenn Therrien*

Vote: Yea- 5 Nay- 0

3. Consideration and action to approve the second reading and adoption of policy GSCA-R - Employee Computer, Electronic Device, and Internet Use Rules. [\(1:23:36\)](#)

Motion: *Jenn Therrien*

Second: *Kate Claesson*

Vote: Yea- 5 Nay- 0

4. Consideration and action to approve the second reading and adoption of policy JICJ - Student Use of Cell Phones and Other Electronic Devices. [\(1:24:04\)](#)

Motion: *Kate Claesson*

Second: *Rebekah Barker*

Vote: Yea- 5 Nay- 0

5. Consideration and action to rescind policy JFCK - Student Use of Cell Phones and Other Electronic Devices. [\(1:24:35\)](#)

Motion: *Jenn Therrien*

Second: *Rebekah Barker*

Vote: Yea- 5 Nay- 0

6. Consideration and action to approve the second reading and adoption of policy JICC - Student Conduct on School Buses. [\(1:25:01\)](#)

Motion: *Jenn Therrien*

Second: *Heather Holland*

Vote: Yea- 5 Nay- 0

7. Consideration and action to approve the first reading and discussion of policy IKF - Graduation Requirements. [\(1:25:24\)](#)

Motion: *Rebekah Barker*

Second: *Kate Claesson*

Vote: Yea- 5 Nay- 0

Building Administrator Check-in:

Mrs. Goulet (MMS) [\(1:28:23\)](#)

- Winter Sports are off and running. The Sixth Grade team recently turned the library into “Starbooks Cafe” and wrote poetry. Our 12-days of holiday calendar is going strong; tomorrow we will have a cocoa cart with other treats for students who are not able to enjoy the cocoa. Our lobby has been transformed to celebrate holidays around the world and is very festive looking. The National Junior Honor Society has a giving table that offers items donated by staff and community members for students to give as gifts. Our BARR team has been working to support families through the holidays. After break, after-school academic support will be happening Monday-Thursday. Our MMS PTO is up and running, and they are hoping to do their first fundraiser soon. Hawk Pride assembly is this Friday and we will be recognizing students who showed stellar responsibility.

Mr. Hoogterp (MHS) [\(1:31:50\)](#)

- MIYHS data has been released, and we should be receiving our data in January. We received our final NEASC report today; the visit went very well, and our biggest obstacle is changing to Vision of the Graduate. The power outages we experienced this week were challenging, and our staff were amazing with navigating the changes we had to make.

Adjournment [\(1:34:18\)](#)


Motion: *Rebekah Barker*

Second: *Kate Claesson*

Vote: *Yea- 5 Nay- 0*

The board adjourned at 8:28pm.

Attest: True Record


John S. Caverly
Superintendent of Schools