

OLD BRIDGE PROGRAM OBSERVATION AGREEMENT & APPROVAL

One of the most important functions of the Old Bridge Township Board of Education is the governance of the district through policies which provide a thorough and efficient education for its pupils. Therefore, the Board has established a careful process to ensure the development of clear, workable, legal policies that reflect mature consideration of the will and needs of the community. Those policies are on the district's website. *Please visit the Board of Education Policy on the District's website at <https://www.oldbridgeadmin.org> to view the following policies and regulations.*

VISITOR INFORMATION:

Name of Visitor: (please print) _____ Date: _____

Reason/Rationale for visit: _____

Visitor Phone Number: (please print) _____

Visitor E-mail: (please print) _____

STUDENT INFORMATION:

Name of the Student being observed: (please print) _____

School Name: _____

*Please indicate that you have read, understand, and agree to following policies:
Policy 9241: Request for Program Observations*

⇒ I wish to observe the Student's Program in-person: _____ (check)

⇒ I wish to observe the Student's Program via a virtual observation: _____ (check)*

*For a virtual observation, parent/guardian/observer must physically visit the building their child attends. The parent/guardian/observer (maximum two {2} individuals at any one time) will be able to view the classroom through electronic means with a case manager or designee accompanying the observer and another staff member working the electronic observation tools in the classroom. At no point in time will recording of the classroom/program be allowed as outlined in Policy 9241.

I have received, read, & agree to follow the regulations of Policy 9241: _____ (Signature)

PARENT CONSENT:

If the student is being observed by someone *other* than a parent or guardian, review the following section:

I _____ (print name) give my consent for _____ (Visitor name) to observe my son/daughter _____ (print child's name) in _____ (school). I have read and understand that the visitor must abide by the regulations of Old Bridge Board of Education Policy 9241, *Request for Program Observation*. Failure to follow through with these regulations will result in immediate discontinuation of the observation.

Parent Signature: _____ Date: _____

For District Office Only

Date of Receipt of Policy Agreement: _____ Administrative Approval: _____

Date of observation: _____ Time of observation: _____ Location of obs.: _____

Staff member accompanying outsider observer: _____ Staff Member Position: _____