

WAYNE COUNTY SCHOOL SYSTEM
PARENT-STUDENT HIGH SCHOOL HANDBOOK

2023-2024



Wayne County School System Mission:

Empowering ALL to reach their highest potential through growth and service.

<http://www.wayne.k12.ga.us> - School District Website

MISSION STATEMENT

All students at Wayne County High School will earn a meaningful high school diploma.

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WELCOME

Welcome to Wayne County High School.

We have a great year planned ahead of us that will be both challenging and rewarding. Your hard work and ultimate accomplishments will impact you for the rest of your life, so I encourage you to take advantage of the many academic and extracurricular opportunities offered to you this school year. These opportunities will develop your character and will build lifelong memories that will better prepare you to meet the needs of your future career.

As you go about your high school experience, please remember that educational advancement will provide you with the ability to pursue happiness in life, no matter what your endeavor. I wish you the best of everything as you work towards meeting and exceeding your goals and objectives this school year.

Dr. Brett McDaniel, Principal

FOREWORD

This handbook was developed to give students and parents an understanding of the general requirements which must be followed by students. It does not, however, contain all of the rules and regulations which apply to specific areas of concern. Students are responsible for becoming familiar with the contents of this handbook in order that they may work in the most efficient manner and make their education a happy and worthwhile experience.

WAYNE COUNTY SCHOOL SYSTEM

CENTRAL OFFICE

710 W. Pine Street Jesup, GA 31545

(912) 427-1000

Superintendent Dr. Sean Kelly

WAYNE COUNTY BOARD OF EDUCATION MEMBERS

District 1, Joe McPipkin, Chairman

District 2, Bruce Harris, Vice Chairman

District 3, Todd Wise

District 4, Sheron Daniel

District 5, Tina Moseley

Regular meetings of the Wayne County Board of Education are held each month usually on the fourth Tuesday at 6:00 p.m. at the Tech Center at 1335 W. Orange Street. Work sessions with the Board are generally the second Tuesday of the month at 6:00 and will be held at the Tech Center. Called meetings are held on an announced basis as necessary. All meetings of the Wayne County

Board of Education are open to the public except those sections of the meeting dealing with personnel, lawyer/client relations, or the future acquisition of real estate.

WAYNE COUNTY HIGH SCHOOL ADMINISTRATION

Principal—Dr. Brett McDaniel

CTAE Director/Assistant Principal—Mr. Patrick Edwards

Assistant Principal—Dr. Felicia Hayes

Assistant Principal—Mrs. Amanda Phelps

Assistant Principal— Grayson Yeomans

ALCOHOL AND OTHER DRUGS

Drugs, Alcohol, and Stimulants

A student shall not possess, sell, use, transmit, or be under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, over-the-counter stimulants such as caffeine pills and/or energy drinks, cocaine, marijuana, controlled substances as defined by Georgia law, alcoholic beverages, anabolic steroid, or intoxicant, of any kind

- At school or on school property at any time;
- Off the school grounds at a school-sponsored activity, function, or event;
- Enroute to and from school.

Both use of and being under the influence of will be verified by recognized drug or alcohol tests or by admission of the student. Refusal to submit to such testing shall be interpreted as an admission of guilt. Compliance with these requirements is mandatory. Any drug test that is determined to be invalid will be the basis to direct additional drug testing. Use of a drug authorized by a medical prescription from a registered physician in the amount prescribed by the physician shall not be considered a violation of this regulation. All prescription drugs shall be kept in their original containers and must be given to the school nurse for administration. Parents must provide appropriate documentation for medications to be given at school.

Student Drug Testing Policy

The Wayne County Board of Education believes that the use and abuse of alcohol and drugs can be detrimental to the mental, physical, and emotional health of their students and teen drivers. The possession and use of alcohol and drugs by students is harmful and illegal. The Wayne County Board of Education is committed to the prevention of alcohol and drug use/abuse.

Students who are actively involved in athletic and extracurricular activities are representatives of their respective schools. By virtue of a student's participation in such activities, they are frequently seen by their peers to be role models and people to be admired. As leaders and role models, such students have a responsibility to be drug and alcohol free as well as to set a

standard for their peers. Allowing students to park on campus is a privilege and subject to regulation by the Board of Education.

The Wayne County Board of Education believes that the use of prohibited substances, alcohol or drugs, by students who participate in extracurricular activities present a particular hazard to the health and welfare of students and those who compete with those students. The Board recognizes the intrinsic values associated with participating in extracurricular activities and encourages students to participate. However, the Board of Education is committed to the principle that students who have the opportunity to participate in any extracurricular activities or park a vehicle on campus must agree to submit to testing for the use of prohibited substances, if selected, in accordance with the school system's drug-testing procedure.

The Wayne County Board of Education authorizes the random drug testing of any student who participates in school athletics, extracurricular activities, and on-campus parking. Extracurricular activities include but are not limited to band, cheerleading, and clubs. Any student who elects to participate in any of these programs/activities with parental consent shall be subject to random drug testing in accordance with board policy and this procedure.

Confidentiality: The District shall not release records of drug test or any resulting actions to anyone other than the student's parents, as defined by Georgia statutes, school officials and head coach/sponsor without the written authorization from the parent/guardian or the student, if the student is over the age of eighteen (18). Additionally, the District respects the privacy of its students and shall maintain confidentiality regarding any drug testing under this policy.

Participation Eligibility: Participation in athletics, extracurricular activities, and parking on campus is a privilege. A student's participation in such activities is subject to compliance with the Random Drug Testing Policy.

Annual Consent to Random Drug Screening: Prior to participation in athletics, extracurricular activities, and on campus parking, the student and the student's parents/guardian shall sign and deliver the Annual Consent to Drug Screening Form to the student's school. Such consent shall be valid for the remainder of the school year in which it is signed or until a Withdrawal of Student from Activity Form is completed.

No Consent Precludes Participation: A student who fails to have a current Annual Consent to Drug Screening Form on file, shall not be allowed to participate in any activity for which the student is subject to random drug screening until such consent is signed and filed with the appropriate authority within the school. Participation includes but is not limited to attendance at practice, try-outs, rehearsal, or sitting with a team, club, or organization at a school event.

Withdrawal from Activity: Students who have a consent form on file remain eligible for selection for random screening from the date the consent form is signed and throughout the remainder of the school year or until the student files a Withdrawal of Student from Activity Form that states the student no longer wishes to participate in athletics, extracurricular

activities, or parking on campus. Upon completion and submission of form to appropriate authority, the student shall not be eligible to participate in any activity in which the student is subject to random drug screening for the remainder of the school year. Any student who files the Withdrawal of Student from Activity Form after selection for random drug screening is no longer eligible for participation in any activity for which the student is subject to random drug screening for one (1) calendar year from the date on the withdrawal form. **Selection of Students for Screening:** Random screening may take place at any point during the school year from the beginning of classes. Upon completion of the consent form, the student is automatically included in the testing pool for the entire year.

Sanctions: Any participating student whose drug test administered pursuant to this policy renders a positive test result shall be subject to the following consequences:

First Positive Drug Test: The student and the student's parents/guardians will be required to attend a conference with the school principal and activity coach/sponsor. The student and his or her parents/guardians will also be required to attend a specified amount of counseling with a program approved by the District. The student shall be required to comply with any recommendations resulting from the assessment/counseling conducted as part of the assessment. To deter the student from committing a subsequent violation of this policy, the student will be added to the next random drug testing pool. If the prescribed guidelines are followed, the student will be allowed to continue participation in any of the activities covered in this policy. Any student who fails to participate in and complete an approved drug treatment program will forfeit his/her opportunity to resume participation in any of the activities covered in this policy.

Second Positive Drug Test: Once a student has a second positive drug test, he/she loses 10% of his/her participation in all athletic and/or extracurricular activities and parking privileges for one calendar year from the date of the positive test. The student must enroll in an approved drug treatment program at the cost of the student.

Third Positive Drug Test: Once a student has a third subsequent positive drug test, he/she shall be prohibited from participation in all athletic and/or extracurricular activities, and parking on campus for one (1) full calendar year from the date of the positive test. The student must enroll in an approved drug treatment program. A subsequent negative drug test must be provided before participation may be reinstated.

Appeal Procedure: For any student who has tested positive, the parents or guardian may contest the test results by informing the principal of their wish to have a conference within 48 hours of the results. The student and the parents will be allowed to present any further evidence.

In the event of an appeal, any further laboratory analysis shall be conducted at the student's expense with the student's remaining urine specimen preserved by the testing lab. A final decision will be made by the principal within 5 days of the result of the second test. The determination of the student's eligibility shall be made by the principal.

If the student is 18 years old or will turn 18 years old during the activity season or school year for drivers, the student must agree that all test results will be released to the parents or legal guardians.

ALTERNATIVE EDUCATION PROGRAM

When discipline alternatives have been exhausted or when it is determined that a separate setting for education services is desirable, the student may be referred to an alternative education program offered by the Wayne County School System. This alternative education program is offered through a night school at Wayne County High School.

Alternative Education Dress Code

School is a public institution requiring standards of dress that exceed casual attire. To this end, students are required to dress in proper clothing to reflect favorably upon the integrity and respectability of the school and the students. Students must adhere to the school dress code.

Failure to comply with directives given by school officials to immediately remedy dress code violations and maintain dress code standards will constitute insubordination.

Alternative Education Exit Criteria

Students who successfully meet the criteria below may be eligible to exit the alternative program and return to the regular school setting at the end of their prescribed term:

- Students must pass 3 out of 4 classes each semester.
- Students must not exceed ten absences.
- Students must not have more than 3 minor infractions and zero major infractions.
- Drugs, sex, violence, and leaving campus without permission may result in immediate expulsion from the alternative program.

Students who do not meet these criteria may be subject to another semester or year in the alternative program.

Extracurricular Activities

Students assigned to the alternative program **MAY NOT PARTICIPATE OR ATTEND** any extracurricular activities sponsored by the Wayne County School System, unless, otherwise determined by an administrator.

ATTENDANCE

O.C.G.A 20-2-690.1: “Any parent, guardian, or other person residing in this state who has control or charge of a child or children and who violates this Code section shall be guilty of a misdemeanor and, upon conviction thereof, shall be subject to a fine of not less than \$25.00 and not greater than \$100, imprisonment not to exceed 30 days, community service, or any combination of such penalties, at the discretion of the court having jurisdiction. Each day’s absence from school in violation of this part after the child’s school system notifies the parent, guardian or other person who has control or charge of a child of five unexcused days of absence for a child shall constitute a separate offense.”

Excused absences

A student must give his/her homeroom/first period teacher a written excuse stating the date and reason for the absence signed by his/her parent or guardian. All excuses must be submitted within three (3) days after the student returns to school following an absence to be considered for validation as an excused day. Any excuses submitted after the three (3) day period will be received by the school but will not be changed to excused. The school principal has the authority to determine if an absence is excused or unexcused. School principals may require specific and/or additional documentation to justify an absence as excused. Schools will establish procedures for maintaining accurate attendance records and excuses/documentation for the school year.

Students who attend school until 11:30a.m. are counted present for the entire school day, however, the student is counted absent for the classes that are unattended.

Georgia law allows a student to be excused from school for the following reasons:

- Personal illness or when attendance in school endangers a student’s health or the health of others.
- A serious illness or death in a student’s immediate family necessitating absence from school.
- A court order or an order by a governmental agency, including pre-induction physical examinations for service in the armed forces, mandating absence from school.
- The observance of religious holidays, necessitating absence from school.
- Conditions rendering attendance impossible or hazardous to student health or safety.
- Registering to vote or voting in a public election, which shall not exceed one day.
- A student whose parent or legal guardian is in military service in the U. S. armed forces or National Guard, and such parent has been called to duty for or is on leave from overseas deployment to a combat zone or combat support posting, will be granted up to 5 days of excused absences per school year to visit with his or her parent prior to the parent’s deployment or during the parent’s leave.
- The principal may in certain circumstances require students to present appropriate medical or other documentation upon return to school for the purpose of validating that absences are excused.

Attendance Protocol:

Absence Threshold	Protocol
1 ABSENCE	School will use electronic communication system to notify guardian
3 ABSENCES	Teacher will make a parent contact.
5 UNEXCUSED absences	Truancy Officer will make contact with guardian
9 UNEXCUSED absences	Truancy Officer will hold parent conference and may implement attendance contract.
12 UNEXCUSED absences	Truancy Officer may file a juvenile complaint and/or coordinate a warrant.

Make-up Work

Students shall have three days upon returning to school to coordinate with teachers in order to make-up missed work for excused absences. During three days post absence, the teacher will determine a sufficient time period for when students must turn in missed work in order to receive credit.

Tardies

Students are considered tardy if they are not present in the classroom at 8:00 a.m. Tardy students who arrive after the tardy bell rings must report to the front office to obtain a tardy slip. A written explanation from a parent/guardian is necessary.

Truant

Any child subject to compulsory attendance who during the calendar year has more than five days of unexcused absences.

Attendance problems such as truancy, excessive tardiness without a legal excuse, and/or checking out of school early without a legal excuse will result in disciplinary action by the school including, but not limited to the following:

- In-school Suspension;

- Out-of-School Suspension
- Referral to Alternative School
- Declaring a student ineligible to participate in extracurricular activities;
- Declaring a student ineligible to drive and park at school;
- Referral of students age six (6) to sixteen (16) to Juvenile Court for truancy and/or as and unruly youth;
- Referral of the parent/guardian to State Court for Failure to Comply with the Compulsory Attendance provisions of the Official Code of Georgia Annotated (O.C.G.A.).
- Referral of the parent/guardian to the Department of Family and Children Services for suspicion or indications of abuse/neglect.

Truancy Officers

Mr. Booker Wilson and Mr. John Mason, 710 W. Pine Street, Jesup, GA 31545 have been hired to enforce the system-wide attendance policy. Mr. Wilson and Mr. Mason will be making a variety of contacts such as telephone calls, letters, home visits, court referrals, etc. Their overall goal is to increase student attendance.

Booker Wilson (912) 427-1000 Ext. 218

John Mason (912) 427-1000 Ext. 237

Student Attendance and Procedures:

1. Class begins at 8:00am and the day ends at 3:10pm.
2. Students who arrive after 8:00am must sign in at the Main Office. Tardy to school is unexcused unless for the reasons found in the student handbook.
3. Students in Dual Enrollment/WBL must enter and exit the building via the front doors.
4. A pass will be given to the student.
5. Tardiness to school is cumulative per semester and discipline will be assigned.
6. Students must present written excuses with a parent signature and current parent phone number (for note verification) to the Main Office. These notes will be accepted no later than 3 days after returning from the absence. The Main Office will determine if the absence is excused or unexcused and will give the student an excuse slip that the student shall show to their other class teachers.
7. Parents may excuse their child up to 5 days over the course of the semester. For each absence beyond 5, students must bring an excuse from a doctor, dentist, health center, etcetera, or court for the absence to be excused.
8. Consequences are numerous when a student misses school. Truancy may result in legal action against the student or parent. Unexcused absences may result in losing a driver's license, or being withdrawn from school. Academic success is immediately affected by attendance.

Tardy to School Procedures:

8:00AM (bell) Students must be in class to be marked PRESENT

After 8:00 AM, students are not allowed in class without checking in at the Main Office or receiving a pass from an Administrator or Administrator's Designee.

An Administrator or Administrator's designee will be responsible for sending a referral to the Office if a student is in violation of the Tardy to School policy.

An electronic notification will be sent to contact the parent/guardian after each tardy.

Referrals per semester:

- 5 Tardies-1 day ISS
- 8 Tardies-2 days ISS
- 12 Tardies- 3 days ISS
- 15+ Tardies 4 days ISS

Tardy to Class Procedures:

Students are given 5 minutes to report to the 2nd through 4th blocks. A warning bell will ring at 4 minutes; students will be tardy at the 5 minute bell. Teachers will not accept students to class after the late bell without a pass.

Students will report to an Administrator/Tardy Table for a Tardy Pass (other passes may be accepted that have been signed by another teacher, paraprofessional, clerical staff or administrator). - Teachers on planning, along with administrators, will be responsible for clearing the halls and guiding the students to the Administrator/Tardy Table.

Administration/Administrator's designee will be responsible for writing referrals when students violate the Tardy to Class Policy.

Referrals per semester:

- 5 Tardies-1 day ISS
- 8 Tardies-2 days ISS
- 12 Tardies- 3 days ISS
- 15+ Tardies 4 days ISS

Leaving/Signing Out Procedures:

- All students needing to check out of school must present a note written by the parent to the Main Office when they arrive at school. Notes must include a phone number where a parent may be contacted during the morning. The note must have a date, time of appointment, place, and time to be released from school. The Main Office will call for the student to be released when the parent comes into the Main Office to check out the student. **There is a 2:45 p.m. cutoff for checkouts.**
- If a student becomes ill at school, a parent or guardian will be contacted and requested to come in person to the Main Office to sign out the student. Individual cases will be handled on a one-to-one basis. Students who are ill will not be permitted to walk home. A picture ID must be presented before checking any

student out.

- All absences from the class due to early dismissal will be classified as unexcused or excused. The penalties and benefits associated with both types of absences will apply in this case also. The Main Office will give these students the proper absence form. It is the student's responsibility to show it to those teachers whose classes they missed. All other checkouts will be unexcused.
- Students cannot be checked out during pep rallies or special events unless the checkout has been approved in advance. The student must go to the Main Office before the program. Students will not be called out of any program.
- If a parent or guardian cannot be reached, the student will not be permitted to check out.
- Any student who leaves campus must sign out through the front office. Failure to do so will result in disciplinary action being taken. Any student who leaves campus without permission will be considered "skipping school" and will be subject to disciplinary action.
- When returning to school after a checkout, students should report to the front office immediately. Loitering in the parking lot or on any school property will be subject to disciplinary action.

Leaving School or Class without Authority

Students leaving school or class without permission will be considered truant. Once a student comes on campus, that student cannot leave until he/she has been properly signed out through the front office. Students absent from school without the permission or consent of a parent/guardian will also be considered truant.

A student who is tardy to class or leaves class early, regardless of excused or unexcused status, and is not present in class at least half of the class period will be counted absent for the class period.

No student will leave the school campus during the lunch period to eat lunch.

ATTENDANCE COUNTS AT WAYNE COUNTY HIGH SCHOOL!

Please be aware that school attendance is critical and being on time is imperative for success. Please read the following statistics and the initiatives we are taking to improve our school attendance.

- Students with regular attendance tend to have higher achievement in school and a greater probability of success in college.
- Students who are not tardy and who have regular attendance tend to have better relationships with their peers and with the staff members.
- Students averaging 15 days of absence a year will miss a year of instruction by the 12th grade.
- Students who are habitually tardy are developing habits and a mindset that may last a lifetime. The #1 reason people are fired is because they are late to work.
- There is an absolute relationship between students who dropout of school and attendance problems during the elementary or middle school years.
- On a national average, students who dropout of school tend to work within five

dollars of minimum wage for the majority of their lives. Students with a high school diploma will earn approximately \$240,000 more over a lifetime than a dropout and a college graduate will earn close to half a million dollars more over a lifetime.

Procedures/Consequences for excessive absenteeism: (excused or unexcused within a school year)

Consequences detailed in the attendance contract may include, but are not limited to:

- Revoke/Loss of parking privileges
- In-School Suspension
- Out-of-School Suspension
- Alternative School Referral
- Loss of Extra-Curricular/Club Participation
- Prom Participation
- All Senior Activities (including but not limited to, Senior Activities, Senior Splash, Senior Breakfast, Senior Walk)

What can you do to make a difference?

- Talk about school every evening as a family
- Check homework daily (use an agenda book)
- Bring your child in when they are late
- Use the school bus system
- Speak regularly with your teachers
- Keep the Main Office aware of any phone number changes
- Be aware we have an automated system calling your phone number on each absence

What are we doing to make a difference?

- Enforcing the Wayne County BOE and State BOE attendance rules.
- Poster, media, and brochure ad campaign
- Faculty and Juvenile Court Intervention
- Providing incentives:
 - Free parking for perfect attendance
 - Monthly award drawings
 - Special recognition at graduation

AUTOMOBILES, PARKING, TEENAGE DRIVING INFORMATION

The information below applies to requirements set forth by law and/or policy for obtaining and retaining driver's licenses, parking permits, and good student verification certification for insurance purposes.

Driver's License

Students must have a notarized statement of attendance from WCHS in order to obtain a learner's permit or driver's license. **Students must sign up with the registrar during the week. Forms will be ready on Friday during lunch. Forms are only valid for thirty days. The replacement charge for expired or duplicate forms is \$5.00.**

Teenage and Adult Driver Responsibility Act (TAADRA)

The school will have to certify on a **Certificate of School Enrollment** form that a student is enrolled in and not under expulsion from a public or private school in order to be eligible for a driver's license or learner's permit.

For summer birthdays (June, July, and August-before school starts), a student should request the form before the last date of school, and the form will be valid until school begins in August.

Parking Permits and Parking Lot

Driving an automobile on campus is a privilege. Students properly licensed to drive may have the privilege of driving a car on campus as long as they abide by the safety rules of the State of Georgia, all policies of Wayne County High School, and meet the criteria established by the school. All cars must display a hanging student permit on the rear-view mirror of the vehicle. The annual cost of the parking permit is \$30. There will be a \$10 replacement fee for parking permits that have been lost.

To remain eligible to park on campus, a student must maintain a valid driver's license and meet the following criteria:

- Have 5 or fewer tardies to school
- Have 5 or fewer unexcused absences

Any criterion that is not met may result in loss of parking privileges for a designated time as assigned by an administrator.

To obtain a parking permit, a student must possess and display a valid Georgia Class-C license, proof of insurance in the student's name or in the name of his/her parents, and a completed registration card. **All vehicles that may be driven by the student must be registered on the registration card.** Wayne County High School is NOT liable for any damage to vehicles or private property located within vehicles. In the event of an accident, school officials must be notified immediately. Administrators will assist the student in securing law enforcement personnel for the purpose of filing required reports. **All students who drive to school must park in the parking lot designated for student vehicles only. Student vehicles should be parked in the space to which they are assigned. Vehicles that are parked on campus without expressed permission are subject to disciplinary action and/or towing or booting at the owner's expense.**

Students are reminded that the MAXIMUM speed limit for automobiles on the school campus is

15 miles per hour. Students are not allowed to leave the parking area after driving onto the campus each morning. The parking lot is part of the school campus and is considered off-limits to students without permission during the school day. Students are reminded that the same restrictions which apply to school (the use and/or possession of alcohol, tobacco, drugs, firearms, and knives) also apply to student vehicles and the parking lot area. Any vehicle of a student who parks his/her vehicle on campus is subject to search by school officials if there are reasonable grounds to believe that any type of the previously listed contraband items might be present in the vehicle. Failure to comply with parking rules may result in the temporary and/or permanent loss of parking decal.

Wayne County High School Parking Rules 2023-2024

It is required that both the parent and student read and understand the following parking rules:

1. I understand that parking on the WCHS campus is a privilege and may be revoked at any time. I understand that, should my permit be revoked, I will NOT receive a refund.
2. I agree to pay the \$30 fee for a parking permit. Should I require a replacement hang tag, I agree to pay a fee of \$10 (only one replacement tag per academic year will be available for purchase).
3. I agree to park in my designated parking lot and space ONLY.
4. If someone is parked in my designated space OR if I am driving a different vehicle, I agree to report this information to the Administration Office immediately.
5. I understand that I must display a parking permit on the rear view mirror where the parking space number is visible from outside the vehicle.
6. I understand that my parking permit is for my use only and may not be transferred to another person for any reason. I agree not to use another student's parking permit to display in my own vehicle. I understand that doing so will result in the revocation of parking privileges for both me and the other student.
7. I understand that WCHS is not responsible for damage to my vehicle or to the contents of my vehicle.
8. I understand that I may not go to my vehicle without permission from an administrator or office personnel. I understand that if I fail to obtain permission to leave the building, my parking permit may be revoked or disciplinary action may be taken.
9. I understand that vehicles parked on school grounds are subject to searches by school administrators and law enforcement officers at the request of school administration.
10. I understand that I am solely responsible for ALL contents of my car or the car that I am driving when it is on school grounds. I agree that lack of knowledge is not a reason or excuse for any unacceptable or illegal items to be in the vehicle.
11. I agree to avoid driving in a reckless manner. I agree to operate my vehicle responsibly and to avoid causing damage to public and private property located on school grounds and to avoid endangering the life or limb of persons utilizing school facilities. I understand that this includes driving recklessly around buses in route to and from school or school functions.

12. I understand the following rules and regulations apply at all times, year-round, while operating a vehicle on campus:
- a. You must have a parking permit to enter the lot.
 - b. The speed limit on campus is 15 miles per hour.
 - c. Students who stay after school for extracurricular activities are to park only in the student parking lot.
 - d. Students are not allowed to park in front of the school. That area is strictly for visitors, parent pickup and drop-off. All students must use the student parking driveway for entry and exit.

To protect the safety of WCHS students and ensure the orderly flow of traffic in the parking lot, WCHS expects all drivers to adhere to certain rules and procedures. If you commit any one of the infractions, you will be given a \$15.00 ticket and may have your parking permit suspended or revoked.

- Parking in the wrong spot
- Parking tag not visible or not purchased
- Reckless driving (including, but not limited to, excessive speed, driving across parking spots, carelessness around pedestrians)
- Improperly merging across driving lanes
- Occupying two spots

Some infractions may be deemed serious enough to warrant immediate fine, suspension/revocation of parking privileges, and/or disciplinary action.

Parking Lot Pass

If a student needs to go to the parking lot to retrieve something that she or he forgot for a class, the student **MUST** sign out a parking lot pass from the Assistant Principals' Secretary. **Students should not go to the parking lot for any other reason.** If a student goes to the parking lot without a pass, she or he will receive a referral for being in an unauthorized location, which may result in Out of School Suspension.

Joshua's Law

In order for a student born after July 1, 1991, to obtain a driver's permit, the student must complete a driver's education course. If the course is not completed by age 16, the student must wait until age 17 to obtain a permit.

BEHAVIOR RESULTING IN FELONY CHARGE (On or Off Campus)

If a student is involved in an incident which could result in the student being criminally charged with a felony and which makes the student's continued presence at school a potential danger to persons or property at the school and which disrupts the educational process, the student will be placed in an alternative setting.

BUZZ BLOCK

As part of the Bridge Bill (H.B.400), each student is provided the opportunity to meet with an

academic advisor on a bimonthly basis. Students are afforded the occasion to discuss a range of educational issues such as advisement, registration, graduation requirements, school elections, and career planning.

CHILD ABUSE AND NEGLECT

As mandated reporters, Georgia educators are required by law to report suspected child abuse and neglect to the appropriate authorities. Specified neglect or abuse may be in the form of physical injury, neglect, exploitation, or sexual assault. Educators making such reports are acting in good faith, in compliance with the law, and in the interest of the child. The Department of Family and Children Services is designated in state policy as the investigating agency. Educators who report suspected cases of abuse or neglect have fulfilled their responsibility once the report is made to the designee in their school.

CLUBS

School sponsored clubs (excluding competitive interscholastic activities or events) are those under the sponsorship, direction, and control of the school that organize and meet for common goals, objectives, and purposes. Participating in clubs is a privilege. Students can be removed from clubs based on attendance and behavior. State law requires that parents have the right to withhold permission for their students to participate in any school-sponsored club or organization designated by them. The following school-sponsored clubs will be in operation during this school year, for which information is provided regarding the name of each club, its purpose, faculty sponsor, and a description of past or planned activities. You, as the parent/guardian, have the right to withhold your permission in writing for your student's participation in any club or organization. If a club is added during the school year, you will be provided information on the club and your written permission will be required prior to your student's participation.

Art Club—The Art Club is for students who enjoy the arts. Club members enjoy producing, appreciating, and learning about the various artistic mediums. Members participate in various art contests at local, state, and national levels with opportunities for scholarships and monetary prizes. Art Club also partners with other organizations for artistic projects and participates in the local Wayne County Arts Council exhibitions and show sales. Any student may join the Art Club by completing a membership form and paying club dues by the announced deadline each year. Members may purchase a club t-shirt to show support for the organization.

Beta Club—Beta Club is a part of a state and national organization. Its foremost purpose is public recognition of a student's positive accomplishments and honest achievements. Membership in the Beta Club is based on honor and service for students in grades 9-12. A cumulative grade average of 90 is required and students must maintain semester averages of 90 while earning 30 service points per year to remain active in the club. Beta Club members participate in numerous service activities, such as Project Linus, Back to School Drive, Jeans for Teens, and other national projects.

Career Technical Instruction (CTI)--The focus of the CTI Youth Organization is to provide students with high quality interactive leadership activities through school, community, and state service projects, statewide activities, and two annual state leadership conferences. The purpose of these activities and conferences are to: Provide opportunity for cultural growth and person leadership development, improve self-confidence and instill a sense of self-worth, provide experiences not otherwise available to students with disabilities, to recognize and reward students showing improvement in career and technical skills, and to create incentives for participation of all students with disabilities.

Drama Club--The primary purpose of the drama club is to serve as the official sponsor for all extracurricular theatrical productions. This includes the one-act competition play held every fall and the major production presented in the spring. Drama club members also sponsor an awards night at the end of the school year and, in keeping with the “may I have the envelope please” style of award shows, present trophies to actors and actresses for outstanding work throughout the school year. While promoting productions and an “academy awards” night are the primary functions of the club, there may be additional activities in which members participate. However these vary from year to year and often support activities for other organizations within the school. Any student may join the drama club by paying club dues by the announced deadline each year. Club members also have the opportunity to participate in the annual Atlanta trip to see professional theatrical productions.

Future Business Leaders of American (FBLA)--Future Business Leaders of America is the oldest and largest national organization for students preparing for a career in business leadership. FBLA prepares students for "real world" professional experiences. Members gain the competitive edge for college and career success. Members have the opportunity to compete for awards and recognition on the local, state, and national levels in more than 40 different event categories including web page design, marketing, public speaking, job interview, and much, much more! Each year FBLA hosts the powder puff game and Angel Tree Project. Students can also participate in March of Dimes/Walk America and FBLA week.

Fellowship of Christian Athletes (FCA)--The mission statement of the Fellowship of Christian Athletes is to present to athletes and coaches and all whom they influence the challenge and adventure of receiving Jesus Christ as Savior and Lord, and serving Him in their relationships and in the fellowship of the Church. Our activities include weekly club meetings, Fields of Faith, working with civic clubs in Wayne County, and sponsoring students for FCA Leadership and Sports Camps.

Family, Career, & Community Leaders of American (FCCLA)--FCCLA is a student organization with family as its central focus that is led and run by students. FCCLA’s mission is to promote personal growth and leadership development through Family and Consumer Sciences (FACS) education. Focusing on the multiple roles of family member, wage earner, and community leader, members develop skills for life through character development, creative and critical thinking, interpersonal communication, practical knowledge, and career preparation. FCCLA’s Program of Work includes competitive events, community service, state and national projects, and several travel opportunities throughout our state.

Future Farmers of America (FFA)--The FFA mission is to make a positive difference in the lives of students by developing their potential for premier leadership, personal growth, and career success through agricultural education. FFA activities include the annual FFA banquet, fruit sales, forestry competitions, livestock showing, FFA Quiz Comp, Adopt a Mile, multiple “eating meetings,” and greenhouse plant sales.

Games and Anime Club (GAAMA)--Games & Anime Club is for students interested in games, animation, comics, science fiction, and similar hobbies. Club members meet after school three times a week to play games and once a week to conduct business, watch and discuss a video, or to create something new. During game play, students will have the opportunity to learn and hone their skills in a variety of games including collectible card, board, role-playing, and video games. New players are encouraged to join at any time. The purpose and objectives of the club are as follows: Present students with a safe place to unwind after school and have fun; give students a chance to meet other students with similar interests; improve social skills and team strategies; enhance critical thinking skills and strategies; encourage students to become responsible and wise consumers of media; encourage students to create their own games, art, videos, crafts, animations and other media forms; and allow students to learn about careers in these forms of entertainment.

HOSA- Future Health Professionals--HOSA- Future Health Professionals is a student organization whose mission is to promote career opportunities in health care and to enhance the delivery of quality health care to all people. The Wayne County HOSA chapter participates in activities such as health fairs, blood drives, Relay for Life and various community service activities at local nursing homes. In addition, students have the opportunity to attend Fall Rally at the Georgia National Fair in Perry, GA, Fall Leadership Conference in Atlanta, GA, and in the spring the HOSA State Competition in Atlanta, Georgia.

Junior Achievement of Georgia--The Junior Achievement of Georgia is a student service organization whose mission is to inspire and prepare young people to succeed in a global economy. Students are able to sharpen their leadership and interpersonal skills by giving back to their local elementary schools. These students are placed in leadership positions where they become the educators for a day teaching young minds about topics pertaining to the basics of economics, the importance of community engagement, and the value of citizenship. The Junior Achievement Leadership Service Projects provide students a fun and engaging opportunity to develop key communication, collaboration, and reflective-leadership skills.

Key Club--Key Club is an international student-led organization which provides its members with opportunities to provide service, build character, and develop leadership. The Key Club vision is to develop competent, capable, and caring leaders through the vehicle of service. The core values of Key Club International are leadership, character building, caring, and inclusiveness. Service projects include bingo parties at local nursing homes, teacher appreciation bags, trips to the Georgia Sheriffs’ Youth Home, UNICEF, March of Dimes, and Special Olympics. We attend local and state leadership conferences and compete at state and international conventions. The Key Club provides services to the school and community of Wayne County through various activities. The Jesup Kiwanis Club sponsors this club.

Skills USA—Skills USA is a partnership of students, teachers, and industry representatives working together to ensure America has a skilled workforce. Skills USA helps each student to excel. Skills USA is a national organization serving teachers and high school and college students who are preparing for careers in technical, skilled, and service occupations, including health occupations and for further education. Skills USA was formerly known as VICA (the Vocational Industrial Clubs of America). Skills USA programs include local, state, and national competitions in which students demonstrate occupational and leadership skills. At the annual national-level Skills USA Championships, nearly 6,000 students compete in 99 occupational and leadership skill areas.

Students Against Destructive Decisions (SADD)--Originally, the mission of the SADD chapter was to help young people say "No" to drinking and driving. Today, the mission has expanded. Students have told us that positive peer pressure, role models, and other strategies can help them say "No" to more than drinking and driving. That is why SADD has become a peer leadership organization dedicated to preventing destructive decisions, particularly underage drinking, other drug use, impaired driving, teen violence, teen depression, and suicide.

Student Chamber of Commerce—Sophomores and juniors apply for the Student Chamber through teacher recommendations and/or personal interest. Then, those students must complete the application process based on community knowledge and interest in Wayne County. Selected members serve a one/two year term. Members of the Student Chamber act as a bridge between the school and the community. The Student Chamber does this by working with the Chamber of Commerce and encouraging school and student involvement in the community, and the community involvement in the school.

Student Council—The Student Council is composed of students representing the total student body. The council promotes leadership and citizenship and renders service in general to the entire school program. Members of the Student Council are elected annually by the student body. In addition, students may also go through an application and appointment process for the positions of VP of Student Life, VP of Outreach, VP of Operations, VP of Branding, Historian/Reporter, all Committee Chairs, and the SADD Steering Committee. Students are encouraged to participate through their class representatives to improve the total program at Wayne County High School.

Wayne County Board of Education Student Advisory Board—Freshman, sophomores, and juniors may apply for the Student Advisory Board through teacher recommendations and/or personal interest. Then, those students must complete the application process including a teacher recommendation/evaluation. Members of the Student Advisory Board act as a bridge between the student body and the Wayne County Board of Education. The Student Advisory Board does this by taking student concerns and suggestions to the administrative team and then to the Board of Education as needed.

4-H Club—4-H is a national education program for all students age 11 to 19 who are interested in extending their knowledge in a variety of projects and study areas no longer limited to farming and home economics. Numerous opportunities, trips, and scholarships are available to students who continue in 4-H through high school.

CORPORAL PUNISHMENT

Teachers and principals have the authority and responsibility to take reasonable measures to maintain control and discipline of students under their care and supervision. Corporal punishment has been approved by the Wayne County Board of Education as an acceptable method of punishment. Administrators administering corporal punishment are required to follow the procedure prescribed in Board Policy. State law stipulates that a parent or legal guardian who opposes corporal punishment for his/her child must, upon the day of enrollment of the student, file with the principal of the school a statement from a medical doctor licensed in Georgia stating that corporal punishment is detrimental to the child's mental or emotional stability. However, in an effort to work cooperatively with parents, the school system allows a parent to provide a personal written statement **each year** to the principal of the school requesting that corporal punishment not be used with his/her child so that a statement from a doctor is not necessary.

CRISIS HELP LINES

If your student is experiencing a medical or life-threatening emergency, please immediately call 911. For other types of non-emergency situations or crises, please contact the appropriate emergency care provider.

The following resources can provide support in crisis situations:

Crisis Counselor - WCHS has a crisis counselor on staff and available during school hours. The crisis counselor is available to aid parents and students during difficult situations. Please contact the WCHS Counseling Department if you need assistance with a crisis related situation. Mrs. JoAnne Roach is our Crisis Counselor and can be reached at 912-427-1088, ext. 829 or via email jroach@wayne.k12.ga.us.

Reporting Child Abuse

Reports are taken 24 hours a day, 7 days a week by calling 1-855-GACHILD / 1-855-422-4453 National Child Abuse Hotline 1-800-422-4453

Mental Health Services

Georgia Crisis and Access Line (GCAL)

For immediate access to routine or crisis services, please call the Georgia Crisis and Access Line (GCAL) at 1-800-715-4225. GCAL is available 24 hours a day, 7 days a week and 365 days a year to help you or someone you care for in a crisis. GCAL professionals will:

Provide telephonic crisis intervention services

Dispatch mobile crisis teams

Assist individuals in finding an open crisis or detox bed across the state

Link individuals with urgent appointment services

In addition, GCAL will help you to access a State Funded provider in your area in a nonemergency as well.

A nationally accredited Health Care Call Center, crisis center, and partner in the National Suicide Prevention Lifeline, the Behavioral Health Link Crisis call Center is proud to operate the Georgia Crisis and Access Line.

Suicide Prevention Lifeline

SPL can help prevent suicide. The Lifeline provides 24/7, free and confidential support for people in distress, prevention, and crisis resources for you or your loved ones, and best practices for professionals.

1-800-273-8255

Crisis intervention services through text messaging Suicide Prevention Text ANSWER to 839863

STOPit App:

STOPit is an online reporting tool designed to deter and mitigate bullying, cyber abuse, and other inappropriate behaviors. The STOPit app consists of an app available to students via cell phones or email and a back-end incident management system for school administrators. Our students will have access to the STOPit mobile app via a school specific access code (Jacketswin!). Students may obtain the access code from the school counselor or administration. Please be aware there may be a delay before your school receives your message via the STOPit app. If your concern is an emergency, then please call 911.

DISCIPLINE

Student Code of Conduct

The school's primary goal is to educate, not to punish; however, when the behavior of an individual student comes in conflict with the rights of others, corrective actions may be necessary for the benefit of that individual and the school as a whole. Accordingly, students shall be governed by policies, regulations, and rules set forth in this handbook and Code of Conduct. The code of conduct serves as a guide for school administrators dealing with discipline offenses. It is not intended to be an exhaustive list of every possible offense. Furthermore, not every possible offense can be defined. The principal of the school and their designee has the authority to make disciplinary and other decisions based on the best interests of the students and the school.

The Code of Conduct is effective during the following times and in the following places:

- At school or on school property at any time
- Off school grounds at any school activity, function, or event and while traveling to and from such events
- On vehicles provided for student transportation by the school system; and at school bus stops.
- Also, students may be disciplined for conduct off campus under any of the following circumstances:
 - conduct could result in the student being criminally charged with a felony
 - conduct makes the student's continued presence at school a potential danger to persons or property at school
 - conduct will disrupt the school's educational process
 - conduct has a direct and immediate effect on the discipline or general welfare of the school.

Parents are encouraged to become familiar with the Code of Conduct and to be supportive of it in their daily communication with their children and others in the community.

As required by the Georgia General Assembly, parents and guardians are encouraged to inform their children of the consequences, including potential criminal penalties, of underage sexual conduct and crimes for which a minor can be tried as an adult.

Standards of Behavior

Standards for student behavior are designed to create the expectation that students will behave themselves in such a way so as to facilitate a positive learning environment for themselves and other students. The standards are designed also to encourage students to respect each other and school district employees, to motivate students to obey student behavior policies adopted by this board, and to obey student behavior rules established at each school within this school district.

Each student is expected to:

- Demonstrate courtesy with all individuals regardless of circumstances, even when others do not
- Behave in a responsible manner, always exercising self-discipline
- Attend all classes regularly and on time
- Prepare for each class by taking appropriate materials and assignments
- Meet the school's standard of grooming and dress
- Respect the rights and privileges of other students, teachers, and other employees of Wayne County Schools
- Respect the property of others, including Wayne County Schools property and facilities
- Cooperate and assist the school staff in maintaining safety, order, and discipline; and refrain from committing violations of the Code of Student Conduct.

Disciplinary Procedures

The disciplinary procedures outlined in this behavior code are clearly stated to insure that all students are aware of unacceptable behavior that is in violation of school district policies and the consequences of such policy violations.

Definition of Terms (The level of discipline imposed shall be based on the severity of the offense.)

Academic Dishonesty- Receiving or providing unauthorized assistance on classroom projects, assignments or exams.

Level 1- Intentional receiving or providing of unauthorized assistance on classroom projects, assessments and assignments.

Level 2- Intentional plagiarism or cheating on a minor classroom assignment or project.

Level 3- Intentional plagiarism or cheating on a major exam, statewide assessment or project or the falsification of school records (including forgery).

Alcohol- Violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, beverages or substances represented as alcohol. Students under the or consumption of intoxicating alcoholic influence of alcohol may be included if it results in disciplinary action.

Level 1- Unintentional possession of alcohol.

Level 2- Under the influence of alcohol without possession.

Level 3- Violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or consumption of alcoholic beverages or substances represented as alcohol.

Arson- Unlawful and intentional damage or attempted damage to any real or personal property by fire or incendiary devices. (Note: Possession of fireworks or incendiary devices must be reported as "Possession of Unapproved Items". Use of such items should be reported as Arson.)

Level 1- N/A

Level 2- Attempt to commit arson or use of matches, lighters or incendiary devices at school; includes but not limited to the use of fireworks.

Level 3- Intentional damage as a result of arson related activity or the use of an incendiary device.

Attendance Related- Repeated or excessive unexcused absences or tardiness; including failure to report to class, skipping class, leaving school without authorization, or failure to comply with

disciplinary sanctions.

Level 1- Repeated or excessive unexcused absences or tardiness; including failure to report to class, skipping class, leaving school without authorization, or failure to comply with disciplinary sanctions.

Level 2- N/A

Level 3- N/A

Battery- Intentional touching or striking of another person to intentionally cause bodily harm. (Note: The key difference between battery and fighting is that fighting involves mutual participation.)

Level 1- Intentional physical attack with the intent to cause bodily harm resulting in no bodily injuries.

Level 2- Intentional physical attack with the intent to cause bodily harm resulting in mild or moderate bodily injuries.

Level 3- Intentional physical attack with the intent to cause bodily harm resulting in severe injuries or any physical attack on school personnel; Physical attack on teachers should be reported as Violence Against a Teacher. Level 3 may be used for students that violate the school policy on battery three or more times during the same school year.

Breaking & Entering – Burglary- Unlawful or unauthorized forceful entry into a school building or vehicle (with or without intent to commit theft). (Note: The key difference between Trespassing and Breaking & Entering-Burglary is that Trespassing does not include forceful entry into the school building.)

Level 1- N/A

Level 2- N/A

Level 3- Unlawful or unauthorized forceful entry into a school building or vehicle (with or without intent to commit theft).

Bullying- Behavior, which may include written, verbal, physical acts, or through a computer, computer system, computer network, or other electronic technology occurring on school property, on school vehicles, at designated school bus stops, or at school related functions that is so severe, persistent, or pervasive so as to have the effect of substantially interfering with a student's education, threatening the educational environment, or causing substantial physical harm or visibly bodily harm.

Level 1- First Offense of bullying as defined in Georgia Code Section 20-2-751.4

Level 2- Second incident of bullying as defined in Georgia Code Section 20-2-751.4

Level 3- Repeated acts, as defined in Georgia Code Section 20-2-751.4, occurring on school property or school possession that is a willful attempt or threat to inflict injury, or apparent means to do so, any display of force that puts victim at fear of harm, any written, verbal or physical act that threatens, harasses, or intimidates; causes another person physical harm; interferes with a student's education; so severe and pervasive intimidated or threatens educational environment.

Reports of bullying should be made to an administrator or counselor within the school. Any report will be appropriately investigated by the administration based on the nature of the complaint in a timely manner to determine whether bullying has occurred, whether there are other procedures related to illegal harassment or discrimination that should be implemented, and what other steps should be taken. Any report of retaliation for reporting bullying will also be investigated and addressed in accordance with school procedures.

Acts of bullying shall be punished by a range of consequences through the progressive discipline process, as stated in the Code of Conduct. Such consequences shall include, at a minimum and without limitation, disciplinary action or counseling, as appropriate under the circumstances. However, upon a finding by the disciplinary hearing officer, panel or tribunal that a student in grades 6-12 has committed the offense of bullying for the third time in a school year, the student shall be assigned to an alternative school.

Upon a finding by a school administrator that a student has committed an act of bullying or is a victim of bullying, the administrator or designee shall notify the parent, guardian, or other person having control or charge of the student by telephone call or through written notice, which may be done electronically.

Chronic Disciplinary Problem Student- A student who exhibits a pattern of behavioral characteristics which interfere with the learning process of students around him or her and which are likely to recur.

Computer Trespass- Use of a school computer for anything other than instructional purposes or unauthorized use of a computer or computer network with the intention of deleting, obstructing, interrupting, altering, damaging, or in any way causing the malfunction of the computer, network, program(s) or data.

Level 1- N/A

Level 2- Unauthorized use of school computers for anything other than instructional purposes.

Level 3- Unauthorized use of a computer or computer network with the intention of deleting, obstructing, interrupting, altering, damaging, obtaining confidential information or in any way causing the malfunction of the computer, network, program(s) or data; includes disclosure of a number, code, password, or other means of access to school computers or the school system computer

network without proper authorization.

Corporal Punishment- Physical punishment of a student by a school administrator in the presence of another certified employee.

Detention- A requirement that the student report to a specific school location and to a designated teacher or school official to make up work missed. Detention may require the student's attendance before school or after school. Students are given one day's warning so that arrangements for transportation can be made by the parents or guardians.

Disciplinary Tribunal- School officials appointed by the Board of Education to sit as fact finders and judges with respect to student disciplinary matters.

Disorderly Conduct- Any act that substantially disrupts the orderly conduct of a school function, substantially disrupts the orderly learning environment, or poses a threat to the health, safety, and/or welfare of students, staff or others. (Includes disruptive behaviors on school buses).

Level 1- Creating or contributing to a moderate disturbance that substantially disrupts the normal operation of the school environment but doesn't pose a threat to the health or safety of others.

Level 2- Creating or contributing to a severe disturbance that substantially disrupts the normal operation of the school environment but doesn't pose a threat to the health or safety of others; may represent a repeat action.

Level 3- Creating or contributing to a severe disturbance that substantially disrupts the school environment or poses a threat to the health and safety of others. Level 3 may be used for students that violate the school policy on disorderly conduct three or more times during the same school year.

Dress Code Violation- Violation of school dress code that includes standards for appropriate school attire.

Level 1- Non-invasive and non-suggestive clothing, jewelry, book bags or other articles of personal appearance.

Level 2- Invasive or suggestive clothing, jewelry, book bags or other articles of personal appearance.

Level 3- Invasive or suggestive clothing, jewelry, book bags or other articles of personal appearance. Level 3 may be used for students that violate the school dress code policy three or more times during the same school year.

Drugs- any substance recognized in the official pharmacopeia or formulary of the nation; any substance intended for use in the diagnosis, cure, mitigation, treatment, or prevention of disease

in humans or other animals; any article, other than food, intended to affect the structure or any function of the body of humans or other animals; any substance intended for use as a component of such a drug, but not a device or a part of a device; or a habit-forming medicinal or illicit substance. The term “drug” does not include prescriptions issued legally to the individual, aspirin or similar medications and/or cold medications that are taken according to product use recommendations and board policy. Substances used, possessed, or sold in violation of stated board policy and/or product use recommendation will be considered a drug under this definition. Any item containing THC is considered a drug.

Drugs, Except Alcohol and Tobacco- Unlawful use, cultivation, manufacture, distribution, sale, purchase, possession, transportation, or importation of any controlled drug or narcotic substance, or equipment or devices used for preparing or using drugs or narcotics; or any medication prescribed to a student or purchased over-the-counter and not brought to the office upon arrival to school.

Level 1- Unintentional possession of prescribed or over the counter medication. Does not include the possession of narcotics or any illegal drugs.

Level 2- Any medication prescribed to a student or purchased over-the-counter and not brought to the office upon arrival to school.

Level 3- Unlawful use, cultivation, manufacture, distribution, sale, purchase, possession, transportation, or importation of any controlled drug or narcotic substance, or equipment or devices used for preparing or using drugs or narcotics.

Electronic Smoking Device- Any device used to deliver nicotine, or any other substance intended for human consumption that may be used by a person to simulate smoking through inhalation of vapor or aerosol from the device.

Level 1- Unintentional possession of an electronic smoking device.

Level 2- Use or knowledgeable possession of an electronic smoking device.

Level 3- Distribution and/or selling of electronic smoking devices: Level 3 may be used for students that violate school policy on electronic smoking devices three or more times during the same school year.

Expulsion- Suspension of a student from a public school beyond the current school quarter or semester. Such action may be taken only by a disciplinary tribunal.

Felony Charge-any on campus or off campus behavior of a student which could result in the student being criminally charged with a felony and which makes the student’s continued presence at school a potential danger to persons or property at the school or which disrupts the educational process.

Fighting- Mutual participation in a fight involving physical violence where there is no one main offender and intent to harm. Arguing and then walking away is not making every effort to avoid a fight.

Level 1- A physical confrontation between two or more students with the intent to harm resulting in no bodily injuries

Level 2- A physical confrontation between two or more students with the intent to harm resulting in mild or moderate bodily injuries.

Level 3- A physical confrontation between two or more students with the intent to harm resulting in severe bodily injuries. Level 3 may be used for students that violate the school policy on fighting three or more times during the same school year.

Firearms- Firearms other than handguns, rifles, or shotguns.. Includes any weapon (including started gun) which will or is designed to or may readily be converted to expel a projectile by the action of any explosive; the frame or receiver of any weapon described above; any firearm muffler or firearm silencer; any destructive device, which includes any explosive, incendiary, or poison gas (i.e. bomb, grenade, rocket having a propellant charge more than 4 ounces, missile having an explosive or incendiary charge of more than ¼ ounce, mine, or similar device); any weapon which will, or which may be readily converted to, expel a projectile by the action of an explosive or other propellant, and which has any barrel with a bore of more than ½ inch in diameter; any combination or parts either designed or intended for use in converting any device into any destructive device described above, and from which a destructive device may be readily assembled. (NOTE: This does not include toy guns, cap guns, bb guns, pellet guns, or Class-C common fireworks). [Pursuant to Gun-Free Schools Act - Public Law 107-110, Section 4141]

Level 1-N/A

Level 2- N/A

Level 3- Intentional or unintentional possession or use of any firearms other than rifle, shotgun, or handguns (including starter pistols) and any other destructive device which includes explosives

Gang-Related- Any group of three or more students with a common name or common identifying signs, symbols, tattoos, graffiti, or attire which engage in criminal gang activity (O.C.G.A. § 16-15-3).

Level 1- N/A

Level 2- Wearing or possessing gang-related apparel; communicating either verbally or nonverbally to convey membership or affiliation with a gang.

Level 3- The solicitation of others for gang membership, the defacing of school or personal property with gang-related symbols or slogans, threatening or intimidating on behalf of a gang, the requirement or payment for protection or insurance through a gang. Level 3 should be used for students who display a pattern of violating the school policy related to gang activity.

Homicide- Killing of one human being by another.

Level 1- N/A

Level 2- N/A

Level 3- Killing of a human being.

In-School Suspension: Removal of a student from class(es) or regular school program and assignment of that student to an alternative program isolated from peers.

Kidnapping- The unlawful and forceful abduction, transportation, and/or detention of a person against his/her will.

Level 1- N/A

Level 2- N/A

Level 3- The unlawful and forceful abduction, transportation, and/or detention of a person against his/her will.

Larceny / Theft- The unlawful taking of property belonging to another person or entity (e.g., school) without threat, violence or bodily harm. (Note: The key difference between larceny/theft and robbery is that the threat of physical harm or actual physical harm is involved in a robbery.)

Level 1- The unlawful taking of property belonging to another person or entity that does not belong to the student with a value between \$25 and \$100.

Level 2- The unlawful taking of property belonging to another person or entity that does not belong to the student with a value between \$100 and \$250.

Level 3- The unlawful taking of property belonging to another person or entity that does not belong to the student with a value exceeding \$250. Level 3 may be used for students that violate the school policy on larceny/theft three or more times during the same school year.

Motor Vehicle Theft- Theft or attempted theft of any motor vehicle.

Level 1- N/A

Level 2- N/A

Level 3- Theft or attempted theft of any motor vehicle.

Possession of Unapproved Items- The use or possession of any unauthorized item disruptive to the school environment. (Note: The use of fireworks or incendiary devices must be coded as

Arson.)

Level 1- The possession of any unauthorized item. Does not include the possession of fireworks, matches, toy weapons, or other items that can be construed as dangerous.

Level 2- The use of any unauthorized item (i.e. toys, mobile devices, or gadgets). Does not include the possession of fireworks, matches, toy weapons, or other items that can be construed as dangerous.

Level 3- The use or possession of unauthorized items including but not limited to toy guns or other items that can be construed as dangerous or harmful to the learning environment; Includes the possession of matches, lighters, incendiary devices or fireworks. The use of matches, lighters, incendiary devices or fireworks should be coded as Arson; Level 3 should be used for students who display a pattern of violating the school policy related to unapproved items.

Public Display of Affection- A physical demonstration of affection for another person while in the view of others. For example, holding hands, hugging, or kissing in public are commonly called public displays of affection.

Robbery- The taking of, or attempting to take, anything of value that is owned by another person or organization under confrontational circumstances by force or threat of force or violence and/or by putting the victim in fear. (Note: The key difference between robbery and larceny/theft is that the threat of physical harm or actual physical harm is involved in a robbery).

Level 1- N/A

Level 2- Robbery without the use of a weapon.

Level 3- Robbery with the use of a weapon.

Saturday Work Detail- Saturday detention where various work tasks are assigned and completed by students.

Serious Bodily Injury- The term “serious bodily injury” means bodily injury that involves a substantial risk of death, protracted and obvious disfigurement, or protracted loss or impairment of the function of a bodily member, organ, or mental faculty.

Level 1- N/A

Level 2- N/A

Level 3- Infliction of "bodily harm" that dismembers, disfigures, causes permanent loss of a limb or function of an organ and causes substantial risk of death.

Sexual Battery- Oral, anal, or vaginal penetration against the person's will or where the victim did not or is incapable of giving consent; touching of private body parts of another person either through human contact or using an object forcibly or against the person's will or where the victim did not or is incapable of giving consent.

Level 1- N/A

Level 2- N/A

Level 3- Oral, anal, or vaginal penetration against the person's will or where the victim did not or is incapable of giving consent; touching of private body parts of another person either through human contact or using an object forcibly or against the person's will or where the victim did not or is incapable of giving consent.

Sexual Harassment- Non-physical and unwelcome sexual advances, lewd gestures or verbal conduct or communication of a sexual nature; requests for sexual favors; gender-based harassment that creates an intimidating, hostile, or offensive educational or work environment.

Level 1- Comments that perpetuate gender stereotypes or suggestive jokes that are not directed towards specific individuals.

Level 2- Comments that perpetuate gender stereotypes, suggestive jokes or lewd gestures that are directed towards specific individuals or groups of individuals.

Level 3- Physical or non-physical sexual advances; requests for sexual favors; Level 3 may be used for students that violate the school policy on sexual harassment three or more times during the same school year.

Sex Offenses- Unlawful sexual behavior, sexual contact without force or threat of force, or possession of sexually explicit images; can be consensual.

Level 1- Inappropriate sexually based physical contact including but not limited to public groping, inappropriate bodily contact, or any other sexual contact not covered in levels 2 or 3.

Level 2- Inappropriate sexually-based behavior including but not limited to sexting, lewd behavior, possession of pornographic materials; simulated sex acts.

Level 3- Engaging in sexual activities on school grounds or during school activities.

Student Incivility- Insubordination or disrespect to staff members or other students; includes but is not limited to refusal to follow school staff member instructions, use of vulgar or inappropriate language, and misrepresentation of the truth.

Level 1- Failure to comply with instructions or the inadvertent use of inappropriate language.

Level 2- Blatant insubordination or the use of inappropriate language directed towards school staff or peers; intentional misrepresentation of the truth.

Level 3- Blatant and repeated insubordination or intentional misrepresentation of the truth; Level 3 should be used for students who display a pattern of violating the school policy related to student incivility.

Threat / Intimidation- Any threat through written or verbal language or act which creates a fear of harm and/or conveys a serious expression of intent to harm or violence without displaying a weapon and without subjecting the victim to actual physical attack.

Level 1- N/A

Level 2- Physical, verbal or electronic threat which creates fear of harm without displaying a weapon or subjecting victims to physical attack.

Level 3- School-wide physical, verbal or electronic threat which creates fear of harm without displaying a weapon or subjecting victims to physical attack; Note: Students that display a pattern of behavior that is so severe, persistent, or pervasive so as to have the effect of substantially interfering with a student's education, threatening the educational environment, or causing substantial physical harm, threat of harm or visibly bodily harm may be coded as bullying.

Tobacco- Possession, use, distribution, or sale of tobacco products on school grounds, at school-sponsored events, and on transportation to and from school.

Level 1- Unintentional possession of tobacco products.

Level 2- Use of or knowledgeable possession of tobacco products.

Level 3- Distribution and/or selling of tobacco products; Level 3 may be used for students that violate the school policy on tobacco three or more times during the same school year.

Trespassing- Entering or remaining on a public-school campus or school board facility without authorization or invitation and with no lawful purpose for entry. (Note: The key difference between Trespassing and Breaking & Entering-Burglary is that Trespassing does not include forceful entry into the school building.)

Level 1- N/A

Level 2- Entering or remaining on school grounds or facilities without authorization and with no lawful purpose.

Level 3- Entering or remaining on school grounds or facilities without authorization and with no lawful purpose. Refusing to leave school grounds after a request from school personnel; Level 3 may be used for students that violate the school policy on trespassing three or more times during the same school year.

Tribunal- School officials appointed by the Board of Education to sit as fact finders and judges with respect to student disciplinary matters.

Truant (Truancy)- Any child subject to compulsory attendance who during the school calendar year has more than five days of unexcused absences.

Vandalism- The willful and/or malicious destruction, damage, or defacement of public or private property without consent.

Level 1- N/A

Level 2- Participating in the minor destruction, damage or defacement of school property or private property without permission.

Level 3- Participation in the willful/malicious destruction, damage or defacement of school property or private property without permission; Level 3 may be used for students that violate the school policy on vandalism three or more times during the same school year.

Violence Against a Teacher- Intentional physical attack against a teacher with the intent to cause bodily harm resulting in severe injuries or any physical attack against a teacher.

Level 1- N/A

Level 2- N/A

Level 3- Intentional physical attack against a teacher with the intent to cause bodily harm resulting in severe injuries or any physical attack against a teacher.

Waiver- A waiver is an agreement not to contest whether a student has committed an infraction of the Code of Conduct and the acceptance of consequences in lieu of a hearing before a disciplinary tribunal.

Weapons – Knife- The possession, use, or intention to use any type of knife.

Level 1- Unintentional possession of a knife or knifelike item without intent to harm or intimidate

Level 2- Intentional possession of a knife or knife-like item without intent to harm or intimidate.

Level 3- Intentional possession, use or intention to use a knife or knife-like item with the intent to harm or intimidate.

Weapons – Other- The possession, use, or intention to use any instrument or object that is used or intended to be used in a manner that may inflict bodily harm (does not include knives or firearms).

Level 1- N/A

Level 2- Unintentional possession of a weapon, other than a knife or firearm, or

simile of a weapon that could produce bodily harm or fear of harm.

Level 3- Intentional possession and/or use of any weapon, other than a knife or firearm, in a manner that could produce bodily harm or fear of harm.

Weapons – Handgun- Possession of a firearm that has a short stock and is designed to be held and fired by the use of a single hand; and any combination of parts from which a firearm described above can be assembled. NOTE: This definition does not apply to items such as toy guns, cap guns, bb guns and pellet gun.

Level 1- N/A

Level 2- N/A

Level 3- Intentional or unintentional possession or use of a handgun in a manner that could produce bodily harm or fear of harm.

Weapons – Rifle/Shotgun- The term "rifle" means a weapon designed or redesigned, made or remade, and intended to be fired from the shoulder and designed or redesigned and made or remade to use the energy of an explosive to fire only a single projectile through a rifled bore for each single pull of the trigger. The term "shotgun" means a weapon designed or redesigned, made or remade, and intended to be fired from the shoulder and designed or redesigned and made or remade to use the energy of an explosive to fire through a smooth bore either a number of ball shot or a single projectile for each single pull of the trigger.

Level 1- N/A

Level 2- N/A

Level 3- Intentional or unintentional possession or use of a rifle or shotgun in a manner that could produce bodily harm or fear of harm.

Progressive Discipline Procedures

When it is necessary to impose discipline, school administrators and teachers will follow a progressive discipline process. The degree of discipline to be imposed by each school official will be in proportion to the severity of the behavior of a particular student and will take into account the student's discipline history, the age of the student and other relevant factors.

The Code of Conduct provides a systematic process of behavioral correction in which inappropriate behaviors are followed by consequences. Disciplinary actions are designed to teach students self-discipline and to help them substitute inappropriate behaviors with those that are consistent with the character traits from Georgia's Character Education Program.

The following disciplinary actions may be imposed for any violation of this Code of Conduct:

- Warning and/or Counseling with a School Administrator or Counselor
- In-School-Suspension

- Loss of Privileges
- Time Out
- Parent Contact
- Parent Conference
- Corporal Punishment
- Detention
- Placement in an Alternative Education Program
- Short-term Suspension
- Referral to a Tribunal for Long-term Suspension or Expulsion
- Suspension or Expulsion from the School Bus
- Referral to Law Enforcement or Juvenile Court Officials: Georgia law requires that certain acts of misconduct be referred to the appropriate law enforcement officials. The School will refer any act of misconduct to law enforcement officials when school officials determine such referral to be necessary or appropriate.

The maximum punishments for an offense include long-term suspension or expulsion, including permanent expulsion, but those punishments will be determined only by a disciplinary tribunal as outlined in the Board of Education policies.

Parents or students may elect not to contest whether a student has violated the Code of Conduct or the appropriate discipline, and in such cases, an agreement may be negotiated which would include the parents or students waiving a right to a hearing before a disciplinary tribunal. Such an agreement and waiver must be approved also by the disciplinary tribunal or hearing officer in accordance with local board policy.

Before a student is suspended for ten days or less, the principal or designee will inform the student of the offense for which the student is charged and allow the student to explain his or her behavior. If the student is suspended, the student's parents will be notified if possible. School officials may involve law enforcement officials when evidence surrounding a situation necessitates their involvement or when there is a legal requirement that an incident be reported.

Student Support Processes

Student support processes are designed to consider, as appropriate in light of the severity of the behavioral problem, support services at each school, the school district, and other public entities or community organizations which may assist students to address behavior problems. These resources include Multi-Tiered System of Supports, school counselors, school social worker, principal and assistant principal, chronic disciplinary problem student plans, and the Wayne County Schools Attendance Protocol.

Parental Involvement Processes

Parental involvement processes are designed to enable parents, guardians, teachers, and school administrators to work together to improve and enhance student behavior and academic performance. The process should enable parents, guardians, and school employees to communicate freely their concerns about student behaviors which detract from the learning environment. School administrators recognize that two-way communication through personal contacts is extremely valuable; therefore, they provide information to parents, as well as ongoing

opportunities for school personnel to hear parents' concerns and comments.

Parents and students should contact the principal of the school if specific questions arise related to the Code of Conduct.

The Code of Conduct specifies within its standards of behavior various violations of the Code which may result in a school staff member's request that a parent or guardian come to the school for a conference.

Parents are encouraged to visit the schools regularly and are expected to be actively involved in the behavior support processes designed to promote positive choices and behavior.

Georgia law mandates that any time a teacher or principal identifies a student as a chronic disciplinary problem student, the principal shall notify by telephone call and by mail the student's parent or guardian of the disciplinary problem, invite the parent or guardian to observe the student in a classroom situation, and request at least one parent or guardian to attend a conference to devise a disciplinary and behavioral correction plan.

Georgia law also states that before any chronic disciplinary problem student is permitted to return to school from a suspension or expulsion, the school shall request by telephone call and by mail at least one parent or guardian to schedule and attend a conference to devise a disciplinary and behavioral correction plan.

The law allows a local board of education to petition the juvenile court to require a parent/guardian to attend a school conference. If the court finds that the parent or guardian has willfully and unreasonably failed to attend a conference requested by the principal pursuant to the laws cited above, the court may order the parent or guardian to attend such a conference, order the parent or guardian to participate in such programs or such treatment as the court deems appropriate to improve the student's behavior, or both. After notice and opportunity for hearing, the court may impose a fine, not to exceed \$500.00, on a parent or guardian who willfully disobeys an order of the court under this law.

Bus Conduct

Riding a school bus is a privilege. The student who persists in misbehaving on a school bus jeopardizes the safety of everyone on the bus and may lose the privilege of riding the bus. The bus driver is responsible for maintaining discipline on the bus and in this capacity has the authority to assign seats and to make other reasonable demands of students. Any necessary discipline will be administered by a principal or the principal's designee. In extreme circumstances, bus drivers may deliver a misbehaving student to a school principal or to the police before finishing the route. A student is to ride the bus to which he/she is assigned. Any emergency request to ride a bus not previously assigned to the student should be requested in writing by the parent/guardian. Notes should be given to the front office before school starts. Office will verify the note and give a bus pass to the student at the end of the day stating what bus the child is allowed to ride.

Bus transportation is provided as a service to eligible students attending Wayne County public schools. Failure of students to comply with regulations of this policy and policy JCDA governing student bus conduct may result in restricted and/or terminated bus-riding privileges. The student behavior code applies to all school district transportation and at school bus stops. Many of the violations of the student behavior code will result in immediate removal from any school bus transportation.

The following are additional provisions prescribing and governing student conduct and safety rules on all school buses and at school bus stops:

- Students shall be prohibited from acts of physical violence as defined by Code Section 20-2-751.6, bullying as defined by subsection (a) of Code Section 20-2-751.4, physical assault or battery of other persons on the school bus, verbal assault of other persons on the school bus, disrespectful conduct toward the school bus driver or other persons on the school bus, and other unruly behavior;
- Students shall be prohibited from using any electronic devices during the operation of a school bus, including but not limited to cell phones, pagers, audible radios, tape or compact disc players ; or any other electronic device in a manner that might interfere with the school bus communications equipment or the school bus driver's operation of the school bus; all electronic devices must be turned off during the loading/unloading of the school bus; and
- Students shall be prohibited from using mirrors, lasers, flash cameras, or other lights or reflective devices in a manner that might interfere with the school bus driver's operation of the school bus.

If a student is found to have engaged in physical acts of violence as defined by Code Section 20-2-751.6, the student shall be subject to the penalties set forth in that Code Section. The consequences for physical violence against a teacher, school bus driver, or other school personnel may include expulsion for the remainder of the student's eligibility to attend public schools.

A meeting of the parent or guardian of the student and appropriate school officials must be held to form a school bus behavior contract whenever:

- A student is found to have engaged in bullying; or
- A student is found to have engaged in a physical assault or battery of another person on the school bus.

The school bus behavior contract shall provide for age-appropriate discipline, penalties, and restrictions for student misconduct on the bus. Provisions may include, but are not limited to assigned seating, ongoing parental involvement, a suspension from riding the bus, and suspension from school. These provisions regarding use of a bus behavior contract are not to be

construed to limit the instances when other code of conduct violations may require use of a student bus behavior contract.

Other infractions of bus conduct rules include:

- Failure to remain seated;
- Eating or drinking on the bus;
- Putting any part of the body outside a window;
- Consistent tardiness to bus stop;
- Unnecessary noise;
- Loading or unloading at unassigned stops; and/or
- Refusal to sit in the assigned seat.

Disciplinary actions by an administrator include, but are not limited to:

- Conference with student
- Conference with parent/guardian
- In-school Suspension
- Corporal Punishment
- Suspension from the bus transportation system
- Suspension from School
- Assigned Seats

Off Limits Areas

WCHS campus has some areas that are off-limits to students during the day. Students found in these areas may be disciplined accordingly.

Off limit areas include, but are not limited to, the following:

- Area in front of the school and bus loop, back of school, and practice field
- The teacher parking lot and the sidewalk adjacent to the building
- Halls where classes are scheduled during lunch periods (students are not to enter these halls at these times to go to the restroom to get water or to go to their lockers)
- Student parking lot without permission from the assistant principal's office
- All parts of Martha Puckett Middle School, bus loop, and maintenance shop
- Any area that would distract from a class in session
- Auditorium and mezzanine is off limits at all times without permission
- Ladders leading to roof and roof area
- Area in back of the cafeteria
- Any closets, mechanical rooms, or book rooms without permission.

DISCRIMINATION

The Wayne County School System shall not discriminate on the basis of race, color, national origin, sex, disability, marital status, age, creed, religion, or native language in its educational

programs and activities or in the employment and admissions practices under which it operates.

Grievance Procedures for Discrimination

Complaints made to the School System regarding alleged discrimination or harassment on the basis of race, color or national origin in violation of Title VI, on the basis of sex in violation of Title IX or on the basis of disability in violation of Section 504 of the Rehabilitation Act of 1973 or the Americans With Disabilities Act will be processed in accordance with the following procedure:

Any student, employee, applicant for employment, parent or other person with a complaint alleging a violation as described above shall promptly notify, in writing or orally, either the principal for his/her school or the appropriate coordinator designated from time to time by the Board of Education. If the complaint is oral, either the coordinator or school principal to whom the complaint is made shall promptly prepare a memorandum or written statement of the complaint as made to him or her by the complainant and shall have the complainant read and sign the memorandum or statement if it accurately reflects the complaint made. If the complaint is made to a school principal, he or she shall be responsible for notifying the appropriate coordinator of the complaint.

The following coordinators are located at 710 W. Pine Street, Jesup, Georgia 31545; (912) 427-1000: Title II Coordinator of the ADA Coordinator, Mrs. Jennifer Popkin
Title IV, Title VI and Title IX Coordinator, Dr. Brian Simon
Section 504 Coordinator, Mrs. Raeghan Given
School Nutrition, Dr. Rindy Trapnell

If the alleged offending individual is the coordinator designated by the Board of Education, the complaint shall either be made by the complainant to the Superintendent or, if the complaint is initially made to the school principal, reported by the principal to the Superintendent.

For a complete copy of the grievance procedure, contact the Board of Education.

DRESS CODE

School is a public institution requiring standards of dress that exceed casual attire. To this end, students are required to dress in proper clothing to reflect favorably upon the integrity and respectability of the school and the students.

Unacceptable

- Any student who wears yoga pants, leggings, jeggings, tights or ANY form fitting pants that does not have a shirt or dress that is fingertip length or longer
- Pants, skirts, shorts shorter than 3 inches above the kneecap

- Clothing that does not cover the midriff, chest, and back
- Low-cut necklines or tops with sides cut out
- Skin-tight clothing
- Body piercing that causes a distraction
- Bedroom slippers, unsafe shoes, or bare feet
- Undergarments showing or worn as outerwear
- Curlers, picks, or combs in the hair
- See-through clothing, unless the clothing underneath meets dress code
- Clothing that is intended for sleepwear
- Shirts with sides cut out
- Sharp objects such as spiked rings, necklaces and bracelets
- Sagging pants
- Gloves
- Unsnapped, unbuttoned, or unfastened belts
- No tears or holes in pants or skirts above the bend of the knee(Any cut/hole/shredding that is above the knee or higher must be patched or sewn. If the cut/hole/patch/shredding is unacceptable it will be treated as a dress code violation and result in the student having to change pants. Any cut/hole/patch/shredding above the knee that draws attention to the student's buttocks or groin area is unacceptable and will be treated as a dress code violation and result in the student having to change pants.)
- Sunglasses, safety glasses, items (like jewelry) advocating violence, or chains of any types
- Any type of head covering, including but not limited to caps, hats, hoods, bandanas, sweatbands, scarves or headbands
- Clothing that displays words or symbols that advocate or depict violence, drugs, alcohol, sex, profanity, illegal gang affiliation or other illegal or inappropriate activity, either expressed or implied *Pants with one pant leg rolled up
- Any article draping out of the pants pockets or bookbag
- Shirts, towels, etc. worn around the neck

Any other questionable attire will be handled on an individual basis at the discretion of the administration. The school administration may adjust this policy at any time during the school year to address new or potential problems that may arise regarding standards of dress.

Failure to comply with directives given by school officials to immediately remedy dress code violations and maintain dress code standards will constitute insubordination.

Dress Code for School Events and Banquets

The building administrator has the discretion to set specific dress codes for activities and events on a case-by-case basis.

Dress Code for Junior-Senior Prom and Beauty Pageants

It is important to remember that events such the Junior-Senior Prom and the Sweetheart Contest are school-sponsored events. Consequently, any rules that apply during the school day apply to any/all school-sponsored activities.

The administration and staff want to emphasize that these are formal events, which require formal attire. With respect to dress, appropriate attire has become a greater concern with each passing year as styles change and the trend in formal wear becomes more revealing. With this in mind, it is expected that young ladies will wear dresses that reflect modest dress code standards consistent with a school-sponsored event.

When making decisions regarding a selection of dress, it will be best to err on the side of caution, thus ensuring a positive experience for everyone on the date of the event. Parents are encouraged to participate in dress selection with the child, keeping these standards in mind.

Young men are expected to wear a coat and tie as a minimum although most gentlemen will elect to wear a tuxedo. Anyone attending in beach apparel, pajamas, or other such items will not be allowed to enter. Please keep these clothing suggestions in mind when buying attire for the event.

School officials will be present at these events and have discretionary authority to determine if a student's attire is inappropriate.

DUAL PARTICIPATION IN SPORTS & EXTRACURRICULAR ACTIVITIES

Students will be allowed to participate in multiple sports/extracurricular activities if both head coaches/sponsors work out an agreement that alleviates any conflicts.

Coaches/sponsors that allow dual participation in their program for one student will be required to allow other students the same opportunity to participate in multiple programs.

Students cannot quit one sport in order to participate in another sport. If a student quits a sport during the middle of the season he/she must wait until that sport season is completed before they are allowed to participate in another sport.

ELECTRONIC DEVICES

The use of electronic devices (i.e. earbuds, cell phones, headphones, gaming devices, etc.) is not permitted at any time during normal school hours (7:50 am – 3:10 p.m.). Electronic devices must be turned off and secured appropriately (lockers, purse, pocket, book bag, etc.) during normal school hours. The school system is not responsible for the loss of, theft of, or damage to any electronic device.

EMERGENCY PROCEDURES

As required by law, each school will hold periodic emergency drills (tornado, fire, etc.) to acquaint students with the signals for such events and with the appropriate precautions and/or evacuation procedures.

Parents are required to provide the school with updated emergency contact information each time there is a change in home or work, address or phone information.

In the event of an actual tornado or bad weather alert, parents are urged to leave their children at school. Please do not come to the school to get your children. School buildings are generally among the safest in a community. Parents coming to the school to get children cause unnecessary hazard to themselves and their children by increasing the confusion on the school campus.

Fire Drills

Fire drills are required by state law and should be treated with respect at each occurrence. Practicing appropriate safety and evacuation procedures may well prevent serious injury or loss of life. The school's bell system will be used to indicate that the drill is complete and that occupants may safely re-enter the building.

Severe Weather Drills

Severe weather drills will be scheduled during the school year. When the alarm sounds, students will move into the halls and be seated on the floor with their backs against the wall and shield face with arms as a precaution against flying glass and debris. Do not leave the building. All windows and doors should be closed.

Lockdown Drills

Lock down drills will be scheduled during the school year. Parents and visitors will not be allowed to enter the building during a lockdown or during a lockdown drill. WCHS Emergency Operations Plan will be followed in situations involving fire, hazardous materials, natural disasters, active threats or workplace violence, civil disturbances, criminal behavior or violent behavior, suspicious packages, explosion or bomb threats, utility failure, or as deemed necessary by school administration.

FIELD TRIPS

Attending a field trip is a privilege. A student's discipline record may be taken into consideration when determining eligibility. A student must bring signed authorization from the parent. Students are required to follow school procedures. Field trips are an extension of the school day, and therefore, chaperones/parents shall not bring additional children with them. Students are required to ride the bus as a group to the field trip.

GEORGIA MILESTONES END OF COURSE ASSESSMENTS & END OF PATHWAY ASSESSMENTS

Georgia Milestones End-of-Course (EOC) Assessments are weighted 20% (pending board approval) of the student's final grade according to state guidelines. End-of-Course Assessments will be administered to students in each of the following subjects:

English Language Arts-American Literature
Mathematics-Algebra: Concepts & Connections

Social Studies-US History

Science-Biology

Students have the opportunity to test out of a course pending teacher recommendation, administrator approval, and \$50.

End of Pathway Assessments (EOPA) – Students who complete three courses within a CTAE pathway will take an EOPA at the end of each semester, which will count 10% of the student’s final grade. The student may not exempt this assessment.

Tested subjects:

Allied Health & Medicine

Ag Mechanics

AgriScience Systems

Audio Visual Tech

Automobile Maintenance & Light Repair

Business & Technology

Carpentry

Certified Nursing Assistant

Entrepreneurship

Food & Nutrition

Forestry

Plant & Landscape Systems

Sports Medicine

Wildlife

Semester Exemption Policy for Final Examinations (Does not apply to EOC or EOPA)

Objective: The exemption policy is designed to assist students in meeting high expectations, improving regular school attendance, and increasing student awareness of personal responsibility. Research has shown that good attendance by students promotes effective teaching and learning within the classroom as teachers are able to maintain a sound instructional focus and provide a positive learning environment for students when they attend class on a regular basis.

Eligibility Criteria for Students

Students may exempt final semester exams for each class based on the following criteria for grades, attendance and discipline.

Exemption Criteria

95 and above with 5 or fewer absences

90-94 and above with 3 or fewer absences

85-89 and above with 2 or fewer absences

80-84 and above with 1 or fewer absences

75-79 and above with perfect attendance

Any student with a grade of 74 and below will have to take the final.

PLEASE NOTE: Three tardies will equal one absence and three checkouts will equal one absence. All attendance will be determined by each block.

Any questions regarding interpretation of this policy may be addressed through the teacher who will then speak to an administrator.

Other Considerations:

- Absences are counted up to the day the semester course exam is administered.
- Any student who qualifies for an exemption has the **option** to take a semester exam. Any final exam taken by a student will be calculated as part of the student's final grade in that course.
- Students who violate school rules or are involved in serious disciplinary problems will lose exemption privileges for final exams. If a student has been assigned ISS on two or more occasions (incidents), the student is not eligible for final exam exemption. If a student has been assigned Out of School Suspension, the student is ineligible for final exam exemption.
- School-sanctioned field trips, functions, athletics, and /or school competitions do not count as absences.
- Georgia Milestones End-of-Course Assessments are administered several days prior to or concurrently with regular semester finals. Students who are enrolled in Georgia Milestones Assessments courses may still exempt the final semester exam period as long as they meet the eligibility criteria as outlined in Section A; otherwise, they are still required to attend school during finals and will be given appropriate instruction and work that will count toward their course grade as determined by the teacher.
- Homebound students: The Final Exam Exemption Policy applies as stated in the eligibility section of the exemption policy.

GIFTED

A gifted-identified student, as defined by the Georgia Board of Education, is one who demonstrates a high degree of intellectual, creative, and/or artistic ability(ies); possesses exceptional leadership skills; or excels in specific academic fields and who needs special instruction and/or special ancillary services to achieve at levels commensurate with the student's abilities. Students, grades kindergarten through twelve, in the Wayne County School System who demonstrate a high degree of intellectual, academic, creative, and/or artistic ability shall be provided special services by the Program for Gifted Students.

Students currently enrolled in the Wayne County School System may be nominated for consideration in the gifted program any time during the year. These nominations may be made by teachers, parents, peers, or the students themselves. The gifted specialist at each school will be responsible for providing the documents for this nomination process. All nominations are reviewed by the school Eligibility Team twice during the school year for consideration for referral for formal evaluation. Students referred for formal evaluations will have data gathered in four assessment areas – aptitude, achievement, creativity, and motivation. Students who qualify for eligibility will begin gifted services at the beginning of the next grading period or

earlier if determined appropriate by the school. Gifted students who were enrolled in a gifted program from another state will be evaluated immediately upon receipt of records. Newly enrolled students who were in a gifted program in another Georgia school will be placed immediately upon written confirmation of eligibility.

SCHOOL COUNSELING INFORMATION

The school counselors are available for assistance to students, parents, and staff. They help all students in the areas of academic achievement, career, and social/emotional development, ensuring today's students become the productive, well-adjusted adults of tomorrow. Students may make an appointment to see a counselor by filling out an appointment request in the Counseling Department lobby before school, at breaks, during lunch, or after school. Students and parents are urged to utilize email and voice messaging to contact counselors. The Counseling Department will also schedule parent-teacher conferences when all of the student's instructors are requested to attend. For further questions, please contact the Counseling Department at 427-1096, ext. 804.

PLEASE REVIEW COUNSELING DEPARTMENT INFORMATION ON THE WCHS WEBSITE.

Crisis Counselor - WCHS has a crisis counselor on staff and available during school hours. The Crisis Counselor is available to aid parents and students during difficult situations. Please contact the WCHS Counseling Department if you need assistance with a crisis related situation. Mrs. JoAnne Roach is our Crisis Counselor and can be reached at 912-427-1088, ext. 829 or via email jroach@wayne.k12.ga.us.

If your student is experiencing a medical or life-threatening emergency, please immediately call 911. For other types of non-emergency situations or crises, please contact the appropriate emergency care provider. There are resources available to provide support in crisis situations: see the Crisis HelpLines section.

Buzz Block

All WCHS students are assigned a teacher for Buzz Block. Students attend Buzz Block approximately twice monthly for academic, career, and social emotional enrichment. Counselors provide lessons that are delivered by teachers to the students during each Buzz Block; this is a Georgia Bridge Bill requirement.. Lessons include topics such as: Mental Health/Drug and Alcohol Awareness, School Safety, Bullying, Cyber-Safety and Awareness, Academic Achievement and Planning, Career Assessments, and Post-Secondary Planning.

Counselors will hold yearly informational meetings for students and parents to discuss graduation requirements, scheduling procedures, and to review the student's program of study and graduation plan. Students and parents must assume responsibility for knowing graduation requirements and for keeping track of the student's progress toward meeting those requirements. Parents are encouraged to contact the Counseling Department of Wayne County High School when questions arise regarding a student's performance.

DIPLOMA REQUIREMENTS

4 units of English

4 units of Science

4 units of Mathematics

4 units of Social Studies

At least 3 units from: Foreign Language* and/or CTAE and/or Fine Arts

At least 6 additional electives

1 health/personal fitness course

26 Total Carnegie Units

Students planning to enter or transfer into a University System of Georgia institution must take two units of the same foreign language.

High School Diploma – The document awarded to students certifying that they have satisfied attendance requirements, unit requirements, and the state assessment requirements as referenced in Rule 160-3-1-.07 Testing Programs – Student Assessment.

Performance Diploma – The document awarded to students with disabilities assigned to a special education program who have not met the state assessment requirements as referenced in Rule 160-3- 1-.07 Testing Programs – Student Assessment or who have not completed all of the requirements for a high school diploma.

Alternate Diploma - The Alternate Diploma option will be available for students who entered ninth grade during the 2020-2021 school year and beyond. Only students with the most significant cognitive disabilities who take the Georgia Alternate Assessment (GAA) are eligible to receive the Alternate Diploma. While this diploma is standards-based and aligned with the state requirements for the Regular High School Diploma, it is not a Regular High School Diploma.

Grade Promotion Requirements

General Education High School Diploma Promotion Policy: Wayne County High School operates under the semester system. There are two semesters in the regular academic year. During each semester, students are registered for four classes daily. Each class provides one Carnegie unit credit. A student would normally earn 4 Carnegie units in a semester and 8 Carnegie units in an academic year (excluding summer school and credit repair programs). The total number of Carnegie units earned by a student at the beginning of the academic year determines grade level placement/classification for that year. The following criteria will be the basis for promotion to the next grade level:

Grade 10: Students who have earned at least 6 Carnegie units
Grade 11: Students who have earned at least 12 Carnegie units
Grade 12: Students who have earned at least 18 Carnegie units

Students may be promoted to the next grade level upon satisfactory completion of course requirements at the end of the school year.

Grade level determination for students who transfer in from other high schools will be determined based on the individual student's specific academic accomplishments and requirements.

Students working toward an alternate or performance diploma will be promoted based upon the satisfactory completion of all requirements set forth in the student's Individual Educational Plan (IEP), as decided upon by the IEP committee. The IEP will provide for specific requirements that must be achieved in order to be promoted to the next year level.

Wayne County School System's Promotion/Retention Policy (IHE/IHE-R) provides more details regarding this subject.

Grading Key

A = 90 to 100 B = 80 to 89 C = 70 to 79 F = 69 & lower*

*Minimum passing score to receive Carnegie credit for the State of Georgia is 70.

All students are encouraged to maximize learning opportunities by enrolling in courses that challenge their potential. It is sometimes difficult to see the benefit of completing more rigorous courses, especially with respect to how performance in these courses relates to GPA and class ranking. However, the value of such experiences rests in the ability of the students to position them for success beyond high school.

In order to encourage and reward students for completing rigorous courses, grades for such courses are weighted according to the following schedule. Points are awarded upon completion of each semester:

Accelerated/Honors/Gifted: +3

Advanced Placement: +5

Dual Enrollment Courses (from accredited schools only): +5

Transcript grades are actual grades earned. No grade will be entered above 100 for any course on the transcript. The student's GPA is calculated using weighted grades. Weighted grades may exceed 100; however, weighted grades are for **local use only** and will be utilized to determine class ranking. HOPE Scholarship/Georgia Student Finance Authority will evaluate unweighted grades to determine HOPE Scholarship eligibility.

Non-traditional Credit

Students Earning High School Credit in Middle School:

Students in Wayne County School System middle schools are eligible to receive high school credit (Carnegie units) for approved high school courses. These courses appear on the high school transcript (under the appropriate middle school heading) to show the earned high school credit. *However, the grade earned on these courses in middle school will NOT be calculated into the high school grade point average.* High school grade point average will be calculated only on courses taken once the student begins matriculating at Wayne County High School.

Edgenuity

Wayne County High School offers an online curriculum-based program that affords eligible students the opportunity to earn and/or recover credits. Students will be assigned coursework by their counselor as needed to meet graduation requirements. Seniors and juniors are given first priority for “open seats.”

Georgia Virtual School Courses

Wayne County High School students may participate in online courses through the Georgia Virtual School when courses are requested that are not offered at WCHS. Additional costs for the student may occur with courses taken through Georgia Virtual School. Georgia Virtual School courses require prior approval from the student’s counselor. Students who enroll in virtual school courses will be expected to complete the course. Students should expect to be involved in the online courses for a minimum of one hour a day plus 3 to 4 hours of extra work per week per course undertaken. Individual course information and registration information will be provided by the counselor.

AP (Advanced Placement) Courses

Wayne County High School students and their parents should consider carefully whether or not they are committed to embracing the added rigor of these courses *before* enrolling. While we encourage students to take advantage of these opportunities that will help them grow and develop skills for college, it is important to understand that the demands of these courses may be greater than a traditional high school course.

Students who choose to take the AP exam and earn a score of 3 to 5 may qualify to receive college level credit at the postsecondary school he/she attends. Visit www.collegeboard.com or contact the counseling office. Wayne County High School may offer the following AP courses:

AP Biology
AP Calculus

AP Chemistry
AP Economics
AP English Language
AP English Literature
AP Environmental Science
AP Human Geography
AP Music Theory
AP Physics
AP Statistics
AP United States History
AP World History

Dual Enrollment

Dual Enrollment includes processes through which high school students take courses identified by the Georgia Department of Education from a state public or private postsecondary institution while still enrolled as a high school student and receive credit both at the high school and at the postsecondary institution. Students who participate in dual enrollment off campus are responsible for obtaining information from WCHS regarding important dates, scholarship information, etc. For more information, contact the Counseling Department (Dual Enrollment Contract in appendix).

Dual Enrollment Student Eligibility:

- A student must be enrolled in and physically attending a participating eligible public or private high school in Georgia or an eligible participating home study program in Georgia.
- A student must be approved, by the participating high school or home study program at which he or she is enrolled, to participate in dual enrollment.
- Prior to participating in Dual Enrollment, as part of the application process, the student and student's parent/guardian must complete the Student Participation Agreement (SPA) and the Wayne County High School Dual Enrollment Contract.
- A student must have completed the admission process and been accepted and approved by the participating postsecondary institution.
- All postsecondary coursework must be completed prior to high school graduation or home study completion in order to receive Dual Enrollment credit and funding.

Grade Level Eligibility:

9th Graders - Students in the 9th grade are not eligible to participate in the Dual Enrollment Funding Program.

10th Graders - Eligible students may enroll in approved Career, Technical and Agricultural Education (CTAE) courses listed on the Course Directory at a participating TCSG institution only. Eligible students who have a minimum SAT score of 1200 or minimum ACT composite score of 26 in a single national test administration, may enroll in any approved courses listed on the Course Directory at a TCSG, USG or private eligible participating postsecondary institution. Eligible students may pay out of pocket for college courses.

11th & 12th Graders - Eligible students may take any approved Dual Enrollment courses listed on the Course Directory, at an eligible participating postsecondary institution ([USG](#), [TCSG](#) or [private](#)).

Note: GSFC must have the required test score(s) on file prior to the student completing the Dual Enrollment Funding Application and the high school or home study approving courses.

Age Limit:

- Students cannot be older than twenty-one (21) years of age on the start date of the postsecondary term of enrollment for which funding is sought.
- Students who reach twenty-one (21) years of age during the postsecondary term, may complete the term.

Length of Eligibility:

- A student's length of eligibility concludes at the end of the term in which one of the following has occurred. The student has:
 - Reached the Age limit or
 - Reached the Funding Cap or
 - Received a high school diploma, a General Education Development (GED) diploma or completed a Home Study program.

Course Retake & Withdrawals:

- A student may not receive funding to repeat or retake a course.
- A student is no longer eligible to continue to receive program funding after withdrawing from Dual Enrollment course(s) two (2) times.
- A student can pay out of pocket for repeat courses or courses that student withdrew from previously.

Funding Cap Eligibility:

- The Dual Enrollment Funding Cap is 30 semester or 45 quarter hours.
- The Funding Cap is a hard cap based on hours paid by the Dual Enrollment funding program for terms of enrollment (as invoiced by the postsecondary institutions).

- The Funding Cap does not include dual credit coursework attempted and paid by other sources.
- The Dual Enrollment Funding Cap is 30 semester or 45 quarter hours for students who received Dual Enrollment funding for 18 semester or 27 quarter or less hours, through Spring term 2020.
- The Dual Enrollment Funding Cap for students who received Dual Enrollment funding for 19 semester or 29 quarter or more hours, through Spring term 2020, is extended for an additional 12 semester hours or 18 quarter hours of funding.
- Public high school students, designated by their high school, as pursuing High School Graduation Option B (SB2) starting Summer term 2020 or after are subject to the Funding Cap.
- Public high school students designated by their high school, as pursuing High School Graduation Option B (SB2) as of Spring term 2020, may continue to complete their pathway while participating in the Dual Enrollment funding program and are not subject to the Funding Cap.
- Dual Enrollment funding per term is a maximum of 15 semester or 12 quarter hours and a maximum of three semesters or four quarters per award year based on approved enrollment and available Funding Cap hours.

Upon reaching the 30 semester or 45 quarter hours program Funding Cap, a student may qualify for [HOPE Grant Bridge and HOPE Career Grant](#) funding or may choose to self-pay.

Joint Enrollment

For Joint Enrollment, a high school student is enrolled in postsecondary classes at a postsecondary institution while still attending high school, but the postsecondary classes are not applied toward the student's high school graduation requirements. For more information, contact the Counseling Department.

Withdrawal Procedures for Dual Enrollment, Georgia Virtual School, and Advanced Placement®

Dual enrollment college courses, Advanced Placement® courses, and Georgia Virtual School courses provide students with opportunities to encounter greater academic rigor as they grow as learners. Dual enrollment and Advanced Placement® courses also show colleges that the student opted to take more rigorous courses that will prepare them for academic success after high school. Course selection is one of the three main components that colleges consider when accepting students, and it is a very important qualifier. Taking a dual enrollment college course, a Georgia Virtual School course, or an Advanced Placement® course is a big decision. Wayne County High School students and their parents should consider carefully whether or not they are committed to embracing the added rigor of these courses *before* enrolling. While we encourage students to take advantage of these opportunities that will help them grow and develop skills for college, it is important to understand that the demands of these courses may be greater than a traditional high school course.

Funding Cap Eligibility–

- The Dual Enrollment Funding Cap is 30 semester or 45 quarter hours.
- The Funding Cap is a hard cap based on hours paid by the Dual Enrollment funding program for terms of enrollment (as invoiced by the postsecondary institutions).
- The Funding Cap does not include dual credit coursework attempted and paid by other sources.
- All first time students effective Summer term 2020 and beyond are subject to the Dual Enrollment Funding Cap.
- Dual Enrollment funding per tem is a maximum of 15 semester or 12 quarter hours and a maximum of three semesters or four quarters per award year based on approved enrollment and available Funding Cap hours.
- Upon reaching the 30 semester or 45 quarter hours program Funding Cap, a student may qualify for HOPE Grant Bridge or HOPE Career Grant funding or may choose to self-pay.

Dual Enrollment

Students are not allowed to drop any college courses after the first week of the college semester. If a student does drop a class after the first week of the college semester, he or she will be responsible for any money owed to the college for the course and the books. Students must speak with a Wayne County High School Counselor *prior* to making any changes to a college schedule. Students who drop a college course *after* the first week of the college semester will receive a grade of 69 on their high school transcript for the high school equivalent course and will be offered an opportunity to recover high school credit for the course at Wayne County High School. Students may not drop a Dual Enrollment course after the post-secondary institution's midterm. If a student fails a dual enrollment course, the opportunity to recover high school credit for the course is available through Wayne County High School's credit recovery program. However, no college credit can be recovered.

Georgia Virtual School (GAVS)

Students are only allowed to withdraw from any Georgia Virtual School course within 10 school days of the first date of class access. The Georgia Virtual School facilitator must approve the withdrawal from the course before the student is withdrawn. During the summer semester, because of the compacted nature of Georgia Virtual School courses, students are only allowed to withdraw from a course within 72 hours of the first date of class access. If students choose to enroll in GAVS during the summer, the student is responsible for payment for the course.

Advanced Placement®

Students who register for Advanced Placement courses are required to stay in the course once they sign the AP Contract. AP Contracts are signed in the spring of each year following

student/parent academic planning meetings for the following school year. Students who are recommended for AP courses and do not wish to take AP have the option to drop the course during the Spring Academic Planning sessions for the next school year.

Students who enroll in dual enrollment, Georgia Virtual School, or Advanced Placement® courses will be required to sign a contract with the school. A parent or guardian will also be required to sign the contract.

Transfer Grades from Other High Schools & Post Secondary Institutes

Students who transfer grades from other institutions must provide a transcript reflecting the courses taken, credits earned, and grades earned. Students are encouraged to request that the previous educational institution provide a number grade for any and all courses taken. In the absence of an actual number grade, the following schedule will be utilized to assign a grade based on letter grades received from other educational institutions: A = 95 B = 85 C = 75 D = 65 F = 60 and below.

College Day

Seniors are allowed two (2) days for the purpose of visiting colleges. These two days will be counted as a field trip provided that the appropriate forms are completed and approved PRIOR to the absence, and the student returns verification from the college to the Counseling Department within three (3) days upon returning.

Graduation Participation

Seniors must participate in graduation practice to walk in the graduation ceremony unless their absence is approved by the principal prior to missing the practice.

In order to participate in graduation, all fees and/or fines must be paid. Students must adhere to the following dress code: Students should wear a black dress, skirt, or pants with black shoes. Students who wear skirts or pants need to wear a white dress shirt. **Do not wear shorts, jeans, or flip-flops.** Students should only wear cords, stoles, and pins that were approved by and awarded by the school officials. Caps and gowns should not be decorated in any way. Any student who does not adhere to the graduation ceremony dress code will not be allowed to participate in the graduation ceremony.

Behavior expected during ceremony; follow procedures without causing disruption. Remain quiet and respectful during speeches and as seniors receive diplomas. After receiving the diploma, return to their seat without causing a distraction that will interfere with the next senior's time to be recognized with no beach balls, student fireworks, or other distractions.

Early Graduation Application

Any student that completes the graduation requirements in advance and wishes to participate in the graduation ceremony must complete an Early Graduation Application. The Early Graduation Applications are available in the Counseling Department and will be reviewed by the Senior

Counselor and Principal for approval. Once approved, the student may participate in the graduation ceremony immediately following the completion of graduation requirements. If approved the student will be informed of local scholarships and graduation procedures.

HONORS AND AWARDS

All of the Senior Class Awards will be based on the student's first seven semesters' cumulative grades and tests taken through December of senior year unless otherwise noted in the description. SAT and ACT scores must be reported to WCHS by the respective testing division. You must request scores to be sent to us to be considered for honors and awards. WCHS ID # 111720

The following awards are recognized at a ceremony in the spring of each year:

Honor Graduate

Students must have a cumulative GPA of 90 or above (includes weighted grades) and meet the Board of Regents entrance requirements for universities and/or four-year colleges. GPAs will NOT be rounded to determine eligibility. Honor graduate status will be determined using grades earned through the end of the first semester of their graduating year (comprehensive grades from their previous 7 semesters of high school) for all WCHS classes and DE courses. Students are expected to maintain Honor Graduate Status throughout the school year in order to be recognized as an Honor Graduate. Honor Graduates will be notified officially by the Principal or Designee in mid-February to early March of their graduating year. Honor Graduates are recognized in two tiers: Honor Graduates of Excellence and Honor Graduates of Merit. Honor Graduates of Excellence are distinguished by wearing a black, gold, and white braided cord and Honor Graduates of Merit wear a gold cord at graduation.

To be recognized as a WCHS Honor Graduate of Excellence during the graduation ceremony, a student must:

- Have a cumulative average of ninety (90) or above
- Have met all graduation requirements established by the Board of Regents as entrance requirements for universities and/or four-year colleges.
- Must have successfully completed 70% (11 Courses) of Honors Courses (high school classes taken at the middle school count towards course count)
- 3 of the above mentioned "honors courses" must have been via successfully completing three (3) AP or DE Core Credit Classes
- The Wayne County High School Valedictorian and Salutatorian will be selected based on the students with the highest GPA from the Honor Graduate of Excellence tier.

To be recognized as a WCHS Honor Graduate of Merit during the graduation ceremony, a student must:

- Have a cumulative average of ninety (90) or above
- Have met all graduation requirements established by the Board of Regents as entrance requirements for universities and/or four-year colleges.

Valedictorian and Salutatorian

Valedictorian and Salutatorian status will be determined using grades earned at the end of the first semester (comprehensive grades from their previous 7 semesters of high school) for all WCHS classes and DE courses. Students are expected to maintain the honored status throughout the school year in order to be recognized as Valedictorian and Salutatorian. Valedictorian and Salutatorian will be notified officially by the Principal or Designee in mid-February to early March of their graduating year. The Wayne County High School Valedictorian and Salutatorian will be selected based on the students with the highest GPA from the Honor Graduate of Excellence tier. To be Valedictorian or Salutatorian the student must have been enrolled at WCHS for a minimum of three semesters (inclusive of Junior and Senior year).

To be Valedictorian or Salutatorian a student must maintain a high moral compass. If a student named as the Valedictorian or Salutatorian is expelled and sent to the alternative school then that honor will be awarded to the next eligible candidate. Valedictorian and Salutatorian must be currently enrolled at Wayne County High school.

Georgia Scholar

The Georgia Scholar Program is an effort by the Georgia Department of Education to identify and recognize high school seniors who have achieved excellence in school and community life. Georgia Scholar is a recognition program only. A Georgia Scholar is selected based on high scholastic ability, course load taken over four years of high school, interscholastic participation, active roles in extracurricular activities, and good citizenship. Students who earn the title of Georgia Scholar must score a combined minimum score of 1360 at one test administration or earn a composite score of 31 on the ACT at one test administration. Students must also have a non-weighted, cumulative grade point average of at least 3.75 on a 4.0 scale in core courses, participated in a minimum of three different interscholastic events, been appointed by a school official or been elected to positions of leadership, shown evidence of leadership in a minimum of two different youth activities outside of school, registered to vote if 18 years old, and shown evidence of self-esteem and concern for others in day-to-day activities.

President's Award for Educational Excellence

The PAFAE program was initiated to honor students for their outstanding academic achievement. Students receive a certificate and are recognized during the school's award ceremony and also at graduation.

Awards are presented to students who meet the following criteria:

- Grade point average of 90 on 100-point scale. This award is based on the student's first seven semesters' cumulative grades.

- Standardized achievement test battery score at 85%. The battery must be from the current or preceding year and include verbal or math skills. Nationally standardized college admissions examinations such as the SAT or ACT may be used. Students must have an overall SAT average on critical reading and math of 1230. Students must have an ACT average of 28. SAT and ACT scores must be sent to WCHS and be received as soon as possible after the last December testing date.

Wayne County Scholar

The following are the requirements to be considered a Wayne County Scholar. Minimum SAT score of 1100 on the redesigned SAT or ACT Composite score of 24. A non-weighted GPA of 3.75 on a 4.0 scale in core courses.

Earned 26 Carnegie units of credit for graduation including

- a. Four units in science including one unit in Chemistry or Physics
- b. Four units in mathematics including one unit in an advanced math course
- c. Four units in social studies including Economics, Citizenship, World History, and US History
- d. Four units in English language arts
- e. Two units in a single foreign language

1100 Club

In order to be recognized as an 1100 Club Member, students must have a combined SAT score including Critical Reading and Math that is approximately 100 points above the National SAT Average.

STAR Student

Each year a top academic senior in each participating Georgia high school is named the STAR student for that high school. To obtain the STAR nomination, students must have the highest score in one sitting on the Scholastic Assessment Test (SAT) taken through the November test date of their senior year and be in the top ten percent or top ten students of their class based on grade point average.

Scholarships

Scholarships are available for students in grades 9 – 12. Scholarship information is available through the Counseling Department. Scholarship searches may also be done through Fastweb.com. It is the responsibility of the student to have scholarship applications completed by the deadline. Scholarship announcements are made during daily announcements, as well as posted on the Wayne County High School website. At the end of each school year a ceremony will be held to recognize those seniors who have been awarded a scholarship and have properly notified the Counseling Department of their scholarship award.

HOPE Scholarship/ HOPE Grant

The Georgia Student Finance Commission determines student eligibility to receive the HOPE scholarship. Academic courses include Math, Science, English, Social Studies,

and Foreign Language. The GPA on the transcript is NOT the HOPE GPA. The high school will submit the final GPA in June following graduation.

Students may access current HOPE GPA at www.gafutures.org. Additional information regarding the eligibility for the HOPE scholarship and HOPE grant can be found at www.gafutures.org. HOPE Rigor Requirements Pursuant to HB 326/O.C.G.A. Section 20-2- 157

Georgia Code 20-2-157 requires that certain course credits must be earned in order for students to be eligible for a HOPE Scholarship. The requirements are as follows:

Students graduating from high school must receive at least four credits in courses from the following categories, prior to graduating:

1. Advanced math, such as Advanced Algebra and Trigonometry, Calculus, or an equivalent or higher course taken at an eligible high school or taken for degree level credit at an eligible postsecondary institution;
2. Advanced science, such as Chemistry, Physics, Biology II, or an equivalent or higher course taken at an eligible high school or taken for degree level credit at an eligible postsecondary institution;
3. Advanced foreign language courses taken at an eligible high school or taken for degree level credit at an eligible postsecondary institution;
4. Advanced Placement, International Baccalaureate, or dual credit enrollment courses in core subjects (English, math, science, social studies, or foreign language)

Students may earn one or more credits in each category; provided, however, an earned course credit may only be counted one time toward the credit requirement. If a course is assigned one-half credit, the student must take another half-credit course in the categories listed in order to satisfy the one credit requirement. Students should review the credits assigned to courses to determine satisfaction of the above requirements.

A “Listing of Courses Possessing Academic Rigor to Meet the HOPE Rigor Requirement” of all courses that meet the rigor requirements can be found by visiting the Hope website at www.gastudentfinancecommission.org

Governor's Honors Program

Students in sophomore and junior classes are eligible to be nominated for consideration in Governor's Honors. Please see the school counselor for eligibility information. Students who attend the Governor's Honors Program will receive a cord to wear at graduation ceremony.

Hugh O’Brian Leadership Award

This award is open to sophomores only. Students must submit a short essay on a given prompt. Details are posted in the Counseling Office each year. Information must be turned in to the Counseling Office. The Hugh O’Brian Leadership Committee will select the HOBY representative for our school and an alternate.

Exchange and Rotary Club Student of the Month

Seniors are nominated to be Student of the Month by faculty members. See Senior Counselor for more information.

HOSPITAL/HOMEBOUND INSTRUCTION

A student who has received Hospital Homebound instruction is not eligible to receive perfect attendance status for the semester services were received or for the school year that instruction was received, as a student must physically attend school every established school day and be counted present for the school day to receive perfect attendance status.

INSURANCE

As a service to the students, the school makes available low-cost accident insurance. The school accepts no responsibility for the coverage of the insurance and is in no way connected with the company. All students participating in varsity athletics, lab courses, trade courses, outdoor recreation, tutoring programs away from the high school, and the co-op programs are strongly encouraged to carry the insurance. Claim forms should be picked up from the assistant principal's office as soon as possible after an accident.

All students participating in athletics are required to verify proof of insurance coverage through a personal insurance option or the low-cost accident insurance opportunity made available by the school.

INTERNET ACCESS

The Wayne County School System provides Internet access to every student enrolled in the system. The school system has an Internet/Computer Acceptable Use Policy that sets forth the guidelines for the use of computers, networks, and the Internet within the system. This policy is discussed with the students at the beginning of the school year. The school system provides a content filter to prevent users from accessing objectionable sites, although students are informed that such electronic filters are not always completely effective.

Internet Safety/Computer Acceptable Use Rules

1. The network in the Wayne County School System is provided to students and staff for educational and research purposes. Students are not allowed to use chat lines, play computer games, or engage in commercial activities (buying, selling, and advertising) over the network.
2. The Wayne County School System is not responsible for any delays, non- or mis-delivery of email, or any loss of data as a result of using the Internet.

3. The use of the network is a privilege. Any user identified as a security risk or having a history of problems with the use of computer systems will have his/her computer access severely limited and will be disciplined by an administrator.
4. The school system has no responsibility for the accuracy or quality of information obtained through the Internet. The Internet is unregulated, and all of the information found on the Internet has not been verified for accuracy. Each user must exercise critical thinking skills when using Internet resources as source material for schoolwork. The school system will not be held responsible for the accuracy or quality of the information obtained from the Internet.
5. Electronic mail (email) and network usage is not private. Messages relating to or in support of illegal activities will be reported to the authorities. Students are cautioned not to include anything in a message that they would not want made public.
6. Each user is expected to abide by the generally accepted rules of network etiquette. These include being polite, using appropriate language (no profanity, obscenity or vulgarity), and not disrupting network use by other users.
7. Students should not reveal any personal information (description, telephone numbers, address, etc.) about themselves or other students over the Internet. They should not contact anyone they have met using Internet resources without the knowledge and permission of their parents.
8. Loading software and/or files onto a school computer or network by a student without the permission of the school network supervisor is prohibited.
9. Students should not access sites or send material over the network that contains obscene, abusive, threatening, or illegal material. Users should not deliberately use the computer to annoy or harass others with language, images, or threats.
10. A filter is in place to eliminate objectionable sites. If a student discovers inappropriate material during a routine search that was not recognized by the filter, he/she should notify the teacher immediately. Students should not attempt to bypass blocks on sites deemed objectionable by the school system.
11. The principal of each school will authorize all web pages that represent the school. Students may design and publish web pages through the school network as part of classroom instructional activities. These pages may be published through the school Intranet or on password-protected pages on the Internet.
12. Students may not check their email when it interferes with instructional time.
13. Vandalism of hardware will result in disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy the school's equipment or materials, data, and/or the computer/Internet network. Vandalism includes, but is not limited to, removing components, placing foreign objects into hardware, and removing or altering placement of keyboard keys.
14. Vandalism of software will also result in disciplinary action. Software vandalism includes, but is not limited to, deliberate production or introduction of computer viruses, modifying passwords, tampering with the Internet filtering software, using passwords and logins not assigned to you, accessing and/or modifying information to which the user has not been given appropriate authorization.
15. Student vandals will be required to compensate the school or school system for any expenses or costs incurred relating to or arising out of such vandalism.
16. If the student identifies or perceives a security problem (for example, accessing files that should not be available), the student should immediately notify the principal, his/her designee, or other appropriate staff. The student must not demonstrate the problem to other students.
17. All computer users in the Wayne County School System must adhere to the

copyright law regarding copying and installing computer programs. The law states that it is illegal to make or distribute copies of copyrighted software without authorization.

18. Any attempt—successful or unsuccessful—to bypass, modify, or subvert the school system’s monitoring software on any device is considered a breach of school policy.
19. Tampering with, modifying, or destroying any school-owned device is prohibited. Parents will be charged for the cost of repair or replacement when a school-owned device is tampered with, modified, or destroyed by their child.

LEGAL SEARCH AND SEIZURE

To maintain order and discipline in the schools and to protect the safety and welfare of students and school personnel, school authorities may search a student, locker, or student automobile under the circumstances outlined below and may seize any illegal, unauthorized, or contraband materials discovered in the search.

This policy applies to all full, part-time, and visiting students at Wayne County schools.

Any student who refuses to submit to a legal search will be suspended from school pending further investigation that may lead to appropriate disciplinary action.

All searches by school employees shall be reasonably related to the objectives of the search and not excessively intrusive in light of the student's age and sex and the nature of the infraction.

Personal Searches

A student's person and/or personal effects (e.g. purse, book bag, etc.) may be searched whenever a school official has reasonable suspicion to believe that the student is in possession of illegal or unauthorized materials. Whenever reasonable suspicion exists that the student possesses unauthorized materials, contraband drugs, or other items harmful to the safety and welfare of the school community, the designated school official of the same sex as the student and only in the presence of a certificated school employee of the same sex as the student, or in the presence of an adult who is the same sex as the student, and who is designated by the School Administrator or his/her superior may conduct, in private, a pat down of the student suspected of possessing the harmful item. If a school official has reasonable suspicion to believe that a particular student has on his or her person an item imminently dangerous to the student or others (for example: an explosive, a knife, a gun or other weapon of similar import, or a substance that can penetrate the skin and cause serious immediate harm to the student), a more intrusive search of the student's person may be conducted. To justify a search of a student's person without the student's consent, the school officials must reasonably perceive that certain and immediate and extreme harm will result unless such search is conducted without delay. Such a search may only be conducted in private by the designated school official of the same sex as the student and only in the presence of a certificated school employee of the same sex as the student, or in the presence of an adult who is the same sex as the student and who is designated by the School Administrator or his/her superior. Such a search may only be conducted with the prior approval of the School

Administrator or one of his/her superiors, unless the health or safety of students or school employees is in immediate and serious jeopardy and will be significantly endangered by the delay which might be caused by following the procedures.

Motor Vehicles

Motor Vehicle Searches: Students are permitted to park on school premises as a matter of privilege. The school retains authority to conduct routine patrols of parking lots and inspections of the exteriors of student automobiles on school property. The interiors of student vehicles may be inspected whenever a school authority has reasonable suspicion to believe that illegal or unauthorized materials are contained inside. Such patrols and inspections may be conducted without notice, without student consent. Notice of the foregoing right to search shall be given to students who park on school property; however, failure to give such notice will not preclude school officials from conducting searches of vehicle interiors when otherwise authorized.

Search Results: In the event a search of a student's person, his/her personal possessions, locker, or vehicle reveals the student is concealing material, the possession of which is prohibited by federal, state, or local law, appropriate procedures/actions shall be followed or taken which may include the notification of local law enforcement authorities or other agencies.

LOCKERS

Lockers are property of Wayne County School System and may be inspected at any time by a school official. Each student has the option to request a locker from the Guidance Secretary. Students may use personal combination locks but locks are subject to be removed by school personnel without notice to the student. School is not responsible for replacing locks. Students are reminded that lockers are the property of WCHS, and the school reserves the right to inspect or search lockers at any time without prior notice in order to detect health or safety problems or violations of school rules. Students are encouraged to use book bags for the purpose of transporting books, school supplies, and materials to and from school. Students are reminded that a limited amount of time is provided between classes to accommodate class changes and locker visits. It may, therefore, be necessary to plan and organize locker visits in such a way as to anticipate the needs of more than one class at a time. Students cannot reasonably expect total privacy in respect to school lockers. School Administrators of each school where lockers are issued shall ensure that at the time lockers are made available to students, it is clearly specified in writing that lockers are subject to inspection and search by school officials. School administrators may search lockers at any time without notice and without student consent.

MEDIA CENTER

Hours of Operation 7:30 AM to 3:30 PM

If a Media Center book is overdue, a fine will be charged to the student.

Wayne County Board of Education Classroom Use of Videos, DVDs and Movies

Guidelines

Principles that maximize instructional time should always be employed when using video, DVD or movie clips in the classroom, such principles may include but are not limited to the following:

- Show only relevant clips.
- Inform students of the instructional purpose before showing a video clip.
- Discuss the concepts students will be learning.
- Stop and start the video to integrate other instructional activities.
- Use pre/post questions, discussions, and assessment.

The building level administrator must approve videos shown solely for reward or entertainment purposes.

High schools shall use the following guidelines:

- Any "P.G" rated videos, DVDs or movies to be shown require parent/guardian notification. Parental notification, opt-out for high school students.
- "P.G.13" rated videos, DVDs or movies may be shown with signed parent/guardian permission that must be on file before the student can view the movie or video.
- Videos, DVDs or movies including edited versions with ratings of "R", "NC-17" or "X" shall not be shown.

MESSAGES FOR STUDENTS AND PHONE USAGE

School phones are to be used for school business and by school personnel. In emergency situations, students may use school phones under the supervision of office personnel. A phone will be provided for student use after 3:10 p.m. Parents and students need to understand that major disruptions occur in classrooms when the school is asked to deliver messages to students. The school will cooperate with parents in delivering vitally important messages according to the following restrictions:

- Messages to students must originate from a parent or guardian.
- Students will not be called out of class unless it is an emergency.
- Student messages will be announced periodically in between class periods.
- Student messages requiring phone usage will be made only with permission from school personnel.
- Student requests for phone use will be denied unless an emergency situation arises. Parents can assist the school in avoiding embarrassing situations by not attempting to call in "routine" messages for their children.

MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

Georgia law requires a brief period of quiet reflection each day for students and staff. Students should stand quietly and respectfully during this time. Parents whose religious convictions oppose such a tribute are requested to inform the principal of the child's school. Georgia law requires that schools provide each student an opportunity to participate each day in the Pledge of Allegiance. Students should stand quietly and respectfully during this time. Parents whose

religious convictions oppose such a tribute are requested to inform the principal of the child's school.

NONDISCRIMINATION NOTICE (GENDER EQUITY IN SPORT)

State law prohibits discrimination based on gender in athletic programs of local school systems (Equity in Sports Act, O.C. G. A. 20-2-315). Students are hereby notified that the Wayne County School System does not discriminate on the basis of gender in its athletic programs. The sports equity coordinator for this school system is: Chief Operations Officer—Dr. Brian Simon, *710 W. Pine Street, Jesup, Georgia. The office phone number is (912) 427-1000, extension 232.* Inquiries or complaints concerning the sports equity in this school system may be submitted to the sports equity coordinator.

NOTIFICATION OF RIGHTS UNDER FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA) AND PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)

FERPA affords parents and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. These rights are:

- The right to inspect and review, within 45 days of a request, the education records of a student who is your child, or in the case of a student who is eighteen (18) or older, your own education records. Parents or eligible students should submit to the Superintendent a written request identifying the record(s) they wish to inspect. The Superintendent or designee will make arrangements for access and provide notice of such arrangements.
- The right to request the amendment of the student's education records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student's privacy or other rights. To request the school district to amend a record, parents or eligible students should inform the school principal in writing, specify the part of the record they want changed, and specify why it is inaccurate, misleading, or otherwise in violation of the student’s privacy or other rights. If the district decides not to amend the record, it will notify the parents or eligible students of the decision and inform them of their right to a hearing. Additional information regarding the hearing procedure will be provided with the notification of the right to a hearing.
- The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA and its implementing regulations authorize disclosure without consent. One exception that permits disclosure without consent is to school officials with legitimate educational interest. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including school nurses and school resource officers); a member of the school board; a person or company with whom the district has contracted to perform a specific task (such as attorney, auditor, medical consultant or therapist); a contractor consultant,

volunteer, or other party to whom the school district has outsourced services; or a parent or student serving on an official committee (such as a disciplinary or grievance committee) or assisting another school official in performing his/her tasks. A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his/her professional responsibility. Upon request, the district discloses education records without consent to officials of another school district in which a student seeks or intends to enroll or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.

- FERPA requires the school district, with certain exceptions, to obtain written consent prior to the disclosure of personally identifiable information from the student's education records. However, the district may disclose appropriate designated "directory information" without written consent, unless the parent or eligible student has advised the district to the contrary in accordance with district procedures. The primary purpose of directory information is to allow the school to include this type of information from the student's education records in certain school publications, such as the annual yearbook, graduation or sports activity programs, and honor roll or other recognition lists.

The School District has designated the following information as directory information:

- Student's name, address, phone number
- Student's participation in official school activities and sports
- Weight and height of members of an athletic team
- Dates of attendance at schools within the district
- Honors and awards received during the time enrolled in district schools
- Photograph
- Grade level

Unless you, as a parent/guardian or eligible student, request otherwise, this information may be disclosed to the public upon request. In addition, two federal laws require school systems receiving federal financial assistance to provide military recruiters, upon request, with students' names, addresses, and telephone numbers unless parents have advised the school system that they do not want their student's information disclosed without their prior written consent. You have the right to refuse to allow all or any part of the above information to be designated as directory information and to refuse to allow it to be disclosed to the public upon request without your prior written consent. If you wish to exercise this right, you must notify the principal of the school at which the student is enrolled in writing within 10 days after officially enrolling in school or within 10 days of the date of the release of this notice.

- You are also notified that from time to time students may be photographed, videotaped, or interviewed by the news media at school or some school activity or event; unless you, as a parent/guardian object in writing to the principal to your student being photographed, videotaped, or interviewed. You must notify the principal of your objection by the date specified above. The principal will take reasonable steps to control the media's access to students. However, your submission of a written objection does

not constitute a guarantee that your student will not be interviewed in circumstances which are not within the knowledge or control of the principal.

- You have the right to file with the United States Department of Education a complaint concerning alleged failures by the school district to comply with the requirements of FERPA or the regulations promulgated thereunder. The name and address of the office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, D.C. 20202-8520.

PARENTS' RIGHT TO KNOW

In compliance with the requirements of the Every Students Succeeds Act, Wayne County Schools would like to inform you that you may request information about the professional qualifications of your student's teacher(s) and/or paraprofessional(s). The following information may be requested:

Whether the student's teacher—

- has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; and
- is teaching in the field of discipline of the certification of the teacher.
- Whether the child is provided services by paraprofessionals and, if so, their qualifications.

If you wish to request information concerning your child's teacher's and/ or paraprofessional's qualifications, please contact the principal of your child's school.

PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)

PPRA affords parents and eligible students (18 or older or emancipated minors) certain rights regarding the conduct of surveys, collection, and use of information for marketing purposes, and certain physical exams. These include the right to:

- Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)—
 - Political affiliations or beliefs of the student or student's parent
 - Mental or psychological problems of the student or student's family
 - Sex behavior or attitudes
 - Illegal, anti-social, self-incriminating, or demeaning behavior
 - Critical appraisals of others with whom respondents have close family relationships
 - Legally recognized privileged relationships, such as with lawyers, doctors, or ministers
 - Religious practices, affiliations, or beliefs of the student or parents

- Income, other than as required by law to determine program eligibility.
- Receive notice and an opportunity to opt a student out of –
 - Any other protected information survey, regardless of funding
 - Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law
 - Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.
- Inspect, upon request and before administration or use –
 - Protected information surveys of students
 - Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes
 - Instructional material used as part of the educational curriculum. Parents and eligible students will be notified at the beginning of the school year if the school district has identified the specific or approximate dates during the school year when any of the activities listed above are expected to be scheduled. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys and be provided an opportunity to opt their child out of such activities and surveys. The Board of Education has developed and adopted policies, in conjunction with parents, regarding these rights as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. The district will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. The district will also directly notify parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation in the specific activity or survey.

The school is required by federal law to give this notice to parents. However, the school does not have scheduled any such activities as are described above. If any such activities are initiated during the school year, parents will be notified accordingly and will be afforded all the rights described herein.

Parents who believe their rights have been violated may file a complaint with the Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, D.C. 20202-8520.

Student Data Privacy Complaints

It is the policy of the Board of Education that the School District (“District”) shall comply with the Family Educational Rights and Privacy Act (FERPA) and the Student Data Privacy,

Accessibility, and Transparency Act, which are designed to ensure that education records and student data are kept confidential and secure from unauthorized access and disclosure.

For the purposes of this policy, a “parent” is defined as a natural parent, a guardian, or an individual acting as a parent in the absence of a parent or guardian. An “eligible student” is defined as a student who has reached 18 years of age or is attending an institution of postsecondary education.

Any parent or eligible student (“Complainant”) may file a complaint with the District if that individual believes or alleges that a possible violation of rights under the above laws has occurred not more than one (1) year prior to the date the complaint is received by the District.

Complaints shall be handled in accordance with the following procedures.

The Chief Privacy Officer for the Wayne County School System is Dr. Reggie Burgess, 710 W. Pine Street, 912-427-1000, and RBurgess@wayne.k12.ga.us. Upon the receipt of a request from a Complainant, the Chief Privacy Officer shall provide within 3 business days a complaint form, which may also be made available on the District’s website. A written response shall be provided to the Complainant within 10 business days of the Chief Privacy Officer’s receipt of the completed complaint form. The Complainant may file an appeal with the Superintendent within 10 business days of receipt of the Chief Privacy Officer’s response. The Superintendent shall provide a written response to the Complainant within 10 business days of receipt of the appeal. The Complainant may file an appeal to the Board of Education within 10 business days of receipt of the Superintendent’s response. The Board of Education shall render a final decision within 10 business days of receipt of an appeal.

PUBLICATION OF STUDENT INFORMATION

The Wayne County School System routinely publicizes school activities and individual student achievements in the newspaper, television, and radio. Some student work is selected for participation in contests on the system, district, state, and national levels. Also, it is the practice of the individual schools to take student pictures each year for school yearbooks and for parent purchase.

The system and school will also publish school activities on web pages on the Internet. Our Internet policy is that we use individual pictures and names of students only on password-protected pages that are not accessible by the public unless specific parental authorization is provided. However, a student might appear in a group photograph used in one of the public web pages.

If parents or guardians do not want their child’s picture, name, or work to be publicized in this manner, the parents or guardians of the child must notify the school of this decision. Parents or guardians who do not notify the schools in writing are allowing student publicity to take place within the guidelines established by the Wayne County School System and thereby release the Wayne County School System from any liability resulting from or connected with the publication of such work and information. Parents should contact the schools for more

information.

A release form is located in the back of the handbook.

RESTRAINT AND SECLUSION

The Board of Education requires that all schools and programs within the district comply with State Board of Education Rule 160-5-1.35 concerning “seclusion” and “restraint”, as those terms are defined within the rule.

The Board of Education policy is not intended to prevent the use of physical restraint in limited circumstances where a student exhibits behaviors that place the student or others in imminent danger and the student is not responsive to verbal directives or less intensive de-escalation techniques. The Board of Education recognizes that in determining when and how to implement this policy and any procedures related to it, educators will have to exercise their professional judgment and discretion. Therefore, the policy is not to be construed as imposing ministerial duties on individual employees. Further, it is not intended to interfere with the duties of law enforcement or emergency medical personnel.

For schools and programs within the district that use physical restraint as defined within the SBOE rule, written procedures (available at each school) governing its use shall include the following provisions:

- Staff and faculty training on the use of physical restraint
- Written parental notification within a reasonable time, not to exceed one school day from the use of restraint, when physical restraint is used to restrain a student
- Procedures for observing and monitoring the use of physical restraint
- Documentation by staff or faculty participating in or supervising the restraint for each student in each instance in which the student is restrained.

SECTION 504 PROCEDURAL SAFEGUARDS

Any student or parent or guardian (“grievant”) may request an impartial hearing due to the school system’s actions or inactions regarding your child’s identification, evaluation, or educational placement under Section 504. Requests for an impartial hearing must be in writing to the school system’s Section 504 Coordinator; however, a grievant’s failure to request a hearing in writing does not alleviate the school system’s obligation to provide an impartial hearing if the grievant orally requests an impartial hearing through the school system’s Section 504 Coordinator. The school system’s Section 504 Coordinator will assist the grievant in completing the written Request for Hearing. The Section 504 Coordinator may be contacted through the school system’s central office. Copies of the 504 Procedural Safeguards and Notice of Rights of Students and Parents under Section 504 may be found at the system website (www.wayne.k12.ga.us) or may be picked up at the central office or at any of the school offices.

SCHOOL HEALTH SERVICES

School health services supplement rather than replace parental responsibility. Our school health

program is designed to assist parents/guardians in devoting attention to child health, to discover health problems early, and to encourage use of the services of their physician, dentist, and community health agencies when needed. The school nurse is a resource for health related issues and for health education.

School Health Information may be accessed at www.wayne.k12.ga.us in the school health section or by contacting your school nurse. By working together, we can strive to ensure the health and wellbeing of all children so that they can gain the most from their experience at school.

ALL students should have a [Wayne County School Student Health Services Form](#) completed by parents on file in the school's clinic.

Student Illness

- Students with a ***contagious illness or infection*** must stay home so they will not expose others. If your child is home with a communicable illness, please contact the school nurse.
- Children should be ***fever*** free (temperature below 100.4 degree) for **24 hours** without fever reducing medication before returning to school.
- Children who have had an illness with ***vomiting*** and/or ***diarrhea*** should not return to school until these symptoms have subsided for **24 hours**.
- If you find ***head lice*** in your child's hair, please notify the school nurse. Do not send your child to school with head lice. The school nurse can advise you how to treat appropriately before returning to school. Upon return to school, your child must be cleared by the school nurse (free of LICE) before returning to class.
- A child with ***chickenpox*** may return to school when all of the lesions have scabbed (usually 5-7 days).
- ***Impetigo, ringworm, shingles, scabies*** and ***staph infections*** must be under treatment to return to school. In some cases, lesions may have to be covered.
- A child with ***bacterial Pink Eye*** (thick drainage and redness of the whites of the eyes throughout) may return to school after **24 hours** of physician prescribed treatment.
- Professional health standards will be used to determine school management of conditions that may present a health issue for other students and staff.

Injury

Accidents requiring minor first aid are handled by the school health designee. In the event of a major accident or serious illness, the school will make every effort to contact the parent/guardian, as listed in our records. The Emergency Medical Services will be activated in the event of a medical emergency. The EMS will determine if transport to the local hospital is indicated.

Parents are required to provide the school with updated emergency contact information each time there is a change in home or work, address, or phone information.

Healthy Schools Program

Wayne County High School is a member of the Alliance for a Healthier Generation, founded by the American Heart Association and the Clinton Foundation as a response to the growing rate of childhood obesity. Our goal is to make systemic changes in our school, in seven different areas of health and nutrition to promote healthy choices by students and staff and improve our collective health: Policy and Systems, Healthy Cafeterias, Healthy Vending, Health Education, Employee Wellness, Physical Education, and Student Wellness)

These changes are made through a process of building support from staff, students and parents; assessing our current situation at the high school; creating and implementing action plans for improvement; and celebrating successes. Parents and students will be integrated into the development of this process. For further information contact: Walt Vredevel, program coordinators. Also refer to: <https://www.healthiergeneration.org/>.

SCHOOL NUTRITION PROGRAM

The Wayne County School Food Service Program offers balanced and nutritious breakfast and lunch meals each day. A written excuse from the doctor must be given to the school nurse alerting personnel about food allergies.

Faculty, staff, and students are encouraged to deposit money into their meal accounts. Money deposited on the account will be carried over to the next school year. Prepayments may now be made online by <https://family.titank12.com/MBJ6X6> credit or debit card. You will need your child's lunch number to set up an account.

USDA Nondiscrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: [How to File a Complaint](#), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit

your completed form or letter to USDA by:

mail:

U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;

fax: (202) 690-7442; or

email: program.intake@usda.gov.

This institution is an equal opportunity provider.

Check Policy

After the School Nutrition Department has received two (2) checks for payment of meals and they are returned due to insufficient funds, all purchases thereafter will be on a cash only basis for the remainder of that school year. Parents/guardians and the school will be given written notification when affected by this policy.

Community Eligibility Provision (CEP)

All Wayne County Schools are participating in the Community Eligibility Provision (CEP). Through CEP, all schools may offer meals at no charge to all students. This eliminates the procedure of distributing and processing meal applications.

Breakfast & Lunch Prices for Adults Only

Adult Breakfast	Adult Lunch
\$1.75	\$4.00

SCHOOL SPONSORED EVENTS

It is a privilege to attend any school sponsored event; therefore, exemplary behavior is expected. If you are asked by an administrator or resource officer to leave a sporting event or any other Wayne County School System event, you may not attend any more games or similar events for the remainder of the season at any Wayne County venue. Inappropriate behavior will result in a referral.

If you are involved in an extracurricular activity, including clubs, and do not follow school rules, you may be removed from that activity and receive a referral.

Students who participate in any school club, sport, etc. will be required to sign a Code of Conduct in order to participate. If a student is caught on campus participating in an illegal activity such as possession of drugs, etc., school based punishment will be applied and further

charges will be levied by school.

SEXUAL HARASSMENT

It is the policy of the Board of Education to maintain a learning environment that is free from sexual harassment. It shall be a violation of this policy for any member of the district staff to harass a student through conduct or communications of a sexual nature. It shall be a violation of this policy for students to harass other students or any school employees through conduct or communications of a sexual nature.

Grievance Procedure for Sexual Harassment

Any person who alleges sexual harassment by a staff member or student in the school district may complain directly to a principal, guidance counselor, or other individual designated to receive such complaints. Filing of a complaint (see Grievance Procedure for Discrimination for details) or otherwise reporting sexual harassment will not reflect upon the individual's status nor will it affect future employment, grades, or job assignments. Such persons receiving complaints regarding sexual harassment will notify, in an expedient manner, the *Title IX Coordinator* at the Wayne County Board of Education.

SPECIAL NEEDS SCHOLARSHIP (SENATE BILL 10)

Parents of students who receive special education in our school system have the option to exercise public and private school choice. This choice is provided under state law SB10 passed by the Georgia State Legislature in 2007. Parents of students who receive special education may choose to transfer their child to another public school or private school in Georgia.

Public School Choice Options

A parent can request a transfer to another public school within their school system as long as there is available space at that school and the school has a program with the services agreed to in the student's existing individualized education program. If the parent chooses this option, then the parent shall be responsible for transportation to the school.

Private School Choice Options

For Private School Choice Options, refer to the Georgia Department of Education website at www.doe.k12.ga.us.

STUDENT AND PARENT PORTAL (Infinite Campus)

Wayne County has a student information system, Infinite Campus, which allows parents to securely access information about their child's school records via the Internet. Our goal is to provide accurate, timely communication to our parents/guardians. Having access to this type of information will give you a better picture of your child's overall performance. You will be able to receive messages from the school and teachers and keep up to date with what is happening at school. Instructions for signing up for the Parent Portal are found on the Wayne County Schools homepage www.wayne.k12.ga.us or by calling the school your child attends for assistance.

We also use a communication system called "Classtag" to share information with parents.



classtag

ClassTag is a free parent-teacher communication platform that helps streamline classroom communication and fund classrooms.

JOIN TODAY!
classtag.com

Join via code, email, or SMS invitation.
 Reach out to your child's teacher for more information!

AppStore | Google Play

Get Started Free!

WITH CLASSTAG, YOU CAN:

-  **MESSAGE TEACHERS DIRECTLY**
-  **RECEIVE PHOTOS & UPDATES**
-  **SIGN UP FOR VOLUNTEERING & CONFERENCES**
-  **KEEP TRACK OF KEY DATES & EVENTS**

TESTING

Georgia Milestones End-of-Course Assessment

The Georgia Department of Education requires students to take an End-of-Course (EOC) Assessment in each of the following subjects: English Language Arts, Mathematics, Science, and Social Studies. These assessments will count 20% (pending board approval) of the final course grade as determined by the GaDOE.

EOPA (End of Pathway)

End-of-Pathway Assessments will be given to all students completing a specified CTAE pathway each semester.

PSAT (Preliminary SAT)

The PSAT is offered to Sophomores and Juniors. Any sophomore or Junior who wishes to take the exam will need to sign up in the counseling department or on the counseling department website. The PSAT is free for sophomores, but juniors who do not qualify for a fee waiver will need to pay for their exam testing fee. The exam testing fee is determined on a yearly basis by the College Board. Juniors who do not qualify for a fee waiver will need to have their PSAT fee paid no later than the Monday before the testing date. Juniors interested in the National Merit Scholarships or Governor's Honors must take the PSAT as a Junior to be considered.

College Entrance Exams:

Students applying to a two year or four-year college or university must choose to take at least one of the exams below. Testing dates will be announced throughout the school year and can be accessed at the following websites:

SAT: www.collegeboard.com

ACT: www.act.org

TESTING CODES: System (751); School (0101); ACT/SAT (111720); Test Center Code (11500). **Fee Waivers:** Please contact the WCHS Counseling Department for more information on testing fee waivers.

SSD: Testing Accommodations: Students who receive testing accommodations through a 504 or IEP Plan must apply through the College Board (PSAT, SAT, AP Exams) or the ACT to request to use their testing accommodations on the PSAT, SAT, AP Exam, or ACT. Please visit the Counseling Department to pick up the proper accommodations request consent form prior to registering for your exam to get the accommodations request process started. Once the consent form is received, the School Counselor/SSD Coordinator will apply for accommodations on your behalf, and you will be notified by the College Board or ACT of their decision. If you do not apply for accommodations prior to testing, you will not be able to use your testing accommodations on the PSAT, SAT, AP Exam, or ACT.

TITLE I AND PARENT INVOLVEMENT

Wayne County has eight Title I schools. These schools include: James E. Bacon Elementary, Jesup Elementary, Odum Elementary, Screven Elementary, Martha Rawls Smith Elementary, Arthur Williams Middle School, Martha Puckett Middle School, and Wayne County High School.

Information about Title I schools is disseminated through individual schools, meetings, community events, and the Wayne County Parent Involvement website <http://www.wayne.k12.ga.us/>. Title I parent rights, policies, compacts, handbooks, CCRPI status, and school brochures are distributed and available through the schools and on the schools' and county websites.

Parents are encouraged to participate in their child(ren)'s education through the events provided at their child(ren)'s school. For more information contact:

- Robins Kilgore-Kelly, Director of School Improvement
—robins.kilgore-kelly@wayne.k12.ga.us
- Dr. Linnie McIntosh, Title I Director—linnie.mcintosh@wayne.k12.ga.us

VOLUNTEERS AS MANDATED REPORTERS

O.C.G.A. 19-7-5 now holds volunteers in schools, hospitals, social agencies, or similar facilities responsible for the same child abuse reporting requirements as employees. As a mandated reporter, you are legally required to report suspected child abuse or maltreatment if you encounter it in your role as a volunteer.

If you suspect that a child that you are working with at the school has been abused or neglected, immediately contact the counselor or administrator of the school with your suspicions. This information is confidential and shall not be shared with anyone other than the counselor or administrator.

WATER SAFETY EDUCATION OPPORTUNITIES

Wayne County Recreation Department

Our swim program is an opportunity for young athletes to compete against peers of their own age in neighboring communities. The swim program competes in approximately six meets a season to prepare them for district and state swim. This is a competitive swim team.

Ages 6-17 Coed

Fee: \$30

Registration can be done [online](#) or in person at 400 Hinson Mosley Road, Jesup.

YMCA of Waycross

The Y is America's swim instructor. As such, we consider it a priority, and a responsibility, to prevent drowning and improve health outcomes by cultivating physical, cognitive, and social-emotional well-being through swimming.

Registration can be done [online](#) or in person at 1634 Plant Avenue, Waycross.

YMCA of Coastal Georgia (Golden Isles YMCA, Brunswick)

The Y offers swim lessons year-round! All lessons (private, semi-private, and group) focus on stroke development, personal safety, water sports, games, and rescue. Our program is unique in our child-centered learning approach with an emphasis on building self-esteem, both in and out of the water. YMCA lessons are designed to nurture the whole person— spirit, mind, and body. Our classes are offered for children as young as six months old, to build confidence and gain comfort in and around water.

Registration can be done [online](#) or in person at 144 Scranton Connector, Brunswick.

YMCA of Coastal Georgia (Hinesville)

71% of the world is water, children are 100% curious. Drowning can happen nearly anywhere with standing water. But, as a parent or caregiver, you can't keep your children sidelined. You need to equip them with the tools they need to be confident in and around water so they don't lose out on the health benefits of exercise, the opportunities to bond with family and friends, and the sense of accomplishment when they learn new skills.

With our YMCA, we enrich children and adults on how to properly and safely move in the water. We offer private, semi-private, and group lessons at various branches. As we are a part of the Coastal Empire, it is vital that everyone learn how to swim.

Registration for swim lessons can be done [online](#) or in person at 201 Marylou Drive, Hinesville.

Georgia Boating Safety Course

The BoatUS Foundation's Online Course is the only FREE Online Boating Safety Course approved by the Georgia Department of Natural Resources. Registration can be completed [online](#).

Georgia Department of Natural Resources Mandatory Boater Education

As of July 1, 2014, all persons born on or after January 1, 1998 that operate any motorized vessel on the waters of the state must have completed a boat education course approved by the department prior to such operation. A person is exempt if he or she is:

a person licensed by the U.S. Coast Guard as a master of a vessel;

a person operating on a private lake or pond;

a non-resident who has in his or her possession proof that he or she has completed a NASBLA-approved boater education course or equivalency examination from another state.

Registration and a list of online and classroom courses can be found [online](#).

WORK-BASED LEARNING/YOUTH APPRENTICESHIP OPPORTUNITIES

Wayne County High School offers Youth Apprenticeship (YAP), Cooperative Education, Internship, and Employability Skill Development (ESD).

Work-based Learning WBL/YAP is designed to bring together the components necessary for a successful career, education, and experience. WBL/YAP promotes partnerships between education and industry and integrates academic and technical instruction. The work-based employer will assign a mentor or supervisor to work directly with the student. Students in all Career Technical and Agricultural Education (CTAE) programs are served in WBL/YAP. Students are encouraged to join their related Career Technical Student Organization.

Youth Apprenticeship

A program of study that integrates school-based and work-based learning coordinated with business, industry and labor that facilitates transition to the workforce by providing the apprentice the opportunity to earn a high school diploma, post-secondary credential/diploma, and certificate of occupational skills for jobs in highly technical fields. YAP begins after completion of one unit in a CTAE course and provides a paid or non-paid work experience to the student. Checkout times vary.

Cooperative Education

Structured student learning in a paid work position while concurrently enrolled in a related Career Technical and Agricultural Education class, which connects interests to academic

and occupational learning in cooperation with business and industry. Cooperative Education provides paid work experience to the student. Checkout times vary.

Internship

Structured placement which enables students to connect career interests to academic and occupational learning in cooperation with business and industry in a paid or non-paid position. Internships begin after completion of one unit in a CTAE course. Checkout times vary.

Employability Skill Development

Students may be involved in work activities that have an indirect relationship to previous or current classroom studies. This placement opportunity exists in recognition of the fact that almost everyone at some point must experience entry-level work and begin to understand the culture of the workplace. Training plans for ESD students concentrate heavily on the skills and knowledge identified as being important to success on the job. ESD provides paid work experience. Checkout times vary.

For more information about WBL/YAP, parents may contact Mrs. Judy Beaver at Wayne County High School at 427-1096.

STUDENT PERSONAL INFORMATION WEB RELEASE FORM



Wayne County School System Media/Web Release Opt-Out Form
Please only fill out this form if you are Opting-Out

Wayne County School System students are photographed and video recorded as they participate in routine academic, artistic, or athletic activities throughout the year. The photos and videos are used in school-related promotional and advertising materials disseminated to the public through newspapers, magazines, admission materials, our website, social media, and other channels deemed appropriate and safe by the Wayne County School System.

Unless otherwise indicated below, I give the Wayne County School System permission to use, edit, reproduce and publish photographs, video, and audio of the student. At the same time, the student attends a Wayne County School and thereafter-in perpetuity. Also included are any student intellectual property such as artwork, poetry, essays, performances, participation in sports activities, etc. This authorization permits the use of photographs, video, and audio, in any medium or form of distribution, including, but not limited to, the Wayne County School website, newsletters, brochures, yearbook, media outlets, promotional materials, or in any other manner as determined by the sole discretion of each school.

This consent will remain in effect until changed in writing using this opt-out form with the front office. If you decide to opt-out, this information will be shared with the faculty and staff at our school; however, we cannot control pictures/video/audio taken by the press and public. Please make your child aware of your choice to opt-out.

Please note: **Only complete and return the form below if you wish to OPT-OUT of this release.** This form must be returned within ten days of your child's enrollment in school to opt-out.

Do not fill this out unless you have decided to OPT-OUT. Please read this document before you fill this out.

<input type="checkbox"/>	Check Here to Opt-Out: I <u>do not</u> want my child photographed, (this includes school pictures), videotaped and/or audiotaped, check the box on the left and fill out the information below. <u>However, this does not include pictures for School ID purposes.</u>
Print Student's Name	
Parent Signature	
Address, City, State, Zip Code	
Phone Number	
Date	

OPT-OUT NOTIFICATION FORM

In accordance with state policy, I, _____ parent
or legal guardian of wish to “opt out” my student from participation in the
following club(s):

I **do not** grant permission for my student to participate in the club(s) listed above.

Parent/Legal Guardian Signature _____

Student Signature _____

Date _____

Georgia Virtual School (GAVS) Enrollment Contract

Please return this signed portion to Wayne County High School.

Georgia Virtual School offers students the opportunity to take high school courses that may not be offered at WCHS or that offer more conducive scheduling options.

Requirements for GAVS classes:

1. Prior to enrolling, the student must submit this signed contract to the Counseling Department verifying parent and student understanding of requirements.
2. The student must submit an application to Georgia Virtual School, which will then be approved by the Wayne County GAVS facilitator.
3. Wayne County students are only allowed to withdraw from any Georgia Virtual School course within 10 school days of the first date of class access. The Georgia Virtual School facilitator must approve the withdrawal from the course before the student is withdrawn. During the summer semester, because of the compacted nature of Georgia Virtual School courses, students are only allowed to withdraw from a course within 72 hours of the first date of class access.
4. During the summer semester, the student's family is required to pay for the course. A half unit course is \$250 and a full unit course is \$500.
5. WCHS has no control over grading and late work policies of Georgia Virtual School. The high school transcript will reflect the grade the student receives from GAVS at the end of the term.
6. GAVS courses are often more rigorous than traditional high school courses. The nature of online learning requires a greater level of responsibility on the student. While there are numerous supports in place to help students be successful with GAVS courses, the student has the ultimate responsibility for engaging with the course in an appropriate manner.

I _____, parent / guardian of _____,
have read and agree to the above requirements.

Parent Printed Name _____

Parent Signature _____

Date _____

Student Printed Name _____

Student Signature _____

Date _____

Wayne County High School

Advanced Placement (AP) Course Enrollment Contract

Advanced Placement courses offer students the opportunity to take college level rigor courses as a high school student.

This course is the equivalent of a college level course. Depending on the college or university, a passing score on the national exam, designed by the College Board, may allow the student to earn college credit in addition to high school credit. The exam is administered at the end of each school year - dates are determined by the College Board and cannot be changed.

AP courses are more rigorous than traditional high school courses. The nature of this learning experience requires a greater level of responsibility on the student. While there are numerous supports in place to help students be successful with AP courses, the student has the ultimate responsibility for engaging with the course in an appropriate manner. Students can expect growth in knowledge, application, and performance by the end of the course.

AP courses require a commitment from students to work beyond the level of which they are accustomed. Students are expected to do assignments on their own and will be required to do work outside of class to be successful in the course. Daily attendance is a must for AP courses, students missing multiple days may not be successful in the course.

I understand that this course is an introductory college-level course that requires extra time and effort to ensure success. I also understand that I will not be allowed to transfer out of this class after the designated date.

I _____, parent / guardian of _____,
have read and agree to the above requirements.

Parent Printed Name _____

Parent Signature _____

Date _____

Student Printed Name _____

Student Signature _____

Date _____

Wayne County High School

Dual Enrollment (DE) - Enrollment Contract

The DE program offers eligible students the chance to earn college credits while enrolled in high school. For detailed information regarding these programs, visit www.gafutures.org.

Requirements for DE classes:

- Prior to enrolling, students must submit this signed contract to WCHS DE Coordinator verifying parent and student understanding of requirements.
- Must submit an application to the college of your choosing to obtain acceptance via qualifying test scores in all areas and other admissions criteria. Note that students must meet admission requirements to qualify.
- Must be on-track to graduate.
- Must be passing all high school courses

Students are not allowed to drop any college courses after the first week of the college semester. If a student does drop a class, he/she will be responsible for any money owed to the college for the course and the books. He/She will also receive a 69 on their high school transcript for the class dropped. Students must speak with WCHS DE Coordinator prior to making ANY changes to a college schedule.

Students must complete the GA Futures online funding application and parent agreement form each semester that the student will be taking classes in the dual enrollment program. Students must have all DE paperwork submitted to the college and WCHS Counseling Office by the established deadline. If deadlines are missed the application will NOT be accepted.

Students who take courses off campus are responsible for keeping up with information that is given to and for their grade-level on the high school campus. Students need to check in with other students, WCHS Counseling Office and class sponsors for any information they may miss when taking any courses off campus.

WCHS has no control over grading or attendance policies of the college. The college and high school transcript will reflect the grade the student receives from the college at the end of the term. The WCHS transcript grade will be weighted by five points, which will be reflected on the students GPA only. The grade will be recorded on the transcripts whether it is passing or failing.

Parents are advised that college courses are taught by college instructors. Material covered is governed by the college and will be on the college level. Also, instructors of college courses are NOT available to meet with parents. It is the student's responsibility to monitor progress and grades with the college. College course grades are not updated in Infinite Campus. They may be updated at mid-term and at the end of the semester as grades are made available by the college. College courses are more rigorous than high school courses. A student's GPA may be lowered and graduation may be endangered as a result of taking college courses. This may in turn affect their qualification for the HOPE or Zell Miller Scholarships.

I/We consent to our student leaving WCHS campus during the time that they are scheduled for a college class even on days the college class is not in session.

I/We agree to release and discharge Wayne County School Board, its officers, agents, and employees, exercising reasonable care within their scope of employment, from liability growing out of personal injuries and property damage resulting or occurring during the times that the student is off campus. This consent is for the entire school year.

I _____, parent / guardian of _____,
have read and agree to the above requirements.

Parent Printed Name _____

Parent Signature _____

Date _____

Student Printed Name _____

Student Signature _____

Date _____

STUDENT CODE OF CONDUCT ACKNOWLEDGEMENT PAGE

Before Signing, Please read the electronic PARENT-STUDENT HANDBOOK on the

Wayne County School System website at www.wayne.k12.ga.us

For a hardcopy of the Parent-Student Handbook, you may contact Wayne County Board of Education at (912)427-1000 or your student's principal.

Dear Parents:

Thank you in advance for reading the Parent-Student Handbook that also includes the Student Code of Conduct for the Wayne County School System and reviewing its contents with your student(s). Included in the Student Code of Conduct is an outline of expected behaviors and the consequences relating to various violations during the school day, as well as, during all school-related activities. Please verify that you have reviewed the handbook with your student(s) by completing the section below and returning it to your student's homeroom teacher.

Your cooperation is greatly appreciated. Together we can help create an orderly climate that is conducive to student learning. We hope that your student(s) will have a great year. If you need further assistance with discipline concerns, as well as academic concerns, you may contact me at (912) 427-1000 or your student's principal.

Sincerely,
Sean Kelly, Ed.D.
Superintendent

This signature acknowledges that our family has reviewed and understands the Parent-Student Handbook and the Student Code of Conduct for the Wayne County School System which outlines expected behavior during the school day as well as during all school-related activities.

Student's School _____

Student's Name _____
(Signature if 10 years old or older)

Parent's Signature _____

Date _____

Homeroom Teacher's Name _____

Family-School Compact

Wayne County High School

Revised: May 15, 2023

One Jacket Drive
 Jesup, Georgia 31545
www.wayne.k12.ga.us/o/WCHS

Phone: 912-427-1088

What is a Family-School Compact?

It is a written commitment describing how all members of a school community – parents, teachers, administrators, and students – agree to share responsibility for student learning. This compact helps link school goals to student and family opportunities.

2023-2024 Goals for Student Achievement

By June, 2024

Wayne County District Goals:

Goal 1: By June 2024, increase the percentage of students scoring proficient on the Georgia Milestones (all content areas) by 5 percentage points and the percentage of students scoring at distinguished on the ELA Georgia Milestones by 3 percentage points.

Goal 2: Improve district readiness per district CCRPI in which students participate in activities preparing them for and demonstrating readiness for the next level, college, or career, (ie., literacy, student attendance, accelerated enrollment, pathway completion, and college and career readiness), while building skill sets to become active and productive citizens in the local and global communities.

WCHS 2023-2024 School Goals:

Increase the percentage of students scoring proficient or higher on End-of-Course tests in English Language Arts and Math.

Maintain WCHS' graduation rate of 90% or above.

Reduce the number of office referrals.

WCHS Focus Areas:

WCHS is committed to improving understanding in all subject areas through rigorous instruction and monitoring of student achievement and the use of differentiation to meet student needs.

Our Destination...

Did you know?

Parents, students, and faculty work together to develop our family-school compact.

Each school year, parents, teachers, and students meet to compare the compact with school data, to review our progress, assess our goals, and make changes if needed.



Graduation and Beyond!

Shared Responsibility for WCHS Student Success

As a <u>school</u> , we will:	As a <u>family member</u> , I will:	As a <u>student</u> , I will:
Provide meaningful, rigorous, and engaging instruction each day.	Encourage student attendance and participation in school.	Take school attendance and participation seriously.
Post assignments and grades on Infinite Campus/Parent Portal on a weekly basis.	Check Infinite Campus/Parent Portal regularly to monitor student progress.	Use the Student Portal often to check assignments, grades, and progress toward graduation.
Provide students and families with information, resources, and support to foster student learning and achievement.	Participate in discussions, meetings, and training (virtually or in person) related to my student's education.	Take ownership of my learning by participating in class and completing assignments to the best of my ability.
Communicate with families regarding student attendance, learning, and achievement.	Communicate with teachers, counselors, and student(s) regarding attendance, learning, and concerns.	Communicate with parents and teachers regarding my learning needs.

School and Home Communication

Wayne County High School is committed to providing open two-way communication with families about student learning and engagement.

Parent and Family Outreach Opportunities

There are many opportunities for parents to be involved at Wayne County High School.

These include:

Methods include:

WCHS Website and App
Social Media and Messaging System
Infinite Campus/Parent Portal
Parent-Teacher Conferences
Emails and Phone Calls
Progress Reports and Report Cards
Counselor Newsletters

- Open House
- Parent Events
- Registration Nights
- Annual Title I Meeting
- Stakeholder Meetings
- Grade-Level Meetings
- Parent-Teacher Conferences



You can always call 912-427-1088 to schedule a meeting with your child's teacher or counselor.

This signature acknowledges that our family has reviewed the Family-School Compact.

Student's School _____

Student's Name _____

Parent's Signature _____

Date _____

Homeroom Teacher's Name _____

Internet Safety/Computer Acceptable Use Rules

My teacher has explained the Wayne County School System Computer/Internet User Agreement to me, and I have been given an opportunity to ask questions about it. I know that my misuse of the computer and/or the Internet could lead to serious consequences that might include being suspended from school or being restricted from using computers. While I am using the computer I should follow these rules:

I will not tell anyone that I meet through e-mail any personal information about myself such as my name, address, or phone number or anyone else's name, address, or phone number.

I will not give my account name or password, if I have one, to any other student.

I will not enter anything in the computer that contains ugly or rude language or pictures.

I will not bring any software from home to use on school computers.

I will not try to go to Internet sites that have inappropriate pictures or words. If I accidentally go to a site that has information that I think should not be seen by students, I will tell my teacher right away and not show it to other students.

If I use information from the Internet in a report, I will make sure that I follow the rules my teacher gives me for documenting my sources of information.

I will not do anything to deliberately harm a computer, computer software, or the computer network.

Child's School _____

Child's Name _____

Child's Signature _____

Date _____

Parent's Signature _____

Teacher's Name _____

Date _____