

JOB TITLE: Speech Language Pathologist
REPORTS TO: Principal

DEPARTMENT: Student Services
FLSA STATUS: Exempt

SALARY SCHEDULE: Certified Teacher + Stipend
POSITION SCHEDULE: Per District Calendar

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees may be required to follow other job-related instructions and to perform other job-related duties as requested, subject to all applicable state and federal laws.

Certain job functions described herein may be subject to possible modification in accordance with applicable state and federal laws.

POSITION SUMMARY

To work with students to improve their articulation and/or language skills. Also, provides instruction, guided practice, assessments, remediation and enrichment through a variety of learning opportunities and ensures a positive, successful educational experience for students. Ensures that all students acquire the grade level expectation skills set forth by Missouri Department of Education and Hillsboro R-3 curriculum.

ESSENTIAL DUTIES

- Develops a program of study that meets individual needs of students with a variety of disabilities.
- Helps students improve their articulation skills, voice quality, rhythm rate of speech and/or language skills.
- Checks student's speech, language and hearing to determine if they are within normal limits.
- Conducts language/hearing screenings for new students.
- Conducts language/hearing screenings for new Kindergarten students as they enroll for school.
- Identifies Kindergarten students with speech, language or hearing difficulties.
- Models correct sounds, drills and practices sounds on a weekly basis.
- Develops individualized strategies to remediate errors for all students on caseload.
- Provides alternative intervention strategies to students, teachers and parents who have a concern for speech and/or language.
- Instructs students by lecturing, demonstrating and using audiovisual aids.
- Helps students improve voice quality, rhythm of speech and/or language.
- Prepares course objectives and outlines for course of study following curriculum guidelines or requirements of state and school.
- Teaches socially acceptable behavior, employing techniques such as behavior modification and positive reinforcement during sessions.
- Provides instructional support in one-on-one or small group settings in the speech therapy rooms..
- Administers tests to evaluate student progress, records results and issues reports or conducts meetings to inform parents of progress.
- Develops and implements Individual Education Programs (I.E.P's) for students that meet their individual needs, interests and abilities.
- Reviews students' IEP annually, ensuring compliance with state and federal guidelines.
- Establishes and enforces rules for behavior and procedures for maintaining order among the students for whom they are responsible.
- Employs special educational strategies and techniques during instruction to improve the development of sensory and perceptual-motor skills, language, cognition and memory.
- Prepares formal and informal evaluation of students; also responsible for interpretation of diagnostic evaluations and the development of diagnostic reports.
- Keeps attendance information for students on a Services Plan that he/she case manages.
- Maintains discipline in the classroom.
- Recognizes and refers students encountering medical, physical and/or psychological problems to District specialists as required.

- Establishes and maintains appropriate working relationships by actively communicating with parents.

MARGINAL DUTIES

- Participates in faculty and professional meetings, educational conferences, mentor program and teacher training workshops.
- Confers with parents, administrators, testing specialists, social workers and professionals to develop individual educational plans designed to promote students' educational, physical, and social development.
- Attends staff meetings and serves on staff committees as required.
- Plans and supervises purposeful assignments for teacher aide(s) and/or volunteer (s).
- Performs related duties such as sponsoring one or more co-curricular activities or student organizations, assisting pupils in selecting course of study, and counseling students in adjustment and academic problems.
- Contributes to the decisions made by the District and building regarding budget, facilities, curriculum and personnel well-being.
- Maintains a physically and aesthetically attractive classroom setting and exercises proper care of District equipment.
- Performs additional tasks and assumes such other responsibilities as assigned by the Principal.

EVALUATION AND JOB PERFORMANCE

- Certified Teacher

SUPERVISORY RESPONSIBILITIES

- Supervises 2 or more employees (Teacher's Aide and Volunteers as assigned).

QUALIFICATION REQUIREMENTS

- Master's Degree from an accredited university or college in the area of Speech Language Pathology
- Missouri State Teaching Certificate and Life Certificate – Must maintain valid license through the Missouri Division of Professional Registration
- Must have Certificate of Clinical Competence

PHYSICAL DEMANDS

- The employee may frequently lift and/or move up to 10 pounds. The employee is frequently required to feel, grasp, push, reach with hands/arms, stoop, kneel, crawl, perform repetitive wrist, hand and/or finger movement, and move up or down from/to sitting position.

MENTAL DEMANDS

- Ability to maintain confidentiality; communicate clearly both orally and in writing

ENVIRONMENTAL CONDITIONS

- Exposed to loud noise levels. Regularly exposed to varying inclement outdoor weather conditions while on recess duty
- This individual may be exposed to potentially hazardous bodily fluids.

Signatures:

Assistant Superintendent of Human Resources

Date: _____

Director/Manager/Administrator

Date: _____

Employee

Date: _____