



Workplace Experience Program: Internship Teacher Recommendation Form

The Internship Program at Charleston High School is an excellent way for students to learn about a career field of interest prior to graduation. You have been selected by a student applicant to complete one of three teacher recommendations. To be successful in the workplace, students must demonstrate the appropriate skills.

Please rate the student on the skills below and return the recommendation form via email to Angie Niebrugge at aniebrugge@charleston.k12.il.us as soon as possible.

Student Name: _____

Skills	Excellent	Above Average	Average	Below Average	Not Applicable
Academic Achievement					
Attendance & Punctuality					
Attitude					
Communication Skills					
Responsibility/Completion of Tasks					
Relationship with Peers					
Relationship with Adults					
Ability to Work as Part of a Team					
Problem Solving Skills					
Motivation					
Dress/Appearance					
Overall Character					

Additional Comments: _____

Teacher Name: _____