

Viola School District
Application for Superintendent of Schools

~~The following items must be received by February 16, 2023.~~

- Completed Application Form
- Current Resume
- College or University Transcript
- Three References including contact information
- Cover Letter
- A valid superintendent's license or a letter stating you are eligible for the license from the Arkansas Department of Education.

Completed applications and questions should be directed by email to:

Viola School Board

violalonghorns@gmail.com

Candidate Attributes

- Visionary leader with high expectations and successful administrative experience
- Highly effective communications skills, both verbal and written
- Strong working knowledge of community relations, program evaluation, finance, school law, personnel recruitment, selection, and retention
- Desire to build upon a record of continuous academic improvement and success
- Sensitivity to the total needs of all socio-economic and cultural background pertaining to students, parents, educators, and support staff
- Individuals who possess, model, and expect fairness, honesty, and integrity

Personal Information

Name _____

Last

First

Middle

Maiden

Home Address _____

Street

City

State

Zip

Phone _____

Daytime

Present Position _____

Name of School District _____

Total Enrollment _____ Number of Elementary Schools _____

Number of Administrators _____ Number of Intermediate Schools _____

Number of Certified Staff _____ Number of Middle/Junior High Schools _____

Viola Public School District is an Equal Opportunity Employer. All applicants are considered without regard to gender, race, color, creed, national origin or physical handicap. (Applications will be destroyed after 12 months.)

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Number of Classified Staff _____ Number of High Schools _____

Do you hold a valid Arkansas Superintendent's License? _____ Yes _____ No

Present Contractual Relationship

Length of Present Contract _____ Expiration Date _____

Present Salary _____ Date Available _____

Application Short Questions

Please feel free to provide your responses on separate pages.

1. As Superintendent, how would you market our district to maximize student enrollment? Offer a suggestion on how to attract and retain students from within our district who aren't attending VSD and those potential students on the border of our school district to attend VSD.

2. How does a school system with declining enrollment ensure adequate revenue expenses during these economic times? Describe the fiscal management style you would use during these times.

3. Describe your philosophy of educational leadership and how you would plan and implement your vision for student achievement in our school district.

4. How do you view the importance of extracurricular participation and what measures would you suggest to increase student and teacher participation for success?

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Application Questions

___Yes ___No 1. Are you presently being investigated or under a procedure a procedure to consider your discharge for misconduct by your present or any past employers?

___Yes ___No 2. Have you ever been reprimanded, disciplined, discharged, or asked to resign from a prior position?

___Yes ___No 3. Have you ever resigned from a prior position without being asked under circumstances involving your employer’s investigation for sexual misconduct with another person, mishandling of funds, or criminal conduct?

___Yes ___No 4. Have you ever been charged with pleaded guilty or no contest to, or been convicted of any crime involving sexual abuse of any person or any other crime of moral turpitude?

___Yes ___No 5. Have you ever been charged with, or investigated for, physical or sexual abuse of another person?

___Yes ___No 6. Have you ever been convicted of a misdemeanor and/or felony, or ever entered a plea of guilty or a plea of no contest, or has any court deferred further proceedings without entering a finding of guilty, or placed you on probation for a crime?

___Yes ___No 7. Are you eligible to work in the United States of America?

___Yes ___No 8. Are you a veteran, disabled veteran, or surviving, not remarried, spouse of a deceased veteran?

If yes, please attach DD-214.

I have answered the above questions accurately and any “yes” answers for Questions 1 through 6 or a “no” answer for Question 7 are explained on a separate attachment including the date of the incident, charge, offense in question, court action taken, and the address of the court involved.

Applicant’s Signature

Date

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Authorization and Release

I authorize the Viola School District or its agent to research and verify the information I have provided on my application for employment including my personal background, character, professional standing, work history, and qualifications. The school district or its agent will utilize sources of information it deems appropriate including, but not limited to, criminal conviction records, current and former employees, Department of Motor Vehicle records, military records, credit reporting services, educational records, professional and personal references, and workman compensation records including any and all injuries in compliance with the American with Disabilities Act. I agree, authorize, and consent to release and disclosure of any and all information, including, but not limited to, the above to the school district or its agent. I expressly waive in connection with any request for, or provision of such information, with any claims or causes of action, including without limitation, defamation, infliction of emotional distress, invasion of privacy, or interference with contractual relations that I might otherwise have against the school district, its officials, employees, trustees, or agents, any individual corporate, and/or agency provider of such information. I have read this authorization and release all claims, and I expressly agree to the terms set out herein. I understand that any false or misleading information on this application shall be fully sufficient grounds to be refused employment and/or have a contract terminated.

Applicant's Signature

Date