

## AUTHORIZATION FOR RELEASE OF SCHOOL RECORDS

### BISHOP THOMAS K. GORMAN CATHOLIC SCHOOL

#### FOR PARENT / GUARDIAN

Please complete the top portion of this form and email to [admissions@bishopgorman.net](mailto:admissions@bishopgorman.net).

To: Registrar / Admissions Director

Current School: \_\_\_\_\_

Student's Full Name: \_\_\_\_\_

Parent/Guardian Printed Name: \_\_\_\_\_

Current Grade: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**Authorization:** My child is applying to Bishop Gorman Catholic School. I authorize you to send the information requested below to the Bishop Gorman Admissions Office at the address listed below.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### FOR SCHOOL USE ONLY

#### BISHOP GORMAN REQUESTS THE FOLLOWING INFORMATION FROM CURRENT SCHOOL:

- Official transcript (Grades 9<sup>th</sup> - 12<sup>th</sup> only)
- Report card (Grades 6<sup>th</sup> - 8<sup>th</sup> only)
- Standardized test scores
- Immunization records
- Attendance records (if not included in the report card/transcript)
- Conduct records (if not included in the report card/transcript)
- Special programs information and testing results, if applicable, including IEPs, BIPs, 504 plans, accommodations plans, etc.

**Please return records directly to:**

Bishop Gorman Catholic School  
1405 ESE Loop 323  
Tyler, TX 75701  
Attn: Director of Admissions Alejandra Casey  
Office: (903) 579-9408  
Fax: (903) 561-2645  
Email: [admissions@bishopgorman.net](mailto:admissions@bishopgorman.net)

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