

Franklin School Board-Policy Committee Meeting

DRAFT

MINUTES

MARCH 12, 2024

5:00PM

FRANKLIN SAU OFFICE

MEETING CALLED BY	Liz Cote
TYPE OF MEETING	Policy Meeting
FACILITATOR	Liz Cote
NOTE TAKER	Colleen Conway, Board Clerk
TIMEKEEPER	Colleen Conway, Board Clerk
ATTENDEES	Liz Cote (WII), Tim Dow (WIII), Jane Cote (WIII), Marie Danforth (WI), Dan LeGallo and Colleen Conway (Board Clerk)
ITEM #1 WELCOME NEW MEMBERS	1 st meeting of reconstituted Board Committee – New members Liz Cote, Chair, Jane Cote and Marie Danforth. Tim Dow returning as Board Chair.

ITEM #2 REVIEW POLICY PROCESS

DISCUSSION	Flow chart shared with Committee. Tim Dow explained the process we follow through to adoption and revision readings to the Board.
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ITEM #3 MEETING CADENCE

DISCUSSION	How often and when does this Committee want to meet.
CONCLUSIONS	The 2 nd Tuesday of each month except July.

ITEM #4 POLICY KCD – PUBLIC GIFTS & DONATIONS

DISCUSSION	Review requested by Board reference to \$2,500 vs \$5,000 and the language for Public Hearing. Superintendent LeGallo spoke to our Attorney and was advised that if the gift is an item, it does not require City action. The Board revised the \$2,500 to \$5,000 in January at the 2 nd read.	
CONCLUSIONS	The policy was revised on paragraph 4, sentence for to include "...Board... to approve, and the City... to hold a public hearing..."	
ACTION ITEMS	PERSON RESPONSIBLE	ACTION ITEMS
1 ST READ – 2 ND READ	Dan LeGallo	03/25 & 4/29/24

ITEM #5 POLICY IJOA – FIELD TRIPS AND EXCURSIONS

DISCUSSION	Review requested by Board regarding language toward chaperones. A 1 to 10 ratio is generally accepted as manageable and safe. The committee added language for this ratio.	
CONCLUSIONS	Revise policy to include the following sentence attached as the last sentence. " Chaperone to Student ratio shall not exceed 1 to 10. "	
ACTION ITEMS	PERSON RESPONSIBLE	ACTION ITEMS
1 ST READ – 2 ND READ	Dan LeGallo	03/25 & 4/29/24

ITEM #6 POLICY CBI – SUPERINTENDENT EVALUATION & GOAL SETTING

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DISCUSSION	Review requested by Board. This policy is related to policy BA below. Language is needed to better align the timing of these events.	
CONCLUSIONS	No changes required for this policy. Revisions will be applied to BA for alignment.	
ACTION ITEMS	PERSON RESPONSIBLE	ACTION ITEMS
Reviewed	Colleen Conway	03/12/2024

ITEM #7

POLICY BA – SCHOOL BOARD SELF-EVALUATION & GOAL SETTING

DISCUSSION	Review requested by Board. This policy is related to policy CBI above. Language is needed to better align the timing of these events.	
CONCLUSIONS	Revised policy to include timing and replacing sentence two with sentence two from policy CBI. The Board will conduct an annual self-evaluation "during a retreat" in the month of November "August" . Co-extensive... "Co-extensive with the Superintendent evaluation, the Board and Superintendent will jointly establish annual goals and objectives."	
ACTION ITEMS	PERSON RESPONSIBLE	ACTION ITEMS
1 ST READ – 2 ND READ	Dan LeGallo	03/25 & 4/29/24

ITEM #8

OTHER

DISCUSSION	None
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ITEM #9

NEXT MEETING	LOCATION	TIME
Tuesday, April 9, 2024	Franklin SAU Office	5:00 pm

OBSERVERS	None
RESOURCE PERSONS	Colleen Conway, Board Clerk
SPECIAL NOTES	

MOTION TO ADJOURN WAS MADE AT 6:30 PM BY TIM DOW/JANE COTE AND WAS PASSED UNANIMOUSLY.