

# Franklin School Board-Policy Committee Meeting

DRAFT

## MINUTES

NOVEMBER 9, 2023

5:35PM

FRANKLIN SAU OFFICE

MEETING CALLED BY	Christie Martin
TYPE OF MEETING	Policy Meeting
FACILITATOR	Christie Martin
NOTE TAKER	Colleen Conway, Board Clerk
TIMEKEEPER	Colleen Conway, Board Clerk
ATTENDEES	Christie Martin, Maureen Aube, Dan LeGallo and Colleen Conway (Board Clerk)
<b>ITEM #1</b> APPROVAL OF PRIOR MINUTES	October 4, 2023 – Motion made <u>Christie Martin/Maureen Aube</u> to table the minutes as neither of them were in attendance – unanimously passed

**ITEM #2**

Policy ACN – NURSING MOTHERS ACCOMMODATION \*

DISCUSSION	Required by Law – This Policy is up for review because it is a new sample policy intended to reflect the requirements of HB358 (RSA 275:78-83 and Federal Pump for Nursing Mothers (“PUMP”) Act, both of which mandate certain accommodations for nursing mothers.	
CONCLUSIONS	Adopt NHSBA sample policy	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
1 <sup>ST</sup> READ – 2 <sup>ND</sup> READ	Dan LeGallo	11/20 & 12/18/23

**ITEM #3**

Policy BEDG – MEETING MINUTES

DISCUSSION	Priority/Recommended by Law - Related Policies: AC, ACAC, GBEB, IHBCA, JIC:	
CONCLUSIONS	Adopt NHSBA sample policy	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
1 <sup>ST</sup> READ – 2 <sup>ND</sup> READ	Dan LeGallo	11/20 & 12/18/23

**ITEM #4**

Policy DFGA – CROWDFUNDING \*

DISCUSSION	Recommended – This is a new policy sample offered by NHSBA	
CONCLUSIONS	Adopt NHSBA sample policy	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
1 <sup>ST</sup> READ – 2 <sup>ND</sup> READ	Dan LeGallo	11/20 & 12/18/23

**ITEM #5**

Policy EBCC – FALSE ALARMS-BOMB-ACTIVE SHOOTER AND OTHER SUCH THREATS

DISCUSSION	Recommended -	
CONCLUSIONS	Adopt NHSBA sample policy	

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1 <sup>ST</sup> READ – 2 <sup>ND</sup> READ	Dan LeGallo	11/20 & 12/18/23

**ITEM #6**

Policy EHAB – DATA GOVERNANCE AND SECURITY

<b>DISCUSSION</b>	Required by Law –	
<b>CONCLUSIONS</b>	Referred NHSBA sample policy to IT Director for input	
ACTION ITEMS	PERSON RESPONSIBLE	ACTION ITEMS
Include on next agenda	Dan LeGallo	12/05/2023

**ITEM #7**

Policy FA – FACILITIES DEVELOPMENT GOALS AND PREPARATION OF CAPITAL IMPROVEMENT PLAN

<b>DISCUSSION</b>	Recommended policy -	
<b>CONCLUSIONS</b>	Adopt NHSBA sample policy	
ACTION ITEMS	PERSON RESPONSIBLE	ACTION ITEMS
1 <sup>ST</sup> READ – 2 <sup>ND</sup> READ	Dan LeGallo	11/20 & 12/18/23

**ITEM #8**

Policy FAA – ANNUAL FACILITY PLAN AND UNUSED DISTRICT PROPERTY

<b>DISCUSSION</b>	Recommended -	
<b>CONCLUSIONS</b>	Adopt NHSBA sample policy	
ACTION ITEMS	PERSON RESPONSIBLE	ACTION ITEMS
1 <sup>ST</sup> READ – 2 <sup>ND</sup> READ	Dan LeGallo	11/20 & 12/18/23

**ITEM #9**

Policy GBCD – BACKGROUND INVESTIGATION AND CRIMINAL HISTORY RECORDS CHECK

<b>DISCUSSION</b>	Required by Law –	
<b>CONCLUSIONS</b>	Referred NHSBA sample policy to Legal Counsel for input	
ACTION ITEMS	PERSON RESPONSIBLE	ACTION ITEMS
Include on next agenda	Dan LeGallo	12/05/2023

**ITEM #10**

Policy IKL – ACADEMIC HONESTY AND INTEGRITY \*

<b>DISCUSSION</b>	Recommended –	

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<b>CONCLUSIONS</b>	Due to the late hour, the committee moved the remaining items to the next agenda	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>ACTION ITEMS</b>
Include Items 10 - 13 on next agenda	Dan LeGallo	12/05/2023

**ITEM #11**

Policy JCA – CHANGE OF CLASS OF SCHOOL OR ASSIGNMENT BEST INTERESTS AND MANIFEST HARDSHIP

<b>DISCUSSION</b>	Required by Law –	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>ACTION ITEMS</b>
Include on next agenda	Dan LeGallo	12/05/2023

**ITEM #12**

Policy JKAA – USE OF RESTRAINTS AND SECLUSION

<b>DISCUSSION</b>	Required by Law –	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>ACTION ITEMS</b>
Include on next agenda	Dan LeGallo	12/05/2023

**ITEM #13**

Policy KCD – PUBLIC GIFTS DONATIONS

<b>DISCUSSION</b>	Recommended –	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>ACTION ITEMS</b>
Include on next agenda	Dan LeGallo	12/05/2023

**ITEM #14**

<b>NEXT MEETING</b>	<b>LOCATION</b>	<b>TIME</b>
Tuesday, December 5, 2023	Franklin SAU Office	5:30 pm

<b>OBSERVERS</b>	None
<b>RESOURCE PERSONS</b>	Colleen Conway, Board Clerk
<b>SPECIAL NOTES</b>	

MOTION TO ADJOURN WAS MADE AT 7:05 PM BY MAUREEN AUBE/CHRISTIE MARTIN AND WAS PASSED UNANIMOUSLY.