

**RICHFIELD SPRINGS CENTRAL SCHOOL
BOARD OF EDUCATION MEETING
NOTICE AND AGENDA**

**April 17, 2024
SPECIAL MEETING
6:00 p.m. in the Cafeteria**

- I. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- II. **APPROVAL OF PREVIOUS MINUTES**
Regular Meeting March 27, 2024
- III. **APPROVAL OF AGENDA**
- IV. **GUEST REPORTS**
Exhibition of Self Knowledge Student Presentations
- V. **SUPERINTENDENT'S REPORT**
- VI. **STAFF/BOARD REPORTS**
PK-6 Principal
Secondary Principal
District Treasurer
Student Representative- Dakota Butler
Board President
Board Members
- VII. **PUBLIC COMMENTS**
- VIII. **DISCUSSION OF ACTION ITEMS**
- IX. **ITEMS FOR BOARD ACTION – attached**
- X. **ITEMS FOR BOARD DISCUSSION**
- XI. **TOPICS FOR NEXT BOARD MEETING**
- XII. **EXECUTIVE SESSION (AS NEEDED)**
- XIII. **FUTURE BUSINESS & MEETING**
4/22 Petitions for board seat due to the District Office by 5 p.m.
5/8 Public Hearing [2024/2025 budget] 6:00 p.m. in the cafeteria

ACTION ITEMS
April 17, 2024

1. Resolved, that the Richfield Springs Board of Education, of the counties of Otsego and Herkimer, in the state of New York, is hereby authorized to expend the proposed sum of \$14,338,559 as general appropriation budget for the 2024/2025 school year and to levy the necessary tax for the above purpose.
2. Resolved, upon the recommendation of the Superintendent of Schools, the Board of Education adopts the 2023/2024 Property Tax Report Card.
3. Resolved, that the Richfield Springs Central School Board of Education approves the 2024/2025 Administrative Budget of the Herkimer-Fulton-Hamilton-Otsego Board of Cooperative Educational Services, as distributed to component districts and presented at the BOCES Annual Meeting held on April 11, 2024.
4. Resolved, upon the recommendation of the Superintendent of Schools, the Board of Education cast one vote for Thomas Shypski in the annual election of the Herkimer BOCES.
5. Resolved, upon the recommendation of the Superintendent of Schools, the Board of Education cast one vote for William Miller in the annual election of the Herkimer BOCES.
6. Resolved, upon the recommendation of the Superintendent of Schools, the Board of Education cast one vote for Kathleen Sarafin in the annual election of the Herkimer BOCES.
7. Resolved, upon the recommendation of the Superintendent of Schools, the Board of Education adopts draft Board Policy 5102 [Non-Patient Specific Order for Naloxone Administration] (second reading- action necessary).
8. Resolved, upon the recommendation of the Superintendent of Schools, the Board of Education adopts draft Board Regulation 5102.1 [Non-Patient Specific Order for Naloxone Administration] (second reading- action necessary).
9. Resolved, upon the recommendation of the Superintendent of Schools, Board Policy 7303 [Concussion Management] be revised (second reading-action necessary).
10. WHEREAS, The Cooperative Purchasing Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and WHEREAS, The Richfield Springs Central School is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal

Law, Section 119-o, and WHEREAS, The Central School named below wishes to appoint the Delaware-Chenango-Madison-Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf; therefore, BE IT RESOLVED, That the Board of Education of the Richfield Springs Central School hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and, BE IT FURTHER RESOLVED, That the Board of Education of the Richfield Springs Central School authorizes the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and, BE IT FURTHER RESOLVED, That the Board of Education of the Richfield Springs Central School agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

11. WHEREAS, The Cooperative Purchasing Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and WHEREAS, The Richfield Springs Central School is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and WHEREAS, The Richfield Springs Central School wishes to appoint the Delaware-Chenango-Madison-Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf; therefore, BE IT RESOLVED, That the Board of Education of the Richfield Springs Central School hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and, BE IT FURTHER RESOLVED, That the Board of Education of the Richfield Springs Central School authorizes the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and, BE IT FURTHER RESOLVED, That the Board of Education of the Richfield Springs Central School agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

12. WHEREAS, It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly Cafeteria supplies including but not limited to food and paper items, and WHEREAS, The Richfield Springs Central School is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and WHEREAS, The Richfield Springs Central School wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards; therefore, BE IT

RESOLVED, That the Board of Education of the Richfield Springs Central School hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and, BE IT FURTHER RESOLVED, That the Board of Education of the Richfield Springs Central School authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and, BE IT FURTHER RESOLVED, That the Board of Education of the Richfield Springs Central School agrees to (1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

CONSENT AGENDA ITEMS

13. Resolved, upon the recommendation of the Superintendent of Schools, the following bank reconciliations, budget transfers, student services and appointments to be approved as listed:

BUSINESS OPERATIONS

BANK RECONCILIATIONS March 2024

BUDGET TRANSFERS

STUDENT SERVICES

CSE March 22, 25, 26, 27, 2024

PERSONNEL

MODIFIED BASEBALL COACH

Jonathan Witzke

SUBSTITUTE APPOINTMENT

Jonathan Witzke