

WINCHESTER SCHOOL BOARD
JULY 20, 2023
WINCHESTER SCHOOL LIBRARY

Board Members Present: J. Blake, L. Picard, K. Jerome, J. Hadler
Administration Present: L. Carey, T. Taylor, K. Seaman

The meeting was called to order at 6:32pm. by acting Board Chair, L. Picard.

MINUTES:

J. Blake MOVED to approve the Public Minutes of 6/29/23; SECONDED by: J. Hadler, VOTED: 3-1-0, (J. Hadler abstained) MOTION PASSED.

BUSINESS MANAGER'S REPORT – T. Taylor:

J. Blake MOVED to approve the Payroll Manifests dated: 7/7/23 in the amount of \$126,451.20; 7/21/23 in the amount of \$142,585.29; SECONDED by: J. Hadler, VOTED: 4-0, MOTION PASSED.

J. Blake MOVED to approve the Voucher #1004 dated in the amount of \$380.00 and Voucher #1005 in the amount of \$198,020.78; SECONDED by: J. Hadler, VOTED: 4-0, MOTION PASSED.

T. Taylor stated all POs for SY23 rolled over. No encumbrances showing for SY23. **Unexpended funds are related to open and vacant staff positions and student enrollment changes.** There are changes in KHS RGED-SPED, **as** students leave and come. **H**ave overages to related services due to unanticipated contracted services for students. Hopefully we can reign it back in. However, when we budgeted last winter, we could not foresee these expenses.

In SY23 we expended \$11,766,857. We have a balance left of \$1,200,839. While we budgeted appropriately, based on the October 1, 202**2**, KHS student count **and 8th grade count**, we had some students who chose not to go to KHS and others who dropped out. We saved money on health insurance due to a move to a new company with less expensive premiums.

L. Picard would like to be more conservative with the coming budget. She stated we need to capture the data from current 8th graders going to high school in SY25. We need to ask the grade 8 parents what the plans are for their students for the following year. She would like a work session on how we can engage the families about where they are going after Winchester School.

FACILITIES DIRECTOR – K. Seaman:

K. Seaman reported that we are moving well throughout the summer. The custodial staff is working hard.

Items that are a work in progress:

1. Roof painting
2. 20 doors that do not have windows in them and need to be updated for safety.
3. We need to ensure that we have no more than 50% wall covering even though we have a sprinkler system.

4. All door locks are updated – keys are now stamped and numbered and given back to employees.
5. The brush pile in back is gone. The highway department took care of it for us.
6. New flags have been ordered with ropes, etc. J. Hadler can dispose properly of the old flags.
7. The door access system will start next week.

L. Picard would like to look at the Capital Plan at a September board meeting.

BOARD CHAIR

L. Picard requested the September 21, 2023 board meeting begin at 6:00 to discuss tuition and the preliminary budget process.

J. Hadler MOVED to go into non-public session at 7:05 pm. under RSA91-A:3 (IIc); SECONDED BY: J. Blake. VOTED: J. Blake – yes, K. Jerome– yes, L. Picard – yes, J. Hadler – yes, MOTION PASSED.

J. Hadler MOVED to leave non-public session at 7:38 pm; SECONDED by: J. Blake, VOTED: 4-0, MOTION PASSED.

L. Picard MOVED to seal the minutes until reviewed; SECONDED by: J. Blake, VOTED: 4-0, MOTION PASSED.

J. Hadler MOVED to adjourn the meeting at 7:39 pm. SECONDED by: J. Blake, VOTED: 4-0, MOTION PASSED.

Respectfully submitted:

L. Carey
Superintendent