

January 16, 2025

**JOB ANNOUNCEMENT**  
**Assistant Middle School Baseball Coach**  
**Position dependent on a minimum of 12 athletes actively participating**

**QUALIFICATIONS:**

1. BA Degree, education preferred, but not required.
2. Current State of Washington teaching certificate preferred, but not required.
3. Ability to meet WIAA coaching standards.
4. Valid first aid card.
5. Baseball coaching experience preferred.

**START DATE:**

March 3rd, 2025

**REPORTS TO:**

Head Coach, Athletic Director, Selkirk Middle and High School Principal

**JOB GOAL:**

Assist the Head Coach to help each participating student achieve a high level of skill, an appreciation for the values of discipline and sportsmanship, and an increased level of self-esteem.

**PERFORMANCE RESPONSIBILITIES:**

1. Assist head coach in coaching individual participants in the skills necessary for excellent achievement in the sport involved.
2. Assist head coach in planning and scheduling a regular program of practice in season.
3. Assist head coach in recommending purchase of equipment, supplies, and uniforms as appropriate.
4. Assist head coach in maintaining necessary attendance forms, insurance records, and similar paperwork.
5. Assist head coach in overseeing the safety and playing conditions of the facility or area in which assigned sport is conducted at all times students are present.
6. Assist head coach in enforcing discipline and sportsmanlike behavior at all times, and establishing and overseeing penalties for breach of such standards by individual students.

**SALARY:**

\$1,500 Per the Selkirk 2024-25 Extra-Curricular Salary Schedule.

**CLOSING DATE:**

Until a suitable candidate is found.

**APPLICATION:**

To be considered, please submit the following to the Selkirk School District Office at 219 Park Street, PO Box 129, Metaline Falls, WA 99153 (509) 446-2951:

- Letter of Application
- Completed Selkirk School District application form
- Resume

Existing employees will be considered with a Letter of Application and completed Affirmative Action forms. However, additional documents may be requested by the district.

**EMPLOYMENT INFORMATION:**

Selkirk School District is an affirmative action, equal opportunity employer. Persons with a disability who need assistance in the application process or those needing the announcement in an alternative format may call Angelina Johnson at (509) 446-2951. Candidate offered the position will be required to complete a Washington State Patrol/FBI fingerprint background check and Department of Social and Health Services criminal history and background inquiry check. Employees of the Selkirk School District must abide by all of the agency's policies, including maintaining a smoke and tobacco-free work environment and a drug-free workplace.

Selkirk School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination: Civil Rights/504 Coordinator, Nancy Lotze, 509-446-2951, [nlotze@selkirk.k12.wa.us](mailto:nlotze@selkirk.k12.wa.us) and Title IX Coordinator, Amanda Burnett, 509-446-3505, [aburnett@selkirkschools.org](mailto:aburnett@selkirkschools.org). PO Box 129, Metaline Falls, WA 99153.

**Title IX**

Amanda Burnett  
Selkirk MS/HS High School  
10372 Hwy 31  
Ione, WA 99139  
(509)446-3505

**Section 504 Coordinator**

Jane Reed  
Selkirk School District  
PO Box 129  
Metaline Falls, WA 99153  
(509)446-2951

**Civil Rights Officer**

Nancy Lotze  
Selkirk School District  
PO Box 129  
Metaline Falls, WA 99153  
(509)446-2951