

REQUEST FOR QUALIFICATIONS

Construction Management Services

Issued by:
Selkirk School District
219 Park St., Metaline Falls, WA 99153
January 31, 2024

Selkirk School District is seeking proposals from interested parties capable of providing Construction Management Services for planning that can lead to future projects.

Interested parties must be able to provide subject matter expertise in the planning and execution of capital construction projects for public K-12 school districts from concept to construction closeout and have the experienced staff to execute minor to major projects with multiple funding sources. The District intends to award based on a qualifications-based selection. Price is to be determined after consultant selection as part of contract negotiations. The full RFQ and submission information can be found on the Districts website at:

www.selkirkschools.org/facilities.

Key Dates

Release of RFQ	January 31, 2024
SOQ Proposals Due	February 12, 2024 - Noon
Review and Final Selection with services to commence in February 2024	

Qualification Submittal Requirements

All qualified individuals and firms, including minority and women-owned firms, are encouraged to apply. Professional firms and individuals interested in providing services as described above to the Selkirk School District must:

1. Submit an electronic document via email indicating previous program, and project management experience. Qualifications document, including introduction and cover pages, shall be limited to ten (10), single-sided sheets, 8 1/2 x 11 inch in size. Statement of Qualifications shall be submitted no later than 12:00 PM PDT on February 12, 2024, to:

Nancy Lotze, Superintendent
Selkirk School District No. 70
P.O. Box 129 / 219 Park Street
Metaline Falls, WA 99153
nlotze@selkirkschools.org

Documents received after the designated date and time will not be considered. Hand-carried documents delivered to the address above are acceptable and must be date stamped by the Selkirk School District upon receipt prior to the designated date and time above.

2. The district reserves the right to reject any qualifications not in compliance with all prescribed public procedures and requirements and to waive informalities in this qualification's response process.

Each submittal must include:

1. A letter of introduction. Letter (of no more than two single side pages) to include the firm's strategy to provide face-to-face project coordination and status to Selkirk School District personnel and Board.
2. A listing of K-12 projects performed in the State of Washington.
3. Full scope of services provided
4. An organizational chart and summary resumes of key personnel assigned to the project including the Program Manager and Project Manager(s)
5. Examples of three previous District clients and current names and references for projects cited. No limitation on years since completion.

Submittal evaluation by the selection committee will involve the following criteria:

1. Strategy to provide face-to-face project coordination and status reporting.
2. Strategy for tracking financial outcomes.
3. Experience of the proposed team specifically including Program and Project Manager(s), with State of Washington K-12 projects.
4. Successful completion of three school projects with documented customer satisfaction.