

January 3, 2024

NOTICE:

FULL-TIME EDUCATIONAL INTERPRETER/FACILITATOR

For: English Language Learners

Beginning (Immediate)

Lake City Area Schools is looking for an Educational Interpreter & Facilitator of Learning for our English Language Learners. The individual selected for this position will be responsible for communicating and interpreting in Spanish within classrooms, as well as assist and lead the facilitation of an English Learning Program for students who have this need.

Specific responsibilities include: Assist the Teacher by interpreting the instructions and directions given by the Teacher, interpreting for multidisciplinary diagnostic assessments team members as requested, attend and interpret during educational meetings and other related meetings when appropriate, complete all forms and reports in a timely manner consistent with LCAS policies and procedures, keep up to date professionally and provide for personal care needs of student.

Minimum qualifications: Ability to work well with educational staff, as well as students, fluency in Spanish and English, and previous experience with school programs will be very helpful.

If interested, please submit letter of interest and resume to:

Mr. Tyler Hamilton, Elementary Principal.,
Lake City Area Schools PO Box 900,
Lake City, MI 49651

Or send electronically to: thamilton@lakecitytrojans.org

Deadline – Open Until Filled